



FRANCHISE COMPLIANCE REVIEW COMMITTEE MEETING MINUTES

Wednesday, January 7th, 2025 at 10:00 a.m.

Virtual and In-Person

Civic Center Plaza, 4th Floor Conference Room
1200 3rd Ave, San Diego, CA 92101

I. Call to Order

- a. Meeting called to order at 10:17 a.m. by Chair Hooven

II. Roll Call

- a. Present (in person): Members Satomi Rash-Zeigler, Cody Hooven, Matt Brennan, Linda Lattimore
- b. Absent: Member Corey Albright

III. Staff Announcements

- a. Megan Ong, the third iteration of the Administrative MOU has been executed. City Staff will be working with SDG&E to hold joint Admin MOU Trainings. Finally, SDG&E presented to City Council on December 15th on their annual rates presentation in fulfillment of their ECA requirement.

IV. Non-Agenda Public Comment

- a. Public Comment:
 - i. None

V. Approval of December 8th, 2025 Minutes

- a. Public Comment:
 - i. None
- b. Member Rash-Zeigler moves to approve the minutes.
- c. Member Brennan seconds the motion.
- d. The motion passed 3-0-1; December 8th, 2025, minutes were approved.

VI. Discussion Item: Franchise Compliance Review Committee Report Development and Next Steps

- a. Public Comment:
 - i. None
- b. City Staff consolidated sections of the report into one cohesive document. Member Lattimore provided edits and comments for the Committee's consideration.
- c. Committee Members discussed the report structure and the Committee's recommendations.

- d. Ahead of the next meeting, City Staff will post the updated consolidated draft report to the Committee's website. (completed)
- e. Ahead of the next meeting, Member Brennan and Chair Hooven will provide updates to sections 4.6 and 5, respectively.

VII. Adjournment

- a. The next meeting is scheduled for February 11th at 10am.
- b. Meeting was adjourned at 11:53 p.m.