



**Date of Notice:** January 15, 2026

# NOTICE OF RIGHT TO APPEAL

## ENVIRONMENTAL DETERMINATION

SPECIAL EVENTS DEPARTMENT

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**PROJECT NAME:** Park Use Permit – On the Steps SDMA Centennial Celebration **COMMUNITY PLAN**

**AREA:** Balboa Park

**COUNCIL DISTRICT:** 3

**LOCATION:** Balboa Park SD Museum of Art steps and Plaza de Panama

**PROJECT DESCRIPTION:** Approval of a Park Use Permit (PUP) for a museum celebration event in Balboa Park on the steps of SD Museum of Art and in Plaza de Panama on February 28, 2026. The event would include the temporary use of a stage, a generator, tables, chairs, canopies, entertainment, sound amplification, portable restrooms, and trash/recycling containers. Noise associated with the event activities and set-up/dismantling would occur from 5 PM on February 27, 2026, until 10 PM on February 28, 2026. Set-up would occur from 5 PM until 8 PM on February 27, 2026. On February 28, 2026, the event would occur from 1 PM until 7:30 PM, and dismantling would occur from 7:30 PM until 10 PM. Approximately 3,000 attendees would be anticipated during the course of the event.

There would be no street or parking closures associated with this event.

**ENTITY CONSIDERING PROJECT APPROVAL:** City of San Diego

**ENVIRONMENTAL DETERMINATION:** Categorically exempt from CEQA pursuant to State CEQA Guidelines Section 15301 (Existing Facilities); Section 15304 (Minor Alterations to Land); Section 15311 (Accessory Structures).

**ENTITY MAKING ENVIRONMENTAL DETERMINATION:** City of San Diego Mayor-Appointed Designee

**STATEMENT SUPPORTING REASON FOR ENVIRONMENTAL DETERMINATION:** The City of San Diego conducted an environmental review that determined the project would not have the potential for causing a significant effect on the environment pursuant to State CEQA Guidelines Section(s): Section 15301 (Existing Facilities) which allows for the operation, repair, maintenance, permitting, leasing, licensing or minor alterations of existing public or private structures or facilities involving negligible or no expansion of use; Section 15304 (Minor Alterations to Land) which allows for minor, temporary use of land that has negligible or no permanent effects on the environment; Section 15311 (Accessory

Structures) which allows for construction, or placement of minor structures accessory to existing commercial, industrial, or institutional facilities, including, but not limited to, temporary use items in publicly owned facilities or other facilities designated for public use; and where the exceptions listed in CEQA Guidelines Section 15300.2 would not apply in that no cumulative impacts were identified; no significant effects on the environment were identified; the project is not adjacent to a scenic highway; no historical resources would be affected by the action; and the project was not identified on a list of hazardous waste sites pursuant to Section 65962.5 of the Government Code.

**CITY CONTACT:**

McKinna Dartez Chrismer

**MAILING ADDRESS:**

1200 Third Avenue, Suite 1326, MS 56A

San Diego, CA 92101

**EMAIL ADDRESS:**

[mdartez@sandiego.gov](mailto:mdartez@sandiego.gov)

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On January 15, 2026, the City of San Diego made the above-referenced environmental determination pursuant to the California Environmental Quality Act (CEQA). This determination is appealable to the City Council. If you have any questions about this determination, contact the City Contact listed above.

Applications to appeal CEQA determination to the City Council must be filed with the Office of the Clerk within 5 business days from the date of the posting of this Notice (**January 23, 2026**). Appeals to the City Clerk must be filed via email or in-person as follows:

1. Appeals filed via E-mail: The Environmental Determination Appeal Application Form [DS-3031](#) can be obtained at:

[https://www.sandiego.gov/sites/default/files/legacy/developmentservices/pdf/industry/forms/ds\\_3031.pdf](https://www.sandiego.gov/sites/default/files/legacy/developmentservices/pdf/industry/forms/ds_3031.pdf). Send the completed appeal form (including grounds for appeal and supporting documentation in pdf format) by email to [Hearings1@sandiego.gov](mailto:Hearings1@sandiego.gov) by 5:00p.m. on the last day of the appeal period; your email appeal will be acknowledged within 24 business hours. You must separately mail the appeal fee by check payable to the City Treasurer to: City Clerk/Appeal, MS 2A, 202 C Street, San Diego, CA 92101. The appeal filing fee must be United States Postal Service (USPS) postmarked) before or on the final date of the appeal.

2. Appeals filed In-Person: The Environmental Determination Appeal Application Form [DS-3031](#) can be obtained at:

[https://www.sandiego.gov/sites/default/files/legacy/developmentservices/pdf/industry/forms/ds\\_3031.pdf](https://www.sandiego.gov/sites/default/files/legacy/developmentservices/pdf/industry/forms/ds_3031.pdf). Bring the fully completed appeal application DS-3031 (including grounds for appeal and supporting documentation) to the City Administration Building— Public Information Counter (Open 8:00am to 5:00pm Monday through Friday excluding City approved holidays), 1st Floor Lobby, located at 202 C Street, San Diego, CA 92101, by 5:00pm on the last day of the appeal period. The completed appeal form shall include the required appeal fee, with a check payable to: City Treasurer.

The appeal application can also be obtained from the City Clerk, 202 'C' Street, 1<sup>st</sup> Floor Lobby, San Diego, CA 92101. This information will be made available in alternative formats upon request.

**POSTED ON THE CITY'S CEQA WEBSITE**

**POSTED: January 15, 2026**

**REMOVED: January 23, 2026**

**POSTED: McKinna Dartez Chrismer**