

**OFFICE OF THE CITY AUDITOR
CONFLICT OF INTEREST CODE**

**APPENDIX A
DESIGNATED POSITIONS, DUTIES AND CATEGORIES**

City Auditor

Category 1

City Auditor of the City of San Diego as specified in Charter Section 39.2.

Assistant City Auditor

Category 1

Assists the City Auditor to perform duties as specified in Charter Section 39.2.

Performance Audit Manager

Category 2

Under general direction to perform audit management services for the City of San Diego.

Performance Auditor

Category 2

Under general direction to perform auditing services for the City of San Diego.

Consultant

The Auditor shall determine in writing whether a consultant shall be required to disclose economic interests in one or more categories listed on Appendix B. The Auditor may determine that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus will be required to disclose economic interests in fewer than all categories. The Auditor's written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of the consultant's disclosure requirements. The Auditor's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

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**APPENDIX B
DISCLOSURE CATEGORIES**

As used in this Appendix, the City of San Diego includes all entities for which the Office of the City Auditor provides auditing related services.

CATEGORY 1:

1. All reportable investments, business positions, and income (including gifts) from any firm or business entity located in or doing business with the City of San Diego.
2. All reportable interests in real property located in the City of San Diego, including property located within a two-mile radius of any property owned or used by the City.
3. All reportable interests in real property owned or used by any person or business entity that supplies goods or services to the City of San Diego, that is a tenant of the City of San Diego, or is granted authority by the City of San Diego to use City facilities.
4. All reportable income, including gifts, from any person or business entity that supplies goods or services to the City of San Diego, or is granted authority by the City of San Diego to use City facilities.

CATEGORY 2:

1. All reportable investments and business positions in any firm or entity that supplies goods or services to the City of San Diego that is an adverse party to the City of San Diego in a legal proceeding, or is granted authority by the City of San Diego to use City facilities.
2. All reportable interests in real property owned or used by any person that supplies goods or services to the City of San Diego, that is a tenant of the City of San Diego, that is an adverse party to the City of San Diego in a legal proceeding, or is granted authority by the City of San Diego to use City facilities.
3. All reportable income, including any gifts cumulatively worth \$50 or more in a reporting period, from any person that supplies goods or services to the City of San Diego, that is a tenant of the City of San Diego, that is an adverse party to the City of San Diego in a legal proceeding, or is granted authority by the City of San Diego to use City facilities.

Agency Report of:
New Positions

A Public Document

California
Form **804**

1. Agency Name (Also include, Division, Department, or Region (if applicable))

City of San Diego, Office of the City Auditor

☐ Amendment

Date of Original Filing: 6/2/2025

(month, day, year)

Agency Contact

Andy Hanau, City Auditor

Phone Number

619-533-3165

Email

cityauditor@sandiego.gov

2. New Position Information

Position Title/Classification and Job Summary	Assigned Category	OR Disclosure Requirement	Assuming/Start Date (Optional)
SENIOR COMMUNICATIONS SPECIALIST	2		Start <u> </u> / <u> </u> / <u> </u> m / d / yr
			Start <u> </u> / <u> </u> / <u> </u> m / d / yr
			Start <u> </u> / <u> </u> / <u> </u> m / d / yr
			Start <u> </u> / <u> </u> / <u> </u> m / d / yr
			Start <u> </u> / <u> </u> / <u> </u> m / d / yr
			Start <u> </u> / <u> </u> / <u> </u> m / d / yr
			Start <u> </u> / <u> </u> / <u> </u> m / d / yr
			Start <u> </u> / <u> </u> / <u> </u> m / d / yr

3. Verification

I have read and understand FPPC Regulations 18700.3 and 18734. I have verified that the disclosure assignment(s) set forth above, is in accordance with its provisions.



Signature

Andy Hanau

Name

City Auditor

Title

6/2/2025

(month, day, year)

Comment: (Use this space or an attachment for any additional information.)

Job summary attached.

Print

Clear

Attachment to CA Form 804

6/2/2025

SENIOR COMMUNICATIONS SPECIALIST

The Senior Communications Specialist is an experienced copyeditor who supports audit and business operations within the Office of the City Auditor. Specifically, this position is responsible for copyediting audit and investigative reports, which include formal recommendations to City management and other decision-makers about the audited department, agency, program, or process. Those recommendations may involve making changes to operating procedures and/or policies, which may have significant programmatic and budgetary impacts. While decisions about the content of reports are not made by the Senior Communications Specialist, they have input into the final report and recommendation contents.