



CITY OF SAN DIEGO - 7650 MISSION VALLEY RD., SAN DIEGO, CA 92108

# PUBLIC NOTICE

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**Date:** Jan. 6, 2026

**Subject:** Contractor and Subcontractor Verification Requirements

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Specific projects (listed below) deemed complete after Dec. 31, 2022, are required to verify that all contractors and subcontractors working on the projects have a current and valid:

1. Valid worker's compensation insurance information, including policy number and expiration date;
2. [State contractor](#) license number, license category, and license expiration date;
3. [City business license](#) number and expiration date;
4. State, and federal tax identification numbers; and
5. Whether the contractor or subcontractor has any pending or prior enforcement actions for any state or federal labor violations, or paid any penalties to a government agency related to the provisions of the [California Labor Code](#).

In addition, applicants will be required to update contractor and subcontractor information for any additions or changes using the online permitting portal before commencing or continuing any work. Customers can verify license information and status [online](#) or call [800-321-2752](tel:800-321-2752).

The full description of verification requirements can be found in San Diego Municipal Code [§129.0121](#). The implementation of these requirements provides transparency and accountability and ensures that labor standards are upheld citywide. Projects that don't adhere to this requirement may be subject to enforcement, including suspension of inspections up to a Stop Work Order or other remedies to ensure compliance.

## Projects That Will Require Contractor and Subcontractor Verification

- Residential and mixed-use development projects of 20 or more dwelling units, including single-family dwelling units and multi-family subdivisions.
- Commercial or industrial developments that propose 20,000 sq. ft. or more of tenant improvements, or construction of 20,000 sq. ft. of additional or new gross floor area.
- [Public Right-of-Way Permits](#)
  - For Public Right-of-Way Permits, the applicant shall state whether the work to be performed requires safety certifications, safety trainings, professional certifications or professional licenses. If any of these apply, the applicant shall provide the following:
    - A list of the certifications, trainings, and licenses required for the work; and
    - Confirmation that the applicant's employees, or the employees of the relevant contractor, subcontractor, or agent have the required certifications, trainings and licenses, specifying the contractor, subcontractor or agent if applicable.

## Contractor and Subcontractor Verification Webinar

The City has posted [a webpage](#) and [webinar](#) to familiarize customers with the Transparency Ordinance, the process of verifying contractor and subcontractor licenses, program requirements and helpful tips.

## Email Updates

Visit [sandiego.gov/dsd-email](http://sandiego.gov/dsd-email) to sign up to get the latest news and updates from the City of San Diego Development Services Department.