



City of San Diego City  
Planning Department  
202 C Street, MS 413  
San Diego, CA 92021  
(619) 235-5200

## Development Impact Fees (DIF) Appeal Application

**July  
2025**

**Request:** To waive, adjust, or reduce the Development Impact Fees (DIF) imposed upon a development project.

### Applicant Information:

Name:	Phone:	E-mail Address:
Address:	City:	State: Zip Code:

### Building Permit Information:

Project Number: \_\_\_\_\_ Project Name: \_\_\_\_\_  
Project Description: \_\_\_\_\_ Total DIF Amount: \_\_\_\_\_

### Documents Required for Application:

- I. Complete DIF Waiver, Adjustment, or Reduction Application within 10 calendar days after the DIF has been paid per SDMC 142.0640 (d)
- II. Submit proof of full payment of the DIF or a fully executed and recorded Fee Deferral Agreement.
- III. Provide initial deposit of \$2,500 to establish a deposit account by check or money order made out to City Treasurer.
- IV. Complete Deposit Account/Financially Resp. Party (DS-3242).

**NOTE: The DIF Waiver, Adjustment, or Reduction Application will not be processed until all of the above items have been received by Public Spaces at the address listed above.**

**Reasons for Request for DIF Waiver, Adjustment, or Reduction:** In accordance with San Diego Municipal Code Section 142.0640(e), please explain why there is no reasonable relationship between the amount of the DIF and the cost of the public facilities attributable to the development on which the fee is imposed. State the factual and legal basis to support the application for a waiver, adjustment, or reduction a DIF. Attach additional pages if necessary.

**Applicant's Signature:** I certify under penalty of perjury that the foregoing, including all names and addresses, is true and correct; and that I understand and accept that the processing of this Application will occur only after all required documents as described above are submitted to Facilities Financing at the above address.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### Notes:

- 1.) The procedures provided in San Diego Municipal Code Section 142.0640(e) are additional to any other procedure authorized by law for protesting or challenging DIFs. Any party on whom fees or other exactions have been imposed may protest the imposition within 90 days of imposition by filing a written protest with the City Clerk pursuant to Government Code Section 66020.
- 2.) If additional funds are necessary to complete the processing of the Application, Public Spaces will send an invoice for additional deposit monies.
- 3.) Notice of the time and place of the City Council hearing will be mailed to the applicant at least 14 calendar days prior to the hearing.
- 4.) See SDMC Section 142.0640(e) regarding potential refunds of deposit monies.