



**Minutes for the Meeting of  
Thursday, November 13, 2025**

**Item 1: Call to Order.**

The Commission Vice Chair called the meeting to order at 5:04 p.m.

**Item 2: Roll Call.**

**Present** – Commission Vice Chair Jimmie Slack, and Commissioners Hon. Laura W. Halgren, Tom Lincoln, Caridad Sanchez, and Deval Zaveri

**Absent** – Chair Paul Cooper and Commissioner James Hauser

**Staff** – Executive Director Bryn Kirvin, General Counsel Christina Cameron, Investigative Program Manager Kristina Gagné, Legislative Program Manager Megan Curran, and Administration & Training Compliance Program Manager Victoria Velasquez

**Item 3: Approval of Commission Minutes of October 9, 2025.**

Motion:	Approve Minutes
Moved/Seconded:	Lincoln/Halgren
Vote:	Carried Unanimously
Absent:	Cooper/Hauser

**Item 4: Non-Agenda Public Comment.**

None.

**Item 5: Commissioner Comment.**

None.

**Item 6: Executive Director Comment.**

Executive Director Kirvin mentioned that she and Education Program Manager Ryan O'Connor held the first of three candidate trainings for candidates of the 2026 Primary Election on October 22. She also mentioned that staff held four live ethics trainings this year for unclassified staff, averaging about 80 attendees per training, as well as the bi-annual ethics training for the Planning Commission on November 6.

She also shared that she is working on the fiscal year 2027 budget, along with Audit Program Manager Rosalba Gomez, in which they are requesting additional funding to purchase a case management system. This is crucial for securing confidential data and modernizing the Commission's processes. She is working with Investigative Program Manager Kristina Gagné, Training Compliance Program Manager Victoria Velasquez, and Bruce Eaton from the City's Department of Information Technology to seek bids and obtain the system.

**Item 7: Discussion of Proposed Municipal Code Amendments and Possible Action (October Section 26.0404).**

Motion:	Continue item to January meeting
Moved/Seconded:	Halgren/Zaveri
Vote:	Carried Unanimously
Absent:	Cooper/Hauser

**Item 8: Discussion of Municipal Code Sections and Possible Action (November Sections 26.0439-26.0456).**

Legislative Program Manager Megan Curran provided an overview of the staff memo regarding Municipal Code Sections 26.0439-26.0456. Commissioners provided further input as follows:

**Revisions to 26.0445:** This section will be discussed at the January meeting.

**Revisions to 26.0447(a):** Staff will make changes and provide them at the January meeting.

**Revisions to 26.0447(b):** The Commission agreed with the changes as presented.

**Revisions to 26.0447(c):** The Commission agreed with the changes as presented.

**Revisions to 26.0447(d)(2)(B):** The Commission agreed with the changes as presented.

**Revisions to 26.0455(b):** Staff will make changes and provide them at the January meeting.

**Revisions to 26.0455(c):** The Commission agreed with the changes as presented.

**Revisions to 26.0455(d):** The Commission agreed with the changes as presented.

**Revisions to 26.0455(e):** The Commission agreed with the changes as presented.

**Revisions to 26.0455(i):** The Commission agreed with the changes as presented.

**Item 9: Informational Item: Enforcement Program Update.**

Investigative Program Manager Kristina Gagné presented the monthly Enforcement Program Report.

**Item 10: Adjournment.**

The meeting concluded at 5:52 p.m.

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Jimmie Slack, Vice Chair  
Ethics Commission

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Victoria Velasquez, Program Manager  
Ethics Commission

***THIS INFORMATION WILL BE MADE AVAILABLE IN ALTERNATIVE FORMATS  
UPON REQUEST.***

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