

STANDARDIZED REPORT OF CITY BOARDS & COMMISSIONS

STAFF LIAISON: Andy Field

ADVISORY BODY NAME: Parks and Recreation Board

Regional Parks Improvement Fund Oversight Committee

1. IMPROVEMENTS

i What improvements have been made with the advisory body this calendar year?

Meetings have stayed within their scheduled timeframe and not run overtime. Mutual respect between staff, Board members, and members of the public have continued to be respectful.

2. OUTREACH

i Was any recruitment outreach done by the Advisory Body or City Staff? If so, what type?

As there is a single board member vacancy currently, park staff have reviewed options to replace that board member's expired term. Various initiatives such as general development plan amendments and park renaming have come forward multiple times throughout the year. These efforts involve extensive outreach and community collaboration.

3. POLICY RECOMMENDATIONS, LETTERS OF REQUEST/SUPPORT

i List the policy recommendations that came from this Advisory Body and the number of letters of request submitted.

The Board continues to be concerned with community plan updates that do not have sufficient park acreage and recreational development incorporated into the plans. While no written letters have been submitted, some Board members including Marcella Bothwell have testified at City Council, Planning Commission, and other meetings to express concerns with the community plan update process.

4. ADVISORY BODY SCHEDULED MEETINGS

i What was the number of scheduled Advisory Body meetings?

Parks and Recreation Board met 8 times in 2025.

Regional Parks Improvement Fund Oversight Committee met 5 times in 2025.

5. MEETING CANCELLATIONS

i What was the number of meetings cancelled, and what was the reasoning?

Two Board meetings were cancelled (March and July) due to lack of agenda items.

Five RPIF Oversight Committee meetings were cancelled (March, May, July, October, and November) due to lack of agenda items.

6. COUNCIL-NOMINATED SEATS

i How many seats on the Advisory Body are nominated by Councilmembers, and how many are filled?

The Board has 10 filled seats and one vacancy. Four Board members were reappointed to two-year terms through March 2027: Andrea Dooley, Evelyn Smith, Allison Soares, and Agatha Wein. Six Board members' current terms will expire in March 2026: Nick Anastasopoulos, Jeremy Bloom, Marcella Bothwell, Rick Gulley, Daniele Laman, and Judith Muñoz.

7. EXPIRED MEMBERSHIP

i What is the number of members serving on expired terms?

All members are on current terms. As noted in Section 6, some terms expire starting in March 2026.

8. ORIENTATION

i How many members have been fully oriented?

In 2025, new Board member Jeremy Bloom took the orientation training. In September 2025, Senior Management Analyst Elvi Ricafort shared the orientation manual with all Board members via email.

9. ASSISTANCE TO THE ADVISORY BODY

i Please provide an estimate of the City staff hours given to assist in administering the Advisory Body.

Parks and Recreation Department staff set up the Balboa Park Club Ballroom, IT Staff set-up the audio-visual equipment, and other staff from Parks and Recreation, Planning, Engineering and Capital Projects, and other departments presented agenda items. Meetings are conducted both in-person and on Zoom. Meetings require set up with the IT and Administrative Services Division. Since meetings take around 3 hours and require 6 or 7 staff plus an hour each for prep and takedown, which equals to around 45 hours per meeting. Preparation and presentation of meeting minutes, agendas, reports, etc. take between 12-20 staff from various departments with an average of 3 hours per staff member, which equals to around 60 hours per meeting. The director invests around 20 hours of work per Board meeting. So, this equates to around 100-120 staff hours per meeting.

10.VOLUNTEER HOURS

i Please provide an estimate of the volunteer hours by the advisory body members.

Board members are expected to attend meetings, review written materials in advance of the meeting, and respond to requests from staff to confirm attendance at meetings. Each meeting generally takes between one and three hours generally between 2 and 5 p.m. on the third Thursday of the month. Travel time to and from the meeting venue likely averages around an hour for each member (depending on where they live and time of day). Each member likely spends one to two hours reviewing meeting materials prior to the board or oversight committee meeting. In total, this would account for an average of about five to eight hours per month of volunteerism per member, or about 50 to 90 hours per month assuming all 11 members are seated and none are vacant.

11.ADVISORY BODY CHALLENGES

i Share any challenges the advisory body faced during the current calendar year.

The Parks and Recreation Board is seriously concerned by the lack of appropriate funding for the near-term implementation of required and agreed upon actions from the 2021 approved Parks Master Plan. It is also concerned about ongoing funding challenges at the City of San Diego as evidenced in the most recent five-year financial outlook. Concerns remain about the application of Parks Master Plan principles and recreation value points scoring methodology for ongoing community plan updates. The Board did not approve the recreation element for several community plan updates in 2024 or 2025, including Clairemont, College Area, Hillcrest, and University. Similar concerns are emerging for other plan updates, including Mid-City Communities. The RPIF Oversight Committee desires more regional park funding to be utilized in Communities of Concern, focusing on the Chollas Creek Watershed.

12.ADVISORY BOARD ACCOMPLISHMENTS

i Share any accomplishments the advisory body achieved during the current calendar year.

Over the course of 2025, the Board considered the following major topics:

- Budget
- Bylaws
- Community Plan Updates (2)
- Community Recreation Group Reform
- General Development Plans (5)
- Golf Operations Expansion of the Advanced Reservation Program
- Meeting Calendar
- Naming/Renaming (6)

Over the course of 2025, the Oversight Committee considered the following major topics:

- Budget
- Meeting Calendar
- Reallocation of RPIF Funds between Capital Projects

