

SKYLINE-PARADISE HILLS COMMUNITY PLANNING GROUP

Skyline Hills Library - 7900 Paradise Valley Rd., San Diego, CA 92114

PUBLIC NOTICE and AGENDA

Tuesday, January 13, 2026 at 6:00 p.m. - 7:55 p.m. (2nd Tuesday monthly)

Skyline Hills, Paradise Hills, South and North Bay Terraces, Lomita, and Jamacha

sph.cpc@gmail.com

"If Sign Language interpretation or language translation services are required, please visit www.sandiego.gov/planning/translation to submit a request at least (3) three workdays prior to the meeting date to ensure availability."

Members:

Chair, Samantha Jenkins (Bay Terraces)
Vice Chair, Tanisha-Jean Martin (Skyline)
Secretary, Erin Tomaras (Paradise Hills)
Wayne English (Paradise Hills)

Don Houston (Paradise Hills)
Avery Montoya (Skyline)
Guy Preuss (Paradise Hills)
Rhonda Shepherd (Skyline)

1. 6:00 **Call To Order and Roll Call**

2. 6:03 **Modification/Approval of Agenda**

3. 6:05 **Adoption of Minutes for December 9, 2025**

4. 6:08 **Non-Agenda Public Comment**

Identification of issues that are within the jurisdiction of the CPG, but not on the agenda. No discussion or action is permitted, except to establish a subcommittee for study, or place the item on a future agenda. Two minutes per issue.

5. 6:18 **Representative Reports**

These reports may include, but are not limited to, information on community events and regulatory/legislative updates.

A. San Diego Southeastern Division Police Department

• Community Relations Office, Chris Jones

B. City of San Diego Councilmember Henry L. Foster III, District 4

C. San Diego Mayor's Office

D. County of San Diego Supervisor Monica Montgomery Steppe, District 4

E. California Senator Dr. Akilah Weber Pierson, District 39

F. California Assemblymember Dr. LaShae Sharp-Collins, District 79

G. Congressman Juan Vargas, 52nd District

6. 6:40 **Community Planning Committee/Chair/Voting Member Reports**

A. Community Planners Committee Report

a. No meeting in December

- B. Chair Report
 - a. No separate report attached this month
 - b. Updates from the City on the following issues:
 - i. Annual Report timeline
 - ii. Ad-hoc vs. sub-committees
 - iii. If digital copies are permitted for proof of residency
- C. Voting Members Report
 - a. Member Preuss – *Adaptive reuse of historic buildings*

7. 7:00 **Informational Items**

- A. March 2026 SPH CPG Elections
 - a. *Two vacancies for Voting Members (applications due by end of February)*
 - i. *No current Voting Members from Jamacha or Lomita*
 - b. *Need volunteers for Election Subcommittee*
- B. Engagement of State Representatives regarding Land Use Legislation and Policy
 - a. *Discuss crafting a letter to our state assembly member/senator about getting local planning groups involved earlier in the land use legislation process*
 - b. *Discuss how to foster relationships between CPG and land use staff for our state assembly member/senator*

8. 7:25 **Action Items**

- A. None were received.

9. 7:55 **Adjourn** until the next regular meeting on February 10, 2026.

STANDARD OPERATING PROCEDURES AND RESPONSIBILITIES OF RECOGNIZED COMMUNITY PLANNING GROUPS POLICY NO.: 600-24

Voting Members of CPGs are expected to treat each other, members of the community, and City staff in a professional manner.

Skyline-Paradise Hills Community Planning Group Operating Procedures:

Section 6.1 Professional Conduct

The planning group and its voting members will conduct themselves reasonably and professionally and refrain from disrupting the public process as set forth on the planning group's agenda.

Section 6.3 Disorderly Conduct

In the event that any planning group meeting is willfully interrupted by a person or group of persons, so as to make the orderly conduct of the meeting infeasible, the planning group may first cause removal of the individual or individuals. If that is unsuccessful then the planning group may order the meeting room cleared and continue in session on scheduled agenda items without an audience, except that representatives of the media shall be allowed to remain. The planning group may also readmit an individual or individuals who were not responsible for the disruption.

SKYLINE-PARADISE HILLS COMMUNITY PLANNING GROUP MEMBERSHIP APPLICATION

The **Skyline-Paradise Hills Community Planning Group** (SPH CPG) holds regular meetings at 6:00 p.m. on the second Tuesday monthly at the Skyline Hills Library. The planning group consists of up to 20 elected Voting Members and is the officially recognized advisory group to the San Diego City Council. The role of the SPH CPG is to review and provide recommendations to the City on land use matters and development-related projects and issues in the Skyline, Paradise Hills, South Bay Terraces, North Bay Terraces, Lomita, and Jamacha neighborhoods.

There is no charge to attend meetings or to join the SPH CPG. Any person, age 18 or older, who lives, owns property, or owns or operates a business or nonprofit within the SPH CPG area and is interested in becoming a Voting Member may submit a completed Membership Application to sph.cpc@gmail.com.

Voting Members are required to attend 2/3 of the meetings in a 12-month period. Please ensure you can make that commitment before applying. Helpful resources to review include [City of San Diego Council Policy 600-24 Standard Operating Procedures and Responsibilities of Recognized Community Planning Groups](#) and [SPH CPG Operating Procedures](#).

Name _____ **E-mail** _____

Address _____ **Phone Number** _____

<input type="checkbox"/> Lomita	<input type="checkbox"/> Skyline
<input type="checkbox"/> Jamacha	<input type="checkbox"/> N. Bay Terraces
<input type="checkbox"/> Paradise Hills	<input type="checkbox"/> S. Bay Terraces

Membership Categories:

<input type="checkbox"/> Renter	<input type="checkbox"/> Business Owner
<input type="checkbox"/> Homeowner	<input type="checkbox"/> Nonprofit

Proof of Residency or Identity Included with Application?: Yes No

Proof may include a driver's license or identification card, utility bill, voter notification card, lease or rental agreement, property tax statement, or vehicle registration.

Signature _____ **Date** _____

Personal Statement of Interest

Please reference service and leadership, as well as organizational affiliation and professional background.

For Planning Group Use:

Reviewed by: _____ Date: _____

Meets Eligibility Criteria: Yes No

Annual Planning Group Training Date:

Skyline-Paradise Hills Community Planning Group

December 9, 2025 Minutes

Call to Order

Chair Jenkins called the meeting to order at 18:15 hours.

Roll Call

The following members were present for a quorum:

- Samantha Jenkins
- Don Houston
- Tanisha-Jean Martin
- Guy Preuss
- Avery Montoya
- Wayne English
- Erin Tomaras

The following member was absent:

- Rhonda Shepherd

Approval of Agenda and Minutes

- *Member Preuss motioned to approve the agenda. Member English seconded. Members Preuss, English, Jenkins, Houston, Martin, Montoya, and Tomaras voted for the motion to pass.*
- *Member Preuss motioned to approve the October 14, 2025 minutes. Member English seconded. Members Preuss, English, Jenkins, Houston, Martin, Montoya, and Tomaras voted for the motion to pass.*

Non-Agenda Public Comment

- Community member Dorene Dias Pesta noted that North or South needs to be added to Bay Terraces next to Samantha Jenkins name on the agenda.
- Vice Chair Martin mentioned two events:
 - A pre-holiday tree care and clean up day from 9:00 a.m. to noon on December 20 at the Skyline Hills Library.
 - Sustainable holiday party from 2:00 to 4:00 p.m. on December 10 at the George L. Stevens Senior Center.
- Member Houston noted that the first installment of property taxes are due tomorrow, which includes the trash fee.

Representative Reports

- Korral Taylor (Mayor's Office) reported on the City's new housing policy. A press conference will occur tomorrow to present the idea to the community. The Mayor's Office is looking for community feedback either via call or text to 619-736-5436.
- Bruce Williams (City Council District 4) provided the following information:
 - He shared the December newsletter and mentioned office hours with Councilmember Foster.
 - He noted that District 4 is not using the Get It Done app as much as other districts and encouraged community members to use the app. He noted that the current wait time is 365 days to get a streetlight fixed, but the councilmember's office can try elevating a Get It Done ticket if it is brought to their attention.

- www.sandiego.gov/trash has information about the new trash bins.
- Robin Todd (California Assembly District 79) reported on the annual holiday giveaway from 11:00 a.m. to 2:00 p.m. on December 20 at Bell Middle School. Attendees will have the opportunity to receive turkeys, hams, fresh produce, and clothing for children.

Community Planners Committee Report

- Member Preuss reported that the City's Heritage Preservation Program is focused on individual buildings and that it needs to focus on the entire neighborhood because there are distinct architectural features that can be carried throughout a neighborhood.
- The new CPC website with agendas and minutes is available at www.sdcpc.org.
- The 2025 land development code updates are driven by decisions made at the state level, so when they get to the local level, it is too late to make any changes.
 - Member Preuss proposed a topic for the next meeting about crafting a letter to state assembly members and state senators about local planning groups being involved earlier in the process for land use legislation.
 - Member Houston proposed a topic that includes how to better foster relationships with land use staff for these state officials.
 - **Member Tomaras motioned to add those topics to the next agenda, and Vice Chair Martin seconded. Members Preuss, English, Jenkins, Houston, Martin, Montoya, and Tomaras voted for the motion to pass.**
 - Comments for the 2025 updates are due by January 19, 2026.

Chair's Report

- Chair Jenkins referred to the report that was attached to the agenda. She asked community members to email the group if there was anything the public would like to include about policy/community updates.

Voting Member's Report

- Member Houston asked Samantha to contact Marlon Pangilinan about resolving the conflicting information about ad-hoc vs. sub committees. Chair Jenkins asked Don to draft his questions about the issue.

Informational Items

- Members of the San Diego Community Coalition discussed the group's goals and purpose. The group was launched due to massive housing complexes being built overnight and local representatives were not helping. The group includes representation for 26 different communities, but does not have any from Skyline or Paradise Hills. Local officials seem to be more swayed when members from multiple communities provide feedback on a project rather than just members from one community. The group sends out weekly bulletin emails about City agendas. Community members can email kate@katecallen.com to join the mailing list. The OB Rag is the platform for the group.
- The Annual Report requirements and timeline were discussed. The report is required to include election results and be submitted within 14 days of the March meeting minutes, which does not allow for public review of the draft report prior to submittal. Chair Jenkins will ask Marlon about the timeline for the report.

- Two vacancies for Voting Members will be available during the March 2026 elections. The applications are due in February and need to include proof of residency. Chair Jenkins will check with Marlon whether digital copies of residency are permitted.
 - *Member English made a motion for member applications to be on the table at each meeting. Vice Chair Martin seconded. Members Preuss, English, Jenkins, Houston, Martin, Montoya, and Tomaras voted for the motion to pass.*
 - *Member English made a motion for a call for new members to be included with the agenda each month. Vice Chair Martin seconded. Members Preuss, English, Jenkins, Martin, Montoya, and Tomaras voted for the motion to pass. Member Houston voted against the motion.*
 - Chair Jenkins will provide information on the election committee and what is needed at the next meeting.
- Member Houston discussed the City-wide initiatives listed on the City's Planning Department website (<https://www.sandiego.gov/planning/work/working-on>). He encouraged the public and Voting Members to review the initiatives and plans and provide comments.
 - Chair Jenkins suggested agendizing a new plan every month to discuss feedback to provide to the City. Vice Chair Martin can provide notice of comment periods and summaries of the plans from her role on the Climate Advisory Board.
 - *Vice Chair Martin made a motion to add a new plan to each agenda. Member Montoya seconded. Members Preuss, English, Jenkins, Houston, Martin, Montoya, and Tomaras voted for the motion to pass.*
 - Vice Chair Martin asked Bruce if Jacqueline Kennedy (Senior Policy Advisor to Councilmember Foster) could share deadlines and pending policies that she is tracking with the planning group.

Action Items

Member Preuss motioned for the planning group to sign the memo supporting the Jamacha Neighborhood Council's efforts to request accurate mapping of the Jamacha boundary. Vice Chair Martin seconded.

Members Preuss, English, Jenkins, Houston, Martin, Montoya, and Tomaras voted for the motion to pass.

- Chair Jenkins will sign the memo with a wet signature, then Member Tomaras will email it to community member Dias.
- The CPC voted to sign the memo in November.
- Member Preuss suggested that community member Dias submit the memo to the newspapers too.
- Member Houston asked community member Dias to report back to the planning group about this issue in March.

Adjournment

Chair Jenkins adjourned the meeting at 19:45 hours.

Meeting minutes were recorded by:

Erin Tomaras

Erin Tomaras, Secretary