

**AGREEMENT
BETWEEN THE
CITY OF SAN DIEGO**



AND

CatchingH2O, Inc.

**TO PARTICIPATE IN RAIN
TANK VOUCHER
PROGRAM**

AGREEMENT

This Agreement (Agreement), No. 30000019-26-C, is entered into by and between the City of San Diego, a municipal corporation (City), and CatchingH2O, Inc. a corporation (Contractor).

RECITALS

- A. City wishes to retain Contractor to participate in rain tank voucher program (Goods) as further described in the Scope of Work, attached hereto as Exhibit A.
- B. City and Contractor (collectively, the “Parties”) wish to enter into an agreement whereby City will retain Contractor to provide the Goods.
- C. This Agreement is awarded pursuant to San Diego Municipal Code (SDMC) section 22.3203(a) for contracts greater than \$25,000 but equal to or less than \$50,000, the Purchasing Agent may award the contract but shall seek competitive prices either orally or in writing.

NOW, THEREFORE, for good and valuable consideration, the sufficiency of which is acknowledged, City and Contractor agree as follows:

ARTICLE 1 CONTRACTOR SERVICES

1.1 Scope of Services. Contractor shall accept vouchers and provide discounted rain barrels and cisterns to approved Program Participants as stated in Exhibit A, Scope of Work, which is incorporated herein by reference.

1.2 Contract Administrator. The Stormwater Department (Department) is the Contract Administrator for this Agreement. Contractor shall provide the Services under the direction of a designated representative of the Department as follows:

Cassandra Smith
Associate Planner
9370 Chesapeake Dr. Ste. 100
San Diego, CA 92123
Stormwater Department
619-629-2693
CassandraS@sandiego.gov

1.3 General Contract Terms and Provisions. This Agreement incorporates by reference the General Contract Terms and Provisions, attached hereto as Exhibit B.

1.4 Submittals Required with the Agreement. Contractor is required to submit all forms and information delineated in Exhibit C before the Agreement is executed.

ARTICLE 2 **DURATION OF AGREEMENT**

2.1 Term. This Agreement shall begin on the Effective Date and run through June 30, 2027. City may, in its sole discretion, extend this Agreement for three (3) additional one (1) year period(s). The term of this Agreement shall not exceed five years unless approved by the City Council by ordinance.

2.2 Effective Date. This Agreement shall be effective on the date it is executed by the last Party to sign the Agreement, and approved by the City Attorney in accordance with San Diego Charter Section 40 (Effective Date).

ARTICLE 3 **COMPENSATION**

3.1 Amount of Compensation. City shall pay Contractor in accordance with this Agreement in an amount not to exceed \$45,000.00.

ARTICLE 4 **WAGE REQUIREMENTS**

4.1 Reserved

ARTICLE 5 **CONTRACT DOCUMENTS**

5.1 Contract Documents. This Agreement including its exhibits completely describes the goods and services to be provided.

5.2 Counterparts. This Agreement may be executed in counterparts, which when taken together shall constitute a single signed original as though all Parties had executed the same page.

IN WITNESS WHEREOF, this Agreement is executed by City and Contractor acting by and through their authorized officers.

CONTRACTOR
CatchingH2O, Inc.

By: 

Name: Brook Sarson
Title: Owner, CEO
Date: 01/28/2026

CITY OF SAN DIEGO
A Municipal Corporation

By: 

Name: Claudia C. Abarca
Title: Director, Purchasing & Contracting
Date: 01/28/2026

Approved as to form this 28 day of
January, 2026.
HEATHER FERBERT, City Attorney

By: 

Deputy City Attorney
William Smith

Print Name

EXHIBIT A **SCOPE OF WORK**

A. OVERVIEW

The City of San Diego (“City”) desires to establish a pilot rain tank voucher program (the “Program”) to enable City residents to secure affordable rainwater harvesting cisterns, which will help to incentivize residential water conservation and stormwater pollution prevention. The use of cisterns to collect rainwater for onsite non-potable use reduces stormwater runoff from landscapes and offsets potable water use for outdoor irrigation thereby supporting the City’s Stormwater Permit compliance and water conservation objectives. The Program is meant to increase accessibility to the City’s Water Conservation Rebates program by streamlining the application process and providing residents with an upfront discount at the point of sale.

Contractor shall make available for purchase by residents at least three sizes of cisterns that meet the Program guidelines, accept vouchers issued by the City to eligible City residents that have been approved for participation in the Program (“Program Participants”), and furnish the cisterns at the corresponding discounted price. Contractor will not be reimbursed for any other costs associated with the administration of this program; reimbursement will only be by means of the vouchers accepted.

B. REQUIREMENTS AND TASKS

Contractor will perform the following tasks required to successfully implement this program:

1. Task 1: Accept Vouchers at Point-of-Sale

Contractor will accept vouchers issued by the City to all Program Participants at the point of sale and provide the cisterns at a discounted price as specified in the voucher. At least three cistern models or configurations will be chosen for this program by City and Contractor and may be modified during the course of the contract if mutually agreed upon by the City and Contractor in writing. Additional models or configurations added to the program may not exceed 5,000-gallon capacity and maximum voucher amount for any cistern will not exceed \$800 off the retail price. Any additional models and configurations are subject to written approval by the City prior to being incorporated into the program. Discount rate is \$1.50/gallon capacity and will only cover the price of the tank, other fees (ie: sales tax, delivery fees etc.) will be paid in full by the Program Participant.

To prevent duplication, misuse or fraud, each voucher issued by the City shall contain a unique identification code to track issuance, the name of the Program Participant redeeming the voucher, and address of install listed by the Program Participant.

2. Task 2: Maintain ‘Sales Tracker’ (Records)

Contractor shall maintain records to track the voucher identification code, name of Program Participant rendering the voucher, date of sale, type of rain barrel or cistern provided and make these records available to the City. This record will be referred to as “Sales Tracker.”

3. Task 3: Administer Program

Contractor Administrator will manage the program, sales, and inventory to ensure availability of cisterns for Program Participants for the duration of this contract term. This task includes maintaining inventory of the cistern models as specified in the Program or have them available for delivery within 60 days. The 60-day timeframe may be adjusted if mutually agreed upon by the City and Contractor in writing.

4. Task 4: Deliver Monthly Accounting

Each month, the Contractor will prepare an invoice and the sales tracker to the City. The invoice total shall reflect the total amount of vouchers accepted during the previous month.

C. ROLES AND RESPONSIBILITIES

The **Contractor** will undertake the following roles and responsibilities:

1. Administration of Program

- a. The rain cisterns stocked by the Contractor must have the following:
 - i. Have a secure lid (for example, a lid secured by screws or clips, a threaded lid, or similar) to prevent unintentional entry by humans.
 - ii. All open inlets and outlets must be screened with at least 1/16 inch screen or other equivalent method to prevent pest and mosquito entry.
 - iii. Must be designated by the manufacturer for storage of rainwater or potable water.
 - iv. To reduce algal growth and protect the barrel/cistern from degradation, the barrel/cistern must be constructed of opaque, UV resistant materials (e.g. heavily tinted plastic, metal barrel/cistern with lining, concrete, etc.)
 - v. Only barrels and cistern systems that are used to collect rainwater from roofs for nonpotable outdoor use are eligible.
- b. Contractor shall maintain a readily available stock, or have stock be made available within 60 days after Program Participant orders a rain tank, of at least three sizes of cisterns at a location within the City or other location approved by the City during the term of this program. As described in Task 3, the 60-day timeline may be adjusted if agreed upon by the City and Contractor in writing.

- c. Contractor shall accept the vouchers issued by the City to Program Participants and provide the cisterns at a discounted price as specified in the voucher.
- d. Contractor shall track the voucher identification code, name of Program Participant rendering the voucher, date of sale, type of cistern provided and make these records available to the City.

2. Invoicing

- a. Contractor shall submit to City a monthly invoice for the cumulative amount of the vouchers that were accepted during the previous quarter. Contractor shall include with each invoice a list of the voucher identification codes, and the data collected as outlined in item C.1.d that are being submitted for reimbursement.
- b. Invoices shall be submitted by the 10th of the month following the month that vouchers were accepted.
- c. Contractor will not be reimbursed for any staff time associated with the administration of this program, reimbursement only reflects vouchers accepted.

The **City** will undertake the following roles and responsibilities:

3. Administration of Program

- a. City will oversee the Program and provide a point of contact for voucher assistance and Program Participant inquiries. The City shall issue vouchers for up to two cisterns to eligible City residents who apply through the Stormwater Department and are approved for participation in the Program. The vouchers shall entitle Program Participants to purchase one cistern from Contractor at a discounted price. Program Participants must agree to install the cistern within the City's jurisdiction.
- b. City will track and verify the unique identification code on each voucher and match this record against those provided in the Sales Tracker as maintained by the Contractor including:
 - i. The name of the Program Participant redeeming the voucher
 - ii. Date of sale and total cost.
 - iii. The address of installation as stated by the Program Participant
 - iv. The model number and size provided for each voucher.

4. Reimbursement

Within thirty (30) calendar days of receiving Contractor's monthly invoice. City shall reimburse Contractor for the cost included in the vouchers that were accepted during the previous month as included in the invoice and verification of accurate corresponding records in the Sale Tracker.

D. ADDITIONAL REQUIREMENTS

- 1. Generally Accepted Accounting Principles.** Contractor shall maintain books, records, other documents pertinent to their work in accordance with generally accepted accounting principles and practices.
- 2. Insurance.** Contractor shall name the San Diego County Water Authority and the State of California (including their directors, officers, employees, and agents) as an additional insured on their Commercial General Liability policy and the policy shall be endorsed with use of an ISO form CG 20 10 10 93. This is in addition to insurance requirements found in Exhibit B, Article VII.

EXHIBIT C
CITY REQUIRED FORMS

Contractor Standards Pledge of Compliances

Equal Opportunity Contracting forms, including Contractors Certification of Pending Actions and Work Force Report

City of San Diego
CONTRACTOR STANDARDS
Pledge of Compliance

The City of San Diego has adopted a Contractor Standards Ordinance (CSO) codified in section 22.3004 of the San Diego Municipal Code (SDMC). The City of San Diego uses the criteria set forth in the CSO to determine whether a contractor (bidder or proposer) has the capacity to fully perform the contract requirements and the business integrity to justify the award of public funds. This completed Pledge of Compliance signed under penalty of perjury must be submitted with each bid and proposal. If an informal solicitation process is used, the bidder must submit this completed Pledge of Compliance to the City prior to execution of the contract. All responses must be typewritten or printed in ink. If an explanation is requested or additional space is required, Contractors must provide responses on Attachment A to the Pledge of Compliance and sign each page. Failure to submit a signed and completed Pledge of Compliance may render a bid or proposal non-responsive. In the case of an informal solicitation or cooperative procurement, the contract will not be awarded unless a signed and completed Pledge of Compliance is submitted. A submitted Pledge of Compliance is a public record and information contained within will be available for public review except to the extent that such information is exempt from disclosure pursuant to applicable law.

By signing and submitting this form, the contractor is certifying, to the best of their knowledge, that the contractor and any of its Principals have not within a five (5) year period – preceding this offer, been convicted of or had a civil judgement rendered against them for commission of a fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) contract or subcontract.

"Principal" means an officer, director, owner, partner or a person having primary management or supervisory responsibilities within the firm. The Contractor shall provide immediate written notice to the Procurement Contracting Officer handling the solicitation, at any time prior to award should they learn that this Representations and Certifications was inaccurate or incomplete.

This form contains 10 pages, additional information may be submitted as part of *Attachment A*.

A. BID/PROPOSAL/SOLICITATION TITLE:

B. BIDDER/PROPOSER INFORMATION:

CatchingH2O, Inc			
Legal Name 11851 Mesa Verde Dr	Valley Center	DBA CA	
Street Address Brook Sarson, CEO/owner	City 619.964.4838	State	92082 Zip
Contact Person, Title	Phone	Fax	

Provide the name, identity, and precise nature of the interest* of all persons who are directly or indirectly involved** in this proposed transaction (SDMC § 21.0103). Use additional pages if necessary.

* The precise nature of the interest includes:

- the percentage ownership interest in a party to the transaction,
- the percentage ownership interest in any firm, corporation, or partnership that will receive funds from the transaction,
- the value of any financial interest in the transaction,
- any contingent interest in the transaction and the value of such interest should the contingency be satisfied, and
- any philanthropic, scientific, artistic, or property interest in the transaction.

** Directly or indirectly involved means pursuing the transaction by:

- communicating or negotiating with City officers or employees,
- submitting or preparing applications, bids, proposals or other documents for purposes of contracting with the City, or
- directing or supervising the actions of persons engaged in the above activity.

Brook Sarson	CEO/owner
Name	Title/Position
Valley Center, CA	
City and State of Residence	Employer (if different than Bidder/Proposer)
managing the ordering, distributing, and customer relations with regards to tank orders	
Interest in the transaction	

Vanessa Powers	bookkeeper
Name	Title/Position
Escondido, CA	Self - Power Your Books
City and State of Residence	Employer (if different than Bidder/Proposer)
Vanessa will be managing the voucher submission to the City, as well as any legal documents required	
Interest in the transaction	

Lis O'brien	Admin
Name	Title/Position
San Diego, CA	
City and State of Residence	Employer (if different than Bidder/Proposer)
Lis will be helping with some of the administration of the program and may be in direct contact with the city from time to time	
Interest in the transaction	

Name	Title/Position
City and State of Residence	Employer (if different than Bidder/Proposer)
Interest in the transaction	

Name	Title/Position
City and State of Residence	Employer (if different than Bidder/Proposer)
Interest in the transaction	

Name	Title/Position
City and State of Residence	Employer (if different than Bidder/Proposer)
Interest in the transaction	

Name	Title/Position
City and State of Residence	Employer (if different than Bidder/Proposer)
Interest in the transaction	
Name	Title/Position
City and State of Residence	Employer (if different than Bidder/Proposer)
Interest in the transaction	
Name	Title/Position
City and State of Residence	Employer (if different than Bidder/Proposer)
Interest in the transaction	

C. OWNERSHIP AND NAME CHANGES:

1. In the past five (5) years, has your firm changed its name?
 Yes No

If Yes, use Attachment A to list all prior legal and DBA names, addresses, and dates each firm name was used. Explain the specific reasons for each name change.

2. Is your firm a non-profit?
 Yes No

If Yes, attach proof of status to this submission.

3. In the past five (5) years, has a firm owner, partner, or officer operated a similar business?
 Yes No

If Yes, use Attachment A to list names and addresses of all businesses and the person who operated the business. Include information about a similar business only if an owner, partner, or officer of your firm holds or has held a similar position in another firm.

D. BUSINESS ORGANIZATION/STRUCTURE:

Indicate the organizational structure of your firm. Fill in only one section on this page. Use Attachment A if more space is required.

Corporation Date incorporated: 01/01/2016 State of incorporation: CA

List corporation's current officers: President: Brook Sarson
Vice Pres: Brook Sarson
Secretary: Claire Acosta
Treasurer: Brook Sarson

Type of corporation: C Subchapter S

Is the corporation authorized to do business in California: Yes No

If Yes, after what date: 01/01/2016

Is your firm a publicly traded corporation?

Yes

No

If Yes, how and where is the stock traded? _____

If Yes, list the name, title and address of those who own ten percent (10 %) or more of the corporation's stocks:

Do the President, Vice President, Secretary and/or Treasurer of your corporation have a third party interest or other financial interests in a business/enterprise that performs similar work, services or provides similar goods? Yes No

If Yes, please use Attachment A to disclose.

Please list the following:

Authorized

Issued

Outstanding

a. Number of voting shares: _____

b. Number of nonvoting shares: _____

c. Number of shareholders: _____

d. Value per share of common stock:

Par \$ _____

Book \$ _____

Market \$ _____

Limited Liability Company Date formed: _____ State of formation: _____

List the name, title and address of members who own ten percent (10%) or more of the company:

Partnership Date formed: _____ State of formation: _____

List names of all firm partners:

Sole Proprietorship Date started: _____

List all firms you have been an owner, partner or officer with during the past five (5) years. Do not include ownership of stock in a publicly traded company:

Joint Venture Date formed: _____

List each firm in the joint venture and its percentage of ownership:

Note: To be responsive, each member of a Joint Venture or Partnership must complete a separate *Contractor Standards form*.

E. FINANCIAL RESOURCES AND RESPONSIBILITY:

1. Is your firm preparing to be sold, in the process of being sold, or in negotiations to be sold?
 Yes No

If Yes, use Attachment A to explain the circumstances, including the buyer's name and principal contact information.

2. In the past five (5) years, has your firm been denied bonding?
 Yes No

If Yes, use Attachment A to explain specific circumstances; include bonding company name.

3. In the past five (5) years, has a bonding company made any payments to satisfy claims made against a bond issued on your firm's behalf or a firm where you were the principal?
 Yes No

If Yes, use Attachment A to explain specific circumstances.

4. In the past five (5) years, has any insurance carrier, for any form of insurance, refused to renew the insurance policy for your firm?
 Yes No

If Yes, use Attachment A to explain specific circumstances.

5. Within the last five years, has your firm filed a voluntary petition in bankruptcy, been adjudicated bankrupt, or made a general assignment for the benefit of creditors?
 Yes No

If Yes, use Attachment A to explain specific circumstances.

6. Are there any claims, liens or judgements that are outstanding against your firm?
 Yes No

If Yes, please use Attachment A to provide detailed information on the action.

7. Please provide the name of your principal financial institution for financial reference. By submitting a response to this Solicitation Contractor authorizes a release of credit information for verification of financial responsibility.

Name of Bank: CHASE Bank

Point of Contact: Eiji Nakao

Address: 3921 30th street, san diego, ca 92014

Phone Number: 619.299.6573

8. By submitting a response to a City solicitation, Contractor certifies that he or she has sufficient operating capital and/or financial reserves to properly fund the requirements identified in the solicitation. At City's request, Contractor will promptly provide to City

a copy of Contractor's most recent balance sheet and/or other necessary financial statements to substantiate financial ability to perform.

9. In order to do business in the City of San Diego, a current Business Tax Certificate is required. Business Tax Certificates are issued by the City Treasurer's Office. If you do not have one at the time of submission, one must be obtained prior to award.

Business Tax Certificate No.: B2016007225 Year Issued: 2025

F. PERFORMANCE HISTORY:

1. In the past five (5) years, has your firm been found civilly liable, either in a court of law or pursuant to the terms of a settlement agreement, for defaulting or breaching a contract with a government agency?

Yes No

If Yes, use Attachment A to explain specific circumstances.

2. In the past five (5) years, has a public entity terminated your firm's contract for cause prior to contract completion?

Yes No

If Yes, use Attachment A to explain specific circumstances and provide principal contact information.

3. In the past five (5) years, has your firm entered into any settlement agreement for any lawsuit that alleged contract default, breach of contract, or fraud with or against a public entity?

Yes No

If Yes, use Attachment A to explain specific circumstances.

4. Is your firm currently involved in any lawsuit with a government agency in which it is alleged that your firm has defaulted on a contract, breached a contract, or committed fraud?

Yes No

If Yes, use Attachment A to explain specific circumstances.

5. In the past five (5) years, has your firm, or any firm with which any of your firm's owners, partners, or officers is or was associated, been debarred, disqualified, removed, or otherwise prevented from bidding on or completing any government or public agency contract for any reason?

Yes No

If Yes, use Attachment A to explain specific circumstances.

6. In the past five (5) years, has your firm received a notice to cure or a notice of default on a contract with any public agency?

Yes No

If Yes, use Attachment A to explain specific circumstances and how the matter resolved.

7. Performance References:

Please provide a minimum of three (3) references familiar with work performed by your firm which was of a similar size and nature to the subject solicitation within the last five (5) years.

Please note that any references required as part of your bid/proposal submittal are in addition to those references required as part of this form.

Company Name: City Farmers Nursery

Contact Name and Phone Number: **Sam Tall 619.459.1910**

Contact Email: **samtcfn@gmail.com**

Address: **3110 Euclid Ave, San Diego, CA 92105**

Contract Date: _____

Contract Amount: _____

Requirements of Contract: _____

Company Name: **Green Dreams**

Contact Name and Phone Number: **Ryan North 858.449.0662**

Contact Email: **ryan@greendreams.land**

Address: **3127 32nd St, San Diego 92104**

Contract Date: _____

Contract Amount: _____

Requirements of Contract: _____

Company Name: **Santa Margarita Water District**

Contact Name and Phone Number: **Amelia Herndon-Steen 949.459.6508**

Contact Email: **ameliah@smwd.com**

Address: **26111 Antonio Pkwy, Rancho Santa Margarita, CA 92688**

Contract Date: _____

Contract Amount: **6250**

Requirements of Contract: **workshops: 1 virtual, 1 tour, 1 hands-on rainwater tank installation**

G. COMPLIANCE:

1. In the past five (5) years, has your firm or any firm owner, partner, officer, executive, or manager been criminally penalized or found civilly liable, either in a court of law or pursuant to the terms of a settlement agreement, for violating any federal, state, or local law in performance of a contract, including but not limited to, laws regarding health and safety, labor and employment, permitting, and licensing laws?

Yes No

If Yes, use Attachment A to explain specific circumstances surrounding each instance. Include the name of the entity involved, the specific infraction(s) or violation(s), dates of instances, and outcome with current status.

2. In the past five (5) years, has your firm been determined to be non-responsible by a public entity?

Yes No

If Yes, use Attachment A to explain specific circumstances of each instance. Include the name of the entity involved, the specific infraction, dates, and outcome.

H. BUSINESS INTEGRITY:

1. In the past five (5) years, has your firm been convicted of or found liable in a civil suit for making a false claim or material misrepresentation to a private or public entity?

Yes No

If Yes, use Attachment A to explain specific circumstances of each instance. Include the entity involved, specific violation(s), dates, outcome and current status.

2. In the past five (5) years, has your firm or any of its executives, management personnel, or owners been convicted of a crime, including misdemeanors, or been found liable in a civil suit involving the bidding, awarding, or performance of a government contract?

Yes No

If Yes, use Attachment A to explain specific circumstances of each instance; include the entity involved, specific infraction(s), dates, outcome and current status.

3. In the past five (5) years, has your firm or any of its executives, management personnel, or owners been convicted of a federal, state, or local crime of fraud, theft, or any other act of dishonesty?

Yes No

If Yes, use Attachment A to explain specific circumstances of each instance; include the entity involved, specific infraction(s), dates, outcome and current status.

4. Do any of the Principals of your firm have relatives that are either currently employed by the City or were employed by the City in the past five (5) years?

Yes No

If Yes, please disclose the names of those relatives in Attachment A.

I. BUSINESS REPRESENTATION:

1. Are you a local business with a physical address within the County of San Diego?

Yes No

2. Are you a certified Small and Local Business Enterprise certified by the City of San Diego?

Yes No

Certification # _____

3. Are you certified as any of the following:

- a. Disabled Veteran Business Enterprise Certification # _____
- b. Woman or Minority Owned Business Enterprise Certification # _____
- c. Disadvantaged Business Enterprise Certification # _____

J. WAGE COMPLIANCE:

In the past five (5) years, has your firm been required to pay back wages or penalties for failure to comply with the federal, state or local **prevailing, minimum, or living wage laws**? Yes No If Yes, use Attachment A to explain the specific circumstances of each instance. Include the entity involved, the specific infraction(s), dates, outcome, and current status.

By signing this Pledge of Compliance, your firm is certifying to the City that you will comply with the requirements of the Equal Pay Ordinance set forth in SDMC sections 22.4801 through 22.4809.

K. STATEMENT OF SUBCONTRACTORS & SUPPLIERS:

Please provide the names and information for all subcontractors and suppliers used in the performance of the proposed contract, and what portion of work will be assigned to each subcontractor. Subcontractors may not be substituted without the written consent of the City. Use Attachment A if additional pages are necessary. If no subcontractors or suppliers will be used, please write "Not Applicable."

Company Name: Bushman

Address: 2200 Commerce Boulevard Mound, MN 55364

Contact Name: Sean Bravo Phone: 402-465-1270 Email: sbravo@bushmanusa.com

Contractor License No.: _____ DIR Registration No.: _____

Sub-Contract Dollar Amount: \$ _____ (per year) \$ _____ (total contract term)

Scope of work subcontractor will perform: providing rainwater tanks

Identify whether company is a subcontractor or supplier: supplier

Certification type (check all that apply): DBE DVBE ELBE MBE SLBE WBE Not Certified

Contractor must provide valid proof of certification with the response to the bid or proposal to receive participation credit.

Company Name: _____

Address: _____

Contact Name: _____ Phone: _____ Email: _____

Contractor License No.: _____ DIR Registration No.: _____

Sub-Contract Dollar Amount: \$ _____ (per year) \$ _____ (total contract term)

Scope of work subcontractor will perform: _____

Identify whether company is a subcontractor or supplier: _____

Certification type (check all that apply): DBE DVBE ELBE MBE SLBE WBE Not Certified

Contractor must provide valid proof of certification with the response to the bid or proposal to receive participation credit.

L. STATEMENT OF AVAILABLE EQUIPMENT:

A full inventoried list of all necessary equipment to complete the work specified may be a requirement of the bid/proposal submission.

By signing and submitting this form, the Contractor certifies that all required equipment included in this bid or proposal will be made available one week (7 days) before work shall commence. In instances where the required equipment is not owned by the Contractor, Contractor shall explain how the equipment will be made available before the commencement of work. The City of San

Diego reserves the right to reject any response, in its opinion, if the Contractor has not demonstrated he or she will be properly equipped to perform the work in an efficient, effective manner for the duration of the contract period.

M. TYPE OF SUBMISSION: This document is submitted as:

- Initial submission of *Contractor Standards Pledge of Compliance*
- Initial submission of *Contractor Standards Pledge of Compliance* as part of a Cooperative agreement
- Initial submission of *Contractor Standards Pledge of Compliance* as part of a Sole Source agreement
- Update of prior *Contractor Standards Pledge of Compliance* dated _____.

Complete all questions and sign below.

Under penalty of perjury under the laws of the State of California, I certify that I have read and understand the questions contained in this Pledge of Compliance, that I am responsible for completeness and accuracy of the responses contained herein, and that all information provided is true, full and complete to the best of my knowledge and belief. I agree to provide written notice to the Purchasing Agent within five (5) business days if, at any time, I learn that any portion of this Pledge of Compliance is inaccurate. Failure to timely provide the Purchasing Agent with written notice is grounds for Contract termination.

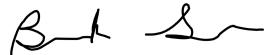
I, on behalf of the firm, further certify that I and my firm will comply with the following provisions of SDMC section 22.3004:

- (a) I and my firm will comply with all applicable local, State and Federal laws, including health and safety, labor and employment, and licensing laws that affect the employees, worksite or performance of the contract.
- (b) I and my firm will notify the Purchasing Agent in writing within fifteen (15) calendar days of receiving notice that a government agency has begun an investigation of me or my firm that may result in a finding that I or my firm is or was not in compliance with laws stated in paragraph (a).
- (c) I and my firm will notify the Purchasing Agent in writing within fifteen (15) calendar days of a finding by a government agency or court of competent jurisdiction of a violation by the Contractor of laws stated in paragraph (a).
- (d) I and my firm will notify the Purchasing Agent in writing within fifteen (15) calendar days of becoming aware of an investigation or finding by a government agency or court of competent jurisdiction of a violation by a subcontractor of laws stated in paragraph (a).
- (e) I and my firm will cooperate fully with the City during any investigation and to respond to a request for information within ten (10) working days.

Failure to sign and submit this form with the bid/proposal shall make the bid/proposal non-responsive. In the case of an informal solicitation, the contract will not be awarded unless a signed and completed *Pledge of Compliance* is submitted.

Brook Sarson, CEO/owner

Name and Title



Signature

11/20/2025

Date

AA. CONTRACTORS CERTIFICATION OF PENDING ACTIONS

As part of this Contract, the Contractor must provide to the City a list of all instances within the past 10 years where a complaint was filed or pending against the Contractor in a legal or administrative proceeding alleging that Contractor discriminated against its employees, subcontractors, vendors or suppliers, and a description of the status or resolution of that complaint, including any remedial action taken.

CHECK ONE BOX ONLY.

The undersigned certifies that within the past 10 years the Contractor has NOT been the subject of a complaint or pending action in a legal administrative proceeding alleging that Contractor discriminated against its employees, subcontractors, vendors or suppliers.

The undersigned certifies that within the past 10 years the Contractor has been the subject of a complaint or pending action in a legal administrative proceeding alleging that Contractor discriminated against its employees, subcontractors, vendors or suppliers. A description of the status or resolution of that complaint, including any remedial action taken and the applicable dates is as follows:

DATE OF CLAIM	LOCATION	DESCRIPTION OF CLAIM	LITIGATION (Y/N)	STATUS	RESOLUTION/ REMEDIAL ACTION TAKEN

Contractor Name: Brook Sarson

Certified By Brook Sarson Title CEO

Name Brook Sarson

Date 11/20/2025

Signature BS

EQUAL OPPORTUNITY CONTRACTING (EOC)

1200 Third Avenue, Suite 200 • San Diego, CA 92101
 Phone: (619) 236-6000 • Fax: (619) 236-5904

BB. WORK FORCE REPORT

The objective of the *Equal Employment Opportunity Outreach Program*, San Diego Municipal Code Sections 22.3501 through 22.3517, is to ensure that contractors doing business with the City, or receiving funds from the City, do not engage in unlawful discriminatory employment practices prohibited by State and Federal law. Such employment practices include, but are not limited to unlawful discrimination in the following: employment, promotion or upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rate of pay or other forms of compensation, and selection for training, including apprenticeship. Contractors are required to provide a completed *Work Force Report (WFR)*.

**NO OTHER FORMS WILL BE ACCEPTED
 CONTRACTOR IDENTIFICATION**

Type of Contractor: Construction Vendor/Supplier Financial Institution
 Consultant Grant Recipient Insurance Company Lessee/Lessor
 Other

Name of Company: CatchingH2O, Inc

ADA/DBA: _____

Address (Corporate Headquarters, where applicable): 11851 Mesa Verde Dr

City: Valley Center County: San Diego State: CA Zip: 92082

Telephone Number: 619.964.4838 Fax Number: _____

Name of Company CEO: Brook Sarson

Address(es), phone and fax number(s) of company facilities located in San Diego County (if different from above):

Address: _____

City: _____ County: _____ State: _____ Zip: _____

Telephone Number: _____ Fax Number: _____ Email: _____

Type of Business: Contracting Type of License: B and C-27 1011481

The Company has appointed: Claire Acosta

As its Equal Employment Opportunity Officer (EEOO). The EEOO has been given authority to establish, disseminate and enforce equal employment and affirmative action policies of this company. The EEOO may be contacted at:

Address: _____

Telephone Number: (760) 206-3165 Fax Number: _____ Email: claire@catchingh2o.com

One San Diego County (or Most Local County) Work Force - Mandatory
 Branch Work Force *
 Managing Office Work Force

Check the box above that applies to this WFR.

**Submit a separate Work Force Report for all participating branches. Combine WFRs if more than one branch per county.*

I, the undersigned representative of CatchingH2O, Inc _____

(Firm Name)

San Diego _____, California _____ hereby certify that information provided

(County) _____ (State) _____ herein is true and correct. This document was executed on this 20 day of November, 2025

Brook Sarson
 (Authorized Signature)

Digitally signed by Brook Sarson
 Date: 2025.11.20 15:31:04 -08'00'

Brook Sarson
 (Print Authorized Signature Name)

Digitally signed by Brook Sarson
 Date: 2025.11.20 15:31:56 -08'00'

WORK FORCE REPORT – Page 2NAME OF FIRM: CatchingH2ODATE: 11/20/2025OFFICE(S) or BRANCH(ES): San DiegoCOUNTY: San Diego

INSTRUCTIONS: For each occupational category, indicate number of males and females in every ethnic group. Total columns in row provided. Sum of all totals should be equal to your total work force. Include all those employed by your company on either a full or part-time basis. The following groups are to be included in ethnic categories listed in columns below:

(1) Black or African-American	(5) Native Hawaiian or Pacific Islander
(2) Hispanic or Latino	(6) White
(3) Asian	(7) Other race/ethnicity; not falling into other groups
(4) American Indian or Alaska Native	

Definitions of the race and ethnicity categories can be found on Page 4

ADMINISTRATION OCCUPATIONAL CATEGORY	(1) Black or African American		(2) Hispanic or Latino		(3) Asian		(4) American Indian/ Nat. Alaskan		(5) Pacific Islander		(6) White		(7) Other Race/ Ethnicity	
	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)
Management & Financial				1									1	
Professional														
A&E, Science, Computer														
Technical														
Sales														
Administrative Support													2	
Services														
Crafts														
Operative Workers														
Transportation														
Laborers*						1							3	

*Construction laborers and other field employees are not to be included on this page

Totals Each Column			1	1							6		
--------------------	--	--	---	---	--	--	--	--	--	--	---	--	--

Grand Total All Employees	6
---------------------------	---

Indicate by Gender and Ethnicity the Number of Above Employees Who Are Disabled:

Disabled													
----------	--	--	--	--	--	--	--	--	--	--	--	--	--

Non-Profit Organizations Only:

Board of Directors													
Volunteers													
Artists													

WORK FORCE REPORT – Page 3

NAME OF FIRM: CatchingH2O

DATE: 11/20/2025

OFFICE(S) or BRANCH(ES): San Diego

COUNTY: San Diego

INSTRUCTIONS: For each occupational category, indicate number of males and females in every ethnic group. Total columns in row provided. Sum of all totals should be equal to your total work force. Include all those employed by your company on either a full or part-time basis. The following groups are to be included in ethnic categories listed in columns below:

(1) Black or African-American	(5) Native Hawaiian or Pacific Islander
(2) Hispanic or Latino	(6) White
(3) Asian	(7) Other race/ethnicity; not falling into other groups
(4) American Indian or Alaska Native	

Definitions of the race and ethnicity categories can be found on Page 4

TRADE OCCUPATIONAL CATEGORY	(1) Black or African American		(2) Hispanic or Latino		(3) Asian		(4) American Indian/ Nat. Alaskan		(5) Pacific Islander		(6) White		(7) Other Race/ Ethnicity	
	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)
Brick, Block or Stone Masons														
Carpenters														
Carpet, Floor & Tile Installers Finishers														
Cement Masons, Concrete Finishers														
Construction Laborers														
Drywall Installers, Ceiling Tile Inst														
Electricians														
Elevator Installers														
First-Line Supervisors/Managers														
Glaziers														
Helpers; Construction Trade														
Millwrights														
Misc. Const. Equipment Operators														
Painters, Const. & Maintenance														
Pipelayers, Plumbers, Pipe & Steam Fitters														
Plasterers & Stucco Masons														
Roofers														
Security Guards & Surveillance Officers														
Sheet Metal Workers														
Structural Metal Fabricators & Fitters														
Welding, Soldering & Brazing Workers														
Workers, Extractive Crafts, Miners														

Totals Each Column														
--------------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Grand Total All Employees														
---------------------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Indicate By Gender and Ethnicity the Number of Above Employees Who Are Disabled:

Disabled														
----------	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Work Force Report

HISTORY

The Work Force Report (WFR) is the document that allows the City of San Diego to analyze the work forces of all firms wishing to do business with the City. We are able to compare the firm's work force data to County Labor Force Availability (CLFA) data derived from the United States Census. CLFA data is a compilation of lists of occupations and includes the percentage of each ethnicity we track (American Indian or Alaska Native, Asian, Black or African-American, Native Hawaiian or Pacific Islander, White, and Other) for each occupation. Currently, our CLFA data is taken from the 2010 Census. In order to compare one firm to another, it is important that the data we receive from the consultant firm is accurate and organized in the manner that allows for this fair comparison.

WORK FORCE & BRANCH WORK FORCE REPORTS

When submitting a WFR, especially if the WFR is for a specific project or activity, we would like to have information about the firm's work force that is actually participating in the project or activity. That is, if the project is in San Diego and the work force is from San Diego, we want a San Diego County Work Force Report¹. By the same token, if the project is in San Diego, but the work force is from another county, such as Orange or Riverside County, we want a Work Force Report from that county². If participation in a San Diego project is by work forces from San Diego County and, for example, from Los Angeles County and from Sacramento County, we ask for separate Work Force Reports representing your firm from each of the three counties.

MANAGING OFFICE WORK FORCE

Equal Opportunity Contracting may occasionally ask for a Managing Office Work Force (MOWF) Report. This may occur in an instance where the firm involved is a large national or international firm but the San Diego or other local work force is very small. In this case, we may ask for both a local and a MOWF Report^{1,3}. In another case, when work is done only by the Managing Office, only the MOWF Report may be necessary.³

TYPES OF WORK FORCE REPORTS:

Please note, throughout the preceding text of this page, the superscript numbers one ¹, two ² & three ³. These numbers coincide with the types of work force report required in the example. See below:

¹ One San Diego County (or Most Local County)
Work Force – Mandatory in most cases

² Branch Work Force *

³ Managing Office Work Force

**Submit a separate Work Force Report for all participating branches. Combine WFRs if more than one branch per county.*

RACE/ETHNICITY CATEGORIES

American Indian or Alaska Native – A person having origins in any of the peoples of North and South America (including Central America) and who maintains tribal affiliation or community attachment.

Asian – A person having origins in any of the peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Black or African American – A person having origins in any of the Black racial groups of Africa.

Native Hawaiian or Pacific Islander – A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

White – A person having origins in any of the peoples of Europe, the Middle East, or North Africa.

Hispanic or Latino – A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin.

Exhibit A: Work Force Report Job Categories – Administration

Refer to this table when completing your firm's Work Force Report form(s).

Management & Financial

Advertising, Marketing, Promotions, Public Relations, and Sales Managers
Business Operations Specialists
Financial Specialists
Operations Specialties Managers
Other Management Occupations
Top Executives

Material Recording, Scheduling, Dispatching, and Distributing Workers
Other Education, Training, and Library Occupations
Other Office and Administrative Support Workers
Secretaries and Administrative Assistants
Supervisors, Office and Administrative Support Workers

Professional

Art and Design Workers
Counselors, Social Workers, and Other Community and Social Service Specialists
Entertainers and Performers, Sports and Related Workers
Health Diagnosing and Treating Practitioners
Lawyers, Judges, and Related Workers
Librarians, Curators, and Archivists
Life Scientists
Media and Communication Workers
Other Teachers and Instructors
Postsecondary Teachers
Primary, Secondary, and Special Education School Teachers
Religious Workers
Social Scientists and Related Workers

Building Cleaning and Pest Control Workers
Cooks and Food Preparation Workers
Entertainment Attendants and Related Workers
Fire Fighting and Prevention Workers
First-Line Supervisors/Managers, Protective Service Workers
Food and Beverage Serving Workers
Funeral Service Workers
Law Enforcement Workers
Nursing, Psychiatric, and Home Health Aides
Occupational and Physical Therapist Assistants and Aides
Other Food Preparation and Serving Related Workers
Other Healthcare Support Occupations
Other Personal Care and Service Workers
Other Protective Service Workers
Personal Appearance Workers
Supervisors, Food Preparation and Serving Workers
Supervisors, Personal Care and Service Workers
Transportation, Tourism, and Lodging Attendants

Architecture & Engineering, Science, Computer

Architects, Surveyors, and Cartographers
Computer Specialists
Engineers
Mathematical Science Occupations
Physical Scientists

Technical

Drafters, Engineering, and Mapping Technicians
Health Technologists and Technicians
Life, Physical, and Social Science Technicians
Media and Communication Equipment Workers

Crafts

Other Sales and Related Workers
Retail Sales Workers
Sales Representatives, Services
Sales Representatives, Wholesale and Manufacturing
Supervisors, Sales Workers

Construction Trades Workers
Electrical and Electronic Equipment Mechanics, Installers, and Repairers
Extraction Workers
Material Moving Workers
Other Construction and Related Workers
Other Installation, Maintenance, and Repair Occupations
Plant and System Operators
Supervisors of Installation, Maintenance, and Repair Workers
Supervisors, Construction and Extraction Workers
Vehicle and Mobile Equipment Mechanics,

Administrative Support

Financial Clerks
Information and Record Clerks
Legal Support Workers

Installers, and Repairers
Woodworkers

Operative Workers
Assemblers and Fabricators
Communications Equipment Operators
Food Processing Workers
Metal Workers and Plastic Workers
Motor Vehicle Operators
Other Production Occupations
Printing Workers
Supervisors, Production Workers
Textile, Apparel, and Furnishings Workers

Transportation
Air Transportation Workers
Other Transportation Workers
Rail Transportation Workers
Supervisors, Transportation and Material
Moving Workers
Water Transportation Workers

Laborers
Agricultural Workers
Animal Care and Service Workers
Fishing and Hunting Workers
Forest, Conservation, and Logging Workers
Grounds Maintenance Workers
Helpers, Construction Trades
Supervisors, Building and Grounds Cleaning
and Maintenance Workers
Supervisors, Farming, Fishing, and Forestry
Workers

Exhibit B: Work Force Report Job Categories-Trade

Brick, Block or Stone Masons
Brickmasons and Blockmasons
Stonemasons

Electricians

Carpenters

Carpet, floor and Tile Installers and Finishers
Carpet Installers
Floor Layers, except Carpet, Wood and Hard
Tiles
Floor Sanders and Finishers
Tile and Marble Setters

Elevator Installers and Repairers

First-Line Supervisors/Managers
First-line Supervisors/Managers of
Construction Trades and Extraction Workers

Cement Masons, Concrete Finishers
Cement Masons and Concrete Finishers
Terrazzo Workers and Finishers

Glaziers

Construction Laborers

Drywall Installers, Ceiling Tile Inst
Drywall and Ceiling Tile Installers
Tapers

Helpers, Construction Trade
Brickmasons, Blockmasons, and Tile and
Marble Setters
Carpenters
Electricians
Painters, Paperhangers, Plasterers and Stucco
Pipelayers, Plumbers, Pipefitters and
Steamfitters
Roofers
All other Construction Trades

Millwrights

Heating, Air Conditioning and Refrigeration
Mechanics and Installers
Mechanical Door Repairers
Control and Valve Installers and Repairers
Other Installation, Maintenance and Repair
Occupations

Misc. Const. Equipment Operators

Paving, Surfacing and Tamping Equipment
Operators
Pile-Driver Operators
Operating Engineers and Other Construction
Equipment Operators

Painters, Const. Maintenance

Painters, Construction and Maintenance
Paperhanglers

Pipelayers and Plumbers

Pipelayers
Plumbers, Pipefitters and Steamfitters

Plasterers and Stucco Masons**Roofers****Security Guards & Surveillance Officers****Sheet Metal Workers****Structural Iron and Steel Workers****Welding, Soldering and Brazing Workers**

Welders, Cutter, Solderers and Brazers
Welding, Soldering and Brazing Machine
Setter, Operators and Tenders

Workers, Extractive Crafts, Miners

30000019-25-C_Agreement

Final Audit Report

2026-01-28

Created:	2026-01-27
By:	Taylor J Cox (CoxTJ@sandiego.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAM4zlkeYza_qw7XuAgxXNADJZNVROP4O

"30000019-25-C_Agreement" History

-  Document created by Taylor J Cox (CoxTJ@sandiego.gov)
2026-01-27 - 10:39:13 PM GMT- IP address: 156.29.5.177
-  Document emailed to brook@catchingh2o.com for signature
2026-01-27 - 10:56:59 PM GMT
-  Email viewed by brook@catchingh2o.com
2026-01-27 - 11:38:53 PM GMT- IP address: 107.77.228.224
-  Signer brook@catchingh2o.com entered name at signing as Brook Sarson
2026-01-28 - 5:04:42 PM GMT- IP address: 206.171.211.245
-  Document e-signed by Brook Sarson (brook@catchingh2o.com)
Signature Date: 2026-01-28 - 5:04:44 PM GMT - Time Source: server- IP address: 206.171.211.245
-  Document emailed to Taylor J Cox (CoxTJ@sandiego.gov) for approval
2026-01-28 - 5:04:47 PM GMT
-  Document approved by Taylor J Cox (CoxTJ@sandiego.gov)
Approval Date: 2026-01-28 - 6:33:16 PM GMT - Time Source: server- IP address: 130.41.194.94
-  Document emailed to Claudia Abarca (CABarca@sandiego.gov) for signature
2026-01-28 - 6:33:18 PM GMT
-  Email viewed by Claudia Abarca (CABarca@sandiego.gov)
2026-01-28 - 6:46:13 PM GMT- IP address: 156.29.5.177
-  Document e-signed by Claudia Abarca (CABarca@sandiego.gov)
Signature Date: 2026-01-28 - 6:46:55 PM GMT - Time Source: server- IP address: 156.29.5.177
-  Document emailed to coxtj@sandiego.gov for approval
2026-01-28 - 6:46:57 PM GMT



Adobe Acrobat Sign

 Email viewed by coxtj@sandiego.gov
2026-01-28 - 7:05:45 PM GMT- IP address: 130.41.194.94

 Signer coxtj@sandiego.gov entered name at signing as Taylor J Cox
2026-01-28 - 7:05:54 PM GMT- IP address: 130.41.194.94

 Document approved by Taylor J Cox (coxtj@sandiego.gov)
Approval hosted by Taylor J Cox (CoxTJ@sandiego.gov)
Approval Date: 2026-01-28 - 7:05:56 PM GMT - Time Source: server- IP address: 130.41.194.94

 Document emailed to smithwt@sandiego.gov for signature
2026-01-28 - 7:05:59 PM GMT

 Email viewed by smithwt@sandiego.gov
2026-01-28 - 8:39:26 PM GMT- IP address: 130.41.194.42

 Signer smithwt@sandiego.gov entered name at signing as William Smith
2026-01-28 - 8:40:26 PM GMT- IP address: 130.41.194.42

 Document e-signed by William Smith (smithwt@sandiego.gov)
Signature Date: 2026-01-28 - 8:40:28 PM GMT - Time Source: server- IP address: 130.41.194.42

 Agreement completed.
2026-01-28 - 8:40:28 PM GMT

