



**Statement of Authentication of and Authorization to Confirm
Qualifications and Educational Background
(Unclassified Candidates)**

I, _____, certify that the information submitted in my employment application packet (including in my resume, employment application, and all other documents submitted in support of my application for employment) regarding my qualifications, including my education, for the unclassified position of _____ with the City of San Diego is authentic, accurate, and true to the best of my knowledge.

I also provide and confirm the following information to be true, accurate, and complete to the best of my knowledge:

Legal Name (first, middle, and last) _____

Other Name(s) Used (first, middle, and last) _____

Date of Birth (month, date, and year) Educational _____

Institution #1 Attended

Check here if this Institution should be validated _____

Name of Educational Institution _____

Location (city and state) _____

Degree/Certification Received (specify) _____

Major/Field of Study (specify) _____

Graduation Date (month and year) _____

Educational Institution #2 Attended

Check here if this Institution should be validated _____

Name of Educational Institution _____

Location (city and state) _____

Degree/Certification Received (specify) _____

Major/Field of Study (specify) _____

Graduation Date (month and year) _____

Educational Institution #3 Attended

Check here if this Institution should be validated _____

Name of Educational Institution _____

Location (city and state) _____

Degree/Certification Received (specify) _____

Major/Field of Study (specify) _____

Graduation Date (month and year) _____

Supplemental Information (use this section for any additional information): _____

I understand the information provided above will be used by the City of San Diego to confirm the authenticity and accuracy of the information I have provided in support of my application for employment and to assist in determining my suitability for a position with the City of San Diego.

I authorize the City of San Diego, and its agents, to independently research the information provided herein and in my employment application packet regarding my education and to contact educational institutions to confirm my attendance, graduation, degree(s) or certification(s) conferred, and all other educational information relevant to my application for employment with the City of San Diego.

Candidate Signature: _____

Date: _____

Reference: Administrative Regulation 96.05, Recruitment and Selection of Unclassified Officers and Employees

Note: This form is to be completed by the candidate who is being considered for an unclassified position and being provided a Conditional Offer of Employment.