

**My aircraft is registered in my company name. What do I need to do when I am offered a hangar?**

If the aircraft is in a corporate name, the tenant must provide evidence of a majority or controlling interest by submitting the articles of incorporation or organization or similar legal document that shows association with the entity shown as the registered owner of the aircraft. Should you be offered a hangar, all rights to the tie-down space that the hangar occupies remain with you as the tenant, not to the company or any officers thereof. The lease with the City of San Diego will be in the tenant's name, and not in the name of the company.

**What are the insurance requirements for owning a hangar on a city tie-down space?**

The insurance needs to be in the name of the tenant on the lease, or if in a company name, needs to include the tenant's name as a policy holder. The policy must be in the amount of one million dollars, one hundred thousand per person, and must include the City of San Diego as "Additional Insured". "Premises coverage" must also be included. A copy of the current policy must be sent to the Property Agent and will be kept in the tenant's file.

**Am I allowed to conduct business from my hangar?**

The short answer is no. The hangars on the City's leasehold are for general aviation use only. Commercial activities of any type are not permitted.



## **Montgomery- Gibbs Executive Airport**

**Tie-down and  
Hangar list  
Policies**



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## **Montgomery Field Airport Tie-down, Hangar Waiting List general rules:**

The City of San Diego maintains a waiting list for aircraft owners wishing to lease a tie-down space. This list is compiled and managed by Airport Operations staff. To get your name on the list, prospective tenants must provide operations staff with current contact information, pay the tie-down or hangar list fee of \$300, and must not already have two tie-down spaces or hangars leased from the city.

There are two hangar lists kept by Operations staff: one for large hangars, and one for smaller hangars. While there are no specific dimensions that differentiate small hangars from large hangars. Large hangars are for twin-engine aircraft or an aircraft with a longer wingspan. These hangars have a door width of greater than 42 ft.

Applicants are welcome to join both hangar lists or a tie-down list, but they must pay the \$300 fee for each list. There is also a list to lease a hangar that is also \$300.

The applicants' names will be listed chronologically in the order in which they signed up. When a hangar owner wishes to sell their hangar, they will be provided with the hangar contact list. They will then contact everyone on the list with information about the hangar and the list price. The highest person on the list willing to pay the asking

price will get the hangar and a lease for the tie-down space. If no one is willing to pay the first asking price, the hangar owner must reduce the price and offer it again to everyone at the reduced price.

Once an applicant on the hangar list has obtained a hangar, they may remain on the list if they do not already have another hangar or tie-down space that they lease from the city. If they wish to remain on the list, their name will be moved to the bottom; they must keep their contact information current, to remain active on the list.

### **Why is there a fee to get my name on the tie-down list? Is the fee refundable?**

The fee is an investment to ensure that only interested parties have their names on the waiting list. The fee also pays for administration of the lists, and it is not refundable.



### **May I sublease my hangar?**

No. Subleasing of hangars on City tie-down or ground lease space is strictly prohibited.

### **May I allow someone to use my hangar if I receive no compensation?**

The Rental Agreement allows for this on a short-term basis. You must send an e-mail request to the Airport Manager, providing the person's name, a/c type, N-number, and anticipated arrival and departure dates. It is very important that you ensure that your guest has the same insurance that you are required to have, and that you provide documentation of it prior to arrival. The Airport Manager will send a response allowing it, if it meets the Agreement criteria. You must also send an e-mail providing the actual date of arrival and departure once the guest leaves.

### **What if I sell my aircraft after I purchase a hangar?**

You will be allowed a period of 180 days to purchase another aircraft and put it in your hangar. If you do not plan to purchase another aircraft, you will need to sell your hangar through the list, or remove it, as City tie-down spaces are reserved for airworthy registered aircraft.