



**Minutes for the Meeting of
Thursday, January 8, 2026**

Item 1: Call to Order.

The Commission Chair called the meeting to order at 5:07 p.m.

Item 2: Roll Call.

Present – Commission Chair Paul Cooper, and Commissioners Hon. Laura W. Halgren, James Hauser, Tom Lincoln, Caridad Sanchez, and Deval Zaveri

Absent - Vice Chair Jimmie Slack

Staff – Executive Director Bryn Kirvin, General Counsel Christina Cameron, Investigative Program Manager Kristina Gagné, Legislative Program Manager Megan Curran, and Administration & Training Compliance Program Manager Victoria Velasquez

Item 3: Approval of Commission Minutes of November 13, 2025.

Motion:	Approve Minutes
Moved/Seconded:	Halgren/Sanchez
Vote:	Carried Unanimously
Absent:	Slack

Item 4: Non-Agenda Public Comment.

None.

Item 5: Commissioner Comment.

None.

Item 6: Executive Director Comment.

Executive Director Kirvin shared that two ethics training classes were scheduled for January – one for candidates in the 2026 Primary election and the other for unclassified employees. She also mentioned that the project to add classified employees to the Commission’s jurisdiction was still underway, and that staff had begun posting on the Commission’s LinkedIn account, which was created to provide the regulated community and the public with helpful updates and information.

Ms. Kirvin informed the Commission about the upcoming office move, scheduled for later this year, and that a fiscal year 2027 budget memo had been sent out in response to a request for a department budget reduction.

She noted that three of the Commission’s staff members attended the annual COGEL conference. She reported that the conference offers critical best-practices training and networking.

Lastly, she announced that the Office of the City Clerk is hosting Community Listening Sessions to encourage community participation in City Council meetings.

Item 7: Discussion of Municipal Code Sections and Possible Action (Sections 26.0439-26.0456 carried over from November).

Legislative Program Manager Megan Curran provided an overview of the staff memo regarding Municipal Code Sections 26.0439-26.0456. Commissioners provided input for amendment proposals as follows:

Revisions to 26.0445(a), (b) and (h)(1): The Commission agreed with the changes as presented.

Revisions to 26.0445(e): The Commission agreed with the changes as presented.

Revisions to 26.0445(c), (h): Staff presented proposed edits to 0445(h), and the Commission suggested revisions regarding to whom objections should be sent in 0445(c) and (h).

Revisions to 26.0445(k): The Commission agreed with the changes as presented.

Revisions to 26.0447(a): The Commission agreed with the changes as presented.

Revisions to 26.0455(b): The Commission agreed with the changes as presented.

Item 8: Discussion of Municipal Code Sections and Possible Action (Section 26.0404 carried over from October).

Executive Director Kirvin provided an overview of the staff memo regarding the Commission's appointment process. The Commission discussed the issues and voted on whether to recommend a change to the Commission appointment process.

Motion: To make no recommendation for changes to the appointment process and provide the Commission's research in a memorandum with a suggestion to include a timeline for the appointment process.

Moved/Seconded: Hauser/Sanchez

Vote: Carried Unanimously

Absent: Slack

Item 9: Informational Item: Enforcement Program Update.

Investigative Program Manager Kristina Gagné presented the monthly Enforcement Program Report.

Item 10: Announcement of Closed Session Items / Adjourn to Closed Session.

Commission Chair Cooper adjourned the meeting to closed session at 6:28 p.m. He stated the Commission would reconvene into open session following the conclusion of closed session to report any action taken during the closed session portion of the meeting.

Reconvene to Open Session.

Commission Chair Cooper called the meeting back into open session at approximately 6:33 p.m.

Reporting Results of Closed Session Meeting of January 8, 2026.

Ms. Cameron reported the results of the closed session meeting of January 8, 2026:

Item 1: Conference with Legal Counsel – Anticipated Litigation.

No reportable action.

The meeting concluded at 6:34 p.m.

[REDACTED]

Paul Cooper, Chair
Ethics Commission

[REDACTED]

Victoria Velasquez, Program Manager
Ethics Commission

***THIS INFORMATION WILL BE MADE AVAILABLE IN ALTERNATIVE FORMATS
UPON REQUEST.***

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