



# Project Labor Agreement

## Pre-Job Conference Form

In accordance with PLA Article 16, each Contractor is required to conduct a Pre-Job Conference with the Unions not later than ten (10) calendar days prior to commencing work.

General Contractor Information		
Prime Contractor: Swinerton Builders		
Address: 16798 West Bernardo Drive, San Diego, CA 92127		
Phone: 858-622-4040		
Email: CGaitan@swinerton.com	Fax: 858-622-4044	
Prime Contractor's License Number: 92		
DBE Status: <input type="checkbox"/> Yes <input type="checkbox"/> No	DBE Certifying Agency:	
PLA Pre Job Conference Meeting Information		
Date & Time: 3/16/2026 @ 10AM		
Location: Microsoft Teams		
General Contract Information		
Contract Name:	City Heights Library Performance Annex Improvements	
Project Address:	3795 Fairmount Ave, San Diego, CA 92105	
City Contract No:	K-25-2371-DB2-3-A	Contract Award Amount: \$5,417,724.00
Estimated Start Date:	October 2025	Estimated End Date: May 2026
Project Description:	Design-Build project to add approx 995 sq. ft. expansion to the existing City Heights Library Performance Annex. Addition of two dressing/makeup rooms, a green room, a ticket booth and a vestibule. Interior lighting upgrade, and the HVAC equipment will be relocated and upgraded. Renovation of existing bathrooms within library space serving courtyard.	

Jobsite Information	
Site Phone: +1 (415) 686-6103	Email: CGaitan@swinerton.com
Fax: N/A	Jobsite Labor Rep: Jennifer Correa
Project Manager: Chris Gaitan	Jobsite Safety Rep: Bryan Gray
Job Superintendent: Jonathan Weaver	Workforce Ordered By:
Jobsite Scheduling Information	
Number of Shifts: 1	Start / Stop Times: 7AM - 5PM
Pay Day:	Ending Day of Pay Period:
Jobsite Facilities	
Location(s) of First Aid Facilities: City Heights Performance Bldg.	
Location(s) of Sanitary Facilities: Adjacent to site/park	
Location(s) of Drinking Water Facilities: City Heights Performance Bldg.	
Description of Jobsite Parking: Street Parking	
Name of Selected Hospital: Scripps Mercy Hospital	
Hospital Address: 4077 Fifth Ave., San Diego, CA 92103	
Hospital Phone Number: 619-294-8111	
Heavy Equipment to Be Utilized on Job	By Contractor
None	Vector Resources, Inc dba VectorUSA
Project Craft Workforce Estimate	
Craft	Workforce needed for Project
Sample: Widget Installer	5
Physical Security Technician	2
Communications Technician	2
Physical Security Engineer	1



## Subcontractor Information – Complete or Attach Subcontractor Listing

Subcontractor Name: Vector Resources, Inc. dba VectorUSA	
Type/Scope of Work: Surveillance Cameras, Alarm System, Data, and Cabling	
Address:	
Estimated Start Date: April 2026	Estimated End Date: April 2026
Contact Person: Jill Casillas	Phone: 3104361097
Email: jcasillas@vectorusa.com	Contractor License Number:
Subcontractor Name: CPL	
Type/Scope of Work: Underground Detection Services	
Address: 1483 N. 2nd Street, Suite #201 El Cajon, CA 92021	
Estimated Start Date:	Estimated End Date:
Contact Person: Rylee Dillard	Phone: 619-873-1530
Email: rdillard@cpldetection.com	Contractor License Number:
Subcontractor Name: N/A	
Type/Scope of Work:	
Address:	
Estimated Start Date:	Estimated End Date:
Contact Person:	Phone:
Email:	Contractor License Number:
Subcontractor Name: N/A	
Type/Scope of Work:	
Address:	
Estimated Start Date:	Estimated End Date:
Contact Person:	Phone:
Email:	Contractor License Number:
Subcontractor Name: N/A	
Type/Scope of Work:	
Address:	
Estimated Start Date:	Estimated End Date:
Contact Person:	Phone:
Email:	Contractor License Number:
Subcontractor Name: N/A	
Type/Scope of Work:	
Address:	
Estimated Start Date:	Estimated End Date:
Contact Person:	Phone:
Email:	Contractor License Number: