



ACCESSIBILITY ADVISORY BOARD

Meeting Minutes

WEDNESDAY, October 8, 2025

10:30 a.m. – 12:30 p.m.

Location: **Park de la Cruz Recreation Center**
[3901 Landis Street](#)
[San Diego CA 92105](#)

Public Comment on an Agenda Item: If you wish to address the Board on an item for today's agenda, please complete and submit a speaker form before the Board hears the agenda item. You will be called at the time the item is heard.

Public Comment on Matters Not on the Agenda: You may address the Board on any matter not listed on today's agenda. Please complete and submit a speaker form. However, California's open meeting laws do not permit the Board to discuss or take any action on the matter at today's meeting. At its discretion, the Board may add the item to a future meeting agenda or refer the matter to staff or committee. Individuals' comments are limited to three minutes per speaker. At the discretion of the Chair, if a large number of people wish to speak on the same item, comments may be limited to a set period of time per item.

Agenda

- Item 1: Call to Order and Roll Call
Chair Roosen, Members Jackson, Landon, Cooluris, Pecora present; Vice Chair Sieglen-Perry and Members Wolford and Koczur absent.
- Item 2: Non-Agenda Public Comment
Michelle Eastman - Spoke about wanting to be involved in the group, currently works in non-profit for disaster relief.

Item 3: Action: Approval of the draft minutes of July 9, 2025, and August 11, 2025

Motion to approve minutes of July 9, 2025, by Member Cooluris, second by Member Jackson. Approved unanimously with Vice Chair Sieglen-Perry and Members Wolford and Koczur absent.

Motion to approve minutes of August 11, 2025, by Member Landon, second by Member Pecora. Approved unanimously with Vice Chair Sieglen-Perry and Members Wolford and Koczur absent.

Item 4: Action: Accessible Accessory Dwelling Unit (ADU) Housing in the City of San Diego (Kate Pecora, Member, Accessibility Advisory Board)
Member Pecora provided synopsis of her research regarding accessibility of ADUs and stated there is no local, state or federal regulations mandating accessibility of ADUs.

Motion by Member Cooluris, seconded by Member Landon, requesting Member Pecora to write a letter to Mayor Gloria requesting the following language.

- Impact of Accessible ADU bonus program;
- Update from Mayor about his continued commitment to senior and accessible ADU housing in Housing Package 2.0.

Passed unanimously with Vice Chair Sieglen-Perry and Members Wolford and Koczur absent.

Motion by Member Pecora, seconded by Member Coluris to amend motion to include third bullet point, as written below, in letter to Mayor Gloria.

- Pre-approved permit-ready ADU plans must be designed adaptable per California Building Code regulations.

Passed unanimously with Vice Chair Sieglen-Perry and Members Wolford and Koczur absent.

Item 5: Information: Roberts Rules of Order (Victor Roosen, Chair, Accessibility Advisory Board)
Chair Roosen discussed Roberts Rules of Order.

Item 6: Action: Fiscal Year 2027 Budget Discussion and [Key Budget Dates](#); Board Member Outreach Assignments and Creation of Briefing Agenda and Packet (Victor Roosen, Chair, Accessibility Advisory Board)

Motion to approve presentation with noted corrections by Chair Roosen, second by Member Jackson. Passed unanimously with Vice Chair Sieglen-Perry and Members Wolford and Koczur absent.

Chair Roosen requested each board member attend their Councilmember's budget meeting. Member Jackson requested the meeting with Councilmember Foster to be in person.

- Item 7: Ad Hoc Committee Updates & Reports
- a. Budget Ad Hoc Committee (Chair: Wolford; Members: Roosen, Koczur)
 - I. See above
 - b. Outreach Ad Hoc Committee (Chair: Pecora; Members: Wolford, Koczur, and Roosen)
 - I. Lunch and learn – discussion
 - i. Committee Chair Pecora investigated disability-related - organizations in San Diego and has a list of approximately 150 organizations. Next steps include creating pamphlet, share list with subcommittee, and plan social media page.
 - c. Day with a Disability Ad Hoc Committee (Chair: Landon; Members: Roosen, Sieglen-Perry)
 - I. Committee chair Landon announced Member Pecora is available for partnering with a wheelchair user for event. Mobility Specialists are available. Event is on November 13 and 14, currently have four RSVP yes; eight RSVP no. Mayor Gloria has committed to one hour on Nov. 13.
 - d. Accessible Transportation Advocacy (Chair: Pecora; Members: Koczur, Cooluris, Jackson)
 - I. Ad Hoc Committee Chair Pecora announced there is a new coalition titled the San Diego Accessible Rider Coalition; it is grant funded and sponsored by FACT. Countywide, goal is to understand current barriers to creating streamlined door-to-door service for people with disabilities. Coalition will also address lack of WAV Ubers/Lyfts. First meeting scheduled for November 7, 2025.

- Item 8: Chair Report
None

- Item 9: City Liaison Report
Announced that the Department of Justice (DOJ) listed on its website, under "deregulation," Titles II and III of ADA, as well as the Website Accessibility Rules. The Federal Government also removed the Public Right-of-Way Accessibility Guidelines (PROWAG) from its agenda for adoption by the DOJ; Department of Transportation previously approved and that approval mandates PROWAG be

followed at all transit stops. The City has adopted most of PROWAG.

Item 10: Old Business

Item 11: Board Comments or Announcements

Discussed potential of adding two seats to the board; Liaison Curtis stated she will put on a future agenda.

Item 12: Adjournment

Board adjourned at 12:30 PM.

Next Regular Meeting: November 12, 2025

Requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for auxiliary aids, services, or interpreters may be requested by contacting Judit Havens at (619) 236-5979 or adacompliance@sandiego.gov. Please provide three business days' advance notice to ensure availability.

Quorum required in person for Zoom member?

Parking rate info to board