



**Minutes for the Meeting of  
Thursday, March 12, 2026**

**Item 1: Call to Order.**

The Commission Chair called the meeting to order at 5:03 p.m.

**Item 2: Roll Call.**

**Present** – Commission Chair Paul Cooper, Vice Chair Jimmie Slack, and Commissioners Hon. Laura W. Halgren, James Hauser, Tom Lincoln, Caridad Sanchez, and Deval Zaveri

**Staff** – Executive Director Bryn Kirvin, General Counsel Christina Cameron, Investigative Program Manager Kristina Gagné, Legislative Program Manager Megan Curran, and Administration & Training Compliance Program Manager Victoria Velasquez

**Item 3: Approval of Commission Minutes of February 12, 2026.**

Motion:	Approve Minutes
Moved/Seconded:	Lincoln/Slack
Vote:	Carried Unanimously

**Item 4: Non-Agenda Public Comment.**

None

**Item 5: Commissioner Comment.**

Commissioner Hauser reminded his fellow commissioners to file their Statement of Economic Interests Form 700 by April 1, 2026.

**Item 6: Executive Director Comment.**

Executive Director Kirvin shared that the final ethics training class for candidates in the 2026 Primary election will be held via Zoom on March 19, 2026. She also provided the commissioners with a [handout](#) listing the candidates who filed nomination papers with the City Clerk.

Ms. Kirvin mentioned that the City Clerk and Department of Finance have suggested that the Commission move forward with including the Commission's enforcement work as a regulatory fee for lobbyists.

**Item 7: Consideration of Process to Select and Possible Selection of the Commission's Officers for the 2027 Fiscal Year.**

Motion: Appoint Jimmie Slack as Commission Chair and  
Laura Halgren as Vice Commission Chair  
Moved/Seconded: Cooper/Lincoln  
Vote: Carried Unanimously

**Item 8: Discussion of Municipal Code Sections and Possible Action (Sections 26.0401 through 26.0456).**

Legislative Program Manager Megan Curran provided an overview of the staff memo regarding Municipal Code Sections 26.0401 through 26.0456. Commissioners provided further input as follows:

- A) Revisions to 26.0402 – Definition of Presiding Authority:** The Commission recommended that the definition of Presiding Authority include the full definition of each type of Presiding Authority within the Division rather than cross-references to other subsections.
- B) Revisions to 26.0402 – Definitions of Formal Opinion and Informal Advice:** The Commission recommended that the definitions should include a statement that opinions and advice may not be given for past conduct.
- C) Revisions to 26.0406 – Qualification of Members:** The Commission recommended that subsection (c) be added, but that subsection (c) (7) state, "Any other conduct that negatively impacts the Commission's effective operations."
- D) Revisions to 26.0411 – Budget:** The Commission recommended that the Commission's core services be listed along with the requirement that each core service be staffed with no less than one full-time employee.

- E) Revisions to 26.0414(a) and (b) – Responsibilities and Duties of the Ethics Commission:** The Commission recommended that “consistent with the policies and regulations adopted by the Commission and with applicable law” be added to Section 26.0401 and omitted from Section 26.0414 (a) & (b).

Commissioner Lincoln suggested that “consistent with policies and regulations adopted by the Commission and with applicable law” be added to the Executive Director’s responsibilities in Section 26.0401. The Commission also discussed that the duties of both the Commission and the Executive Director, as listed in Section 26.0401, are not exhaustive (as fully described in 0414(a) and (b)), and therefore a qualifier such as “including” should be added to the list of the Commission and the Executive Director’s duties in Section 26.0401.

- F) Revisions to 26.0414(b) - Responsibilities and Duties of the Ethics Commission:** The Commission recommended that “Conduct settlement negotiations and enter proposed stipulations regarding Governmental Ethics Law violations pursuant to section 26.0450” be added to Section 26.0414(b)(3).

- G) Revisions to 26.0424(a) – Formal Investigation:** The Commission recommended that “consistent with the policies and regulations adopted by the Commission and applicable law” be omitted from Section 26.0424 (a).

**Item 9: Informational Item – Presentation of the Ethics Commission’s 2025 Annual Report.**

The Executive Director presented the 2025 Annual Report, which highlights the work and accomplishments of the Commission's six-person staff. The report is available on the Ethics Commission’s [website](#).

**Item 10: Informational Item: Enforcement Program Update.**

Investigative Program Manager Kristina Gagné presented the monthly Enforcement Program Report.

**Item 11: Announcement of Closed Session Items / Adjourn to Closed Session.**

Commission Chair Cooper adjourned the meeting to closed session at 6:21 p.m. He stated the Commission would reconvene into open session following the conclusion of closed session to report any action taken during the closed session portion of the meeting.

**Reconvene to Open Session.**

Commission Chair Cooper called the meeting back into open session at approximately 6:27 p.m.

**Reporting Results of Closed Session Meeting of March 12, 2026.**

Ms. Cameron reported the results of the closed session meeting of March 12, 2026:

**Item 1: Conference with Legal Counsel – Anticipated Litigation.**

No reportable action.

The meeting concluded at 6:28 p.m.

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Paul Cooper, Chair  
Ethics Commission

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Victoria Velasquez, Program Manager  
Ethics Commission

***THIS INFORMATION WILL BE MADE AVAILABLE IN ALTERNATIVE FORMATS UPON REQUEST.***

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