



# AIRPORTS ADVISORY COMMITTEE

## Meeting Notice and Agenda

Wednesday, May 13, 2026, at 3:00 p.m.  
Location: Montgomery-Gibbs Executive Airport Terminal Building  
3750 John J. Montgomery Drive, San Diego, CA 92123

Chair: Peter Doft | Vice Chair: David Gordon

**Committee Members:** Rob M. Hixson, Cindy Scott, Shawn Ellis, Melissa Johnston, Donald Chick, Ron Lee, Chase M. Franzen, John Embree and Merle Richmond.

**Committee Liaison:** Jorge Rubio, A.A.E.

### **Public Participation Instructions:**

Members of the public may participate and provide comment in person, via telephone, the virtual platform, using the [webform](#) or e-mail submission as follows:

### **In Person Testimony:**

If you wish to address the Committee on an item on today's agenda, please complete and submit a speaker form before the Committee hears the agenda item. You will be called at the time the item is heard.

If you wish to address the Committee during non-agenda public comment, please complete and submit a speaker form. However, California's open meeting laws do not permit the Committee to discuss or take any action on the matter at today's meeting. At its discretion, the Committee may add the item to a future meeting agenda or refer the matter to staff or committee. Individuals' comments are limited to three minutes per speaker. At the discretion of the Chair, if a large number of people wish to speak on the same item, comments may be limited to a set period of time per item.

### **Joining the Webinar and Offering Phone-in Testimony**

The Airports Advisory Committee meetings will continue to offer the public a virtual participation option using the Zoom Webinar platform. Members of the public can offer public comment on agenda items or during Non-Agenda Public Comment by accessing the meeting online using a desktop computer, laptop, tablet, or Smartphone, or by calling into the meeting using a Smartphone, cellular phone, or land line.

**The link to join the Meeting Webinar by computer, tablet, or Smartphone is:**

<https://sandiego.zoomgov.com/j/1656566481>

**To join by telephone:**

Dial 833 568 8864

When prompted, input **Webinar ID: 165 656 6481**

**How to Speak to A Particular Item or During Non-Agenda Public Comment Via Virtual Platform:**

When the Chair introduces the item you would like to comment on (or indicates it is time for Non-Agenda Public Comment), raise your hand by either tapping the "Raise Your Hand" button on your computer, tablet, or Smartphone, or by dialing \*9 on your phone. You will be taken in the order in which you raised your hand. You may only speak once on a particular item.

When the Committee Liaison indicates it is your turn to speak, unmute your phone by tapping the Unmute button on your computer, tablet or Smartphone, or dial \*6 on your phone.

If you are speaking on Non-Agenda Public Comment, please note that California's open meeting laws do not permit the Committee to discuss or take any action on the matter at today's meeting. At its discretion, the Committee may add the item to a future meeting agenda or refer the matter to staff, Subcommittee, or Ad-Hoc Committee. Individuals' comments are limited to three minutes per speaker. At the discretion of the Chair, if a large number of people wish to speak on the same item, comments may be limited to a set period of time per item.

**Written Comment through Webform:**

**Comment on Agenda Items** may be submitted using the [webform](#) indicating the agenda item number for which you wish to submit your comment. Comments received by the start of the meeting will be distributed to the Committee Members and posted online with the meeting materials. All webform comments are limited to 500 words and up to 5 attachment files with a maximum of 10MB for each file. Comments received after the start of the meeting but before the item is called will be submitted into the written record for the relevant item.

#### **REQUESTS FOR ACCESSIBILITY MODIFICATIONS OR ACCOMMODATIONS**

This information will be made available in alternative formats upon request, as required by the Americans with Disabilities Act (ADA), by contacting Giancarlo Vargas at 858-573-1405 or [giancarlo@sanidiego.gov](mailto:giancarlo@sanidiego.gov). Requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for alternatives to observing meetings and offering public comment as noted above, may be made by contacting Giancarlo Vargas at 858-573-1405 or [giancarlo@sanidiego.gov](mailto:giancarlo@sanidiego.gov). Requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for auxiliary aids, services, or interpreters, require different lead times, ranging from five business days to two weeks. Please keep this in mind and provide as much advance notice as possible in order to ensure availability. The City is committed to resolving accessibility requests swiftly in order to maximize accessibility.

- 1. CALL TO ORDER and PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. NON-AGENDA PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES**
  - A. April 8, 2026**
- 5. UNFINISHED BUSINESS – None**
- 6. NEW BUSINESS – None**
- 7. INFORMATIONAL ITEMS**
  - A. Staff Reports**
  - B. Other Reports**
    - Monthly Airport Operations Reports – April 2026
    - Monthly Noise Management Report – April 2026
    - Airports Projects Status Report – May 2026
- 8. COMMITTEE COMMENTS**
- 9. ADJOURNMENT**

**CITY OF SAN DIEGO**  
**AIRPORTS ADVISORY COMMITTEE**  
**Draft MINUTES**  
**Meeting of April 8, 2026**  
**Montgomery Gibbs Executive Airport**  
**3750 John J. Montgomery Drive, San Diego, CA 92123**

**1. CALL TO ORDER and PLEDGE OF ALLEGIANCE**

Chair Doft called the meeting to order at 3:02 p.m.

**2. ROLL CALL**

A quorum was present.

<b>MEMBERS PRESENT:</b>	<b>MEMBERS ABSENT:</b>
Chair Peter S. Doft Special Expertise Representative	Chase Franzen* Kearny Mesa Representative
Vice Chair David Gordon Special Expertise	Rob M. Hixson** Otay Mesa Representative
Ron Lee Brown Field Aviation User Group	
Melissa Johnston Montgomery-Gibbs Aviation Lessees Representative	
Cindy Scott Navajo Community Representative	
Shawn Ellis Montgomery-Gibbs Aviation User Group Representative	
Donald Chick Tierrasanta Representative	
John H. Embree Serra Mesa Community	
Joel Ryan MYF FAA Air Traffic Control Tower	

\* Excused

\*\* Absent

**STAFF PRESENT:**

Jorge Rubio, David Reed, Charles Broadbent, Jennifer Bearse, Thurman Hodges, and Giancarlo Vargas.

### 3. NON-AGENDA PUBLIC COMMENT

- A member of the Serra Mesa Community voiced concerns about the shortage of commercial pilots and the amount of training that occurs at Montgomery – Gibbs Executive Airport as well with airplanes flying low in the area.
- A member of the public commented that the Airports Advisory Committee should consider implementing a restriction on excused absences for members on the Committee.

### 4. APPROVAL OF MINUTES

#### A. Minutes from the March 11, 2026, meeting.

Member Johnston made a motion to approve the minutes. Vice Chair Gordon seconded the motion. Member Chick Abstained. Eight members voted in favor. Motion passed.

### 5. UNFINISHED BUSINESS

None

### 6. NEW BUSINESS

#### A. Review of the Airports Advisory Committee Bylaws

- Review and vote on the proposed Airports Advisory Committee Bylaws

Chair Doft made a motion to approve the Airports Advisory Committee 2026 Bylaws as written. Member Lee seconded the motion. Member Scott abstained. Eight members voted in favor. Motion passed.

### 7. INFORMATIONAL ITEMS

#### A. Staff Reports

##### Chief of Airports - Jorge Rubio, A.A.E.

- The Federal Aviation Administration (FAA) is transitioning to modernize the new NOTAM Management software. The change will take place April 18 at 1:00 am. It will be a cloud-based system with streamlined interface that can accommodate current needs and is scalable.
- The FAA is intending to change the requirement for Part 141 Pilot Training. The deadline to submit public comment is May 11, 2026. Nothing is proposed just yet for Part 61 operators (i.e. flying clubs, etc.). Flight training has not had any changes for over 50 years. The updated requirement is supposed to embrace technology and innovation integrating advanced simulation, extended reality, electronic flight bags among others.
- The terminal parking lot project at MYF is underway. Mobilization has taken place.

##### Montgomery-Gibbs Executive Airport (MYF) – Mr. Charles Broadbent, MYF Airport Manager

- There were over 33,000 operations in March.
- Interviews were conducted, and a conditional offer for Senior Airport Operations Assistant was made.
- Mowing contractor completed an airfield mow.
- The parking lot and transient ramp lights were upgraded to LED.
- The card reader at Gate 8 was repaired. Gate 1 was repaired enough to be operational; parts are on order for a more permanent repair.

*Brown Field Airport (SDM) – Mr. Andrew Schwartz, SDM Airport Manager*

- SDM had 8,119 Operations in March, up 11% for this month compared to last year. Total count (Calendar/YTD) 23,633 operations up 18% total count for the same time last year of (20,065).
- There is a NOTAM out for the closure of Taxiway G from G-1 to the EAA due to a pavement repair.
- There is a NOTAM out for closure to 26L/8R. Aircraft are having to back taxi on R-26R/8L
- A new Equipment Operator was just hired.
- Airport mow in process.

*Airports Lease Administration – Jennifer Bears, Program Manager*

- Construction of Fixed Based Operator (FBO) with San Diego Airpark (SDA) is underway.
- Legal action against AERO-ABRE related to environmental remediation and underpayment of rent has been approved to move forward by City Council at the April 6, 2026, City Council Meeting.
- Staff is working on a Lease with San Diego Airpark and a Memorandum of Understanding (MOU) with Customs and Border Protection (CBP) to allow for CBP operations in FBO facilities.
- Experimental Aircraft Association (EAA) to exercise option to extend the size of the leasehold. Working with EAA and SDA on creating a right of way across both leaseholds for utilities and access.
- Staff is in discussions with San Diego Community College District (SDCCD) on an Exclusive Negotiation Agreement for construction of new hangar and facilities.
- Lease amendment with Executive Airpark to remove triangular-shaped parcel tentatively scheduled to be presented to Council Committee on April 16, 2026.
- Lease amendment with Crownair to provide for financing of the Executive Airpark leasehold tentatively scheduled to be presented to Council Committee on April 16, 2026.
- Working with Crown Air on new, longer-term agreement for transit ramp parking. Draft lease under review by Airports.
- Negotiations have been finalized with Casa Machado on new lease agreement. Existing lease with the restaurant expired in December 2025, and tenant is now in holdover.
- Engineering and Capital Projects Department & Transportation Department will be leasing all vacant space at 8525 Gibbs Dr. E&CP's is expected to commence occupancy in a portion of the 2nd Fl next week and a draft 2nd Amendment to the MOU is in progress for the additional space. E&CP's occupancy of the additional space at the 8525 building will be in the fall of 2026.
- Transportation Department is anticipated to occupy Suite 101 at 8575 Gibbs in early May.
- Final amendment and new lease for existing Lessee (Clown Market) to lease an additional 2,300 sq. Ft. and relocate liquor store scheduled to be presented to Committee on April 16, 2026. Lessee will retain existing space for separate ice cream and water business.
- Currently evaluating a prospect for a potential lease in Suite 116 (former dry cleaner's space) measuring 909 s.f. and in Suite 119 measuring approximately 868 sf.
- Recruitment underway for Property Agent position. Interviews Have concluded and Airports to move forward with next steps with the selected candidate.

**B. Other Reports**  
None

**8. COMMITTEE COMMENTS**

None

**9. ADJOURNMENT**

The meeting adjourned at 4:03 p.m. Next meeting will be May 13, 2026.

Respectfully submitted,

Giancarlo Vargas

Administrative Aide 1

DRAFT

# Monthly Airport Operations Report

## April 2026



### MONTGOMERY-GIBBS EXECUTIVE AIRPORT

Flight Operations (Month)	Apr-26	Apr-25	% Diff
	32,957	33,337	-1.1%

Based A/C 431

Flight Operations (CY)	2026 YTD	2025 YTD	% Diff
	128,559	123,363	4.2%

Flight Operations (FY)	FY26 YTD	FY25 YTD	% Diff
	311,912	324,304	-3.8%

Unleaded AvGas (UL94 Gal)*	Available	Sold Apr26	Sold FY26 YTD
	482	0	73

Total Operations 10-Year History	
2025	370,911
2024	385,806
2023	321,830
2022	307,188
2021	292,805
2020	276,208
2019	253,090
2018	226,588
2017	207,103
2016	200,676

Operations Office Revenue	FY26 YTD	FY25 YTD	% Diff
Landing Fees	\$26,878.31	\$27,033.99	-0.6%
Transient A/C Parking	\$26,130.69	\$19,629.00	33.1%
Vehicle Parking	\$4,554.00	\$3,627.00	25.6%
Conference Room	\$1,367.50	\$1,900.00	-28.0%
Other	\$6,131.22	\$4,889.32	25.4%
<b>Total</b>	<b>\$65,061.72</b>	<b>\$57,079.31</b>	<b>14.0%</b>

\* Prices for AvGas and UL94 may vary. For up to date price information visit: <https://www.airnav.com/airport/KMYF>

### Brown Field Municipal Airport

Flight Operations (Month)	Apr-26	Apr-25	% Diff
	7,086	8,617	-17.8%

Based A/C 157

Flight Operations (CY)	2026 YTD	2025 YTD	% Diff
	30,719	28,682	7.1%

Flight Operations (FY)	FY26 YTD	FY25 YTD	% Diff
	76,988	76,876	0.1%

Total Operations 10-Year History	
2025	89,490
2024	93,525
2023	92,255
2022	94,925
2021	106,001
2020	100,462
2019	86,358
2018	78,916
2017	77,355
2016	86,027

Operations Office Revenue	FY26 YTD	FY25 YTD	% Diff
Landing Fees	\$107,291.00	\$100,652.00	6.6%
Transient A/C Parking	\$14,729.00	\$7,607.00	93.6%
Vehicle Parking	\$55,539.00	\$46,830.00	18.6%
Other	\$1,224.00	\$300.00	0.0%
<b>Total</b>	<b>\$178,783.00</b>	<b>\$155,389.00</b>	<b>15.1%</b>

**Monthly Noise Management Report- April 2026**

**Montgomery-Gibbs Executive Airport**

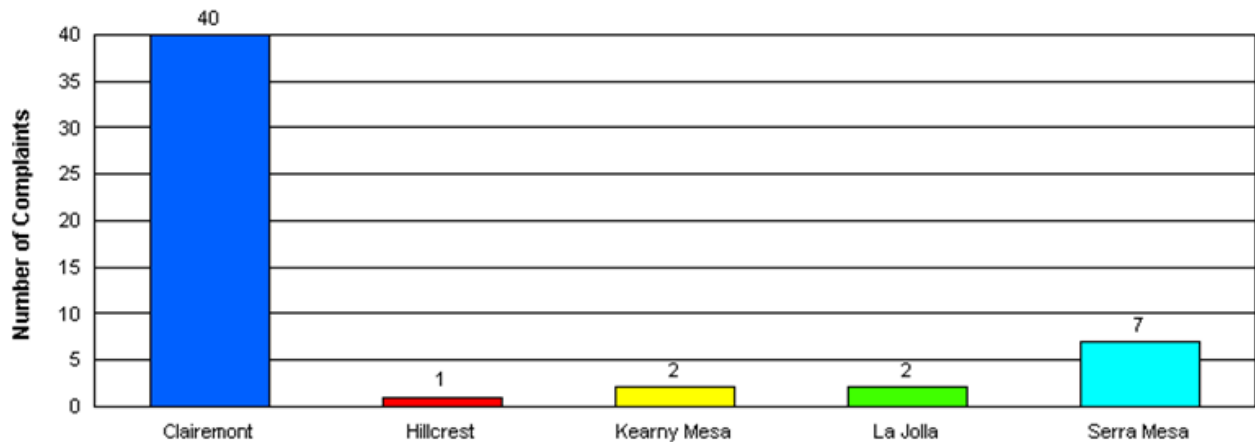
Noise Abatement Violations\*

Day: 0

Night: 2

Total of Fine Amount for the Month: \$100

**Community Complaint Totals**



**Total Number of Complaints: 52**

**Community Complaint Details**

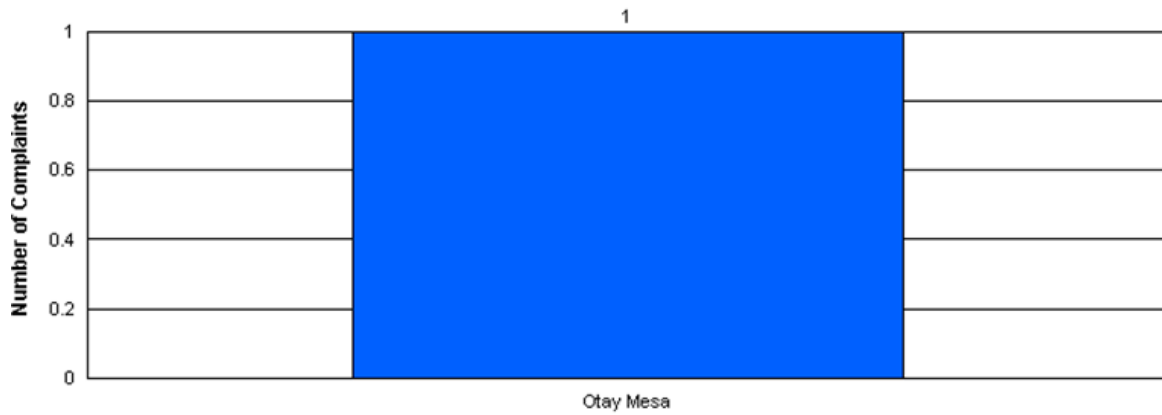
Community	Number of Complainants	Number of Complaints	YTD Total Complaints
Clairemont	9	40	78
Hillcrest	1	1	1
Kearny Mesa	1	2	14
La Jolla	1	2	4
Serra Mesa	4	7	23
<b>Totals:</b>	<b>16</b>	<b>52</b>	<b>120</b>

\*Noise Abatement Violations only apply to Montgomery Gibbs Executive Airport as the City ordinance/policy was passed and put into place prior to the Airport Noise and Capacity Act of 1990

**Monthly Noise Management Report- April 2026**

Brown Field Airport

**Community Complaint Totals:**



**Total Number of Complaints:** 1

**Community Complaint Details:**

<b>Community</b>	<b>Number of Complainants</b>	<b>Number of Complaints</b>	<b>YTD Total Complaints</b>
Otay Mesa	1	1	6
<b>Totals:</b>	<b>1</b>	<b>1</b>	<b>6</b>

\*Noise Abatement Violations only apply to Montgomery Gibbs Executive Airport as the City ordinance/policy was passed and put into place prior to the Airport Noise and Capacity Act of 1990

**Year to Date Noise Management Report**

**January - April 2026**

Noise Abatement Violations\*

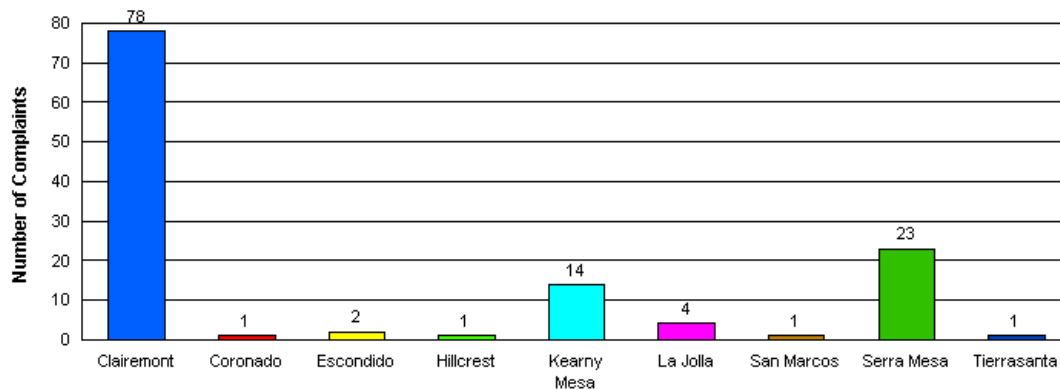
Day: 0

Night: 3

Total of Fine Amount for the Month: \$300

**Montgomery-Gibbs Executive Airport**

**Community Complaint Totals**



Total Number of Complaints: 125

**Community Complaint Details**

Community	Number of Complainants	Number of Complaints	YTD Total Complaints
Clairemont	20	78	78
Coronado	1	1	1
Escondido	2	2	2
Hillcrest	1	1	1
Kearny Mesa	3	14	14
La Jolla	2	4	4
San Marcos	1	1	1
Serra Mesa	5	23	23
Tierrasanta	1	1	1
<b>Totals:</b>	<b>36</b>	<b>125</b>	<b>125</b>

\*Noise Abatement Violations only apply to Montgomery Gibbs Executive Airport as the City ordinance/policy was passed and put into place prior to the Airport Noise and Capacity Act of 1990



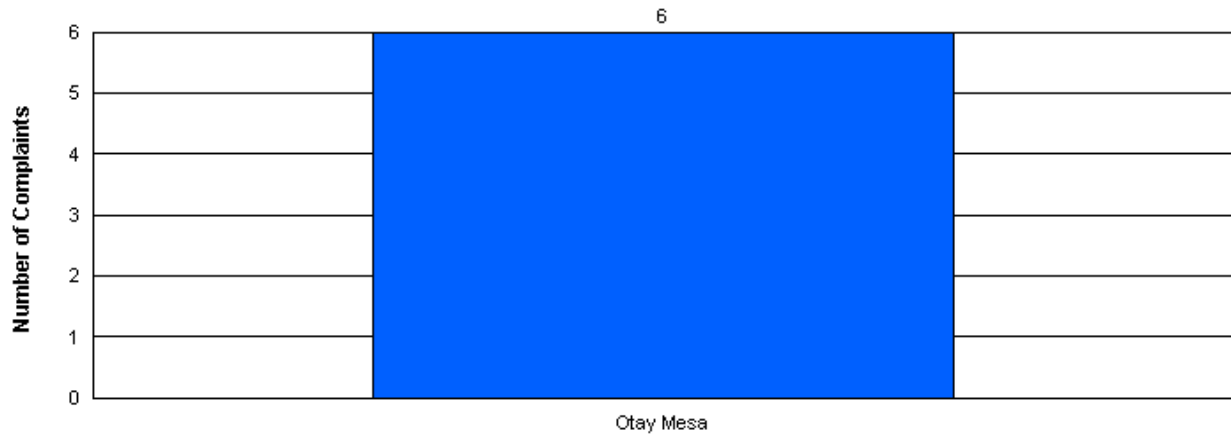
# Economic Development Department

## Year to Date Noise Management Report

### January - April 2026

#### Brown Field Airport

#### Community Complaint Totals



Total Number of Complaints: 6

#### Community Complaint Details

Community	Number of Complainants	Number of Complaints	YTD Total Complaints
Otay Mesa	2	6	6
<b>Totals:</b>	<b>2</b>	<b>6</b>	<b>6</b>

\*Noise Abatement Violations only apply to Montgomery Gibbs Executive Airport as the City ordinance/policy was passed and put into place prior to the Airport Noise and Capacity Act of 1990

## Projects Progress Update

May 2026

### **Montgomery–Gibbs Executive Airport (MYF)**

- Airports Master Plans
  - Weekly Meetings with Consultant and City Planning Department to streamline Environmental Impact Report updates.
- MYF Terminal Parking Lot East Rehabilitation
  - Paving possible 5/22/26 depending on whether conditions
- Spiders Lot Pavement Rehabilitation
  - 100% Design received. On hold.
- MYF Terminal Apron Rehabilitation
  - Received Planning Grant for \$1,425,000
  - Awarding Design Task to Latitude 33
- Air Center MYF (Corporate Helicopters)
  - Working with Tenant on FAA Environmental documents
- MYF Runway 10R/28L Taxiway B, F, H, M, D, C Rehabilitation
  - Project in Preliminary Design
  - Accepted FAA Planning Grant for \$1,425,000
- FAA Owned Remote Transmitter Receiver (RTR) Replacement/Upgrade
  - Project Kick-Off Meeting 5/12/26

### **Brown Field Airport (SDM)**

- SDM Taxiway Golf, Taxiway Bravo Rehab, Taxiway Charlie (G1) Rehab Realign, Pavement Removal Project
  - Completed 90% Design. Submitted FAA Grant application
  - Received Planning Grant for \$1,084,226
- SDM Airport Terminal Roof Replacement
  - Pre-Construction meeting 5/7/26
- San Diego Airpark Project
  - Construction Activities on Phase 1 continue.
  - Conducting Phase 2 environmental work on Phase 2 parcels
- SDM Access Control System
  - Performed Site Walk on 3/25/26, equipment is ordered to begin installation
- Customs and Border Protection General Aviation Inspections Facility
  - Proposed New Facility would be within new FBO building terminal.