

May 19, 2026

Dear FY 2027 CDBG Subrecipient:

Subject: Compliance with City of San Diego Living Wage Ordinance

The City of San Diego requires that an organization working on or under the authority of an agreement subject to the [Living Wage Ordinance](#) (LWO) (which includes CDBG agreements) comply with all applicable provisions of the LWO unless specifically approved for an exemption.

Please use the links below to access the required documents and information:

- Information on the basic requirements of the [LWO](#);
- A blank [Certification of Compliance](#) form to complete, if your CDBG agreement is subject to the LWO and the business will comply with the LWO requirements;
- A blank [Application for Exemption](#) form to complete and information on the required supporting documentation to provide, if your CDBG agreement is subject to the LWO and the business would like to apply for an exemption; and

After reviewing the materials and identifying the appropriate form for your CDBG agreement(s), please upload your completed form and all required supporting documentation as a single PDF to ED Grants. Your submission will then be forwarded to LWO staff for review and approval.

Please note, if you have multiple FY 2027 CDBG agreements, you will need to submit a separate LWO form/packet for each agreement.

If you have any questions on how to comply with the LWO, please contact the LWO Program directly at (619) 236-6084 or ContactLWO@sandiego.gov.

Thank you very much for your cooperation.

Sincerely,



Michele Marano
Assistant Deputy Director

