



# AIRPORTS ADVISORY COMMITTEE

## Meeting Notice and Agenda

Wednesday, June 10, 2026, at 3:00 p.m.  
Location: Montgomery-Gibbs Executive Airport Terminal Building  
3750 John J. Montgomery Drive, San Diego, CA 92123

Chair: Peter Doft | Vice Chair: David Gordon

**Committee Members:** Rob M. Hixson, Cindy Scott, Shawn Ellis, Melissa Johnston, Donald Chick, Ron Lee, Chase M. Franzen, Richard Ram and Gary List.

**Committee Liaison:** Jorge Rubio, A.A.E.

### **Public Participation Instructions:**

Members of the public may participate and provide comment in person, via telephone, the virtual platform, using the [webform](#) or e-mail submission as follows:

#### **In Person Testimony:**

If you wish to address the Committee on an item on today's agenda, please complete and submit a speaker form before the Committee hears the agenda item. You will be called at the time the item is heard.

If you wish to address the Committee during non-agenda public comment, please complete and submit a speaker form. However, California's open meeting laws do not permit the Committee to discuss or take any action on the matter at today's meeting. At its discretion, the Committee may add the item to a future meeting agenda or refer the matter to staff or committee. Individuals' comments are limited to three minutes per speaker. At the discretion of the Chair, if a large number of people wish to speak on the same item, comments may be limited to a set period of time per item.

#### **Joining the Webinar and Offering Phone-in Testimony**

The Airports Advisory Committee meetings will continue to offer the public a virtual participation option using the Zoom Webinar platform. Members of the public can offer public comment on agenda items or during Non-Agenda Public Comment by accessing the meeting online using a desktop computer, laptop, tablet, or Smartphone, or by calling into the meeting using a Smartphone, cellular phone, or land line.

**The link to join the Meeting Webinar by computer, tablet, or Smartphone is:**

<https://sandiego.zoomgov.com/j/1656511604>

**To join by telephone:**

Dial 833 568 8864

When prompted, input **Webinar ID: 165 651 1604**

**How to Speak to A Particular Item or During Non-Agenda Public Comment Via Virtual Platform:**

When the Chair introduces the item you would like to comment on (or indicates it is time for Non-Agenda Public Comment), raise your hand by either tapping the "Raise Your Hand" button on your computer, tablet, or Smartphone, or by dialing \*9 on your phone. You will be taken in the order in which you raised your hand. You may only speak once on a particular item.

When the Committee Liaison indicates it is your turn to speak, unmute your phone by tapping the Unmute button on your computer, tablet or Smartphone, or dial \*6 on your phone.

If you are speaking on Non-Agenda Public Comment, please note that California's open meeting laws do not permit the Committee to discuss or take any action on the matter at today's meeting. At its discretion, the Committee may add the item to a future meeting agenda or refer the matter to staff, Subcommittee, or Ad-Hoc Committee. Individuals' comments are limited to three minutes per speaker. At the discretion of the Chair, if a large number of people wish to speak on the same item, comments may be limited to a set period of time per item.

**Written Comment through Webform:**

**Comment on Agenda Items** may be submitted using the [webform](#) indicating the agenda item number for which you wish to submit your comment. Comments received by the start of the meeting will be distributed to the Committee Members and posted online with the meeting materials. All webform comments are limited to 500 words and up to 5 attachment files with a maximum of 10MB for each file. Comments received after the start of the meeting but before the item is called will be submitted into the written record for the relevant item.

#### **REQUESTS FOR ACCESSIBILITY MODIFICATIONS OR ACCOMMODATIONS**

This information will be made available in alternative formats upon request, as required by the Americans with Disabilities Act (ADA), by contacting Giancarlo Vargas at 858-573-1405 or [giancarlo@sanidiego.gov](mailto:giancarlo@sanidiego.gov). Requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for alternatives to observing meetings and offering public comment as noted above, may be made by contacting Giancarlo Vargas at 858-573-1405 or [giancarlo@sanidiego.gov](mailto:giancarlo@sanidiego.gov). Requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for auxiliary aids, services, or interpreters, require different lead times, ranging from five business days to two weeks. Please keep this in mind and provide as much advance notice as possible in order to ensure availability. The City is committed to resolving accessibility requests swiftly in order to maximize accessibility.

- 1. CALL TO ORDER and PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. NON-AGENDA PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES**
  - A. May 13, 2026
- 5. UNFINISHED BUSINESS – None**
- 6. NEW BUSINESS – None**
- 7. INFORMATIONAL ITEMS**
  - A. Staff Reports
  - B. Other Reports
    - Monthly Airport Operations Reports – May 2026
    - Monthly Noise Management Report – May 2026
    - Airports Projects Status Report – June 2026
- 8. COMMITTEE COMMENTS**
- 9. ADJOURNMENT**

**CITY OF SAN DIEGO**  
**AIRPORTS ADVISORY COMMITTEE**  
**Draft MINUTES**  
**Meeting of May 13, 2026**  
**Montgomery Gibbs Executive Airport**  
**3750 John J. Montgomery Drive, San Diego, CA 92123**

**1. CALL TO ORDER and PLEDGE OF ALLEGIANCE**

Chair Doft called the meeting to order at 3:00 p.m.

**2. ROLL CALL**

A quorum was present.

<b>MEMBERS PRESENT:</b>	<b>MEMBERS ABSENT:</b>
Chair Peter S. Doft Special Expertise Representative	Donald Chick* Tierrasanta Representative
Vice Chair David Gordon Special Expertise	Shawn Ellis* Montgomery-Gibbs Aviation User Group Representative
Ron Lee Brown Field Aviation User Group	Merle Richman* Brown Field Municipal Airport Aviation User Group
Melissa Johnston Montgomery-Gibbs Aviation Lessees Representative	
Cindy Scott Navajo Community Representative	
Rob M. Hixson Otay Mesa Representative	
Chase Franzen Kearny Mesa Representative	
John H. Embree Serra Mesa Community	

\* Excused

**STAFF PRESENT:**

Jorge Rubio, David Reed, Charles Broadbent, Jennifer Bearse, Grace Lee, Hannah Sax, and Giancarlo Vargas.

**3. NON-AGENDA PUBLIC COMMENT**

- A member of the public commented that they wanted to know when the Montgomery Gibbs Executive Airport draft Programmatic Environmental Impact Report (PEIR) was going to be finalized.

#### 4. APPROVAL OF MINUTES

##### A. Minutes from the April 8, 2026, meeting.

Vice Chair Gordon made a motion to approve the minutes. Member Lee seconded the motion. Member Franzen Abstained. Seven members voted in favor. Motion passed.

#### 5. UNFINISHED BUSINESS

None

#### 6. NEW BUSINESS

None

#### 7. INFORMATIONAL ITEMS

##### A. Staff Reports

###### Chief of Airports - Jorge Rubio, A.A.E.

- The City Council yesterday approved the City's recapture of approximately 2.4 acres for the FAA to conduct its due diligence to build a new air traffic control tower.
- The House and Senate have approved P.A.P.A. (Pilot and Aircraft Privacy Act). Montgomery-Gibbs airport will no longer be able to use ADSB to collect landing or ramp fees.
- CrownAir has recently repaired pavement in three tie-down rows.
- Airports will be increasing its efforts to obtain current information to potentially apply for a Federal Fiscal Year 2027 Noise Study Part 150 grant. More information to follow.
- Airports has invited members of the public to conducted tours and showcase its operations.

###### Montgomery-Gibbs Executive Airport (MYF) - Mr. Charles Broadbent, MYF Airport Manager

- There were over 32,000 operations in April.
- Airports is working on getting the repairs scheduled damaged fence.
- Airports is working with AGS to repair gate #4.
- The annual Storm Water inspection with the ACMG group leader will be May 18, 2026.
- The annual Runway Safety Action Team (RSAT) meeting will be held via zoom May 26, 2026, 9am -12pm.
- SDM received a replacement tractor with mower attachment.

###### Brown Field Airport (SDM) - Mr. Andrew Schwartz, SDM Airport Manager

- SDM had 7,100 operations in April.
- Runway 26L and Taxiway G from G-1 to the EAA have reopened after pavement repairs.
- Terminal roofing project to commence the week of the May 21<sup>st</sup>.
- Pogo Road has been repaved by Customs and Border Protection (CBP) and is in excellent condition.

###### Airports Lease Administration - Jennifer Bearse, Program Manager

- Construction of the Fixed Based Operator (FBO) with San Diego Airpark (SDA) is underway. Staff continue to have discussions on development of other parcels.
- Staff in discussion on amendments to existing ROE/leases and development agreement that would allow for short-term leases on the northside parcels.

- Executed a 3-year lease with LTEK for 1.8-acre parcel for truck mechanics' shop on south side parcel. Lease commenced May 1st. Annual revenue to the Airports Enterprise Fund will be \$205,150.
- Legal action against AERO-ABRE related to environmental remediation and underpayment of rent was approved to move forward by City Council at the April 6, 2026, City Council Meeting.
- Experimental Aircraft Association (EAA) to exercise option to extend the size of the leasehold. Working with EAA and SDA on creating a right of way across both leaseholds for utilities and access.
- In discussions with San Diego Community College District (SDCCD) on an Exclusive Negotiation Agreement for the potential construction of new hangar and facilities.
- Corporate Helicopters was provided with FAA feedback on the CATEX for NEPA. Waiting for Corporate Helicopters.
- Lease amendment with Executive Airpark to remove triangular-shaped parcel approved At City Council on May 12th.
- Lease amendment with Crownair to remove 1,434-square foot off the Premises for the use of an airport vehicle access road and provide for financing of the Executive Airpark leasehold approved at City Council on May 12th.
- Staff is working with Crown Air on new, longer-term agreement for transient ramp parking.
- Staff negotiations have been finalized with Casa Machado on new lease agreement.
- Engineering and Capital Projects Department (E&CP) & Transportation Department will be leasing all vacant space at 8525 Gibbs Dr. E&CP has commenced occupancy on a portion of the 2nd Floor and a new Memorandum of Understanding (MOU) has been fully executed. New annual revenue to the Airports Enterprise Fund from this MOU will be \$123,957.
- E&CP's occupancy of the additional space at the 8525 building will be in the fall of 2026.
- Transportation Department took occupancy of Suite 101 at 8575 Gibbs May 1st.
- Final amendment and new lease for existing Lessee (Clown Market) to lease an additional 2,300 sq. Ft. and relocate liquor store scheduled approved at City Council on May 12th. Lessee will retain existing space for separate ice cream and water business.
- Staff is currently evaluating a prospect for a potential lease in Suite 116 (former dry cleaner's space) measuring 909 s.f. and in Suite 119 measuring approximately 868 sf.
- Recruitment has finished for the Property Agent position and a candidate has been selected. Candidate is scheduled to start with the Airport on June 8th.
- Cheryl Mossa, existing Property Agent at Airports, has given her notice that she will be leaving the City of San Diego effective early June. We wish her well and thank her for all her efforts. Airports will be submitting a request to fill the roll ASAP.

**Public Comment**

- A member of the public commented on the reasons for lease agreements in holdover status.

**B. Other Reports**

None

**Public Comment**

- A member of the inquired if the noise complaint numbers were in the pre-meeting materials.

**8. COMMITTEE COMMENTS**

None

**9. ADJOURNMENT**

The meeting adjourned at 3:45 p.m. Next meeting will be June 10, 2026.

Respectfully submitted,

Giancarlo Vargas  
Administrative Aide 1

DRAFT

# Monthly Airport Operations Report

## May 2026



### MONTGOMERY-GIBBS EXECUTIVE AIRPORT

Flight Operations (Month)	May-26	May-25	% Diff
	31,792	33,607	-5.4%

Based A/C	431
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Flight Operations (CY)	2026 YTD	2025 YTD	% Diff
	160,351	156,970	2.2%

Flight Operations (FY)	FY26 YTD	FY25 YTD	% Diff
	343,704	357,911	-4.0%

Unleaded AvGas (UL94 Gal)*	Available	Sold Apr26	Sold FY26 YTD
	482	0	73

Total Operations 10-Year History	
2025	370,911
2024	385,806
2023	321,830
2022	307,188
2021	292,805
2020	276,208
2019	253,090
2018	226,588
2017	207,103
2016	200,676

Operations Office Revenue	FY26 YTD	FY25 YTD	% Diff
Landing Fees	\$31,045.37	\$29,063.55	6.8%
Transient A/C Parking	\$29,217.27	\$21,615.00	35.2%
Vehicle Parking	\$4,625.00	\$3,760.00	23.0%
Conference Room	\$1,567.50	\$2,000.00	-21.6%
Other	\$6,641.22	\$6,406.32	3.7%
<b>Total</b>	<b>\$73,096.36</b>	<b>\$62,844.87</b>	<b>16.3%</b>

\* Prices for AvGas and UL94 may vary. For up to date price information visit: <https://www.airnav.com/airport/KMYF>

### Brown Field Municipal Airport

TO BE PROVIDED AT MEETING

Flight Operations (Month)	May-26	May-25	% Diff
	██████	██████	██████

Based A/C	██████
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Flight Operations (CY)	2026 YTD	2025 YTD	% Diff
	██████	██████	██████

Flight Operations (FY)	FY26 YTD	FY25 YTD	% Diff
	██████	██████	██████

Total Operations 10-Year History	
2025	██████
2024	██████
2023	██████
2022	██████
2021	██████
2020	██████
2019	██████
2018	██████
2017	██████
2016	██████

Operations Office Revenue	FY26 YTD	FY25 YTD	% Diff
Landing Fees	██████	██████	██████
Transient A/C Parking	██████	██████	██████
Vehicle Parking	██████	██████	██████
Other	██████	██████	██████
<b>Total</b>	<b>██████</b>	<b>██████</b>	<b>██████</b>

**Monthly Noise Management Report- May 2026**

Montgomery-Gibbs Executive Airport

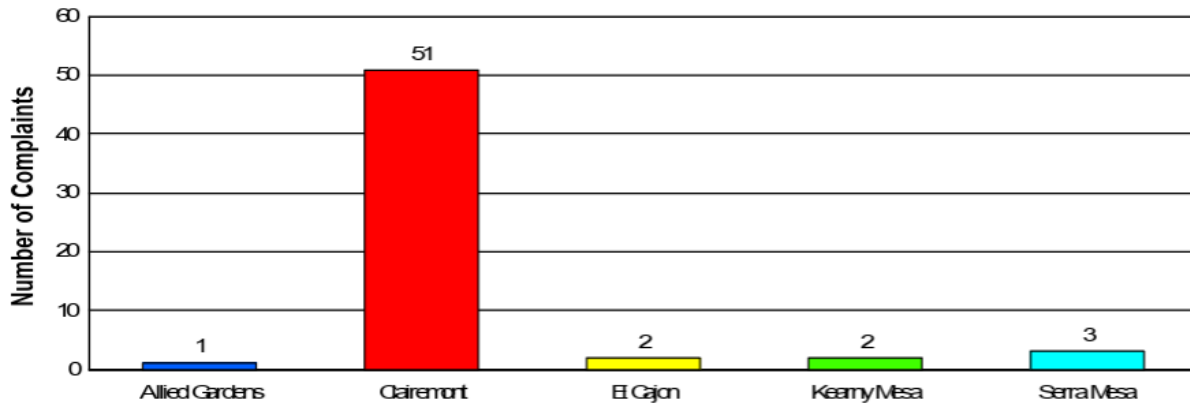
Noise Abatement Violations\*

Day: 0

Night: 0

Total of Fine Amount for the Month: \$0

**Community Complaint Totals**



**Total Number of Complaints: 59**

**Community Complaint Details**

Community	Number of Complainants	Number of Complaints	YTD Total Complaints
Allied Gardens	1	1	1
Clairemont	8	51	130
El Cajon	1	2	2
Kearny Mesa	2	2	16
Serra Mesa	1	3	27
<b>Totals:</b>	<b>13</b>	<b>59</b>	<b>176</b>

\*Noise Abatement Violations only apply to Montgomery Gibbs Executive Airport as the City ordinance/policy was passed and put into place prior to the Airport Noise and Capacity Act of 1990

**Monthly Noise Management Report- May 2026**

Brown Field Airport

**Community Complaint Totals:**

Zero complaints for the month of May

**Community Complaint Details:**

Zero complaints for the month of May

**Year to Date Noise Management Report**

**January - May 2026**

Noise Abatement Violations\*

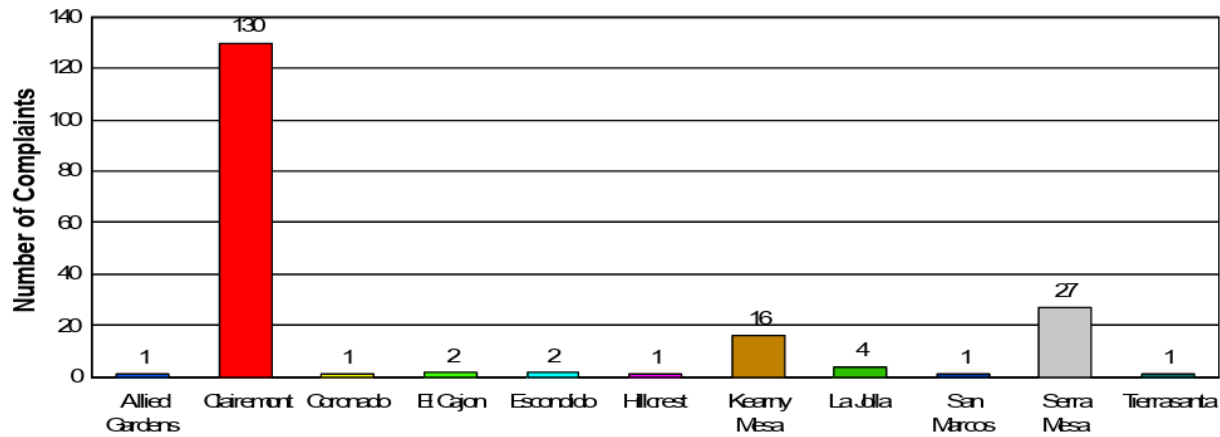
Day: 0

Night: 3

Total of Fine Amount for the Month: \$300

**Montgomery-Gibbs Executive Airport**

**Community Complaint Totals**



Total Number of Complaints: 186

**Community Complaint Details**

Community	Number of Complainants	Number of Complaints	YTD Total Complaints
Allied Gardens	1	1	1
Clairemont	25	130	130
Coronado	1	1	1
El Cajon	1	2	2
Escondido	2	2	2
Hillcrest	1	1	1
Kearny Mesa	4	16	16
La Jolla	2	4	4
San Marcos	1	1	1
Serra Mesa	5	27	27
Tierrasanta	1	1	1
<b>Totals:</b>	<b>44</b>	<b>186</b>	<b>186</b>

\*Noise Abatement Violations only apply to Montgomery Gibbs Executive Airport as the City ordinance/policy was passed and put into place prior to the Airport Noise and Capacity Act of 1990



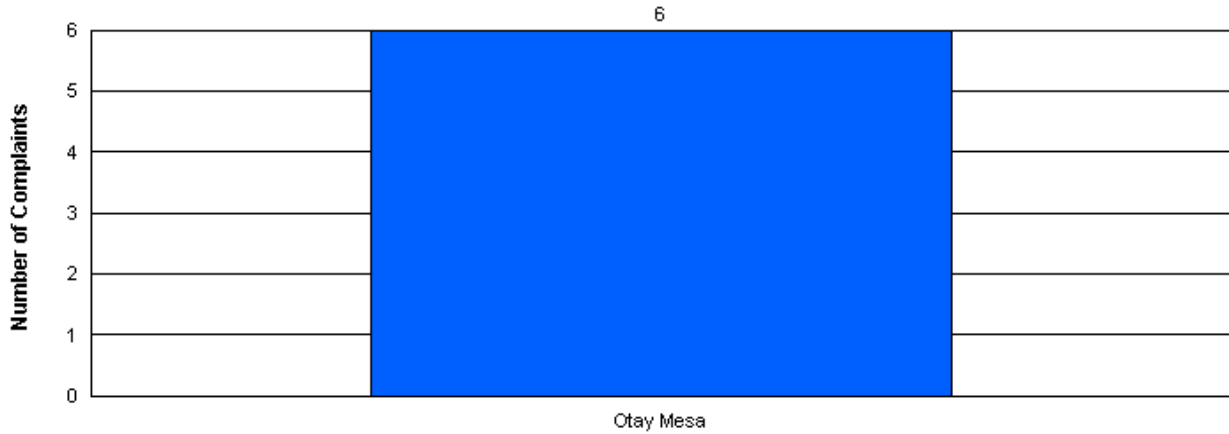
# Economic Development Department

## Year to Date Noise Management Report

### January - May 2026

#### Brown Field Airport

#### Community Complaint Totals



Total Number of Complaints: 6

#### Community Complaint Details

Community	Number of Complainants	Number of Complaints	YTD Total Complaints
Otay Mesa	2	6	6
<b>Totals:</b>	<b>2</b>	<b>6</b>	<b>6</b>

\*Noise Abatement Violations only apply to Montgomery Gibbs Executive Airport as the City ordinance/policy was passed and put into place prior to the Airport Noise and Capacity Act of 1990

## Projects Progress Update

June 2026

### **Montgomery–Gibbs Executive Airport (MYF)**

- Airports Master Plans
  - Weekly Meetings with Consultant and City Planning Department to streamline Environmental Impact Report updates.
- MYF Terminal Parking Lot East Rehabilitation
  - Construction in progress of base pavement failures for correction
- Spiders Lot Pavement Rehabilitation
  - 100% Design received. On hold.
- MYF Terminal Apron Rehabilitation
  - Received Planning Grant for \$1,425,000
  - Awarded Design Task to Latitude 33
- Air Center MYF (Corporate Helicopters)
  - Working with Tenant on FAA Environmental documents
- MYF Runway 10R/28L Taxiway B, F, H, M, D, C Rehabilitation
  - Project in Preliminary Design
  - Accepted FAA Planning Grant for \$1,425,000
- FAA Owned Remote Transmitter Receiver (RTR) Replacement/Upgrade
  - Awaiting USFWS Approval

### **Brown Field Airport (SDM)**

- SDM Taxiway Golf, Taxiway Bravo Rehab, Taxiway Charlie (G1) Rehab Realign, Pavement Removal Project
  - Completed 100% Design. Submitted FAA Grant application
  - Accepted Planning Grant for \$1,084,226
- SDM Airport Terminal Roof Replacement
  - Construction Began 5/25/26
- San Diego Airpark Project
  - Construction Activities on Phase 1 continue.
  - Conducting Phase 2 environmental work on Phase 2 parcels
- SDM Access Control System
  - Installation to begin 6/8/26
- Customs and Border Protection General Aviation Inspections Facility
  - Proposed New Facility would be within new FBO building terminal.