

**CITY OF SAN DIEGO
MINUTES OF THE MEETING OF THE
CIVIL SERVICE COMMISSION**

Thursday, April 2, 2026, at 1:00 p.m.
Civil Service Commission Room
Civic Center Plaza
1200 Third Ave, Suite 300
San Diego, California 92101

- A. The regular business meeting of the Civil Service Commission was called to order by President Nicolaz Portillo at 1:02 p.m. Also present were Vice President Will Moore, Commissioner Joy Freeman, Commissioner Samuel Merrill, and Commissioner Trang Pham.

- B. The staff was represented by Personnel Director David Dalager, Assistant Personnel Director Anne Lamén Aban, and Assistant to the Director Saba O’Neal. Serving as legal advisor to the Commission was Deputy City Attorney Valerie Silverman Massey.



City of San Diego
Civil Service Commission

MINUTES

Nicolaz Portillo, President
Will Moore, Vice President
Joy Freeman, Commissioner
Samuel Merrill, Commissioner
Trang Pham, Commissioner

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ITEMS FOR ACTION

INTRODUCTION

1. Roll Call.
2. Report Out of Closed Session.

ACTION TAKEN/PENDING

Present were President Portillo, Vice President Moore, Commissioner Freeman, Commissioner Merrill, and Commissioner Pham.

At 1:03 p.m., Saba O'Neal reported out the actions of closed session.

NON-AGENDA PUBLIC COMMENT

This portion of the agenda provides an opportunity for members of the public to address the Commission on items of interest within the jurisdiction of the Commission. (Comments relating to items on today's docket are to be taken at the time the item is heard.)

Time allotted to each speaker is determined by the Chair. Comments are limited to no more than five (5) minutes **total per subject** regardless of the number of those wishing to speak. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Commission on any issue brought forth under "Non-Agenda Public Comment."

CONSENT AGENDA (Items 3 to 13 can be approved with one motion.)

3. Approval of the minutes for the regular meeting of March 5, 2026. Vice President Moore made a motion to approve the consent agenda. Commissioner Pham seconded the motion. Approved 5-0.

4. Christopher S. Beck, Police Officer II, Police Department, for a one-year special leave without pay ending February 27, 2027, with their name to be placed on the eligible list for Police Officer II.
Hire Date: March 7, 2019
Reason: Family Care and Outside Employment.
Department Recommendation: Approve.

5. Christy Z. Bejar, Police Dispatcher, Police Department, for a six-month (first extension) special leave without pay ending September 1, 2026, with their job to be saved.
Hire Date: January 8, 2008
Reason: Outside Employment.
Department Recommendation: Approve.

6. Luis E. Ochoa Goff, Swimming Pool Manager I, Parks and Recreation Department, for a five-month special leave without pay ending September 18, 2026, with their job to be saved.
Hire Date: October 20, 2021
Reason: Internship.
Department Recommendation: Approve.

7. Jeffrey J. McRaney, Code Compliance Officer, Environmental Services Department, for a one-year special leave without pay ending March 27, 2027, with their name to be placed on the eligible lists for Code Compliance Officer, Utility Worker II, Disposal Site Representative, Utility Worker I, and Laborer.
Hire Date: June 23, 2015
Reason: Relocation and Family Care.
Department Recommendation: Approve.
8. Angela M. Shelton, Recreation Center Director II, Parks and Recreation Department, for a one-year (fourth extension) special leave without pay ending March 21, 2027, with their name to be placed on the eligible lists for Recreation Center Director II, Recreation Center Director I, Assistant Recreation Center Director, Recreation Leader II, and Recreation Leader I.
Hire Date: March 19, 2015
Reason: Family Care.
Department Recommendation: Approve.
9. Rosa P. Abrego, Supervising Management Analyst, Parks and Recreation Department, for a leave of absence from the Classified Service effective February 3, 2024, while filling an unclassified position with their name to be placed on the appropriate eligible list.
Hire Date: August 31, 1992
10. Brady Redmond A. Balolong, Supervising Management Analyst, Engineering and Capital Projects Department, for a leave of absence from the Classified Service effective March 16, 2026, while filling an unclassified position with their name to be placed on the appropriate eligible list.
Hire Date: July 13, 2015

11. Laura A. LaBella, Supervising Liability Claims Representative, Risk Management Department, for a leave of absence from the Classified Service effective January 3, 2026, while temporarily filling an unclassified position with their job to be saved. If selected for permanent appointment, this leave will be modified from job saved to name on eligible list.
Hire Date: August 1, 2024
12. Ann Marie R. Matsuda, Supervising Liability Claims Representative, Risk Management Department, for a leave of absence from the Classified Service effective March 2, 2026, while temporarily filling an unclassified position with their job to be saved. If selected for permanent appointment, this leave will be modified from job saved to name on eligible list.
Hire Date: January 23, 2016
13. Adam T. Sharki, Police Captain, Police Department, for a leave of absence from the Classified Service effective June 27, 2025, while filling an unclassified position with their name to be placed on the appropriate eligible list.
Hire Date: April 16, 2004

LEAVE OF ABSENCE WITHOUT PAY – DISCUSSION

14. Nicholas R. Minx, Police Sergeant, Police Department, for a one-year special leave without pay ending March 5, 2027, with their job to be saved.
Hire Date: October 22, 2004
Reason: Childcare and Outside Employment.
Department Recommendation: Modify to name on eligible list.

Commissioner Merrill made a motion to approve the request.
Commissioner Pham seconded the motion.
Approved 5-0.
Speaking for staff was Carissa Rosemore.
Speaking was Nicholas R. Minx.

INFORMATIONAL ITEM

15. Request from Commissioner Merrill for updates on the Equal Employment Opportunity Report.
16. Request from Commissioner Merrill for a discussion on the Fact-Finding Process.

Information item only.
Speaking for staff was Darren Keenaghan.

Information item only.
Speaking for staff was David Dalager.

17. Request from Vice President Moore for a report from the Personnel Director.

Information item only.
Online approval workflows for Organizational Assignment and Pay Change Personnel Change Request Actions in SAP are currently in the pilot phase with select departments. Departments can submit the Personnel Change Request form online in SAP. Feedback received during this phase will contribute to the refinements prior to Citywide implementation. Personnel Department has begun receiving pre-employment medical results electronically. Results are now available immediately and can be processed sooner. At the next meeting, reduction to the number of Appointing Authority Interview required forms from 27 to 7 will be presented for the Commission's consideration. In addition, the one-certification, one-interview model requiring departments to fully utilize NEOGOV will be presented to the Commission for consideration. Speaking for staff was David Dalager.

At 1:02 p.m., the meeting commenced.

There being no further business, the meeting was adjourned at 1:38 p.m.