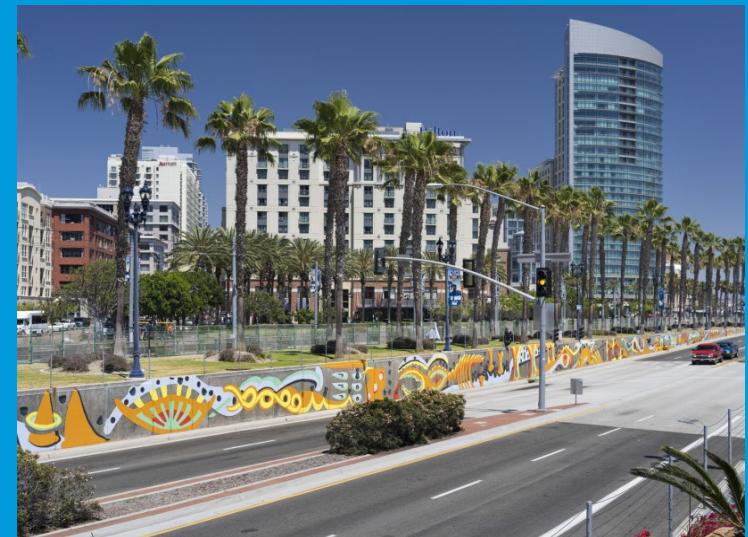


Arts, Culture, and Community Festivals (ACCF)

City Council Allocations

Fiscal Year 2027



Arts, Culture and Community Festivals (ACCF) City Council Allocations

Background

- ACCF City Council allocations are awarded to nonprofit organizations and public agencies for the purpose of promoting local arts and culture.
- **Organizations may produce programs, projects or events that:**
 - Provide access to excellence in culture and arts for residents and visitors of San Diego.
 - Enrich the lives of the people of San Diego and build healthy, vital neighborhoods.



Arts, Culture and Community Festivals (ACCF) City Council Allocations

Background

- Allocations are administered by the Council Administration and the Cultural Affairs Department
- Funding is awarded at the discretion of each Council Office
- Transient Occupancy Tax (TOT)
- Reimbursement only
- Council Policy 100-23



Application Process



Two ACCF Applications:

- **Abbreviated Application**

- Organizations that already received a CCSD or OSP award may submit the abbreviated application to request **additional funds** for the same project, program, or event funded under their CCSD/OSP agreement

- **Full Application**

- Organizations that did not receive a CCSD or OSP award may apply through the full application to request funding for a **new and separate project**

Application Process

Full Application (For Organizations Without an FY27 CCSD or OSP Award)

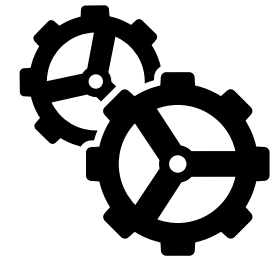
- Apply using the Full ACCF Application and provide supplemental documentation.
- **Documentation Required:**
 - Proof of nonprofit status ([IRS](#) Determination Letter)
 - Proof of “ACTIVE” status with the [CA SOS](#)
 - Proof of “CURRENT” (or exempt) status with the [CA AG](#)
 - [Certification for a Drug Free Workplace](#)
 - [EOC Workforce Report](#) (pages 1-3)
 - [IRS Form 990, 990EZ, or 990N](#)
 - [IRS Form W-9](#)



ACCF City Council Allocations

Fiscal Year 2027 Schedule

- Application..... July 7 – Aug. 7, 2026
- Award Announcement..... End of November (tentative)
- City Processing..... Dec. 2026 - May 2027
- Final Reporting..... May-July 31, 2027
- Reimbursement Process..... May – Sept. 2027



***Dates are subject to change**

***This schedule only applies to those completing a full application; it is not relevant to those with existing CCSD/OSP Agreements.**

ACCF Projects/Programs/Events

Examples from FY24

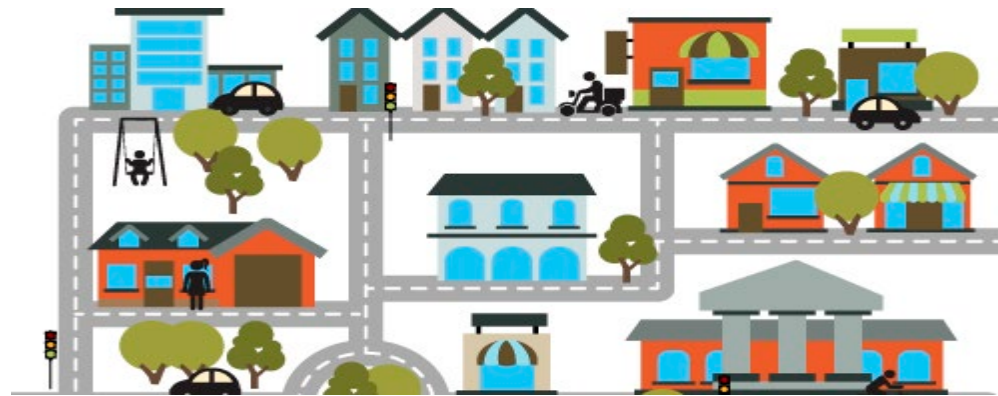
- **Barnard PTA:** Annual Lunar New Year Festival
- **San Diego Parks Foundation:** I Love My Park Day
- **Black San Diego Empowering Our Community:** Jazz in the Garden
- **San Diego International Sister Cities Association:** World Design Capital Indigenous Forum



ACCF City Council Allocations

Budget Summary

FY27 ACCF Funds: \$450,000
\$50k per office



ACCF City Council Allocations

Reminders & Council Policy Review

- ACCF funds **cannot** be used for food, beverages, travel, private purposes, political, religious, or fundraising activities.
- \$1,500 minimum funding allocation.



ACCF Payments

Reimbursement Process

To receive reimbursement:

- Final Report due July 31, 2027
- Submit proof of purchase (receipts, invoices, pay stubs, time sheets) and proof of payment (bank or credit card statements, cancelled checks).
- Only FY27 expenses are eligible — costs must be incurred between July 1, 2026 and June 30, 2027. A Final Report must be submitted by July 31, 2027.

[Company Name] INVOICE
 [Street Address]
 [City, ST, ZIP]
 Phone: (000) 000-0000

INVOICE #	DATE
[123456]	5/1/2014

BILL TO
 [Name]
 [Company Name]
 [Street Address]
 [City, ST, ZIP]
 [Phone]
 [Email Address]

DESCRIPTION	AMOUNT
Service Fee	200.00
Labor: 5 hours at \$75/hr	375.00
New client discount	(50.00)
Tax (4.25% after discount)	26.56
<hr/>	
Thank you for your business!	TOTAL \$ 551.56

If you have any questions about this invoice, please contact:
 [Name, Phone, email@address.com]

Invoice Template © 2014 Vertex1.com

Account: **PAYMENT** PLEASE POST THIS PAYMENT FOR OUR MUTUAL CUSTOMERS

77562011

January 17, 2017

REDWOOD CREDIT UNION

Pay **DOLLARS** \$ *****

TO THE ORDER OF

Void After 180 DAYS
Signature On File
This check has been authorized by your depositor.

Seq: 000000
Batch: 000000
Date: 01/19/17

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Assistance

To Learn More

- **Council Offices** → <https://www.sandiego.gov/citycouncil>
- **ACCF Homepage** → <https://www.sandiego.gov/citycouncil/ACCF>
- **CPPS Homepage** → <https://www.sandiego.gov/citycouncil/cpps>



Contact Us

Submit ACCF questions to ACCF@sandiego.gov

Submit CPPS questions to CPPS@sandiego.gov