

**SAN DIEGO POLICE DEPARTMENT  
ORDER**

**DATE/TIME:** JUNE 25, 2026 1845 HOURS  
**NUMBER:** OR 26-20  
**SUBJECT:** IMPOUNDING OF SHELL CASING EVIDENCE  
**SCOPE:** ALL MEMBERS OF THE DEPARTMENT  
**DEPARTMENT PROCEDURE AFFECTED:** 3.02

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To reduce turnaround time for processing evidence associated with firearms-related crimes and facilitate timely uploading into the National Integrated Ballistic Information Network (NIBIN), all firearms and firearm-related evidence, whether a felony or misdemeanor violation, shall be impounded in the Property Room at Headquarters. Evidence from firearms-related crimes include fired cartridge cases, projectiles (bullets/shot pellets/fragments), and whole cartridges.

Loaded firearms shall continue to be impounded in the Watch Commander's Office.

Please refer to DP 3.02 Impound, Release, and Disposal of Property, Evidence, and Articles Missing Identification Marks.

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Please read at squad conferences and give a copy to all personnel.