



AIRPORTS ADVISORY COMMITTEE

Meeting Notice and Agenda

Wednesday, July 8, 2026, at 3:00 p.m.
Location: Montgomery-Gibbs Executive Airport Terminal Building
3750 John J. Montgomery Drive, San Diego, CA 92123

Chair: Peter Doft | Vice Chair: David Gordon

Committee Members: Rob M. Hixson, Cindy Scott, Shawn Ellis, Melissa Johnston, Donald Chick, Ron Lee, Chase M. Franzen, Merle Richman and John Embree.

Committee Liaison: Jorge Rubio, A.A.E.

Public Participation Instructions:

Members of the public may participate and provide comment in person, via telephone, the virtual platform, using the [webform](#) or e-mail submission as follows:

In Person Testimony:

If you wish to address the Committee on an item on today's agenda, please complete and submit a speaker form before the Committee hears the agenda item. You will be called at the time the item is heard.

If you wish to address the Committee during non-agenda public comment, please complete and submit a speaker form. However, California's open meeting laws do not permit the Committee to discuss or take any action on the matter at today's meeting. At its discretion, the Committee may add the item to a future meeting agenda or refer the matter to staff or committee. Individuals' comments are limited to three minutes per speaker. At the discretion of the Chair, if a large number of people wish to speak on the same item, comments may be limited to a set period of time per item.

Joining the Webinar and Offering Phone-in Testimony

The Airports Advisory Committee meetings will continue to offer the public a virtual participation option using the Zoom Webinar platform. Members of the public can offer public comment on agendized items or during Non-Agenda Public Comment by accessing the meeting online using a desktop computer, laptop, tablet, or Smartphone, or by calling into the meeting using a Smartphone, cellular phone, or land line.

The link to join the Meeting Webinar by computer, tablet, or Smartphone is:

<https://sandiego.zoomgov.com/j/1657440176>

To join by telephone:

Dial 833 568 8864

When prompted, input **Webinar ID: 165 744 0176**

How to Speak to A Particular Item or During Non-Agenda Public Comment Via Virtual Platform:

When the Chair introduces the item you would like to comment on (or indicates it is time for Non-Agenda Public Comment), raise your hand by either tapping the "Raise Your Hand" button on your computer, tablet, or Smartphone, or by dialing *9 on your phone. You will be taken in the order in which you raised your hand. You may only speak once on a particular item.

When the Committee Liaison indicates it is your turn to speak, unmute your phone by tapping the Unmute button on your computer, tablet or Smartphone, or dial *6 on your phone.

If you are speaking on Non-Agenda Public Comment, please note that California's open meeting laws do not permit the Committee to discuss or take any action on the matter at today's meeting. At its discretion, the Committee may add the item to a future meeting agenda or refer the matter to staff, Subcommittee, or Ad-Hoc Committee. Individuals' comments are limited to three minutes per speaker. At the discretion of the Chair, if a large number of people wish to speak on the same item, comments may be limited to a set period of time per item.

Written Comment through Webform:

Comment on Agenda Items may be submitted using the [webform](#) indicating the agenda item number for which you wish to submit your comment. Comments received by the start of the meeting will be distributed to the Committee Members and posted online with the meeting materials. All webform comments are limited to 500 words and up to 5 attachment files with a maximum of 10MB for each file. Comments received after the start of the meeting but before the item is called will be submitted into the written record for the relevant item.

REQUESTS FOR ACCESSIBILITY MODIFICATIONS OR ACCOMMODATIONS

This information will be made available in alternative formats upon request, as required by the Americans with Disabilities Act (ADA), by contacting Giancarlo Vargas at 858-573-1405 or giancarlovg@sanidiego.gov. Requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for alternatives to observing meetings and offering public comment as noted above, may be made by contacting Giancarlo Vargas at 858-573-1405 or giancarlovg@sanidiego.gov. Requests for disability-related modifications or accommodations required to facilitate meeting participation, including requests for auxiliary aids, services, or interpreters, require different lead times, ranging from five business days to two weeks. Please keep this in mind and provide as much advance notice as possible in order to ensure availability. The City is committed to resolving accessibility requests swiftly in order to maximize accessibility.

- 1. CALL TO ORDER and PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. NON-AGENDA PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES**
 - A.** June 10, 2026
- 5. UNFINISHED BUSINESS – None**
- 6. NEW BUSINESS – None**
- 7. INFORMATIONAL ITEMS**
 - A.** Staff Reports
 - B.** Presentation- Managing Airport Environmental Resources
 - C.** Other Reports
 - Monthly Airport Operations Reports – June 2026
 - Monthly Noise Management Report – June 2026
 - Airports Projects Status Report – July 2026
- 8. COMMITTEE COMMENTS**
- 9. ADJOURNMENT**

CITY OF SAN DIEGO
AIRPORTS ADVISORY COMMITTEE
Draft MINUTES
Meeting of June 10, 2026
Montgomery Gibbs Executive Airport
3750 John J. Montgomery Drive, San Diego, CA 92123

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE

Chair Doft called the meeting to order at 3:01 p.m.

2. ROLL CALL

A quorum was present.

MEMBERS PRESENT:	MEMBERS ABSENT:
Chair Peter S. Doft Special Expertise Representative	Donald Chick* Tierrasanta Representative
Vice Chair David Gordon Special Expertise	Merle Richman* Brown Field Municipal Airport Aviation User Group
Ron Lee Brown Field Aviation User Group	Melissa Johnston* Montgomery-Gibbs Aviation Lessees Representative
Cindy Scott Navajo Community Representative	Chase Franzen* Kearny Mesa Representative
Rob M. Hixson Otay Mesa Representative	
John H. Embree Serra Mesa Community	
Shawn Ellis Montgomery-Gibbs Aviation User Group Representative	

* Excused

STAFF PRESENT:

Jorge Rubio, Charles Broadbent, Thurman Hodges, William Legrand, Hannah Sax, Jonathan Kowdewyn, and Giancarlo Vargas.

3. NON-AGENDA PUBLIC COMMENT

None

APPROVAL OF MINUTES

Minutes from the May 13, 2026, meeting.

Member Lee made a motion to approve the minutes. Vice Chair Gordon seconded the motion. Seven members voted in favor. Motion unanimously passed.

4. UNFINISHED BUSINESS

None

5. NEW BUSINESS

None

6. INFORMATIONAL ITEMS

A. Staff Reports

Chief of Airports - Jorge Rubio, A.A.E.

- The Office of Boards and Commissions have a new website. The URL is <https://boards.sandiego.gov/>
- The Office of Boards and Commissions has also made some ID badges for members of the Airports Advisory Committee that I will be distributing today.
- The Department of Defense has provided us with an intern via the SkillBridge program here at Airports. Jonathan Koldewyn will be joining us in his military to civilian service transition.
- Additionally, the leasing team here at Airports has started William Legrand as a Property Agent to assist with our leasing goals. Another position to replace the recently vacated position is pending approval from the Personnel Department.
- Staff are working on submitting a grant application with the FAA for the tracking of airport owned vehicles in the movement area to provide more flexibility.
- NASCAR will be coming to San Diego within the next few days.

Montgomery-Gibbs Executive Airport (MYF) – Mr. Charles Broadbent, MYF Airport Manager

- Montgomery-Gibbs Executive Airport had over 31,000 in May 2026
- The Runway Safety Action Team meeting was held May 26. There were no major safety concerns. Overall, a great meeting.
- We are starting recruitment for the vacant Airports Operation Assistant position.
- The Airports mowing contractor will be completing a mow in June, the final mow of the fiscal year.
- Gates 4 and 8 are inoperable right now. We are waiting for some final parts to get the gates fixed as soon as possible.

Brown Field Airport (SDM) – Mr. Andrew Schwartz, SDM Airport Manager

- Brown Field Municipal Airport had 7,800 operations in May.
- Several repairs happening at Brown Field, including the roof repair that is underway.
- The airfield Access Control upgrade project has started. We estimate that in the next six weeks we will have it up and running.
- The team is working on refreshing the markings in the parking lot.
- The storm water sample was collected, and Brown Field is in compliance.
- Multiple aircraft will be landing at Brown Field for the Nascar and FIFA events happening in June.

Airports Lease Administration – Jennifer Bearse, Program Manager

- Construction of Fixed Based Operator (FBO) with San Diego Airpark (SDA) is underway. They will start grading Parcel 14 for the building of the hotel within the next few weeks.

- Staff are in discussion on amendments to existing ROE/leases and development agreement that would allow for short-term leases on the north side parcels.
- Legal action against former tenant AERO-ABRE related to environmental remediation and underpayment of rent is underway.
- Experimental Aircraft Association (EAA) to exercise option to extend the size of the leasehold. Staff are working with EAA and SDA on creating a right of way across both leaseholds for utilities and access by leasehold boundary.
- The City is in discussions with the San Diego Community College for additional educational space. Will provide more information as it becomes available.
- Corporate Helicopters was provided with FAA feedback on the environmental review process.
- Staff are working with CrownAir on new, longer-term agreement for transient ramp parking.
- A draft lease agreement for Casa Machado is in progress and should be finalized soon.
- Engineering and Capital Projects Department & Transportation Department (E&CP) will be leasing all vacant space, including Suites 200, 209, and 210, at 8525 Gibbs Dr. E&CP's occupancy of the additional space at the 8525 building is projected for late 2026.
- Staff are currently evaluating a prospect for a potential lease in Suite 116 (former dry cleaner's space) measuring 909 s.f. and in Suite 119 measuring approximately 868 sf.

B. Other Reports
None

7. COMMITTEE COMMENTS

None

8. ADJOURNMENT

The meeting adjourned at 3:35 p.m. Next meeting will be July 8, 2026.

Respectfully submitted,

Giancarlo Vargas
Administrative Aide 1

Monthly Airport Operations Report

June 2026



MONTGOMERY-GIBBS EXECUTIVE AIRPORT

Flight Operations (Month)	Jun-26	Jun-25	% Diff
	30,728	29,588	3.9%

Based A/C	431
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Flight Operations (CY)	2026 YTD	2025 YTD	% Diff
	191,079	186,588	2.4%

Flight Operations (FY)	FY26 YTD	FY25 YTD	% Diff
	374,432	387,499	-3.4%

Unleaded AvGas (UL94 Gal)*	Available	Sold Apr26	Sold FY26 YTD
	482	0	73

Total Operations 10-Year History	
2025	370,911
2024	385,806
2023	321,830
2022	307,188
2021	292,805
2020	276,208
2019	253,090
2018	226,588
2017	207,103
2016	200,676

Operations Office Revenue	FY26 YTD	FY25 YTD	% Diff
Landing Fees	\$32,649.05	\$31,578.09	3.4%
Transient A/C Parking	\$31,357.02	\$23,484.00	33.5%
Vehicle Parking	\$4,725.00	\$3,820.00	23.7%
Conference Room	\$1,780.00	\$3,050.00	-41.6%
Other	\$8,345.94	\$7,080.30	17.9%
Total	\$78,857.01	\$69,012.39	14.3%

* Prices for AvGas and UL94 may vary. For up to date price information visit: <https://www.airnav.com/airport/KMYF>

Brown Field Municipal Airport

Flight Operations (Month)	Jun-26	Jun-25	% Diff
	7,412	6,826	8.6%

Based A/C	157
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Flight Operations (CY)	2026 YTD	2025 YTD	% Diff
	45,938	43,221	6.3%

Flight Operations (FY)	FY26 YTD	FY25 YTD	% Diff
	92,207	91,415	0.9%

Total Operations 10-Year History	
2025	89,490
2024	93,525
2023	92,255
2022	94,925
2021	106,001
2020	100,462
2019	86,358
2018	78,916
2017	77,355
2016	86,027

Operations Office Revenue	FY26 YTD	FY25 YTD	% Diff
Landing Fees	\$130,578.00	\$129,322.00	1.0%
Transient A/C Parking	\$20,015.00	\$8,841.00	126.4%
Vehicle Parking	\$59,540.00	\$57,511.00	3.5%
Other	\$2,639.00	\$769.00	0.0%
Total	\$212,772.00	\$196,443.00	8.3%



Economic Development Department

Monthly Noise Management Report- June 2026

Montgomery-Gibbs Executive Airport

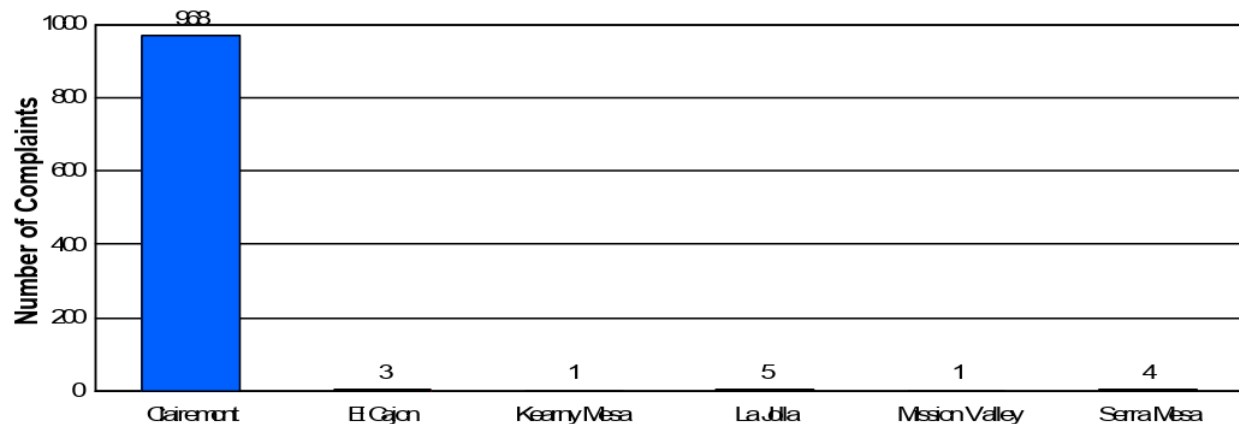
Noise Abatement Violations*

Day: 0

Night: 0

Total of Fine Amount for the Month: \$0

Community Complaint Totals



Total Number of Complaints: 982

Community Complaint Details

Community	Number of Complainants	Number of Complaints	YTD Total Complaints
Clairemont	11	968	1109
El Cajon	1	3	5
Kearny Mesa	1	1	17
La Jolla	1	5	9
Mission Valley	1	1	1
Serra Mesa	1	4	31
Totals:	16	982	1172

*Noise Abatement Violations only apply to Montgomery Gibbs Executive Airport as the City ordinance/policy was passed and put into place prior to the Airport Noise and Capacity Act of 1990

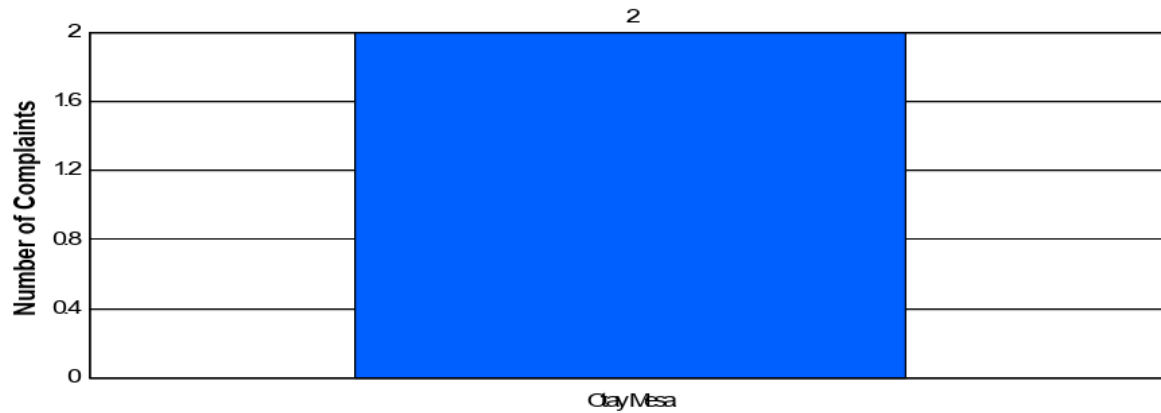


Economic Development Department

Monthly Noise Management Report- June 2026

Brown Field Airport

Community Complaint Totals:



Total Number of Complaints: 2

Community Complaint Details:

Community	Number of Complainants	Number of Complaints	YTD Total Complaints
Otay Mesa	2	2	8
Totals:	2	2	8

*Noise Abatement Violations only apply to Montgomery Gibbs Executive Airport as the City ordinance/policy was passed and put into place prior to the Airport Noise and Capacity Act of 1990



Economic Development Department

Year to Date Noise Management Report

January - June 2026

Noise Abatement Violations*

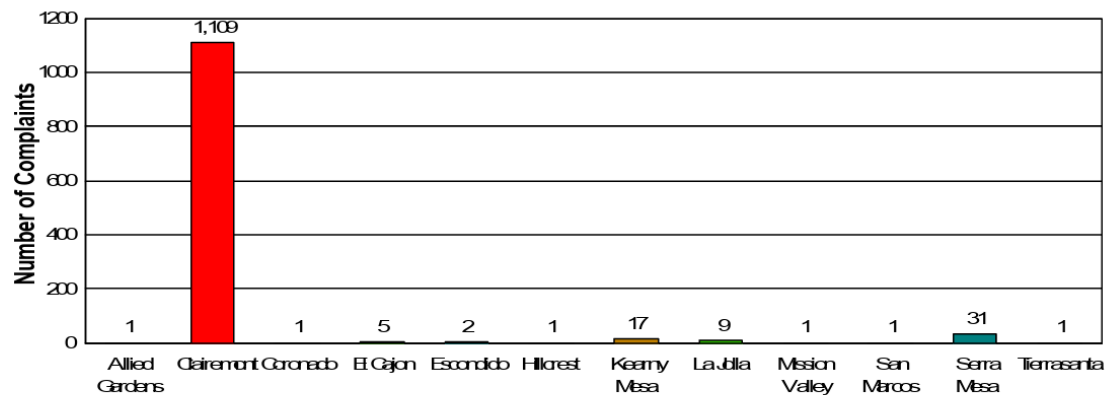
Day: 0

Night: 3

Total of Fine Amount for the Month: \$300

Montgomery-Gibbs Executive Airport

Community Complaint Totals



Total Number of Complaints: 1,179

Community Complaint Details

Community	Number of Complainants	Number of Complaints	YTD Total Complaints
Allied Gardens	1	1	1
Clairemont	31	1,109	1109
Coronado	1	1	1
El Cajon	1	5	5
Escondido	2	2	2
Hillcrest	1	1	1
Kearny Mesa	4	17	17
La Jolla	3	9	9
Mission Valley	1	1	1
San Marcos	1	1	1
Serra Mesa	5	31	31
Tierrasanta	1	1	1
Totals:	52	1,179	1179

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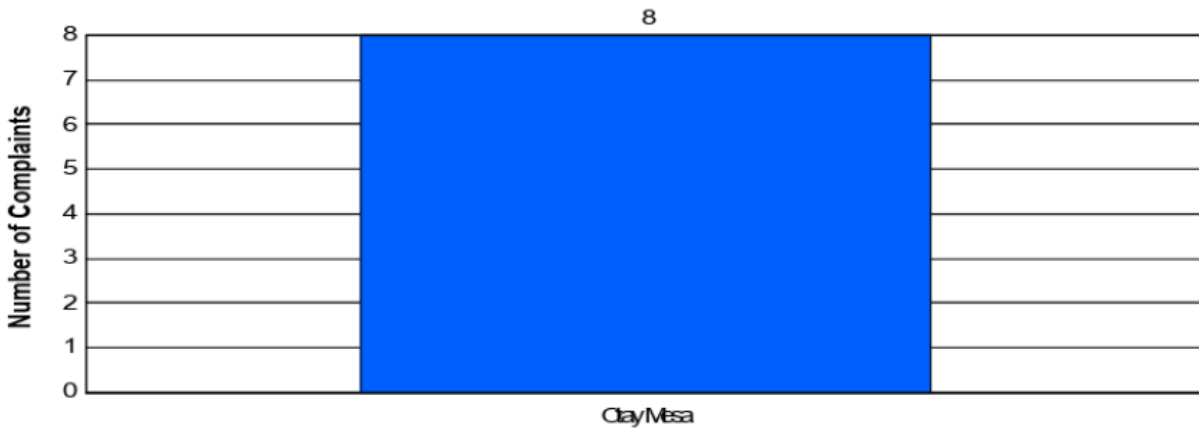
Economic Development Department

Year to Date Noise Management Report

January - June 2026

Brown Field Airport

Community Complaint Totals



Total Number of Complaints: 8

Community Complaint Details

Community	Number of Complainants	Number of Complaints	YTD Total Complaints
Otay Mesa	3	8	8
Totals:	3	8	8

*Noise Abatement Violations only apply to Montgomery Gibbs Executive Airport as the City ordinance/policy was passed and put into place prior to the Airport Noise and Capacity Act of 1990

Projects Progress Update

July 2026

Montgomery–Gibbs Executive Airport (MYF)

- Airport Master Plan
 - Draft Responses to PEIR in review with the City Attorney’s Office
- MYF Terminal Parking Lot East Rehabilitation
 - Working with the engineering team to correct failed areas.
- MYF Terminal Apron Rehabilitation
 - Awarded FAA Planning Grant for \$1,425,000
 - Design Task to Latitude 33 (Near 30% design)
- Air Center MYF (Corporate Helicopters)
 - Working with Tenant on FAA Environmental documents
- MYF Runway 10R/28L Taxiway B, F, H, M, D, C Rehabilitation
 - Project in Independent Fee Estimate Negotiation Process
 - Accepted FAA Planning Grant for \$1,425,000
- FAA Owned Remote Transmitter Receiver (RTR) Replacement/Upgrade
 - Awaiting USFWS Approval

Brown Field Airport (SDM)

- SDM Taxiway Golf, Taxiway Bravo Rehab, Taxiway Charlie (G1) Rehab Realign, Pavement Removal Project
 - Completed 100% Design
 - Accepted Planning Grant for \$1,084,226
- SDM Airport Terminal Roof Replacement and Former Terminal Tower Repair
 - Construction Began 5/25/26 and will resume 7/6/26
- San Diego Airpark Project
 - Construction Activities on Phase 1 continue.
 - Hotel Parcel 14 currently being graded
- SDM Access Control System
 - Installation underway