

CITY OF SAN DIEGO
AIRPORTS ADVISORY COMMITTEE
MINUTES
Meeting of May 13, 2026
Montgomery Gibbs Executive Airport
3750 John J. Montgomery Drive, San Diego, CA 92123

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE

Chair Doft called the meeting to order at 3:00 p.m.

2. ROLL CALL

A quorum was present.

MEMBERS PRESENT:	MEMBERS ABSENT:
Chair Peter S. Doft Special Expertise Representative	Donald Chick* Tierrasanta Representative
Vice Chair David Gordon Special Expertise	Shawn Ellis* Montgomery-Gibbs Aviation User Group Representative
Ron Lee Brown Field Aviation User Group	Merle Richman* Brown Field Municipal Airport Aviation User Group
Melissa Johnston Montgomery-Gibbs Aviation Lessees Representative	
Cindy Scott Navajo Community Representative	
Rob M. Hixson Otay Mesa Representative	
Chase Franzen Kearny Mesa Representative	
John H. Embree Serra Mesa Community	

* Excused

STAFF PRESENT:

Jorge Rubio, David Reed, Charles Broadbent, Jennifer Bearse, Grace Lee, Hannah Sax, and Giancarlo Vargas.

3. NON-AGENDA PUBLIC COMMENT

- A member of the public commented that they wanted to know when the Montgomery Gibbs Executive Airport draft Programmatic Environmental Impact Report (PEIR) was going to be finalized.

4. APPROVAL OF MINUTES

A. Minutes from the April 8, 2026, meeting.

Vice Chair Gordon made a motion to approve the minutes. Member Lee seconded the motion. Member Franzen Abstained. Seven members voted in favor. Motion passed.

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

None

7. INFORMATIONAL ITEMS

A. Staff Reports

Chief of Airports - Jorge Rubio, A.A.E.

- The City Council yesterday approved the City's recapture of approximately 2.4 acres for the FAA to conduct its due diligence to build a new air traffic control tower.
- The House and Senate have approved P.A.P.A. (Pilot and Aircraft Privacy Act). Montgomery-Gibbs airport will no longer be able to use ADSB to collect landing or ramp fees.
- CrownAir has recently repaired pavement in three tie-down rows.
- Airports will be increasing its efforts to obtain current information to potentially apply for a Federal Fiscal Year 2027 Noise Study Part 150 grant. More information to follow.
- Airports has invited members of the public to conducted tours and showcase its operations.

Montgomery-Gibbs Executive Airport (MYF) – Mr. Charles Broadbent, MYF Airport Manager

- There were over 32,000 operations in April.
- Airports is working on getting the repairs scheduled damaged fence.
- Airports is working with AGS to repair gate #4.
- The annual Storm Water inspection with the ACMG group leader will be May 18, 2026.
- The annual Runway Safety Action Team (RSAT) meeting will be held via zoom May 26, 2026, 9am -12pm.
- SDM received a replacement tractor with mower attachment.

Brown Field Airport (SDM) – Mr. Andrew Schwartz, SDM Airport Manager

- SDM had 7,100 operations in April.
- Runway 26L and Taxiway G from G-1 to the EAA have reopened after pavement repairs.
- Terminal roofing project to commence the week of the May 21st.
- Pogo Road has been repaved by Customs and Border Protection (CBP) and is in excellent condition.

Airports Lease Administration – Jennifer Bearse, Program Manager

- Construction of the Fixed Based Operator (FBO) with San Diego Airpark (SDA) is underway. Staff continue to have discussions on development of other parcels.
- Staff in discussion on amendments to existing ROE/leases and development agreement that would allow for short-term leases on the northside parcels.

- Executed a 3-year lease with LTEK for 1.8-acre parcel for truck mechanics' shop on south side parcel. Lease commenced May 1st. Annual revenue to the Airports Enterprise Fund will be \$205,150.
- Legal action against AERO-ABRE related to environmental remediation and underpayment of rent was approved to move forward by City Council at the April 6, 2026, City Council Meeting.
- Experimental Aircraft Association (EAA) to exercise option to extend the size of the leasehold. Working with EAA and SDA on creating a right of way across both leaseholds for utilities and access.
- In discussions with San Diego Community College District (SDCCD) on an Exclusive Negotiation Agreement for the potential construction of new hangar and facilities.
- Corporate Helicopters was provided with FAA feedback on the CATEX for NEPA. Waiting for Corporate Helicopters.
- Lease amendment with Executive Airpark to remove triangular-shaped parcel approved At City Council on May 12th.
- Lease amendment with Crownair to remove 1,434-square foot off the Premises for the use of an airport vehicle access road and provide for financing of the Executive Airpark leasehold approved at City Council on May 12th.
- Staff is working with Crown Air on new, longer-term agreement for transient ramp parking.
- Staff negotiations have been finalized with Casa Machado on new lease agreement.
- Engineering and Capital Projects Department (E&CP) & Transportation Department will be leasing all vacant space at 8525 Gibbs Dr. E&CP has commenced occupancy on a portion of the 2nd Floor and a new Memorandum of Understanding (MOU) has been fully executed. New annual revenue to the Airports Enterprise Fund from this MOU will be \$123,957.
- E&CP's occupancy of the additional space at the 8525 building will be in the fall of 2026.
- Transportation Department took occupancy of Suite 101 at 8575 Gibbs May 1st.
- Final amendment and new lease for existing Lessee (Clown Market) to lease an additional 2,300 sq. Ft. and relocate liquor store scheduled approved at City Council on May 12th. Lessee will retain existing space for separate ice cream and water business.
- Staff is currently evaluating a prospect for a potential lease in Suite 116 (former dry cleaner's space) measuring 909 s.f. and in Suite 119 measuring approximately 868 sf.
- Recruitment has finished for the Property Agent position and a candidate has been selected. Candidate is scheduled to start with the Airport on June 8th.
- Cheryl Mossa, existing Property Agent at Airports, has given her notice that she will be leaving the City of San Diego effective early June. We wish her well and thank her for all her efforts. Airports will be submitting a request to fill the roll ASAP.

Public Comment

- A member of the public commented on the reasons for lease agreements in holdover status.

B. Other Reports

None

Public Comment

- A member of the inquired if the noise complaint numbers were in the pre-meeting materials.

8. COMMITTEE COMMENTS

None

9. ADJOURNMENT

The meeting adjourned at 3:45 p.m. Next meeting will be June 10, 2026.

Respectfully submitted,

Giancarlo Vargas
Administrative Aide 1