

CITY OF SAN DIEGO
AIRPORTS ADVISORY COMMITTEE
MINUTES
Meeting of June 10, 2026
Montgomery Gibbs Executive Airport
3750 John J. Montgomery Drive, San Diego, CA 92123

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE

Chair Doft called the meeting to order at 3:01 p.m.

2. ROLL CALL

A quorum was present.

MEMBERS PRESENT:	MEMBERS ABSENT:
Chair Peter S. Doft Special Expertise Representative	Donald Chick* Tierrasanta Representative
Vice Chair David Gordon Special Expertise	Merle Richman* Brown Field Municipal Airport Aviation User Group
Ron Lee Brown Field Aviation User Group	Melissa Johnston* Montgomery-Gibbs Aviation Lessees Representative
Cindy Scott Navajo Community Representative	Chase Franzen* Kearny Mesa Representative
Rob M. Hixson Otay Mesa Representative	
John H. Embree Serra Mesa Community	
Shawn Ellis Montgomery-Gibbs Aviation User Group Representative	

* Excused

STAFF PRESENT:

Jorge Rubio, Charles Broadbent, Thurman Hodges, William Legrand, Hannah Sax, Jonathan Kowdewyn, and Giancarlo Vargas.

3. NON-AGENDA PUBLIC COMMENT

None

APPROVAL OF MINUTES

Minutes from the May 13, 2026, meeting.

Member Lee made a motion to approve the minutes. Vice Chair Gordon seconded the motion. Seven members voted in favor. Motion unanimously passed.

4. UNFINISHED BUSINESS

None

5. NEW BUSINESS

None

6. INFORMATIONAL ITEMS

A. Staff Reports

Chief of Airports - Jorge Rubio, A.A.E.

- The Office of Boards and Commissions have a new website. The URL is <https://boards.sandiego.gov/>
- The Office of Boards and Commissions has also made some ID badges for members of the Airports Advisory Committee that I will be distributing today.
- The Department of Defense has provided us with an intern via the SkillBridge program here at Airports. Jonathan Koldewyn will be joining us in his military to civilian service transition.
- Additionally, the leasing team here at Airports has started William Legrand as a Property Agent to assist with our leasing goals. Another position to replace the recently vacated position is pending approval from the Personnel Department.
- Staff are working on submitting a grant application with the FAA for the tracking of airport owned vehicles in the movement area to provide more flexibility.
- NASCAR will be coming to San Diego within the next few days.

Montgomery-Gibbs Executive Airport (MYF) – Mr. Charles Broadbent, MYF Airport Manager

- Montgomery-Gibbs Executive Airport had over 31,000 in May 2026
- The Runway Safety Action Team meeting was held May 26. There were no major safety concerns. Overall, a great meeting.
- We are starting recruitment for the vacant Airports Operation Assistant position.
- The Airports mowing contractor will be completing a mow in June, the final mow of the fiscal year.
- Gates 4 and 8 are inoperable right now. We are waiting for some final parts to get the gates fixed as soon as possible.

Brown Field Airport (SDM) – Mr. Andrew Schwartz, SDM Airport Manager

- Brown Field Municipal Airport had 7,800 operations in May.
- Several repairs happening at Brown Field, including the roof repair that is underway.
- The airfield Access Control upgrade project has started. We estimate that in the next six weeks we will have it up and running.
- The team is working on refreshing the markings in the parking lot.
- The storm water sample was collected, and Brown Field is in compliance.
- Multiple aircraft will be landing at Brown Field for the Nascar and FIFA events happening in June.

Airports Lease Administration – Jennifer Bearse, Program Manager

- Construction of Fixed Based Operator (FBO) with San Diego Airpark (SDA) is underway. They will start grading Parcel 14 for the building of the hotel within the next few weeks.

- Staff are in discussion on amendments to existing ROE/leases and development agreement that would allow for short-term leases on the north side parcels.
- Legal action against former tenant AERO-ABRE related to environmental remediation and underpayment of rent is underway.
- Experimental Aircraft Association (EAA) to exercise option to extend the size of the leasehold. Staff are working with EAA and SDA on creating a right of way across both leaseholds for utilities and access by leasehold boundary.
- The City is in discussions with the San Diego Community College for additional educational space. Will provide more information as it becomes available.
- Corporate Helicopters was provided with FAA feedback on the environmental review process.
- Staff are working with CrownAir on new, longer-term agreement for transient ramp parking.
- A draft lease agreement for Casa Machado is in progress and should be finalized soon.
- Engineering and Capital Projects Department & Transportation Department (E&CP) will be leasing all vacant space, including Suites 200, 209, and 210, at 8525 Gibbs Dr. E&CP's occupancy of the additional space at the 8525 building is projected for late 2026.
- Staff are currently evaluating a prospect for a potential lease in Suite 116 (former dry cleaner's space) measuring 909 s.f. and in Suite 119 measuring approximately 868 sf.

B. Other Reports
None

7. COMMITTEE COMMENTS

None

8. ADJOURNMENT

The meeting adjourned at 3:35 p.m. Next meeting will be July 8, 2026.

Respectfully submitted,

Giancarlo Vargas
Administrative Aide 1