



CITY OF SAN DIEGO - 7650 MISSION VALLEY RD., SAN DIEGO, CA 92108

PUBLIC NOTICE

Date: July 2, 2026

Subject: DSD Online Services Upgrade for Legacy Building and Engineering PTS Permits

On Monday, July 6, 2026, the Development Services Department (DSD) will convert all active Project Tracking System (PTS) "hybrid" Building and Engineering permits to DSD's fully cloud-based, [online permitting system](#). The conversion process is expected to be completed on July 13.

The digital conversion concludes the "hybrid submittal process" implemented in May 2020 to facilitate permitting during COVID-19. All ongoing projects will transition from DSD's PTS system to Accela's online permitting platform. Each converted project will retain its original project number, now prefixed with PRJ (for example, PTS-012345 becomes PRJ-012345).

Transitioning the PTS projects to DSD's cloud-based permitting system will allow customers to continue scheduling inspections, submit for construction changes and deferred submittals, and pay invoices.

Applications for construction changes and deferred submittals currently in review will be canceled and a new application will need to be submitted after July 13. When submitting an application for a converted project, customers should note in the scope of work that the new application is a replacement for the PTS project number (#XXXXXX).

To schedule inspections for converted PTS Building permits, consult the [User Guide for Online Permits](#) to schedule inspections online. Customers will need to use the project number with the PRJ prefix.

To schedule inspections for converted PTS Engineering permits, applicants should contact their assigned Resident Engineer or email fit_dsd@sandiego.gov.

System Upgrade Expected Timeline

- July 6 – All OpenDSD Hybrid Building and Engineering PTS Projects currently in issued, review or recheck status will be closed to accommodate the online services upgrade.
- July 13 – DSD will begin accepting new, all-digital “converted applications”.
- July 24 – DSD completes migration of PTS database to the cloud.

To ensure continued access to project information in PTS, users are advised to utilize [OpenDSD](#) for viewing historical permit data. Further permit details and resources are available on the [City's website](#).

Customer Support

Customers that have questions or need additional support should contact the DSD customer service center at 619-446-5000.

#DigitalDSD

The upgrade of PTS “hybrid” Building and Engineering, Construction Changes and Deferred Submittal is among the latest enhancements to the City’s permitting process to help reduce permitting processing times and provide enhanced service to customers. It is an integral part of #DigitalDSD, an initiative to modernize all DSD workplace systems and cost-effectively leverage technology to increase productivity and improve service delivery.

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