Public Works and Utilities

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Public Works and Utilities

Description

The Deputy Chief Operating Officer for Infrastructure/Public Works is responsible for overseeing day-to-day City operations for the Infrastructure/Public Works Branch which includes the following departments: Environmental Services; Public Utilities; Public Works; and Transportation & Storm Water.

The performance indicators for this branch are maintained at the department-level and can be found in the "Key Performance Indicators" section of each respective department's budget pages.

The vision is:
World-class infrastructure and sustainable communities for all

The mission is:
To effectively manage the City's infrastructure and related services

Goals and Objectives

Goal 1: Provide quality, safe, reliable infrastructure and related services

- Protect the environment through timely and effective response
- Manage the water cycle
- Manage the solid waste system
- Manage the transportation and storm water networks
- Manage facilities
- Provide high-quality service

Goal 2: Effectively coordinate and invest in infrastructure

- Create and invest in citywide infrastructure asset management
- Provide timely and efficient delivery of projects
- Promote mobility improvements
- Develop smart and green infrastructure
- Coordinate with regional partners

Goal 3: Sustain a resilient organization

- Maximize water and wastewater independence
- Prepare and respond to climate change
- Foster a high-performance culture with a motivated and innovative workforce
- Promote fiscal stability
- Develop a balanced, multi-modal transportation network

Department Summary

		FY2019 Actual		FY2020 Budget		FY2021 Adopted		FY2020-2021 Change
FTE Positions (Budgeted)		2.00		2.00		1.50		(0.50)
Personnel Expenditures	$	358,162	$	357,915	$	317,447	$	(40,468)
Non-Personnel Expenditures		49,114		203,384		125,076		(78,308)
Total Department Expenditures	**$**	**407,276**	**$**	**561,299**	**$**	**442,523**	**$**	**(118,776)**
Total Department Revenue	**$**	**-**	**$**	**292,221**	**$**	**410,628**	**$**	**118,407**

General Fund

Department Expenditures

		FY2019 Actual		FY2020 Budget		FY2021 Adopted		FY2020-2021 Change
Public Works & Utilities	$	407,276	$	561,299	$	442,523	$	(118,776)
Total	**$**	**407,276**	**$**	**561,299**	**$**	**442,523**	**$**	**(118,776)**

Department Personnel

	FY2019 Budget	FY2020 Budget	FY2021 Adopted	FY2020-2021 Change
Public Works & Utilities	2.00	2.00	1.50	(0.50)
Total	**2.00**	**2.00**	**1.50**	**(0.50)**

Significant Budget Adjustments

	FTE		Expenditures		Revenue
Non-Discretionary Adjustment Adjustment to expenditure allocations that are determined outside of the department's direct control. These allocations are generally based on prior year expenditure trends and examples of these include utilities, insurance, and rent.	0.00	$	14,774	$	-
Pay-in-Lieu Addition of non-personnel expenditures associated with the cash payments in lieu of vacation provided to employees.	0.00		881		-
Salary and Benefit Adjustments Adjustments to reflect savings resulting from vacant positions for any period of the fiscal year, retirement contributions, retiree health contributions, and labor negotiations.	0.00		(1,351)		-
Support for Information Technology Adjustment to expenditure allocations according to a zero-based annual review of information technology funding requirements.	0.00		(8,887)		-
Executive Assistant Reallocation Reallocation of 1.00 Executive Assistant to align with time spent in support of Branch offices.	(0.50)		(39,998)		-
Reduction of Contractual Services Reduction of contractual services associated with the Enterprise Asset Management (EAM) Project.	0.00		(84,195)		-

Significant Budget Adjustments

	FTE		Expenditures		Revenue
Cost Allocation of Branch Management Expense Addition of revenue associated with the cost allocation of branch management expenditures to non-general fund departments.	0.00		-		118,407
Total	**(0.50)**	**$**	**(118,776)**	**$**	**118,407**

Expenditures by Category

		FY2019 Actual		FY2020 Budget		FY2021 Adopted		FY2020-2021 Change
PERSONNEL								
Personnel Cost	$	285,680	$	274,328	$	248,227	$	(26,101)
Fringe Benefits		72,482		83,587		69,220		(14,367)
PERSONNEL SUBTOTAL		358,162		357,915		317,447		(40,468)
NON-PERSONNEL								
Supplies	$	3,510	$	2,220	$	2,220	$	-
Contracts		17,946		184,263		102,939		(81,324)
Information Technology		18,006		8,887		11,744		2,857
Energy and Utilities		3,953		3,014		3,173		159
Other		5,700		5,000		5,000		-
NON-PERSONNEL SUBTOTAL		49,114		203,384		125,076		(78,308)
Total	**$**	**407,276**	**$**	**561,299**	**$**	**442,523**	**$**	**(118,776)**

Revenues by Category

		FY2019 Actual		FY2020 Budget		FY2021 Adopted		FY2020-2021 Change
Transfers In	$	-	$	292,221	$	410,628	$	118,407
Total	**$**	**-**	**$**	**292,221**	**$**	**410,628**	**$**	**118,407**

Personnel Expenditures

Job Number	Job Title / Wages	FY2019 Budget	FY2020 Budget	FY2021 Adopted		Salary Range			Total
FTE, Salaries, and Wages									
20001118	Deputy Chief Operating Officer	1.00	1.00	1.00	$	63,127 -	239,144	$	208,083
20000924	Executive Assistant	1.00	1.00	0.50		46,475 -	56,208		27,258
	Vacation Pay In Lieu								12,886
FTE, Salaries, and Wages Subtotal		**2.00**	**2.00**	**1.50**				**$**	**248,227**

		FY2019 Actual		FY2020 Budget		FY2021 Adopted		FY2020-2021 Change
Fringe Benefits								
Flexible Benefits	$	25,052	$	29,476	$	21,450	$	(8,026)
Long-Term Disability		-		-		816		816
Medicare		4,232		3,803		3,412		(391)
Other Post-Employment Benefits		11,018		12,250		9,439		(2,811)
Retiree Medical Trust		625		656		582		(74)
Retirement 401 Plan		2,199		2,623		2,081		(542)
Retirement ADC		24,496		31,371		26,489		(4,882)
Risk Management Administration		1,860		2,410		1,588		(822)
Supplemental Pension Savings Plan		2,303		-		2,507		2,507

	FY2019 Actual	FY2020 Budget	FY2021 Adopted	FY2020-2021 Change
Unemployment Insurance	411	404	356	(48)
Workers' Compensation	287	594	500	(94)
Fringe Benefits Subtotal	**$ 72,482**	**$ 83,587**	**$ 69,220**	**$ (14,367)**
Total Personnel Expenditures			**$ 317,447**	