

**CONTRACT RESULTING FROM REQUEST FOR PROPOSAL NUMBER 10090493-26-G,
Landscape Maintenance within Calle Cristobal Maintenance Assessment District (MAD)**

This Contract (Contract) is entered into by and between the City of San Diego, a municipal corporation (City), and the successful proposer to Request for Proposal (RFP) # 10090493-26-G, Landscape Maintenance within Calle Cristobal Maintenance Assessment District (MAD) (Contractor).

RECITALS

On or about 5/1/2026, City issued an RFP to prospective proposers on services to be provided to the City. The RFP and any addenda and exhibits thereto are collectively referred to as the "RFP." The RFP is attached hereto as Exhibit A.

City has determined that Contractor has the expertise, experience, and personnel necessary to provide the Services.

City wishes to retain Contractor to provide complete landscape maintenance service for Calle Cristobal MAD as further described in the Scope of Work, attached hereto as Exhibit B. (Services).

For good and valuable consideration, the sufficiency of which is acknowledged, City and Contractor agree as follows:

**ARTICLE I
CONTRACTOR SERVICES**

1.1 Scope of Work. Contractor shall provide the Services to City as described in Exhibit B which is incorporated herein by reference. Contractor will submit all required forms and information described in Exhibit A to the Purchasing Agent before providing Services.

1.2 General Contract Terms and Provisions. This Contract incorporates by reference the General Contract Terms and Provisions, attached hereto as Exhibit C.

**ARTICLE II
DURATION OF CONTRACT**

2.1 Term. This Contract shall be for a period of one (1) year, with four (4), additional one (1) year options to renew from the Effective Date. Unless otherwise terminated, this Contract shall be effective until completion of the Scope of Service beginning on the Effective Date. The term of this Contract shall not exceed five years unless approved by the City Council by ordinance.

2.2 Effective Date. This Contract shall be effective on the date it is executed by the last Party to sign the Contract, and approved by the City Attorney in accordance with San Diego Charter Section 40.

ARTICLE III COMPENSATION

3.1 Amount of Compensation. City shall pay Contractor for performance of all Services rendered in accordance with this Contract in an amount not to exceed \$3,000,000.00.

ARTICLE IV WAGE REQUIREMENTS

4.1 By submitting a response to this RFP, Contractor certifies that he or she is aware of, and agrees to comply with, the wage provisions described in Exhibit D, Wage Requirements, which is incorporated herein by reference, before commencing Services.

ARTICLE V CONTRACT DOCUMENTS

5.1 Contract Documents. The following documents comprise the Contract between the City and Contractor: this Contract and all exhibits thereto, the RFP; the Notice to Proceed; and the City's written acceptance of exceptions or clarifications to the RFP, if any.

5.2 Contract Interpretation. The Contract Documents completely describe the Services to be provided. Contractor will provide any Services that may reasonably be inferred from the Contract Documents or from prevailing custom or trade usage as being required to produce the intended result whether or not specifically called for or identified in the Contract Documents. Words or phrases which have a well-known technical or construction industry or trade meaning and are used to describe Services will be interpreted in accordance with that meaning unless a definition has been provided in the Contract Documents.

5.3 Precedence. In resolving conflicts resulting from errors or discrepancies in any of the Contract Documents, the Parties will use the order of precedence as set forth below. The 1st document has the highest priority. Inconsistent provisions in the Contract Documents that address the same subject, are consistent, and have different degrees of specificity, are not in conflict and the more specific language will control. The order of precedence from highest to lowest is as follows:

- 1st Any properly executed written amendment to the Contract
- 2nd The Contract
- 3rd The RFP and the City's written acceptance of any exceptions or clarifications to the RFP, if any
- 4th Contractor's Pricing

5.4 Counterparts. This Contract may be executed in counterparts which, when taken together, shall constitute a single signed original as though all Parties had executed the same page.

5.5 Public Agencies. Other public agencies, as defined by California Government Code section 6500, may choose to use the terms of this Contract, subject to Contractor's acceptance. The City is not liable or responsible for any obligations related to a subsequent Contract between Contractor and another public agency.

IN WITNESS WHEREOF, this Contract is executed by City and Contractor acting by and through their authorized officers.

BrightView Landscape Services, Inc.

CITY OF SAN DIEGO
A Municipal Corporation

Proposer
8500 Mirama Place

Street Address
San Diego, CA 92121

City
951-406-5904

Telephone No.
enrico.marogna@brightview.com

E-Mail

BY:



Print Name:

Claudia Abarca

Director, Purchasing & Contracting
Department

08/20/2026

Date Signed

BY:



[Enrico Marogna \(Aug 14, 2026 14:53:19 PDT\)](#)

Signature of
Proposer's Authorized
Representative

Enrico Marogna

Print Name

Enrico Marogna

Title

08/14/2026

Date

Approved as to form this 20 day of
August, 2026.
HEATHER FERBERT, City Attorney

Daphne Skogen

BY:

Deputy City Attorney

EXHIBIT A
PROPOSAL SUBMISSION AND REQUIREMENTS

A. PROPOSAL SUBMISSION

1. Timely Proposal Submittal. Proposals must be submitted as described herein to the Purchasing & Contracting Department (P&C).

1.1 Reserved.

1.2 Paper Proposals. The City will accept paper proposals in lieu of eProposals. Paper proposals must be submitted in a sealed envelope to the Purchasing & Contracting Department (P&C) located at 1200 Third Avenue, Suite 200, San Diego, CA 92101. The Solicitation Number and Closing Date must be referenced in the lower left-hand corner of the outside of the envelope. Faxed proposals will not be accepted.

1.3 Proposal Due Date. Proposals must be submitted prior to the Closing Date indicated on the eBidding System. E-mailed and/or faxed proposals will not be accepted.

1.4 Pre-Proposal Conference. No pre-proposal conference will be held for RFP.

1.4.1 Reserved.

1.5 Questions and Comments. Written questions and comments must be submitted electronically via the eBidding System no later than the date specified on the eBidding System. Only written communications relative to the procurement shall be considered. The City's eBidding System is the only acceptable method for submission of questions. All questions will be answered in writing. The City will distribute questions and answers without identification of the inquirer(s) to all proposers who are on record as having received this RFP, via its eBidding System. No oral communications can be relied upon for this RFP. Addenda will be issued addressing questions or comments that are determined by the City to cause a change to any part of this RFP.

1.6 Contact with City Staff. Unless otherwise authorized herein, proposers who are considering submitting a proposal in response to this RFP, or who submit a proposal in response to this RFP, are prohibited from communicating with City staff about this RFP from the date this RFP is issued until a contract is awarded.

2. Proposal Format and Organization. Unless electronically submitted, all proposals should be securely bound and must include the following completed and executed forms and information presented in the manner indicated below:

Tab A – Submission of Information and Forms.

2.1 Exceptions requested by proposer, if any. The proposer must present written factual or legal justification for any exception requested to the Scope of Work, the Contract, or the Exhibits thereto. Any exceptions to the Contract that have not been accepted by the City in writing are deemed rejected. The City, in its sole discretion, may accept some or all of proposer's exceptions, reject proposer's exceptions, and deem the proposal non-responsive, or award the Contract without proposer's proposed exceptions. The City will not consider exceptions addressed elsewhere in the proposal.

2.2 The Contractor Standards Pledge of Compliance Form.

2.3 Equal Opportunity Contracting forms including the Work Force Report and Contractors Certification of Pending Actions.

2.4 Living Wage Ordinance Certification of Compliance.

2.5 Licenses as required in Exhibit B.

2.6 Reserved.

2.6 Additional Information as required in Exhibit B.

2.7 Reserved.

2.8 Reserved.

2.9 One copy of the safety data sheet (SDS) for each product bid. Only those products whose label and MSDS clearly state the contents, hazard potential, and protective measures required shall be considered for purchase.

Tab B – Executive Summary and Responses to Specifications.

2.10 A title page.

2.11 A table of contents.

2.12 An executive summary, limited to one typewritten page, that provides a high-level description of the proposer's ability to meet the requirements of the RFP and the reasons the proposer believes itself to be best qualified to provide the identified services.

2.13 Proposer's response to the RFP.

Tab C – Cost/Price Proposal (if applicable). Proposers shall submit a cost proposal in the form and format described herein. Failure to provide cost(s) in the form and format requested may result in proposal being declared non-responsive and rejected.

3. Proposal Review. Proposers are responsible for carefully examining the RFP, the Specifications, this Contract, and all documents incorporated into the Contract by reference

before submitting a proposal. If selected for award of contract, proposer shall be bound by same unless the City has accepted proposer's exceptions, if any, in writing.

4. Addenda. The City may issue addenda to this RFP as necessary. All addenda are incorporated into the Contract. The proposer is responsible for determining whether addenda were issued prior to a proposal submission. Failure to respond to or properly address addenda may result in rejection of a proposal.

5. Quantities. The estimated quantities provided by the City are not guaranteed. These quantities are listed for informational purposes only. Quantities vary depending on the demands of the City. Any variations from the estimated quantities shall not entitle the proposer to an adjustment in the unit price or any additional compensation.

6. Quality. Unless otherwise required, all goods furnished shall be new and the best of their kind.

6.1 Items Offered. Proposer shall state the applicable trade name, brand, catalog, manufacturer, and/or product number of the required good, if any, in the proposal.

6.2 Brand Names. Any reference to a specific brand name in a solicitation is illustrative only and describes a component best meeting the specific operational, design, performance, maintenance, quality, or reliability standards and requirements of the City. Proposer may offer an equivalent or equal in response to a brand name referenced (Proposed Equivalent). The City may consider the Proposed Equivalent after it is subjected to testing and evaluation which must be completed prior to the award of contract. If the proposer offers an item of a manufacturer or vendor other than that specified, the proposer must identify the maker, brand, quality, manufacturer number, product number, catalog number, or other trade designation. The City has complete discretion in determining if a Proposed Equivalent will satisfy its requirements. It is the proposer's responsibility to provide, at their expense, any product information, test data, or other information or documents the City requests to properly evaluate or demonstrate the acceptability of the Proposed Equivalent, including independent testing, evaluation at qualified test facilities, or destructive testing.

7. Modifications, Withdrawals, or Mistakes. Proposer is responsible for verifying all prices and extensions before submitting a proposal.

7.1 Modification or Withdrawal of Proposal Before Proposal Opening. Prior to the Closing Date, the proposer or proposer's authorized representative may modify or withdraw the proposal by providing written notice of the proposal modification or withdrawal to the City Contact via the eBidding System. E-mail or telephonic withdrawals or modifications are not permissible.

7.2 Proposal Modification or Withdrawal of Proposal After Proposal Opening. Any proposer who seeks to modify or withdraw a proposal because of the proposer's inadvertent computational error affecting the proposal price shall notify the City Contact identified on the eBidding System no later than three working days following the Closing Date. The proposer shall provide worksheets and such other information as may be required by the City to substantiate the claim of inadvertent error. Failure to do so may bar relief and allow the City recourse from the bid surety. The burden is upon the proposer to prove the inadvertent error. If, as a result of a proposal modification, the proposer is no longer the

apparent successful proposer, the City will award to the newly established apparent successful proposer. The City's decision is final.

8. Incurred Expenses. The City is not responsible for any expenses incurred by proposers in participating in this solicitation process.

9. Public Records. By submitting a proposal, the proposer acknowledges that any information submitted in response to this RFP is a public record subject to disclosure unless the City determines that a specific exemption in the California Public Records Act (CPRA) applies. If the proposer submits information clearly marked confidential or proprietary, the City may protect such information and treat it with confidentiality to the extent permitted by law. However, it will be the responsibility of the proposer to provide to the City the specific legal grounds on which the City can rely in withholding information requested under the CPRA should the City choose to withhold such information. General references to sections of the CPRA will not suffice. Rather, the proposer must provide a specific and detailed legal basis, including applicable case law, that clearly establishes the requested information is exempt from the disclosure under the CPRA. If the proposer does not provide a specific and detailed legal basis for requesting the City to withhold proposer's confidential or proprietary information at the time of proposal submittal, City will release the information as required by the CPRA and proposer will hold the City, its elected officials, officers, and employees harmless for release of this information. It will be the proposer's obligation to defend, at proposer's expense, any legal actions or challenges seeking to obtain from the City any information requested under the CPRA withheld by the City at the proposer's request. Furthermore, the proposer shall indemnify and hold harmless the City, its elected officials, officers, and employees from and against any claim or liability, and defend any action brought against the City, resulting from the City's refusal to release information requested under the CPRA which was withheld at proposer's request. Nothing in the Contract resulting from this proposal creates any obligation on the part of the City to notify the proposer or obtain the proposer's approval or consent before releasing information subject to disclosure under the CPRA.

10. Right to Audit. The City Auditor may access proposer's records as described in San Diego Charter section 39.2 to confirm contract compliance.

B. PRICING

1. Fixed Price. All prices shall be firm, fixed, fully burdened, FOB destination, and include any applicable delivery or freight charges, and any other costs required to provide the requirements as specified in this RFP. The lowest total estimated contract price of all the proposals that meet the requirements of this RFP will receive the maximum assigned points to this category as set forth in this RFP. The other price schedules will be scored based on how much higher their total estimated contract prices compare with the lowest:

$$(1 - \frac{(\text{contract price} - \text{lowest price})}{\text{lowest price}}) \times \text{maximum points} = \text{points received}$$

For example, if the lowest total estimated contract price of all proposals is \$100, that proposal would receive the maximum allowable points for the price category. If the total estimated contract price of another proposal is \$105 and the maximum allowable points is 60 points, then that proposal would receive $(1 - ((105 - 100) / 100) \times 60 = 57$ points, or 95% of the maximum points. The lowest score a proposal can receive for this category is zero points (the score cannot be a negative number). The City will perform this calculation for each Proposal.

2. Taxes and Fees. Taxes and applicable local, state, and federal regulatory fees should not be included in the price proposal. Applicable taxes and regulatory fees will be added to the net amount invoiced. The City is liable for state, city, and county sales taxes but is exempt from Federal Excise Tax and will furnish exemption certificates upon request. All or any portion of the City sales tax returned to the City will be considered in the evaluation of proposals.

3. Escalation. An escalation factor is not allowed unless called for in this RFP. If escalation is allowed, proposer must notify the City in writing in the event of a decline in market price(s) below the proposal price. At that time, the City will make an adjustment in the Contract or may elect to re-solicit.

4. Unit Price. Unless the proposer clearly indicates that the price is based on consideration of being awarded the entire lot and that an adjustment to the price was made based on receiving the entire proposal, any difference between the unit price correctly extended and the total price shown for all items shall be offered shall be resolved in favor of the unit price.

C. EVALUATION OF PROPOSALS

1. Award. The City shall evaluate each responsive proposal to determine which proposal offers the City the best value consistent with the evaluation criteria set forth herein. The proposer offering the lowest overall price will not necessarily be awarded a contract.

2. Sustainable Materials. Consistent with Council Policy 100-14, the City encourages use of readily recyclable submittal materials that contain post-consumer recycled content.

3. Evaluation Process.

3.1 Process for Award. A City-designated evaluation committee (Evaluation Committee) will evaluate and score all responsive proposals. The Evaluation Committee may require proposer to provide additional written or oral information to clarify responses. Upon completion of the evaluation process, the Evaluation Committee will recommend to the Purchasing Agent that award be made to the proposer with the highest scoring proposal.

3.2 Reserved.

3.3 Reserved.

3.4 Discussions/Negotiations. The City has the right to accept the proposal that serves the best interest of the City, as submitted, without discussion or negotiation. Contractors should, therefore, not rely on having a chance to discuss, negotiate, and adjust their proposals. The City may negotiate the terms of a contract with the winning proposer based on the RFP and the proposer's proposal, or award the contract without further negotiation.

3.5 Inspection. The City reserves the right to inspect the proposer's equipment and facilities to determine if the proposer is capable of fulfilling this Contract. Inspection will include, but not limited to, survey of proposer's physical assets and financial capability. Proposer, by signing the proposal agrees to the City's right of access to physical assets and financial records for the sole purpose of determining proposer's capability to perform the Contract. Should the City conduct this inspection, the City reserves the right to disqualify a proposer who does not, in the City's judgment, exhibit the sufficient physical and financial resources to perform this Contract.

3.6 Evaluation Criteria. The following elements represent the evaluation criteria that will be considered during the evaluation process:

	MAXIMUM EVALUATION POINTS
A. Responsiveness to the RFP.	15
1. Requested information included and thoroughness of response.	
2. Understanding of the project and ability to deliver under Exhibit B.	
3. Technical Aspects	
4. Exceptions	
B. Staffing Plan.	30
1. Qualifications of personnel/adequate hours proposed to meet Contract requirements.	
2. Adequate staffing plan overall (e.g. experience of personnel, number of personnel, hours proposed, etc.) to complete the required services.	
3. Availability/Geographical location of personnel for required tasks.	
4. Clearly define Roles/Responsibilities of personnel	
5. Resumes demonstrate required experience.	
6. Documentation proof for Staff who have passed/cleared any security background checks.	
C. Firm's Capability to provide the services and expertise and Past Performance.	45
1. Relevant experience of the firm and subcontractors.	
2. Previous relationship of Proposer and subcontractors on similar projects of comparable size and scope	
3. List of personnel and qualifications including relevant certifications, licenses, and training.	
4. Landscape experience.	
5. Other pertinent experience.	
6. Location in the general geographical area of the project and knowledge of the locality of the Project.	
7. Past/Prior relevant experience and quality of performance.	
8. Capacity/Capability to meet the City of San Diego needs in a timely manner.	
9. Reference checks.	
D. Price.	10
SUB TOTAL MAXIMUM EVALUATION POINTS:	100
F. Participation by Small Local Business Enterprise (SLBE) or Emerging Local Business Enterprise (ELBE) Firms*	12
FINAL MAXIMUM EVALUATION POINTS INCLUDING SLBE/ELBE:	112

*The City shall apply a maximum of an additional 12 percentage points to the proposer's final score for SLBE OR ELBE participation. Refer to Equal Opportunity Contracting Form, Section V.

D. ANNOUNCEMENT OF AWARD

1. Award of Contract. The City will inform all proposers of its intent to award a Contract in writing.

2. Obtaining Proposal Results. No solicitation results can be obtained until the City announces the proposal or proposals best meeting the City's requirements. Proposal results may be obtained by: (1) e-mailing a request to the City Contact identified on the eBidding System or (2) visiting the P&C eBidding System to review the proposal results. To ensure an accurate response, requests should reference the Solicitation Number. Proposal results will not be released over the phone.

3. Multiple Awards. City may award more than one contract by awarding separate items or groups of items to various proposers. Awards will be made for items, or combinations of items, which result in the lowest aggregate price and/or best meet the City's requirements. The additional administrative costs associated with awarding more than one Contract will be considered in the determination.

E. PROTESTS. The City's protest procedures are codified in Chapter 2, Article 2, Division 30 of the San Diego Municipal Code (SDMC). These procedures provide unsuccessful proposers with the opportunity to challenge the City's determination on legal and factual grounds. The City will not consider or otherwise act upon an untimely protest.

F. SUBMITTALS REQUIRED UPON NOTICE TO PROCEED. The successful proposer is required to submit the following documents to P&C **within ten (10) business days** from the date on the Notice to Proceed letter:

1. Insurance Documents. Evidence of all required insurance, including all required endorsements, as specified in Article VII of the General Contract Terms and Provisions.

2. Taxpayer Identification Number. Internal Revenue Service (IRS) regulations require the City to have the correct name, address, and Taxpayer Identification Number (TIN) or Social Security Number (SSN) on file for businesses or persons who provide goods or services to the City. This information is necessary to complete Form 1099 at the end of each tax year. To comply with IRS regulations, the City requires each Contractor to provide a Form W-9 prior to the award of a Contract.

3. Business Tax Certificate. Unless the City Treasurer determines a business is exempt, all businesses that contract with the City must have a current business tax certificate.

4. Reserved.

5. Reserved.

The City may find the proposer to be non-responsive and award the Contract to the next highest scoring responsible and responsive proposer if the apparent successful proposer fails to timely provide the required information or documents.

**EXHIBIT B
SPECIFICATIONS**

1. OVERVIEW OF SERVICES AND REQUIRED LICENSES

Landscape Maintenance Specifications. Contractor shall perform complete landscape maintenance and improvements of all contract areas identified in Section 13 of these Specifications (Contract Sites) within the Calle Cristobal Maintenance Assessment District (MAD), including, but not limited to, the following: irrigation, pruning, shaping and training of trees, shrubs, turf, and groundcover plants; fertilization; litter control; weed control; control of all plant diseases and pests; mowing; edging; renovation and aeration; sweeping; and all other maintenance required to maintain the Contract Sites included in this Exhibit B in a safe, attractive and useable condition and to maintain the plant material in good condition with horticulturally acceptable growth and color.

During and at the end of the maintenance period, all plant material shall be in a healthy, growing condition. Contractor shall provide all equipment, labor and materials necessary for performing landscape maintenance and irrigation services according to the specifications in Exhibit B.

1.1. Improvements and Activities.

Contractor shall install, routinely inspect, and maintain certain improvements including, but not limited to the following: irrigation; plant material; planting areas; and other City facilities, such as picnic and playground equipment, comfort stations, and community signs. Contractor services under these Exhibit B Specifications (Specifications) related to Improvements and Activities, including any extraordinary labor, shall be consistent with Improvements and Activities as authorized pursuant to the Assessment Engineer's Report for the MAD (AER).

1.2. Department of Industrial Relations (DIR) Registration

Contractor is required to hold and maintain DIR registration throughout the Term of the Contract. Please provide number and details in chart below.

	Registration No.	Expiration Date	Name
DIR Registration No.	1000005364	6/30/26	BrightView Landscape Services, Inc.
Subcontractor's DIR Registration No.	N/A - BrightView to perform all work		

1.3. Licenses

To perform the work described in these Specifications, Contractor must hold a C-27 State of California Contractors License. Any Contractor holding a different license who feels qualified to submit a proposal on this work must notify the City Contact in writing at least seven days prior to the proposal due date. After a thorough review of the proposed license substitution, the City will inform Contractor, in writing, of its decision prior to the proposal closing. The City's decision is final.

Any person supervising the use of pesticides, herbicides, or rodenticides must possess a valid Qualified Applicator's Certificate for Category B. Contractor must also hold a Pest Control Business License, must retain the services of a licensed Pest Control Advisor (PCA), and must be registered with the County Agriculture Commissioner. Contractor must possess the below licenses prior to submitting their proposal.

	License Number	Expiration Date	Name
State of California Contractors License	Class: C-27 No.:	3/31/28	BrightView Landscape Services, Inc.
Qualified Applicator Certificate	119672	12/31/27	Rosalio Tapia
Pest Control Business License	31364	12/31/26	BrightView Landscape Services, Inc.
Pest Control Advisor	142479	12/31/26	Oscar Del Real
Recycled Water Site Supervisor Certificate	6256	3/2/27	James Carr

2. DEFINITIONS

The following words, terms, and phrases are used in this Agreement with the following meanings:

- 2.1. Normal Working Hours.** The hours of 6:00 a.m. to 6:00 p.m., Monday through Friday, excluding City Holidays.

- 2.2. City Holidays.** City Holidays are the fixed and observed dates on which the City observes the following holidays: New Year's Day, Martin Luther King Jr. Day, President's Day, Farmworkers Day, Memorial Day, Juneteenth Freedom Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day and Christmas Day. The actual dates on which the City observes a holiday may change from year to year. The fixed and observed dates are updated annually and posted on www.sandiego.gov/city-holidays.
- 2.3. City's Normal Business Hours.** The hours of 7:00 a.m. to 4:00 p.m., Monday through Friday, excluding City Holidays.
- 2.4. Contract.** The Contract Resulting from Request for Proposal Number RFP No. 10090493-26-G to which this Exhibit B is incorporated.
- 2.5. Extraordinary Work.** Maintenance, services, improvements, and activities that are either generally identified by example or category, or specifically identified in Section 11 of this Exhibit B, and not otherwise required to be conducted with regularity under the Service Frequencies.
- 2.6. Field Inspection Notice (FIN).** A written notification from the Technical Representative that identifies observed conditions that require corrective action and response.
- 2.7. Field Supervisor.** A qualified onsite supervisor who meets the qualifications described in this Exhibit B and who shall be at the Contract Sites at all times work is being performed by Contractor to provide the necessary supervision to ensure work is completed as specified under the Contract.
- 2.8. General Terms.** The City's General Contract Terms and Provisions, revised January 16, 2020, attached to the Contract as Exhibit C.
- 2.9. Job Site.** The Contract Site, or any portion thereof, where Contractor is actively conducting work under this Contract.
- 2.10. Non-Working Supervisor.** A Contractor representative who has the authority to discuss all matters pertaining to this Contract with the Technical Representative and must be available to do so during City's Normal Business Hours.
- 2.11. Technical Representative.** The City Parks and Recreation Department's designee specified on the Notice to Proceed letter issued under this Contract.
- 2.12. Term.** Defined in section 2.1 of the Contract.
- 2.13. Service Frequencies.** Described in Section 14 of this Exhibit B.
- 2.14. Work Schedule.** The schedule of routine work and infrequent operations, as established by Contractor and submitted to the Technical Representative prior to commencing work on the Contract. The Work Schedule must meet all requirements as described further in Section 8 of this Exhibit B.

3. CONTRACT ADMINISTRATION

3.1. Contract Administrators

The Technical Representative will provide daily oversight of this Contract, ensuring compliance with these Exhibit B Specifications, and provide oversight of all billing, invoicing, payments, purchase orders, and billing questions. Additionally, the Technical Representative will serve as the "Contract Administrator" for purposes of the following provisions of the Exhibit C to this Contract: Section 2.1.1 Contractor Performance Evaluations; Section 3.2.5 Extraordinary Work; Section 5.3 Contractor's Responsibility for Damages; Section 5.10 Quality Assurance Meetings; and Section 13.17 Insolvency.

The Purchasing Agent, or designee, is responsible for all other contractual matters and is the only City representative authorized to amend this Contract in accordance with Section 13.13 of Exhibit C. Any alleged oral amendments will have no force or effect.

3.2. Notices

In all cases where written notice is required under this Contract, Contractor shall provide Notice to Technical Representative for this Scope of Work, except as otherwise specified in this Exhibit B. Notices to City shall be sent to:

NICHOLAS DES LAURIERS
PARKS AND RECREATION DEPARTMENT
MAINTENANCE ASSESSMENT DISTRICT
9485 AERO DRIVE
SAN DIEGO, CA 92123

Technical Representative may accept written notice regarding certain day-to-day operations by email. Acceptability of written notice by email shall be at the sole discretion of the City.

4. INVOICING PROCEDURES AND PAYMENTS

4.1. Manner of Payment

Contractor will be paid in accordance with Exhibit C, Article III Compensation unless otherwise specified in this Exhibit B. Invoices will be paid monthly, in arrears, for work performed satisfactorily.

4.2. Invoices

- 4.2.1. Monthly Invoicing and Payments. Contractor shall submit invoices to the Technical Representative at the address specified on the purchase order(s) no later than the 10th day of the subsequent month. Invoices will be paid monthly, in arrears, for work performed satisfactorily.

4.2.2. **Invoice Detail and Attachments.** Contractor's invoices must comply with Article III of Exhibit C, and shall reference the purchase order number, include the location and description of the work performed in each maintenance category outlined in the Contract, and correspond with the most current Contract Pricing.

4.2.2.1. **Pesticide Use Report.** Contractor must submit a Monthly Pesticide Use Report that complies with Exhibit B, Section 10.4 (Use of Chemicals). This report shall accompany the above invoice.

4.2.2.2. **Extraordinary Labor Authorization.** For all invoices that include Extraordinary Work, Contractor must submit evidence of Technical Representative's prior written authorization of the Extraordinary Work and related costs as required in Sections 5.1 and 11 of this Exhibit B. Failure to submit written authorization with the invoice will result in payment being withheld for the Extraordinary Work and related expenses.

4.2.3. **Deficient Work Not Performed.** If a discrepancy exists between invoice details and work performed, City will notify Contractor within five (5) business days of receipt of the invoice or within five (5) business days of learning of the discrepancy, whichever is soonest. Payments will be made and withheld in accordance with this Section 4.

4.3. Payments Withheld

The City may withhold payment to such extent as may be necessary to protect the City from loss due to the following:

- a. Work required in the Specifications which is defective, incomplete, or not performed.
- b. Claims filed against the City for damage caused by Contractor's acts or omissions, or reasonable evidence indicating probable filing of such claims.
- c. Failure of Contractor to make payments properly to Subcontractors for materials or labor.
- d. City shall pay for all services received and adequately performed. City may withhold payment in full or in part as described in Section 12 (Failure to Perform Satisfactorily).

5. ADDITIONAL COSTS

5.1. Extraordinary Work

5.1.1. **Necessary Equipment Rental.** If approved in writing by the Technical Representative, Contractor may rent equipment necessary to complete Extraordinary Work and may apply a 10% markup fee for the rental equipment

costs. The 10% markup fee is not applicable to the Extraordinary Labor hourly rate. If Contractor owns the equipment necessary to perform the Extraordinary Work, Contractor may charge a rental fee, which shall be the current market rate for the equipment usage.

5.1.2. Goods, Supplies, and Material. Compensation for materials associated with Extraordinary Labor shall be the wholesale cost of the items involved plus 10% for Contractor's cost of handling. If Extraordinary Work requires the purchase of goods, supplies, or materials, Contractor may apply a 10% markup fee on those items. The 10% markup fee is not applicable to the Extraordinary Labor hourly rate.

5.1.3. Debris Removal. If approved in writing by the Technical Representative, Contractor shall be compensated for costs associated with removal of additional debris resulting from Extraordinary Work.

5.2. Irrigation Water

5.2.1. Costs Paid by City.

City shall bear all the costs for water used by Contractor to properly maintain the Contract Sites in accordance with this Exhibit B, except negligent water waste, which will be charged to Contractor.

5.2.2. Costs Paid by Contractor.

5.2.2.1. **Excessive Waste.** Contractor shall pay for all irrigation water costs associated with the Contract Sites and attributed to excessive use or waste. City shall have the right to deduct the cost of such water from City's payment to Contractor.

5.2.2.2. **Monetary Fines and Damages.** Contractor is responsible for payment of any monetary fines or other damages assessed to City for failure to follow water conservation regulations imposed by the State of California, The County Water Authority, or other legal entity arising out of performance of this Contract. The cost of monetary fines or damages assessed shall be deducted from City's payment to Contractor.

6. CONTRACTOR'S GENERAL RESPONSIBILITIES

6.1. Quality of Work

Contractor shall perform all work in accordance with the best landscape maintenance practices and in keeping with the high aesthetic level of the Contract Sites being maintained. City will periodically inspect all maintenance operations and may approve or reject the work performed and methods or materials used. Contractor shall cooperate with all inspections by City, effectively communicate with the Technical Representative to correct deficiencies as needed and maintain the overall quality of work described in and required under this Contract.

6.2. Communication with City

6.2.1. Contractor Representative. A company representative, authorized to discuss matters related to this Contract, must be available during Normal Working Hours. All calls from the Technical Representative shall be returned within a one-hour period.

6.2.2. Emergency Calls. Contractor shall have the capability to receive and to respond immediately to calls of an emergency nature during Normal Working Hours and outside of Normal Working Hours. Calls of an emergency nature received by the Technical Representative shall be referred to Contractor for immediate disposition.

All emergency calls relating to irrigation shall be referred to Contractor. Contractor must provide a 24-hour emergency telephone number for this purpose and be capable of and prepared to provide immediate response.

6.2.3. Damage Reporting. Contractor shall immediately report observed or known hazard, damage, defect, leak, power outage, or other issue or situation that poses a threat to safety of the public or employees, or a loss of City assets (including water). Safety problems must be reported by calling the Technical Representative during City's Normal Business Hours. If these problems are encountered outside of City's Normal Business Hours, Contractor shall call (619) 527-7500 and email the Technical Representative and provide the name and address of the Contract Site and a description of the problem. Contractor must report all other hazards, damages, defects, other problems or irregularities, or maintenance issues to the Technical Representative within 24 hours of discovery.

7. STAFFING AND EQUIPMENT REQUIREMENTS

7.1. Adequate Personnel

7.1.1. Personnel Required for this Contract.

The Scope of Work requires that Contractor provide quality results and meet high aesthetic standards. Contractor shall furnish sufficient supervisory personnel, working personnel, and specialists needed to complete the Scope of Work to the required standard during Normal Working Hours or as otherwise identified in this Contract. Contractor shall, at all times on all Job Sites, have a Supervisor who is authorized to discuss all matters with the Technical Representative on behalf of Contractor. Contractor must perform all work as scheduled or in a timely manner, as applicable, and to the satisfaction of the Technical Representative.

A minimum of one Field Supervisor and one Worker/Laborer on any Job Site must be able to communicate in English, orally and in writing. These staff members must be part of Contractor's full-time staff.

Contractor shall replace any missing crew members with other fully competent employees for the same workday. There will be no exceptions, unless approved in writing by the Technical Representative.

A) Field Supervisor

The Field Supervisor must meet the following requirements:

- i. A minimum three years of experience overseeing all phases of landscape maintenance and personnel for a site of comparable square footage, scope of work, and plant materials; and
- ii. Verifiable experience (knowledge, skills and abilities) in the identification of and maintenance practices for ornamental trees, shrubs and groundcover, exotic weeds and plants as required for proper maintenance of all areas; and
- iii. Ability to communicate effectively (orally and in writing) with the Technical Representative and with members of the public; and
- iv. Employed by Contractor at the time this Contract is awarded.

It is desirable that the Field Supervisor have over 3 years of qualifying experience and highly desirable for the Field Supervisor to have over 5 years qualifying experience.

B) Irrigation Specialist

The Irrigation Specialist must meet the following requirements:

- i. A minimum three years of experience with all aspects of irrigation system installation and maintenance to assure that all components are maintained in operable condition at all times; and
- ii. Verifiable experience (knowledge, skills and abilities) in programming controllers and irrigating plant material in addition to knowledge and experience in troubleshooting and repairing all irrigation components used in the Contract Sites; and
- iii. Ability to communicate effectively (orally and in writing) with the Technical Representative and with members of the public; and
- iv. Employed by Contractor at the time this Contract is awarded; and
- v. Completed approved training and has all certifications to work with reclaimed/recycled water.

It is desirable that the Irrigation Specialist have over 3 years of qualifying experience and highly desirable for the Irrigation Specialist to have over 5 years qualifying experience.

C) Non-Working Supervisor

The Non-Working Supervisor shall have the authority to discuss all matters pertaining to this Contract with the Technical Representative during City's Normal Business Hours.

D) Workers/Laborers

All landscape maintenance Workers/Laborers must meet the following requirements:

- i. A minimum one year of full-time paid experience in performing all aspects of landscape maintenance, including maintaining lawns, shrubs, trees, and ground covers; fertilizing plant material, cultivating, pruning shrubs and trees, mowing lawn areas, edging lawn areas, edging ground covers; operating and maintaining Irrigation systems, and performing minor irrigation repairs such as repairing/replacing broken or damaged irrigation heads and risers; and proper operation of landscape equipment; and
- ii. Verifiable experience (knowledge, skills and abilities) in the identification of and maintenance practices for ornamental trees, shrubs and groundcover, exotic weeds and plants as required for proper maintenance of all areas.

It is desirable that all landscape maintenance Workers/Laborers have more than 1 year of full-time paid experience, and it is highly desirable for all landscape maintenance Workers/Laborers to have more than 4 years of full-time paid experience.

7.2. Ability to Perform Work

- 7.2.1. Contractor must have the staffing, equipment knowledge and financial resources to perform landscape maintenance projects in a timely manner with a quality end product. The plant material(s) on this site require uncommon maintenance practices. Contractor must have knowledge and personnel with experience having performed on projects of similar square footage, terrain, plant palettes, and scope of work overseeing all phases of landscape maintenance. This includes implementing and maintaining landscape enhancement projects and personnel on a site of comparable acreage and plant material. All personnel shall be physically able to do their assigned work.
- 7.2.2. To demonstrate Contractor's ability to perform the requirements of this Contract, Contractor shall provide the following with the proposal:
- E) A purchase order, contract, or other document that demonstrates Contractor's previous or existing responsibilities for work of a similar scope and size as it compares to this RFP.
 - F) Provide three examples and references on the Contractor Standards Form for work completed as it relates to Section 13. Contract Sites.
 - G) Provide resumes for the Field Supervisor(s) and Irrigation Specialist(s) proposed for work on this Contract and currently employed by Contractor. Resumes must include a description of the individual's working knowledge of maintenance of park amenities and comfort stations, landscaped and hardscaped sites, developed and undeveloped open space, decomposed granite sites, turf and sports turf, irrigation and smart controllers and related software, if applicable to this Contract. City will assume that Contractor has included all relevant experience in the resumes submitted and will assume that an individual has no working knowledge or experience in any category where no description is provided. Failure to submit resumes with Contractor's proposal may result in considering the proposal submittal as non-responsive.
 - H) A statement demonstrating the capacity and capability to provide enhanced service to the MAD as it relates to Exhibit B and the associated frequencies in a timely manner.
 - I) A proposed work schedule that demonstrates the fulfillment of the established frequencies.
 - J) Provide resumes of landscape maintenance workers, also referred to as laborers in this document, proposed to work on this Contract and are currently employed by Contractor. Resumes should include a description of the work experience and type of landscape maintenance performed.
- 7.2.3. Any change in Field Supervisor personnel must be submitted to Technical

Representative in writing and is subject to Technical Representative's approval.

7.2.4. Upon award of this Contract, Contractor shall provide the following items:

K) A complete list of the full names of employees assigned to the Job Site.

L) In the event Contractor is awarded Extraordinary Work, Contractor shall provide a separate specific work crew to accomplish projects as may be required. Extraordinary Labor tasks shall not excuse Contractor from performing any other work regularly required under this Contract.

7.2.5. At all times during the Term of the Contract, Contractor shall be prepared to use Extraordinary Labor for Extraordinary Work in the MAD. Some priority projects may need to be done immediately. Contractor must have the staffing, expertise, and knowledge to perform Extraordinary Work in a timely manner and with a quality finished product, while maintaining all regularly scheduled work under this Contract. Performance of Extraordinary Labor tasks shall not excuse Contractor from performing routine work and other required work.

7.3. Proper Conduct

Contractor, Contractor's employees, and Subcontractors shall conduct themselves in a proper and efficient manner and shall cause the least possible annoyance to the public.

7.4. Uniforms

Contractor's staff and Subcontractors shall work in neat and clean uniforms. Contractor shall furnish Contractor's employees with a shirt, or some other type of upper body wear, bearing the company's identification (a safety vest with the company identification on back will be considered as an adequate company identifier). Appropriate uniform shall be worn at all times, while on the Job Site. Failure to do so may result in termination of the Contract.

7.5. Communications

The onsite Field Supervisor shall have a cell phone in their possession for communication with the Technical Representative. Contractor shall ensure that all on-site supervisors and Field Supervisor(s) can communicate effectively in English. The Job Site supervisor and Field Supervisor(s) shall be capable of completing, in English, legible written forms and shall be capable of understanding oral and/or written instructions in English.

7.6. Equipment

7.6.1. Required Equipment. Contractor shall provide, as part of this contract, Power and Manual Tools including, but not limited to: Chains Saws, Trimmers, Blowers, Mowers, Vacuums, Weed Whips, Backpack Sprayers, Fertilizer Spreaders, Pruning Tools and all other hand tools necessary to accomplish the maintenance requirements. Blowers. Unless specifically stated otherwise, blowers may be used

at Contractor's discretion. Contractor will be held responsible for any damages incurred to persons or property related to use of subject blowers. It is always a better choice to sweep where people and cars are present, especially when performing duties on the medians. Contractor must remove all dirt and debris from the site and must not blow dirt or debris into streets or adjoining properties.

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8. WORK SCHEDULE

8.1. Establishing the Work Schedule

Contractor shall establish a 12-month Work Schedule that Contractor intends to follow in performance of this Contract. The Work Schedule shall address all routine grounds maintenance services within all Contract Sites, periodic operations, and infrequent operations such as fertilization and pruning. Contractor must submit its Work Schedule to the Technical Representative prior to commencing work under these Specifications. Unless otherwise specified in this Contract, Contractor shall accomplish all normal landscape maintenance tasks during Normal Working Hours. The Technical Representative may grant, on an individual basis, permission to perform services during times when the public's use of the Contract Sites is too great to allow for proper maintenance during Normal Working Hours. If a specific task falls on a City Holiday, Contractor must complete the task on the following business day, or on an acceptable alternate date as authorized by the Technical Representative in writing. If scheduling and performing periodic operations, Contractor shall ensure that the Work Schedule provides for uninterrupted routine grounds maintenance services within all Contract Sites.

8.2. Changes to Work Schedule

Contractor may make changes to the Work Schedule throughout the Contract Term, provided that Contractor first reports the change(s) in writing to the Technical Representative. Changes shall apply upon delivery of written change(s) to the Technical Representative.

8.3. Infrequent Operations

In addition to the Work Schedule, Contractor shall provide the Technical Representative with a list(s) of exact start dates for fertilization, renovation, aeration, and other infrequent operations at each of the Contract Sites at least ten working days in advance of performing any of these operations.

8.4. No Interference or Disturbance

Contractor shall conduct its work at all times in a manner which will not unreasonably interfere with pedestrian traffic on adjacent sidewalks or vehicular traffic on adjacent streets. Contractor shall conduct all maintenance functions that generate excess noise or cause unreasonable disturbance to residents of the area (e.g., operations of power equipment) after 7:00 a.m.

9. METHOD OF PERFORMING WORK

9.1. Irrigation

- 9.1.1. Water conservation shall be diligently practiced. Irrigation shall be done in a manner to minimize run-off or other wastage. Failure to properly manage and conserve water resources may result in deductions or other penalties. Contractor shall turn off irrigation systems during periods of rainfall and at such other times when suspension of irrigation is desirable to conserve water and to remain within the guidelines of good horticulturally acceptable landscape maintenance practices. Irrigation run times shall be adjusted weekly to compensate for current weather conditions (unless/until a weather-based controller is installed). Contractor must comply with all emergency water conservations regulations. If state or local water conservation restrictions impact Contractor's ability to perform the Scope of Work, Contractor must provide notice in writing to Technical Representative.
- 9.1.2. Contractor shall keep controller and valve boxes clear of soil and debris and shall maintain the irrigation system at no additional cost to City, including adjustment, raising or lowering, straightening and any other operation required for the continued proper operation of the system from the "cold" side of the water meter throughout the Job Site.

Contractor shall perform irrigation using electric or solar powered automatic, mechanical sprinkler systems where available and operable; however, failure of the existing irrigation system to provide full and proper coverage shall not relieve Contractor of the responsibility to provide adequate irrigation with full and proper coverage to all areas.

In those areas where a manual sprinkler system (including drip) is installed, Contractor shall thoroughly inspect the operation of the system for any malfunction as specified in the Service Frequencies schedules in Exhibit B, Section 14. Contractor shall advise the Technical Representative within twenty-four (24) hours of those malfunctions.

Contractor shall maintain all sprinkler systems in such a way as to guarantee proper coverage and full working capability and shall make whatever adjustments may be necessary to prevent excessive run-off into street rights-of-way or other areas not meant to be irrigated.

All areas not adequately covered by a sprinkler system shall be irrigated by a portable irrigation method. Contractor shall furnish all hoses, nozzles, sprinklers, etc. necessary to accomplish this supplementary irrigation. Care shall be exercised to prevent water waste, erosion, and/or detrimental seepage into existing underground improvements or structures. The cost of wasted water may be charged to Contractor as described in Section 5.2.2.

Irrigation shall be accomplished as follows:

- a) Contractor shall irrigate landscaped improved banks and slopes, Monday through Friday as required to maintain horticulturally acceptable growth and color, and to encourage deep rooting.
- b) Contractor shall irrigate shrub beds as required to maintain horticulturally acceptable growth and color, and to promote deep rooting. Shrub areas shall be irrigated at a rate which keeps surface runoff to a minimum. Contractor shall adjust the irrigation rate to the needs of shrub types, seasons, and weather conditions.
- c) Newly Planted Trees, Shrubs, and Groundcover shall receive special attention until these plants are established. Contractor shall apply adequate water and fertilizer to promote normal, healthy growth. Contractor shall maintain proper berms or basins during the establishment period.

Contractor shall always comply with the current level of the Emergency Water Regulations (see San Diego Municipal Code section 67.38) and any adopted City policies or procedures with respect to water usage and/or irrigation, as amended from time to time. Contractor must obtain prior written approval from the Technical Representative before exceeding any applicable water regulations.

Contractor shall identify and implement an effective combination of Best Management Practices (BMPs) so as not to cause pollutant discharges to the storm drain system in violation of San Diego Storm Water Management and Discharge Control Ordinance (San Diego Municipal Code sections 43.0301 to 43.0312). Contractor shall, at a minimum, implement and comply, as applicable, with the Minimum Industrial and Commercial BMPs adopted under the San Diego Municipal Code section 43.0307(a). Contractor is responsible for costs, fines, and other damages when excessive use or waste of irrigation water results from Contractor's performance under this Contract.

9.2. Tree Maintenance

- 9.2.1. Contractor shall maintain all trees in their natural shapes. Contractor shall perform pruning in such a manner as to promote the best growth habits, appearance, health of the tree, and to prevent encroachment which blocks vision or is in any manner deemed undesirable by the Technical Representative. Contractor shall be responsible for tree pruning that can be accomplished with a 12' pole saw by a worker standing on the ground. Contractor shall not top trees. Contractor shall notify the Technical Representative in writing within twenty-four (24) hours any tree that shows signs of root heaving or leaning or is in any manner a safety hazard.

- 9.2.2. Contractor shall be responsible for the complete removal and replacement of those trees lost due to Contractor's faulty maintenance or negligence, as determined by the Technical Representative. Replacement shall be made by Contractor in the kind and size of tree determined by the Technical Representative. Where there is a difference in value between the tree lost and the replacement tree, the difference will be deducted from the Contract payment. In all cases, the value of the tree lost shall be determined by the Technical Representative, using the latest International Society of Arboriculture (I.S.A.) guidelines for value determination.
- 9.2.3. Contractor shall securely stake all newly planted trees with two "lodge pole" type stakes placed on opposite sides of the tree, outside the root ball, and secure them to the tree with at least two flexible rubber tree ties.
- 9.2.4. Contractor shall regularly inspect tree ties to ensure against girdling and abrasion.
- 9.2.5. Contractor shall immediately upright trees and shrubs that are uprooted and/or broken due to storms, regardless of size, if possible. If this is not possible, Contractor shall immediately remove them (including roots) and fill the holes. Contractor shall be responsible for paying all fees associated with the disposal of tree debris under the terms of this Contract.

9.3. Pruning Shrubs and Groundcover Plants

- 9.3.1. Contractor shall prune all shrubs and groundcover plants growing in the work areas as required to maintain plants in a healthy, growing condition; to maintain plant growth within reasonable bounds; and to prevent encroachment of private property, passageways, walkways, streets, or view of signs; or encroachment in any manner deemed objectionable by the Technical Representative. Care shall be taken to ensure that plant material(s) inside fences on private lots is not injured or damaged by Contractor's actions. Contractor shall remove dead or damaged limbs with sharp pruning tools, with no stubs remaining. Contractor shall perform pruning to permit plants to grow naturally in accordance with their normal growth characteristics except where box hedging is required by the Technical Representative. Shearing, hedging, or severe pruning of plants, unless authorized by the Technical Representative, shall not be permitted. Contractor shall perform all corrective pruning methods to all plant materials as directed by the Technical Representative. This includes but is not limited to the pruning of plants which have been hedge pruned in the past in order to return them to their natural growth characteristics. Contractor shall perform all such pruning including the removal of pruned materials at no additional cost to the City. Growth regulators shall not be used.
- 9.3.2. Shrub pruning along major streets shall be completed within ten calendar days of its inception. Shrub pruning must be performed to maintain their natural appearance. Any mechanical hedging must be approved by the Technical Representative.

- 9.3.3. Technical Representative shall provide direction for performing maintenance of any pruning throughout the Contract Sites at any time at no additional cost to City.

9.4. Groundcovers

Groundcovers are low growing plants that grow in colonies to form a solid mat over the surface of the ground. They spread by rhizomes, by stolons or by roots which form at the nodes of trailing branches that come in contact with the soil. The plants give a flat or two-dimensional effect to the landscape; such plants include, but are not limited to: arctotheca, osteospermum, trailing gazania and lantana, ivy, trachelospermum, baccharis, and varieties of ice plant and myoporum.

- 9.4.1. Irrigation. Contractor shall adequately irrigate and fertilize all areas planted with groundcovers to maintain the planting in a healthy condition. Contractor shall avoid frequent, light irrigations.
- 9.4.2. Edging. Contractor shall maintain groundcover beds within their intended bounds and shall not permit them to encroach into lawns, shrub beds, sidewalks, or adjacent areas, or to encroach in any manner deemed undesirable by the Technical Representative. Contractor shall complete edging as specified in the Service Frequencies, which shall include all fixtures (e.g., fire hydrants, manhole covers, meter boxes, valve boxes, quick couplers, gate valves). All edging must have a clean cut with the cut perpendicular to the hard surface and not removed from it. Contractor shall not perform chemical edging.
- 9.4.3. Pruning. Contractor shall thin and prune all groundcover as necessary to maintain them within their intended bounds, and at such other times as directed by the Technical Representative for the health of the planting and the appearance of the site.
- 9.4.4. Replanting. Contractor shall be required to replant as necessary to maintain the continuity of the groundcover area, and replacements shall be as approved by the Technical Representative, according to Exhibit B, Section 9.6.2.
- 9.4.5. Cultivation. Contractor shall cultivate the open soil between plants where the planting permits.

9.5. Turf Maintenance

- 9.5.1. Mowing. Contractor shall mow turf in accordance with the Service Frequencies.

Contractor shall mow all turf grass in the Contract Sites so that no more than 1/3 of the grass blade is removed during each mowing in returning the grass to the accepted height for the species of grass; mowing in inclement weather may preclude adherence to the frequency schedule; Contractor may request that the Technical Representative alter mowing frequency because of rain or prolonged cold. A missed mowing cannot be “made up” by mowing twice in the subsequent week(s).

Contractor shall perform mowing in a neat pattern. Contractor shall alternate mowing patterns to avoid compaction of soil. Contractor shall immediately clean all sidewalks after mowing. Contractor shall remove cuttings from all hardscape and turf areas and not blow cuttings into the street or shrub beds.

Contractor shall maintain mowing equipment to provide a smooth, even cut without tearing. The blade adjustment shall provide a uniform, level cut without ridges or depressions. Contractor shall keep the mower blades sharp. Equipment shall not be allowed to create ruts or depressions in the turf. Contractor shall, to City’s reasonable satisfaction, correct wet soggy areas in turf due to over watering or leaks and report to the Technical Representative immediately.

- 9.5.2. Edging. Contractor shall edge all turf in accordance with the Service Frequencies. Contractor shall edge all turf areas in the Contract Sites that are adjacent to improved surfaces. Where no improved surfaces exist, Contractor shall maintain turf edges if the turf area abuts a shrub bed or property line or any other area where turf delineation is required by the Technical Representative. All edging must have a clean cut with the cut perpendicular to the hard surface and not removed from it. Contractor shall edge all fixtures (e.g., fire hydrants, manhole covers, meter boxes, valve boxes, quick couplers, gate valves). Chemical edging is unacceptable.
- 9.5.3. Renovation. Renovation, for purposes of this Contract, is the removal of accumulated thatch from turf areas. At least ten days prior to beginning work, Contractor shall submit to the Technical Representative a schedule of equipment it plans to use for renovation. Contractor shall remove refuse generated from renovation from the Job Site no later than the day following renovation. Contractor shall completely contain thatch and other debris left on the site overnight in bags or burlap sheets so that it does not migrate to adjacent areas. Contractor shall submit a Work Schedule showing the site, date, and time the actual operation is to be performed, and Contractor shall not begin the actual renovation until written approval is given by the Technical Representative for the type of equipment and Work Schedule. The Technical Representative may delete the renovation requirement from a particular site.

9.5.4. Aeration. Contractor shall aerate all turf areas in the Contract Sites by core removal to a depth of two inches in accordance with the Service Frequencies. Under adverse conditions or where turf is suffering from compaction due to high use, aeration may be necessary at more frequent intervals. The frequency interval shall be as required to promote healthy, vigorous growth. Contractor shall inform Technical Representative if, for any of these reasons, Contractor deems aeration beyond the frequencies listed in the Service Frequencies as necessary. Aeration beyond the frequencies listed in the Service Frequencies shall be considered Extraordinary Work and is subject to Exhibit B, Section 11.

9.5.5. Contractor shall submit a schedule of aeration equipment to be used to the Technical Representative ten (10) days prior to beginning work. In performing periodic operations as required in this Contract, Contractor shall continue, without interruption, litter control, weed control, irrigation, and all routine grounds maintenance services at the same Job Site.

9.6. Maintenance and Replacement of Plant Material

9.6.1. Plant Material Maintenance.

All groundcovers, including those which are planted at the top of slopes adjacent to private limits/boundaries, and adjacent to other shrubs, groundcovers or turf, shall be maintained to keep plant growth within reasonable bounds. They shall be maintained to prevent encroachment of passageways, walks, streets, or view signs or encroachment in any manner deemed objectionable by the Technical Representative. Contractor is required to mechanically control this groundcover to prevent encroachment onto private lots.

Contractor is required to prevent encroachment of plant materials from private lots or open space into areas maintained under this contract. Care shall be taken to ensure that plant material(s) inside fences on private lots is not injured or damaged by Contractor's actions. Plant materials within the Contract Sites shall be maintained to prevent encroachment onto private walls, fences, etc.

Shrub pruning along major streets shall be completed within ten calendar days of its inception. Shrub pruning must be performed to maintain their natural appearance. Any mechanical hedging must be approved by the Technical Representative.

Technical Representative shall provide direction for performing maintenance of any pruning throughout the Contract Sites at any time at no additional cost to City.

9.6.2. Plant Material Replacement.

Contractor shall notify the Technical Representative within four (4) days of the loss of plant material due to any cause.

a. Contractor shall supply, at its own expense, the labor and all materials to replace any tree, shrub, groundcover, or other plant which is damaged or lost as a result of Contractor's faulty maintenance or negligence. The size and species of replacement plant materials shall be as directed by the Technical Representative.

b. To ensure maximum healthy growth and overall aesthetic appearance of planting in the work area, Contractor may be required to replace certain plants, as determined by the Technical Representative in the Technical Representative's sole discretion. If for any reason, such plant replacements are deemed necessary, City will pay for labor at Contractor's extraordinary labor rate in accordance with rates quoted for Extraordinary Labor. For plantings, plant material shall be reimbursed to Contractor at the wholesale cost of the plants required plus ten percent (10%) for Contractor's cost of handling.

9.7. Fertilization

9.7.1. Notice. Contractor shall inform the Technical Representative at least 48 hours before beginning any fertilization and shall have previously submitted a Safety Data Sheet (SDS), schedule of application showing the site, date, and approximate time of application of the fertilizer. The fertilization schedule, regardless of its intensity, timing, or the number of sites covered daily or weekly, shall not excuse Contractor from performing any other work regularly required under this Contract.

9.7.2. Delivery. Contractor shall deliver fertilizer to the site only in the original unopened containers bearing the manufacturer's guaranteed analysis. Damaged packages will not be accepted. Contractor shall furnish the Technical Representative with duplicate signed and legible copies of all certificates and invoices for all fertilizer to be used in this Contract. The invoices must state the grade, amount, and quantity received. Both the copy and invoice to be retained by City and Contractor's copy must be signed by the Technical Representative, on site, before any material may be used.

Contractor may not begin the actual application until the obligations in the preceding paragraph have been complied with.

9.7.3. Application. Contractor shall apply fertilizers at the rates specified below:
One pound of actual nitrogen per 1,000 square feet of planted area shall be applied to turf, shrubs, vines, groundcovers, and trees as specified.
Acceptable complete fertilizers include but are not limited to:

Best Turf Supreme 16-6-8, Best Triple Pro 15-15-15, Best Super Iron 9-9-9 with 11% Iron, Best Landscape Color 14-14-14. Acceptable organic fertilizers include but are not limited to Milorganite or Gro-Power Plus 5-3-1, which have been processed to remove excess levels of salt.

9.7.4. **Costs.** In accordance with Specifications including square footage specified, Contractors shall include material costs in Exhibit E, for the following specified fertilizer products in 50 lb. Bags:

- A) Best Turf Supreme 16-6-8 (March, June and September Application)
- B) Best Triple Pro 15-15-15 (March and September Application)
- C) Best Super Iron with 11% Iron (March and September Application)
- D) Best Landscape Color 14-14-14 (March and September Application)
- E) Milorganite or Gro-Power Plus 5-3-1 Organic Fertilizers (March and September Application)

9.7.5. Contractor's materials costs in their proposal shall reflect these specified fertilizers. The Technical Representative reserves the right and authority to specify alternative fertilizer materials. No changes in fertilizer materials shall be utilized without written approval from the Technical Representative prior to the fertilizer application. Contractor shall provide cost per bag with proposal submittal.

9.7.6. As deemed necessary by the Technical Representative to achieve required results, other materials, such as iron chelate, soil sulfur, gypsum, surfactant enzymes such as Sarvon or Naiad, etc., may be needed and shall be applied as necessary. Compensation for labor and materials associated with other materials shall be in accordance with the terms identified in Exhibit B, Section 11.1 Extraordinary Labor.

9.7.7. Contractor shall immediately follow the application of fertilizers and/or amendments with adequate irrigation to force fertilizer material to rest directly on the soil surface. Contractor shall adequately hand water drip irrigated areas using quick coupler valves and hoses to dissolve fertilizer.

9.7.8. Contractor must perform fertilization in prescribed months and in a manner to achieve an even green. If fertilization results are patchy, remedial fertilizer must be applied immediately at Contractor's expense.

9.8. Mulch

Contractor shall mulch all planter beds as required in the Service Frequencies. Mulch shall be specified as 2" size untreated. Landfill mulch is acceptable for use. Mulch shall be installed to a minimum 2" depth around trees and shrubs in planter beds. Contractors shall include material costs for [0] cubic yards per year for the areas specified in the Service Frequencies (Section 14 of this Exhibit B). Other areas requiring mulch may be billed to the City as Extraordinary Labor projects with prior written approval from the Technical Representative and in accordance with all applicable provisions of this Contract, including Exhibit B, Section 11, Extraordinary Labor.

9.9. Decomposed Granite

All Decomposed Granite (DG) areas at Contract Sites are to be periodically inspected and filled according to the Service Frequencies schedule. Contractor shall order, schedule delivery, dump, and spread DG material as needed to maintain a level surface. Contractor shall level out low areas to fill in ruts, holes, grooves, depressions, etc. DG material and delivery fees may be billed to the City as Extraordinary Labor projects with prior written approval from the Technical Representative according to the Service Frequencies schedule. Contractor shall order, schedule delivery, dump, and spread DG material as needed to maintain a level surface. Contractor shall level out low areas to fill in ruts, holes, grooves, depressions, etc. DG material and delivery fees may be billed to City as Extraordinary Labor projects with prior written approval from the Technical Representative, and in accordance with all applicable provisions of this Contract, including Exhibit B, Section 11, Extraordinary Labor.

9.10. Weed Control

- 9.10.1. Contractor shall remove weeds from all shrub and groundcover beds, planters, tree wells, cracks in paved areas, including sidewalks, and areas covered with ornamental rocks, as shown in the Service Frequencies schedule.
- 9.10.2. Contractor shall completely remove all weed growth. For the purpose of this Specification, a weed will be considered “any undesirable or misplaced plant”. Contractor shall control weeds by manual, mechanical, or chemical methods.
- 9.10.3. The Technical Representative may restrict the use of chemical weed control in certain areas.
- 9.10.4. Contractor shall perform Median maintenance including the removal of weeds growing in all paved or unpaved surfaces of the Median.

9.11. Disease and Pest Control

- 9.11.1. Pest control is a maintenance function of this Contract and shall be required as needed. Pests that have been encountered and abated in this area previously include:
 - a. Scale on lantana and pine trees.
 - b. Snails throughout areas in the Contract Sites.
 - c. Gophers and ground squirrels throughout areas in the Contract Sites. All gopher mounds shall be brought back to grade when the area has been treated. Excessive soil or rocks may require removal.
 - d. Rats have been found nesting in plant material.
 - e. Bees nesting in valve boxes.
 - f. Ants nesting in valve boxes and irrigation controllers.
 - g. Snakes.
- 9.11.2. Contractor shall regularly inspect all landscaped areas for presence of disease,

insect, or rodent infestation. Contractor shall advise the Technical Representative within four (4) days if disease, insect, or rodent infestation is found; Contractor shall identify the disease, insect, or rodent and specify control measures to be taken. Upon written approval of the Technical Representative, Contractor shall implement the approved control measures, exercising extreme caution in the application of all sprays, dusts, or other materials utilized. Contractor shall continue approved control measures until the disease, insect or rodent is controlled to the satisfaction of the Technical Representative. Contractor shall utilize all safeguards necessary during disease, insect, or rodent control operations to ensure safety of the public and the employees of Contractor, in accordance with current standard practices accepted by the California Department of Food and Agriculture. If Contractor is unable to control the pest or disease, a pest control company will be hired and the billing will be deducted from Contractor's monthly payment.

- 9.11.3. All individuals who supervise the mixing and application of herbicides, insecticides, and rodenticides shall possess valid Qualified Applicators Certificate for Category B issued to them by the California Department of Pesticide Regulation and submit to the Technical Representative within 30 days of expiration a copy of the valid certificate.

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9.12. Facility Maintenance

9.12.1. Repair of Damage or Malfunction.

Contractor shall report damage to or malfunction of any facility not specifically provided for within twenty-four (24) hours of discovery to the Technical Representative. Contractor shall notify Technical Representative immediately of any potential hazards in accordance with Section 6.2.3.

9.12.2. Sidewalks and Paved Areas (Including Paved Center Islands).

Contractor shall maintain all sidewalks and other paved surfaces in a safe, non-hazardous, and useable condition. Contractor shall remove fecal matter, stones, glass, paper, leaves, twigs, wood chips, sand, all other debris from paved areas. See Service Frequencies schedule. Contractor shall report any damage or repairs required within twenty-four (24) hours of discovery to the Technical Representative. Contractor shall notify Technical Representative immediately of any potential hazards. |

Storm Drains.

Contractor shall periodically inspect and clean all storm drains at Contract Sites according to the Service Frequencies schedule. Contract Site maps will be provided by the Technical Representative. Contractor shall follow the following Storm Drain BMP's: Inlets/Drains. Keep all inlets/drains free of debris and sediment at the entrance or grate of drain. Contractor is not expected to lift the grate, but if debris can be reached with a pickup stick that is allowed. Remove sediment build up. Contractor shall notify Technical Representative immediately of any potential hazards. |

Park Signs.

All Park Signs at Contract Sites are to be periodically inspected and cleaned according to the Service Frequencies schedule. Signs are to be kept clean, legible, upright, litter free, graffiti free, and free from defects, damage, or vandalism. Any damage or repairs required shall be reported to the Technical Representative within 24 hours. Contractor shall notify Technical Representative immediately of any potential hazards. |

9.12.3. Benches and Tables.

All benches and tables at Contract Sites are to be periodically inspected and cleaned according to the Service Frequencies schedule. Benches and Tables are to be kept clean, litter free, graffiti free, and free from defects, damage, or vandalism. Leaves and other debris shall be swept or blown. All trash and debris are to be removed from the Job Site. Any damage or repairs required shall be reported to the Technical Representative within 24 hours. Contractor shall notify Technical Representative immediately of any potential hazards. |

9.12.4. Railings and Fencing.

All Railings and Fencing at Contract Sites are to be periodically inspected and cleaned according to the Service Frequencies schedule. Railings and Fencing, are to be kept clean, litter free, graffiti free, and free from defects, damage, or vandalism. Leaves and other debris shall be swept or blown. All trash and debris are to be removed from Contract Site. Any damage or repairs required shall be reported to the Technical Representative within 24 hours. Contractor shall notify Technical Representative immediately of any potential hazards. |

9.12.5. ☒ Reserved.

9.12.6. ☒ Reserved.

9.12.7. ☒ Reserved.

9.12.8. ☒ Reserved.

9.12.9. ☒ Reserved.

9.13. Traffic Control

On those occasions when the requested work requires a street, sidewalk, alley, trail, or bikeway to be blocked, wholly or partially, Contractor is to comply with the traffic control plans as prescribed in Chapter 5 of the Caltrans Traffic Manual Traffic Control for Construction and Maintenance Work Zones. Information and the required written notices shall be obtained from the City of San Diego Traffic Engineering Division, Plan Check Counter, 1222 First Avenue, San Diego, CA 92101, phone (619) 446-5284. The required written notice must be filed prior to commencing work in the impacted area.

9.14. Litter Control

9.14.1. Litter Removal. In all Contract Sites, Contractor shall remove litter, including bottles, glass, cans, paper, cardboard, fecal matter, leaves, branches (any type and regardless of size), metallic items, cigarette butts, and other debris, as shown in the Service Frequencies schedule. Contractor shall be responsible for paying all fees associated with the disposal of debris or trash accumulated during the performance of routine maintenance activities described above.

9.14.2. Hazardous Litter. If Contractor is notified of the presence of hazardous litter, or Contractor observes hazardous litter on any Contract Site, Contractor shall immediately pick up and remove all hazardous litter from the Contract Site and dispose appropriately. Hazardous litter includes items such as wire, broken glass, jagged metal, and similar kinds of litter that can cause injury to people or property.

- 9.14.3. Trash Generated by Contractor. Contractor shall promptly remove all debris generated by Contractor's pruning, trimming, weeding, edging and other work required in the Specifications. Immediately after working in areas of public streets and park walks, gutters, driveways, and paved areas, Contractor shall clean them with suitable equipment.

9.15. Controller Cabinets and Battery Numbers

- 9.15.1. Maintenance. At no cost to City, Contractor shall be responsible for maintaining the painted surfaces of irrigation and lighting controller cabinets as well as the corresponding automatic irrigation battery numbers on the lids of the automatic control valve boxes and light bulb replacements in controller cabinets, as necessary.
- 9.15.2. Operations. Where the operation of automatic irrigation controllers is required as part of this Contract, Contractor shall:
- Q) Not duplicate any coded City key furnished by the City of access and operation of the controller.
 - R) Surrender all keys furnished by the City, promptly at the end of the Contract Term, or at any time deemed necessary by the Technical Representative to prevent serious loss to City.
 - S) Protect the security of City's property by keeping controller cabinet and building doors locked at all times.
 - T) Not use premises behind locked doors for storage of materials, supplies, or tools except as approved in writing by the Technical Representative.

9.16. Repair or Alteration of Damaged Facilities

9.16.1. City Responsibility.

All repairs or alterations to any portion of existing structures or facilities, including irrigation systems, must be pre-approved in writing by the Technical Representative. Unless otherwise approved in writing by the Technical Representative, all damaged facilities shall be repaired or replaced in kind. Compensation for labor and materials associated with irrigation systems repair and replacement shall be in accordance with the terms identified in Section 11 Extraordinary Labor of this Exhibit B. Compensation for all other in-kind repair and replacement shall be paid as approved in advance by the Technical Representative.

The Technical Representative shall be notified within twenty-four (24) hours by phone of any damage caused by accident, vandalism, or theft. Time and date stamped voice mail is available on a twenty-four (24) hour basis.

9.16.2. Contractor Responsibility.

Contractor shall be responsible for any damage or alteration to existing facilities, including irrigation systems, that result from Contractor's performance of this Contract. If damage or alteration occurs, Contractor shall immediately report all damages and alterations to the Technical Representative in writing and repair or replace all affected structures or facilities at no cost to City. Damages and alternations shall be repaired or replaced in kind, as approved in writing by the Technical Representative.

Unless otherwise directed, Contractor shall make repairs to facilities immediately after damage or alteration occurs as a result of Contractor's performance of work under this Contract. The Technical Representative or designee will conduct a comprehensive testing of all irrigation systems approximately thirty (30) days prior to the end of the Contract, and any repairs deemed the responsibility of Contractor shall be made by Contractor prior to the end of the Contract. If repairs are not made by Contractor to the satisfaction of the Technical Representative, deductions shall be made from the final payment in the amount to cover the cost of repairs, as determined by the Technical Representative. Any difference of cost shall be paid by Contractor.

9.17. Inspection.

Contractor shall provide comprehensive ongoing inspections of the Contract Site(s). A Weekly Inspection Sheet shall be signed by either the Non-Working Supervisor or the Field Supervisor and submitted to the Technical Representative upon completion of all tasks including a list of items requiring remedial action or attention with dates when the required work will be performed. The Technical Representative will provide the Weekly Inspections Sheets to Contractor and will establish the weekly submission schedule with Contractor upon award of this Contract.

The City shall provide continuing inspection of the work area to ensure that maintenance is adequate and that all work complies with these Specifications. The City will state the discrepancies and deficiencies on a FIN and Contractor shall make the corrections within the time frame specified on the FIN. If Contractor fails to take corrective action within the noted time frame on the FIN, or complete the corrective action within stated timing if required under the FIN, the City may withhold payment and/or proceed with termination of the contract.

9.18. Site Inspection and Turnover

- 9.18.1. Approximately 30 days prior to the end of the Contract Term, the Technical Representative will inspect the Contract Sites with the current Contractor to ensure that sites are turned over at the end of the Contract Term in a condition that conforms to the Contract Specifications. If a new Contractor is to perform thereafter, the new Contractor shall be a part of the inspection party. Any deficiencies found in the specified maintenance level shall be noted and presented to the current Contractor in writing. City shall be the sole judge as to

what constitutes a deficiency. The current Contractor shall correct all deficiencies noted by the end of the Contract Term. If the current Contractor fails to correct the noted deficiencies and turns over the Contract Sites in an unacceptable condition, as determined by the Technical Representative, City will correct the deficiencies that remain. All costs incurred by City to correct such deficiencies will be deducted from the current Contractor's final payment. City shall be the sole judge as to what constitutes a reasonable cost for work authorized.

- 9.18.2. Approximately ten days after commencing work, Contractor shall tour Contract Sites with the Technical Representative. The Technical Representative may authorize a mutually agreed upon one-time payment to Contractor to be used for correcting any identified and agreed upon deficiencies. If payment and work are authorized, Contractor shall bring the Contract Sites into compliance with these Contract Specifications and thereafter maintain them at that level.

10. SAFETY REQUIREMENTS

- 10.1. Safety of Personnel and Public.** All work under this Contract shall be performed in such manner as to provide maximum safety to the public and, where applicable, to comply safety standards required by the federal Occupational Safety and Health Administration (OSHA) and the State of California's Division of Occupational Safety and Health (Cal/OSHA). The Technical Representative reserves the right to issue restraint or cease and desist orders to Contractor when unsafe or harmful acts are observed or reported relative to the performance of the work under this Contract.
- 10.2. Hazardous Conditions.** Contractor shall maintain all Contract Sites free of hazards to persons and property resulting from Contractor's operations. Contractor shall immediately report to the Technical Representative any hazardous conditions, within or affecting a Contract Site, noted by Contractor which are not a result of Contractor's operations. During and after periods of rain, Contractor shall immediately address hazardous conditions resulting from rain, and shall maintain all Contract Sites in a safe condition, free from fallen branches and trees, plants, trash, and soil debris from gutters, storm drain inlets, and brow ditches.
- 10.3. Disposal of Hazardous Waste.** In all areas covered by this Contract, Contractor and/or Contractor's subordinate staff, upon finding illegally dumped debris which might reasonably be considered hazardous to the health and/or safety of Contractor's staff, the public, the landscape environment and/or adjacent properties, shall adhere to the following procedures:
- a. Cordon off the area where the material has been found, to the extent possible.
 - b. Immediately call 911 (Fire Department) and provide all relevant information possible:
 - i. Finder's name and company;

ii. Specific location of material;

iii. Try to determine:

- (1) Number, size, and types of containers
- (2) Description of labels
- (3) Spillage to soil, pavement, water
- (4) Description: solid, liquid, color
- (5) Any danger to public

c. Inform the appropriate Contractor's supervisor and the City Technical Representative as soon as possible.

d. Remain at site until the Fire Department arrives.

e. Do not move, touch, or sniff any of the material.

10.4. Use of Chemicals. Contractor shall submit with proposal, sample labels on all accompanying material Safety Data Sheets for all chemical herbicides, insecticides, and rodenticides that Contractor proposes to use for this Contract. All proposed chemicals must be approved by the State of California Department of Agriculture. The use of any chemical shall be based on the recommendations of a licensed Pest Control Advisor (PCA). PCA's recommendations should be site specific and must be updated on an annual basis, at the minimum. The use of chemicals shall conform to the current San Diego County Department of Agriculture regulations in effect at the time the chemical is used. No chemical herbicides, insecticides, or rodenticides shall be applied until its use is approved, in writing, by the Technical Representative. Approval by the Technical Representative is specific to Contractor's stated purpose and geographical area in which chemical will be used. Contractor must identify and describe all chemical use on the Contract Sites in its Monthly Pesticide Use Report. Contractor shall submit a complete and accurate Monthly Pesticide Use Report with Contractor's invoices for payment.

11. EXTRAORDINARY LABOR

11.1. Overview

11.1.1. The use of Extraordinary Labor for miscellaneous projects is estimated at approximately 600 hours annually. All Extraordinary Labor must be approved in writing by the Technical Representative prior to conducting the Extraordinary Work.

Some examples of Extraordinary Work include but are not limited to the following:

- Planting and replanting areas as needed.
- Installing and repairing irrigation systems as needed.
- A Registered Consulting Arborist (RCA) for various tree needs (e.g., vehicle accidents, etc.) for revenue cost recovery. RCA must be able to testify as an expert in a Court of Law. Bee nest removals (if not on Contractor's staff, he/she must be included in Section K. Statement of Subcontractors & Suppliers of the Contractor Standards Form).

- Locate and repair damaged irrigation services or electrical services for broken lines, cut wires to controllers and valves, etc.
- Clean-up of illegal dumps.
- Spread wood chips/mulch.
- Replace irrigation controllers and irrigation cabinets.
- June Turf aerification |

11.2. Extraordinary Labor Hours for Planting

The following quantities and number of hours are to be used for Extraordinary Labor planting needs. Estimated quantities and hours listed are based on historical knowledge, practices and observation of operations at the MAD will be utilized when planting needs arise. Contractor shall agree to perform all planting needs at the quantities and hours noted below during the Term of this Contract. Any changes must be approved in advance and in writing by the Technical Representative.

Planting hours shall include all time required for complete plant installation, including but not limited to, the following: excavation of plant hole, mixing and addition of soil/amendments/fertilizers, installation of tree stakes, staking and tying (as needed), open plant container, plant, construct plant berms, watering, clean up, etc.

<u>Plant</u>	<u>Size</u>	<u>Estimated Time</u>
Groundcover	Flat	2-4 flats/hour
Shrub	1 Gallon	6-8 plants/hour
Shrub	5 Gallon	4-5 plants/hour
Shrub	15 Gallon	2-3 plants/hour
Tree	15 Gallon	1 hour each
Tree/Shrub	24" Box	6 hours each
Tree/Shrub	36" Box	12 hours each
Tree/Shrub	48" Box	24 hours each

11.3. Extraordinary Labor Hours for Irrigation

Certain portions of the irrigation systems within the Contract Sites may be upgraded with new Smart Controllers as existing systems require replacement, or as otherwise determined by the Technical Representative and subject to all applicable laws. Contractor may be required to provide a portable wireless device (smart phone or tablet) capable of accessing the internet and accessing the web based smart controller interfacing from off-site locations. In such case, irrigation system materials shall be provided by City to Contractor. Compensation for labor shall be the estimated repair times specified below using the extraordinary labor rate specified on the pricing page.

Except as otherwise described above in this Section 11, compensation for irrigation systems materials shall be at the cost of the items involved plus ten percent (10%) markup fee for Contractor's cost of handling. Compensation for Extraordinary Labor shall be for the estimated repair times specified below using the extraordinary labor

rate specified on the proposal form. All repairs must be pre-approved in writing by the Technical Representative.

Repair or replacement includes sprinkler system laterals (piping), sprinkler mains (pressure lines), vacuum breakers, sprinkler control valves, sprinkler controllers, sprinkler heads, sprinkler caps, sprinkler head risers, valve covers, boxes and lids (including electrical pull boxes and lids), valve sleeves and lids, quick coupler valves, and hose bibs. Any replacement must conform to the type and kind of the existing system. No compensation will be given for parts not in conformance with the existing system unless prior approval is given by the Technical Representative. Any deviation must be approved in writing by the Technical Representative.

<u>Repairs to Sprinkler Irrigation Systems and Water Lines</u>	Estimated Repair time
Replace sprinkler head and/or riser (surface)	.25
Replace sprinkler head and/or riser (subsurface)	.5
Repair broken lateral sprinkler line (surface)	.5
Repair broken lateral sprinkler line (subsurface)	1.0
Replace solenoid or bleed plug	.25
Replace quick-coupler valve	2.0
Replace damaged auto-sprinkler valve, gate valve, or ball valve	3.0

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11.4. Extraordinary Labor Hours for Graffiti

Graffiti shall be addressed by Contractor within 48 hours after receiving notice of such graffiti or discovery, whichever occurs first. Contractor shall notify the Technical Representative immediately if such graffiti is gang related or obscene. Contractor shall notify the Technical Representative and receive approval in writing prior to the purchase of materials. Repairs necessary to correct damage due to graffiti will be performed by City or may be performed by Contractor as Extraordinary Labor if the work is approved in writing by Technical Representative.

Compensation for job-specific materials required to remove graffiti shall be at the cost of the job -specific items plus ten percent (10%) markup fee for Contractor's cost of handling. Compensation for graffiti removal shall be at the Extraordinary Labor Rate. All repairs must be pre-approved in writing by the Technical Representative.

12. FAILURE TO PERFORM SATISFACTORILY

12.1. Payment for Services Received

In the event that the Technical Representative determines that Contractor failed to adequately perform the work or any obligation under this Contract, City will pay only for the amount of service actually received, as determined by the Technical Representative. Such adjustments may be in accordance with the Pricing Schedule (Exhibit E) as proposed by Contractor.

12.2. City Inspections

City shall perform inspections of the Contract Sites to ensure that staffing and maintenance is adequate and that all work complies with these Specifications. City will note discrepancies and deficiencies on FINs, which shall be corrected within the time frame specified. If Contractor fails to take corrective action within the noted time frame on the FIN, City may withhold payment and/or proceed with termination of the Contract. If City finds that a Contract Site does not meet Contract Specifications, the Technical Representative may withhold payment in whole or in part for tasks not completed. Billing adjustments for unsatisfactory service shall be a permanent retention of the estimated monthly cost for work that is incomplete or deficient as described in this Contract or on the FIN.

12.3. Excessive or Wasteful Use of Water

When negligence on the part of Contractor results in excessive use or waste of irrigation water, the estimated cost of this water shall be deducted from the Contract payment. Any monetary fines or other damages assessed to City for failure to follow water conservation regulations imposed by the State of California, the County Water Authority, or other legal entity will be the responsibility of Contractor unless cause to the contrary is substantiated to the satisfaction of the Technical Representative.

13. CONTRACT SITES

The MAD consists of the following categories: [II, III, V, X, and XI.]

CATEGORY	DESCRIPTION
II	Medians Landscaped with Trees, Shrubs, Groundcover
III	Medians Hardscaped – Stamped Concrete
V	Rights-of-Way or Adjacent Areas Landscaped with Trees, Shrubs, Groundcover
X(a)	Mini Park Landscaped with Turf, Trees, Shrubs and Groundcover
X(b)	Calle Cristobal Overlook Landscaped with Trees, Shrubs, and Groundcover
XI	Gutters

Contract Sites to be maintained under the terms of this Contract are listed below. The acreage or square footage stated for each Contract Site is approximate, including buildings and parking areas.

CATEGORY	CONTRACT SITES	
II	Medians Landscaped with Trees, Shrubs, Groundcover (Approximately 62,497 Sq Ft)	
	Calle Cristobal	Camino Ruiz to Avenida Del Gato, Thomas Hays to Prairie Wood Drive, Prairie Wood Drive to Windy Ridge Way, Windy Ridge Way to Caminito LaBar, Caminito LaBar to Camino Miranda, Camino Miranda to (670') past Brenner Springs.
	Sorrento Valley Blvd:	Winward Ridge to Lopez Ridge, Sunny

		Mesa Road to Jasmine Crest Drive, Jasmine Crest Drive to Greenshade, Greenshade to Juniper Park Lane.
III	Medians Hardscaped – Stamped Concrete (Approximately 116,119 Sq Ft)	
	Camino Ruiz:	South of Calle Cristobal, North of Calle Cristobal
	Calle Cristobal:	Camino Ruiz to Avenida Del Gato, Thomas Hays Lane to Prairie Wood Drive, Prairie Wood Drive to Windy Ridge Way, Windy Ridge Way to Caminito LaBar, Caminito LaBar to Camino Miranda, Camino Miranda (670') past Brenner Springs, Brenner Springs to Caminito Propico, Caminito Propico to Camino Santa Fe.
	Sorrento Valley Blvd:	Camino Santa Fe to Sunny Mesa Road, Sunny Mesa Road to Jasmine Crest Drive, Jasmine Crest Drive to Greenshade, Greenshade to Juniper Park Lane, West of Sea Mist Way.

V	Rights-of-Way or Adjacent Areas Landscaped with, Trees, Shrubs, Groundcover (Approximately 310,121 Sq Ft)	
	Camino Ruiz:	East side of Aquarius Drive to North of Calle Cristobal, West side Aquarius Drive to North of Calle Cristobal. East side of Calle Cristobal North 134', West side from Calle Cristobal North 134'.
	Calle Cristobal:	North side Camino Ruiz to Lorirae Place, North side of Lorirae Place to Avenida Del Gato, North side Avenida Del Gato to Thomas Hays Lane, North side Thomas Hays Lane to Prairie Wood Drive, North side of Prairie Wood Drive to Acama Court, North side of Acama Court to Windy Ridge Way, North side of Windy Ridge Way to Frames Port, North side of Frames Port to Camino Miranda, North side of Camino Miranda to end of wall; South side of Camino Ruiz to Lorirae Place, South side Lorirae Place to Avenida Del Gato, South side Avenida Del Gato to Corley Court, South side of Corley Court to Prairie Wood Drive, South side of Prairie Wood Drive

		to Acama Court, South side Acama Court to Windy Ridge Way South side Windy Ridge Way to (370') East of Caminito LaBar, South side of Caminito LaBar to Camino Miranda, South side Camino Miranda to Brenner Springs, South side of Brenner Springs (West 370')
X(a)	Mini Park Landscaped with Turf, Trees, Shrubs and Groundcover (Approximately 16,210 Sq Ft)	
	Calle Cristobal:	Turf area on South side of Calle Cristobal West of Acama Court
X(b)	Calle Cristobal Overlook Landscaped with Trees, Shrubs and Groundcover (Approximately 40,720 Sq Ft)	
	Calle Cristobal	(Approximately 640' West of Camino Miranda)
XI	Gutters (Approximately 51,940 Ln Ft)	
	Camino Ruiz:	East side, Aquarius Drive to North of Calle Cristobal. West side, Aquarius Drive to North of Calle Cristobal. East side, from Calle Cristobal to end of road. West side, from Calle Cristobal to end of road. Median, North of Aquarius Drive. Median, South of Calle Cristobal.
	Calle Cristobal:	North side, Camino Ruiz to Lorirae Place.

		North side, Lorirae Place to Avenida Del Gato. North side, Avenida Del Gato to Thomas Hays Lane. North side, Thomas Hays Lane to Prairie Wood Drive. North side Prairie Wood Drive to Acama Court. North side, Acama Court to Windy Ridge Way. North side, Windy Ridge Way to Frames Port Place. North side, Frames Port Place to Camino Miranda. North side, Camino Miranda to end of fence. South side, Camino Ruiz to Lorirae Place. South side, Lorirae Place to Avenida Del Gato. South side, Avenida Del Gato to Corley Court. South side, Corley Court to Prairie Wood Drive. South side, Prairie Wood Drive to Acama Court. South side Acama Court to Windy Ridge Way. South side, Windy Ridge Way to Caminito LaBar.
	Calle Cristobal – continued:	Median, Camino Ruiz to Avenida Del Gato. Median, Avenida Del Gato to Thomas Hays Lane. Median, Thomas Hays Lane to Prairie Wood Drive. Median, Prairie Wood Drive to Windy Ridge Way. Median, Windy Ridge Way to

		Caminito LaBar. Median, Caminito LaBar to Camino Miranda. Median, Camino Miranda to (West 670') past Brenner Springs. 3 Medians, West to Camino Santa Fe. Medians, on Sorrento Valley Blvd, from Camino Santa Fe to Sea Mist Way.
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14. SERVICE FREQUENCIES

This section outlines the minimum frequency a particular type of service is to be performed. In performing periodic operations required under this Contract, Contractor shall continue all routine grounds maintenance services, including litter control, weed control, and irrigation, within all Contract Sites without interruption.

Category II: Medians Landscaped with Trees, Shrubs, Groundcover Approximately 62,497 Sq. Ft.

SERVICE/TASK NAME	FREQUENCY
Supervisory Inspection	One (1) time a week, the supervisor shall inspect all areas under the Contract and submit a Weekly Inspection Sheet. Contractor shall report all major problems to the Technical Representative within twenty-four (24) hours.
Irrigation Inspection	Every other week, Contractor shall thoroughly inspect all systems (including drip) to ensure complete electronic operation and proper distribution of water. Contractor shall complete an irrigation checklist as each system is inspected. The irrigation checklists will be provided and must be submitted to the Technical Representative within three (3) business days.
Litter Removal	One (1) time per week; on Tuesday before 12:00 p.m. to keep all areas litter free and as required for specific situations including but not limited to vandalism, illegal dumping of debris and vehicle accident debris..
Weed Removal	Two (2) times per month, to maintain areas in a weed free condition.
Edging	One (1) time per month, edge curbs, paved areas, around sprinkler heads, and fixtures (e.g. valve boxes, quick couplers, gate valves, walls, lights etc.). The cut must be adjacent and

	perpendicular to the hard surface and not removed from it. Chemical edging is unacceptable.
Pruning	Six (6) times per year, February, April, June, August, October, and December, to shape, train, and prevent encroachment into public thoroughfare/sidewalk or into other plant material and to ensure clear visibility of all street signs and traffic signals, and to prevent blockage of irrigation system components and patterns. All shrubs are to be maintained at a height no greater than 36" in height and groundcovers not to exceed 18" in height. All sucker growth is to be removed as it appears. Prune to correct hazards and to remove all dead, diseased, or damaged limbs. Shrubs must maintain their natural shape and appearance.
Fertilization – Complete	Two (2) times per year, March and September to promote healthy plant growth.

Category III: Medians Hardscaped – Stamped Concrete Approximately 116,119 Sq. Ft.

SERVICE/TASK NAME	FREQUENCY
Supervisory Inspection	One (1) time a week, the supervisor shall inspect all areas under the Contract and submit a Weekly Inspection Sheet. Contractor shall report all major problems to the Technical Representative within twenty-four (24) hours.
Litter Removal	One (1) time per week; on Tuesday before 12:00 p.m. to keep all areas litter free and as required for specific situations including but not limited to vandalism, illegal dumping of debris and vehicle accident debris.
Weed Removal	Every other week, to maintain areas in a weed free condition.
Sweeping	Two (2) times per year in January and July, to keep all areas free of sand, dirt, and other debris. All debris must be removed from site. Blowers may be used if operated in a responsible manner. Contractor may use blowers, only if operated in a responsible manner after 7:00 a.m.

Category V: Rights-of-Way or Adjacent Areas Landscaped with Trees, Shrubs, Groundcover. Approximately 310,121 Sq. Ft.

SERVICE/TASK NAME	FREQUENCY
Supervisory Inspection	One (1) time a week, the supervisor shall inspect all areas under the Contract and submit a Weekly Inspection Sheet. Contractor shall report all major problems to the Technical Representative within twenty-four (24) hours.
Irrigation Inspection	Every other week, all systems including drip are to be thoroughly inspected to ensure complete electronic/battery operation and proper distribution of water. An irrigation checklist shall be completed as each system is inspected. Every other week inspection checklists must be submitted to the Technical Representative. Inspection checklists will be provided.
Litter Removal	One (1) time per week; on Tuesday before 10:00 a.m. to keep all areas litter free and as required for specific situations including but not limited to vandalism, illegal dumping of debris and vehicle accident debris.
Weed Removal	Every other week, to maintain areas in a weed free condition.
Edging	One (1) time per month, edge curbs, paved areas, around sprinkler heads, and fixtures (e.g. valve boxes, quick couplers, gate valves, walls, lights etc.). The cut must be adjacent and perpendicular to the hard surface and not removed from it. Chemical edging is unacceptable.
Pruning – Trees, Shrubs and Vines	Six (6) times per year, February, April, June, August, October, and December, prune to prevent encroachment into public thoroughfare/sidewalk or into other plant material and to ensure clear visibility of all street signs and traffic signals. All sucker growth is to be removed as it appears. Prune to correct hazards and to remove all dead, diseased, or damaged limbs and to prevent blockage of irrigation system components and patterns. Vines shall be secured to wall. Contractor shall maintain all shrubs at a height no greater than 24" above the curb. Growth regulators shall not be used.
Fertilization – Complete	Two (2) times per year to promote healthy plant growth: in March and September.

Sweeping – Sidewalks	One (1) time per week, to keep all sidewalk areas free of sand, dirt, and other debris. All debris must be removed from the site. Contractor may use blowers may be used if operated in a responsible manner after 7:00 a.m.
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Category X(a): Mini Park Landscaped with Turf, Trees, Shrubs, and Groundcover.
Approximately 16,210 Sq. Ft.

SERVICE/TASK NAME	FREQUENCY
Supervisory Inspection	One (1) time a week, the supervisor shall inspect all areas under the Contract and submit a Weekly Inspection Sheet. Contractor shall report all major problems to the Technical Representative within twenty-four (24) hours.
Irrigation Inspection	Every other week, all systems including drip are to be thoroughly inspected to ensure complete electronic/battery operation and proper distribution of water. An irrigation checklist shall be completed as each system is inspected. Every other week inspection checklists must be submitted to the Technical Representative. Inspection checklists will be provided.
Litter Removal	Two times a week (before 10:00 a.m.) to keep all areas litter free.
Weed Removal	Two (2) times per month, to maintain areas in a weed free condition.
Mowing	One (1) time per week, on Tuesday, from March 1 st to November 30 th . Once every other week from December 1 st to February 28 th . Removal of clipping shall be done every mowing. Sidewalks shall be swept in conjunction to mowing. Blowers may be used if operated in a responsible manner.
Edging – Turf	One (1) time per week, on Tuesday, from March 1 st to November 30 th . Once every other week from December 1 st to February 28 th . Edge curbs, paved areas, around sprinkler heads, and fixtures (e.g. valve boxes, quick couplers, gate valves, walls, lights etc.). The cut must be adjacent and perpendicular to the hard surface and not

	removed from it. Chemical edging is unacceptable.
Edging – Groundcover	One (1) time per month, edge curbs, paved areas, around sprinkler heads, and fixtures (e.g. valve boxes, quick couplers, gate valves, walls, lights etc.). The cut must be adjacent and perpendicular to the hard surface and not removed from it. Chemical edging is unacceptable.
Pruning – Trees, Shrubs and Groundcover	Six (6) times per year, February, April, June, August, October, and December, prune to prevent encroachment into public thoroughfare/sidewalk or into other plant material and to ensure clear visibility of all street signs and traffic signals. All sucker growth is to be removed as it appears. Prune to correct hazards and to remove all dead, diseased, or damaged limbs and to prevent blockage of irrigation system components and patterns. Vines shall be secured to wall. Contractor shall maintain all shrubs at a height that does not obstruct visibility. Shrubs must maintain their natural shape and appearance. Growth regulators shall not be used.
Fertilization – Complete	Two (2) times per year to promote healthy plant growth: in March and September.
Aerification	Two (2) times per year to ensure turf health. Aerification shall be accomplished prior to fertilization: in March and September.

Category X(b) Calle Cristobal Overlook Landscaped with Trees, Shrubs, and Groundcover. Approximately 40,720 Sq. Ft.

SERVICE/TASK NAME	FREQUENCY
Supervisory Inspection	One (1) time a week, the supervisor shall inspect all areas under the Contract and submit a Weekly Inspection Sheet. Contractor shall report all major problems to the Technical Representative within twenty-four (24) hours.
Irrigation Inspection	Every other week, all systems including drip are to be thoroughly inspected to ensure complete electronic/battery operation and proper distribution of water. An irrigation checklist shall be completed as each system is inspected. Every other week, inspection checklists must be

	submitted to the Technical Representative. Inspection checklists will be provided.
Litter Removal	One (1) time a week before 10:00am to keep all areas litter free. Monday and Friday.
Weed Removal	Two (2) times per month to maintain areas in a weed free condition.
Empty Trash Receptacles (1) and replace trash liners	Two (2) times a week empty and change trash can liners and clean the outside of decorative trash cans each occurrence.
Pruning – Trees, Shrubs and Groundcover	Six (6) times per year, February, April, June, August, October, and December, prune trees, shrubs, and groundcover to prevent encroachment into public thoroughfare/sidewalk or into other plant material and to ensure clear visibility of all street signs and traffic signals. All sucker growth is to be removed as it appears. Prune to correct hazards and to remove all dead, diseased, or damaged limbs. All shrubs are to be maintained at a height that does not obstruct visibility. Shrubs must maintain their natural shape and appearance.
Fertilization – Trees, Shrubs and Groundcover	Two (2) times per year to promote healthy plant growth: in March and September.
Sweeping	One (1) time a week, to keep paved areas free of sand, dirt, leaves and other debris. All debris must be removed from the site. Contractor may use blowers may be used if operated in a responsible manner after 7:00 a.m.

Category XI: Gutters. Approximately 51,940 Ln Ft

SERVICE/TASK NAME	FREQUENCY
Supervisory Inspection	One (1) time a week, the supervisor shall inspect all areas under the Contract and submit a Weekly Inspection Sheet. Contractor shall report all major problems to the Technical Representative within twenty-four (24) hours.
Litter Removal	One (1) time a week to keep all areas litter free and as required for specific situations including but

	not limited to vandalism, illegal dumping of debris and vehicle accident debris.
Weed Removal	Once a month, to maintain areas in a weed free condition.
Sweeping	One (1) time a week, to keep gutters free of dirt, sand, leaves, and other debris. Contractor may use blowers if operated in a responsible manner after 7:00 a.m..

15. PRICING SCHEDULE

It is the intent of the City to award to a single contractor.

Proposer must provide all contractor pricing using Exhibit E, Pricing Schedule. Exhibit E is an Excel Spreadsheet with the following three (3) tabs:

- 1) Instructions: This tab provides details on how to complete the Pricing Schedule.
- 2) Proposer Input: This tab is the detailed "Pricing Schedule." Proposer must input **all required data** related to estimated hours, labor rates, and prices for materials.
- 3) Auto Calc Summary Pricing: This tab will automatically calculate and reflect the summary pricing based on details provided by Proposer in the "Pricing Schedule" on the Proposer Input tab.

All prices shall be firm, fixed, fully burdened, FOB destination, and include any applicable delivery or freight charges, travel, and any other costs required to provide the requirements as specified in this RFP.

Proposers must complete Exhibit E – Pricing Schedule in the form and format provided in this RFP and return it to the City as part of their RFP response via PlanetBids. Failure to do so may result in the proposal being declared non-responsive and rejected.

Pricing Schedule Template

PRICING SCHEDULE 0
PROPOSER NAME BrightView Landscape Services, Inc.
AUTO CALC SUMMARY PRICING Calle Cristobal MAD

Section	Category	Description	Estimated Total Price Per		Estimated Total Hours Per		Estimated Total Price Per		Infrequent Tasks Estimated Total		
			Year		Year		Month	Price Per Year			
A	Category II	Medians Landscaped with Trees, Shrubs, Groundcover - Approximately 62,497 sq ft	\$	42,293.00		1,102.00	\$	2,384.50	\$	13,679.00	
A	Category III	Medians Hardscaped – Stamped Concrete - Approximately 116,119 sq.ft.	\$	15,632.00		424.00	\$	1,041.08	\$	3,139.00	
A	Category V	Rights-of-Way or Adjacent Areas Landscaped with Trees, Shrubs, Groundcover - Approximately 310,121 sq.ft	\$	78,946.00		2,032.00	\$	4,697.17	\$	22,580.00	
A	Category X(a)	Mini Park Landscaped with Turf, Trees, Shrubs and Groundcover - Approximately 16,210 sq.ft	\$	16,868.50		433.00	\$	1,079.63	\$	3,913.00	
A	Category X(b)	Calle Cristobal Overlook Landscaped with Trees, Shrubs, and Groundcover - Approximately 40,720 sq.ft	\$	14,719.50		366.00	\$	1,106.12	\$	1,446.10	
A	Category XI	Gutters - Approximately 51,940 Lin. ft.	\$	18,906.00		516.00	\$	1,575.50			
A	Routine Service	All Scheduled Tasks including Infrequent Tasks.	Section A Totals:		\$	187,365.00	4,873.00	\$	11,883.99	\$	44,757.10

Section	Description		Estimated Total Price Per Year	Estimated Total Hours Per Year	
B	Extraordinary Labor	The cost of six hundred (600) hours [Provided by the City] will be added to the bid price to determine the overall lowest bid.	Section B Totals: \$	27,000.00	600

Section A and B Total: \$ 214,365.00

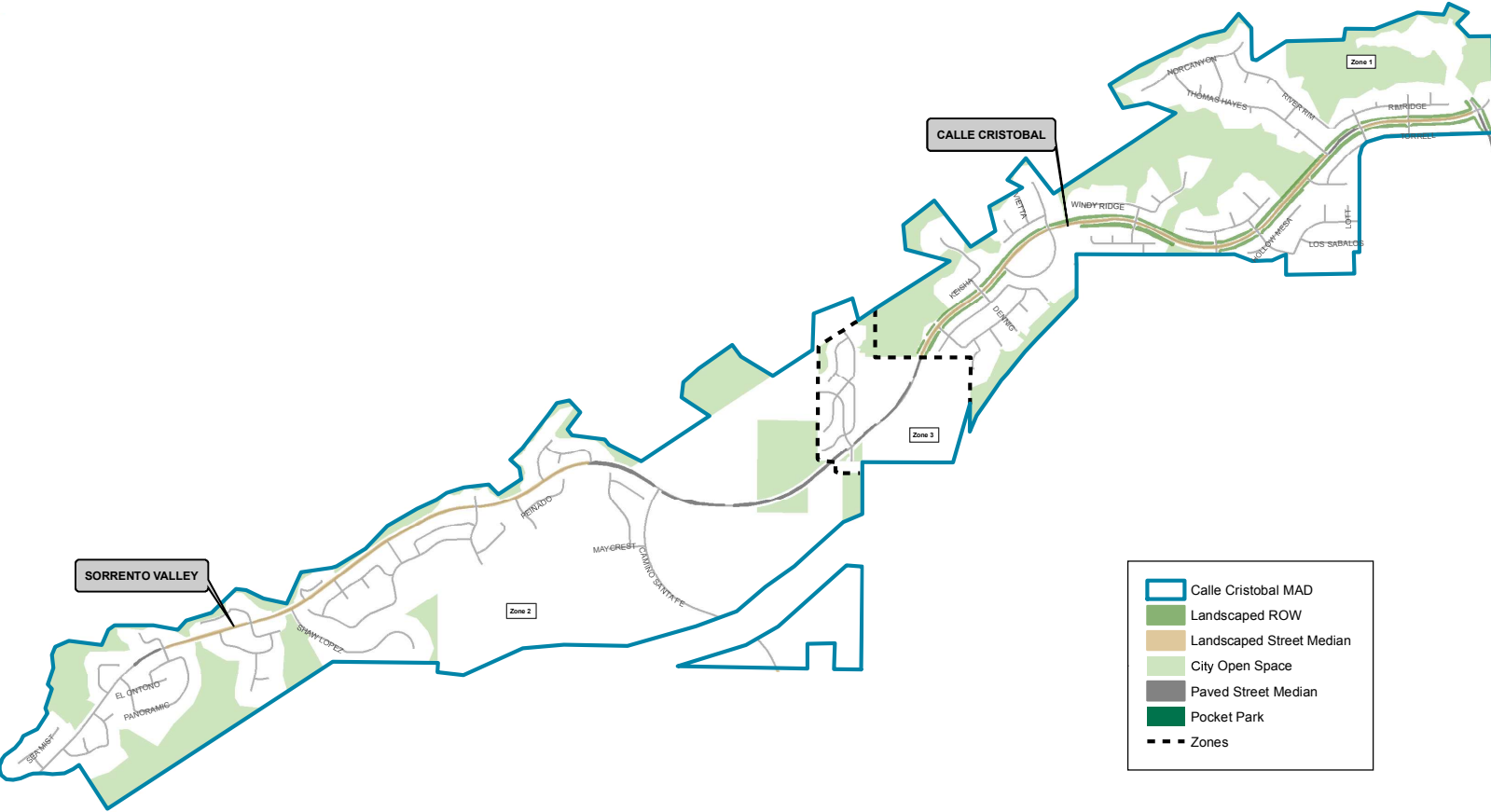
Section	Description		Estimated Total Price Per
			Year
C	Materials for Extraordinary Labor	The cost of five thousand (\$5,000) dollars [Provided by the City] will be added to the bid price to determine the overall lowest bid.	Section C Total: \$ 5,000.00

Section A, B, and C Total: \$ 219,365.00

A, B, C	Grand Total	Estimated Contract Value, One (1) Year Term:	Total Proposal (One Year) \$ 219,365.00
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**Calle Cristobal
Maintenance Assessment District**

ATTACHMENT A





THE CITY OF SAN DIEGO
GENERAL CONTRACT TERMS AND PROVISIONS
APPLICABLE TO GOODS, SERVICES, AND CONSULTANT CONTRACTS

ARTICLE I SCOPE AND TERM OF CONTRACT

1.1 Scope of Contract. The scope of contract between the City and a provider of goods and/or services (Contractor) is described in the Contract Documents. The Contract Documents are comprised of the Request for Proposal, Invitation to Bid, or other solicitation document (Solicitation); the successful bid or proposal; the letter awarding the contract to Contractor; the City's written acceptance of exceptions or clarifications to the Solicitation, if any; and these General Contract Terms and Provisions.

1.2 Effective Date. A contract between the City and Contractor (Contract) is effective on the last date that the contract is signed by the parties and approved by the City Attorney in accordance with Charter section 40. Unless otherwise terminated, this Contract is effective until it is completed or as otherwise agreed upon in writing by the parties, whichever is the earliest. A Contract term cannot exceed five (5) years unless approved by the City Council by ordinance.

1.3 Contract Extension. The City may, in its sole discretion, unilaterally exercise an option to extend the Contract as described in the Contract Documents. In addition, the City may, in its sole discretion, unilaterally extend the Contract on a month-to-month basis following contract expiration if authorized under Charter section 99 and the Contract Documents. Contractor shall not increase its pricing in excess of the percentage increase described in the Contract.

ARTICLE II CONTRACT ADMINISTRATOR

2.1 Contract Administrator. The Purchasing Agent or designee is the Contract Administrator for purposes of this Contract, and has the responsibilities described in this Contract, in the San Diego Charter, and in Chapter 2, Article 2, Divisions 5, 30, and 32.

2.1.1 Contractor Performance Evaluations. The Contract Administrator will evaluate Contractor's performance as often as the Contract Administrator deems necessary throughout the term of the contract. This evaluation will be based on criteria including the quality of goods or services, the timeliness of performance, and adherence to applicable laws, including prevailing wage and living wage. City will provide Contractors who receive an unsatisfactory rating with a copy of the evaluation and an opportunity to respond. City may consider final evaluations, including Contractor's response, in evaluating future proposals and bids for contract award.

2.2 Notices. Unless otherwise specified, in all cases where written notice is required under this Contract, service shall be deemed sufficient if the notice is personally delivered or deposited in the United States mail, with first class postage paid, attention to the Purchasing Agent. Proper notice is effective on the date of personal delivery or five (5) days after deposit in a United States postal mailbox unless provided otherwise in the Contract. Notices to the City shall be sent to:

Purchasing Agent
City of San Diego, Purchasing and Contracting Division
1200 3rd Avenue, Suite 200
San Diego, CA 92101-4195

ARTICLE III COMPENSATION

3.1 Manner of Payment. Contractor will be paid monthly, in arrears, for goods and/or services provided in accordance with the terms and provisions specified in the Contract.

3.2 Invoices.

3.2.1 Invoice Detail. Contractor's invoice must be on Contractor's stationary with Contractor's name, address, and remittance address if different. Contractor's invoice must have a date, an invoice number, a purchase order number, a description of the goods or services provided, and an amount due.

3.2.2 Service Contracts. Contractor must submit invoices for services to City by the 10th of the month following the month in which Contractor provided services. Invoices must include the address of the location where services were performed and the dates in which services were provided.

3.2.3 Goods Contracts. Contractor must submit invoices for goods to City within seven days of the shipment. Invoices must describe the goods provided.

3.2.4 Parts Contracts. Contractor must submit invoices for parts to City within seven calendar (7) days of the date the parts are shipped. Invoices must include the manufacturer of the part, manufacturer's published list price, percentage discount applied in accordance with Pricing Page(s), the net price to City, and an item description, quantity, and extension.

3.2.5 Extraordinary Work. City will not pay Contractor for extraordinary work unless Contractor receives prior written authorization from the Contract Administrator. Failure to do so will result in payment being withheld for services. If approved, Contractor will include an invoice that describes the work performed and the location where the work was performed, and a copy of the Contract Administrator's written authorization.

3.2.6 Reporting Requirements. Contractor must submit the following reports using the City's web-based contract compliance portal. Incomplete and/or delinquent reports may cause payment delays, non-payment of invoice, or both. For questions, please view the City's online tutorials on how to utilize the City's web-based contract compliance portal.

3.2.6.1 Monthly Employment Utilization Reports. Contractor and Contractor's subcontractors and suppliers must submit Monthly Employment Utilization Reports by the fifth (5th) day of the subsequent month.

3.2.6.2 Monthly Invoicing and Payments. Contractor and Contractor's subcontractors and suppliers must submit Monthly Invoicing and Payment Reports by the fifth (5th) day of the subsequent month.

3.3 Annual Appropriation of Funds. Contractor acknowledges that the Contract term may extend over multiple City fiscal years, and that work and compensation under this Contract is contingent on the City Council appropriating funding for and authorizing such work and compensation for those fiscal years. This Contract may be terminated at the end of the fiscal year for which sufficient funding is not appropriated and authorized. City is not obligated to pay Contractor for any amounts not duly appropriated and authorized by City Council.

3.4 Price Adjustments. Based on Contractor's written request and justification, the City may approve an increase in unit prices on Contractor's pricing pages consistent with the amount requested in the justification in an amount not to exceed the increase in the Consumer Price Index, San Diego Area, for All Urban Customers (CPI-U) as published by the Bureau of Labor Statistics, or 5.0%, whichever is less, during the preceding one year term. If the CPI-U is a negative number, then the unit prices shall not be adjusted for that option year (the unit prices will not be decreased). A negative CPI-U shall be counted against any subsequent increases in the CPI-U when calculating the unit prices for later option years. Contractor must provide such written request and justification no less than sixty days before the date in which City may exercise the option to renew the contract, or sixty days before the anniversary date of the Contract. Justification in support of the written request must include a description of the basis for the adjustment, the proposed effective date and reasons for said date, and the amount of the adjustment requested with documentation to support the requested change (e.g. CPI-U or 5.0%, whichever is less). City's approval of this request must be in writing.

ARTICLE IV SUSPENSION AND TERMINATION

4.1 City's Right to Suspend for Convenience. City may suspend all or any portion of Contractor's performance under this Contract at its sole option and for its convenience for a reasonable period of time not to exceed six (6) months. City must first give ten (10) days' written notice to Contractor of such suspension. City will pay to Contractor a sum equivalent to the reasonable value of the goods and/or services satisfactorily provided up to the date of suspension. City may rescind the suspension prior to or at six (6) months by providing Contractor with written notice of the rescission, at which time Contractor would be required to resume performance in compliance with the terms and provisions of this Contract. Contractor will be entitled to an extension of time to complete performance under the Contract equal to the length of the suspension unless otherwise agreed to in writing by the Parties.

4.2 City's Right to Terminate for Convenience. City may, at its sole option and for its convenience, terminate all or any portion of this Contract by giving thirty (30) days' written notice of such termination to Contractor. The termination of the Contract shall be effective upon receipt of the notice by Contractor. After termination of all or any portion of the Contract, Contractor shall: (1) immediately discontinue all affected performance (unless the notice directs otherwise); and (2) complete any and all additional work necessary for the orderly filing of

documents and closing of Contractor's affected performance under the Contract. After filing of documents and completion of performance, Contractor shall deliver to City all data, drawings, specifications, reports, estimates, summaries, and such other information and materials created or received by Contractor in performing this Contract, whether completed or in process. By accepting payment for completion, filing, and delivering documents as called for in this section, Contractor discharges City of all of City's payment obligations and liabilities under this Contract with regard to the affected performance.

4.3 City's Right to Terminate for Default. Contractor's failure to satisfactorily perform any obligation required by this Contract constitutes a default. Examples of default include a determination by City that Contractor has: (1) failed to deliver goods and/or perform the services of the required quality or within the time specified; (2) failed to perform any of the obligations of this Contract; and (3) failed to make sufficient progress in performance which may jeopardize full performance.

4.3.1 If Contractor fails to satisfactorily cure a default within ten (10) calendar days of receiving written notice from City specifying the nature of the default, City may immediately cancel and/or terminate this Contract, and terminate each and every right of Contractor, and any person claiming any rights by or through Contractor under this Contract.

4.3.2 If City terminates this Contract, in whole or in part, City may procure, upon such terms and in such manner as the Purchasing Agent may deem appropriate, equivalent goods or services and Contractor shall be liable to City for any excess costs. Contractor shall also continue performance to the extent not terminated.

4.4 Termination for Bankruptcy or Assignment for the Benefit of Creditors. If Contractor files a voluntary petition in bankruptcy, is adjudicated bankrupt, or makes a general assignment for the benefit of creditors, the City may at its option and without further notice to, or demand upon Contractor, terminate this Contract, and terminate each and every right of Contractor, and any person claiming rights by and through Contractor under this Contract.

4.5 Contractor's Right to Payment Following Contract Termination.

4.5.1 Termination for Convenience. If the termination is for the convenience of City an equitable adjustment in the Contract price shall be made. No amount shall be allowed for anticipated profit on unperformed services, and no amount shall be paid for an as needed contract beyond the Contract termination date.

4.5.2 Termination for Default. If, after City gives notice of termination for failure to fulfill Contract obligations to Contractor, it is determined that Contractor had not so failed, the termination shall be deemed to have been effected for the convenience of City. In such event, adjustment in the Contract price shall be made as provided in Section 4.3.2. City's rights and remedies are in addition to any other rights and remedies provided by law or under this Contract.

4.6 Remedies Cumulative. City's remedies are cumulative and are not intended to be exclusive of any other remedies or means of redress to which City may be lawfully entitled in case of any breach or threatened breach of any provision of this Contract.

ARTICLE V ADDITIONAL CONTRACTOR OBLIGATIONS

5.1 Inspection and Acceptance. The City will inspect and accept goods provided under this Contract at the shipment destination unless specified otherwise. Inspection will be made and acceptance will be determined by the City department shown in the shipping address of the Purchase Order or other duly authorized representative of City.

5.2 Responsibility for Lost or Damaged Shipments. Contractor bears the risk of loss or damage to goods prior to the time of their receipt and acceptance by City. City has no obligation to accept damaged shipments and reserves the right to return damaged goods, at Contractor's sole expense, even if the damage was not apparent or discovered until after receipt.

5.3 Responsibility for Damages. Contractor is responsible for all damage that occurs as a result of Contractor's fault or negligence or that of its' employees, agents, or representatives in connection with the performance of this Contract. Contractor shall immediately report any such damage to people and/or property to the Contract Administrator.

5.4 Delivery. Delivery shall be made on the delivery day specified in the Contract Documents. The City, in its sole discretion, may extend the time for delivery. The City may order, in writing, the suspension, delay or interruption of delivery of goods and/or services.

5.5 Delay. Unless otherwise specified herein, time is of the essence for each and every provision of the Contract. Contractor must immediately notify City in writing if there is, or it is anticipated that there will be, a delay in performance. The written notice must explain the cause for the delay and provide a reasonable estimate of the length of the delay. City may terminate this Contract as provided herein if City, in its sole discretion, determines the delay is material.

5.5.1 If a delay in performance is caused by any unforeseen event(s) beyond the control of the parties, City may allow Contractor to a reasonable extension of time to complete performance, but Contractor will not be entitled to damages or additional compensation. Any such extension of time must be approved in writing by City. The following conditions may constitute such a delay: war; changes in law or government regulation; labor disputes; strikes; fires, floods, adverse weather or other similar condition of the elements necessitating cessation of the performance; inability to obtain materials, equipment or labor; or other specific reasons agreed to between City and Contractor. This provision does not apply to a delay caused by Contractor's acts or omissions. Contractor is not entitled to an extension of time to perform if a delay is caused by Contractor's inability to obtain materials, equipment, or labor unless City has received, in a timely manner, documentary proof satisfactory to City of Contractor's inability to obtain materials, equipment, or labor, in which case City's approval must be in writing.

5.6 Restrictions and Regulations Requiring Contract Modification. Contractor shall immediately notify City in writing of any regulations or restrictions that may or will require Contractor to alter the material, quality, workmanship, or performance of the goods and/or services to be provided. City reserves the right to accept any such alteration, including any resulting reasonable price adjustments, or to cancel the Contract at no expense to the City.

5.7 Warranties. All goods and/or services provided under the Contract must be warranted by Contractor or manufacturer for at least twelve (12) months after acceptance by City, except automotive equipment. Automotive equipment must be warranted for a minimum of 12,000 miles or 12 months, whichever occurs first, unless otherwise stated in the Contract. Contractor is responsible to City for all warranty service, parts, and labor. Contractor is required to ensure that warranty work is performed at a facility acceptable to City and that services, parts, and labor are available and provided to meet City's schedules and deadlines. Contractor may establish a warranty service contract with an agency satisfactory to City instead of performing the warranty service itself. If Contractor is not an authorized service center and causes any damage to equipment being serviced, which results in the existing warranty being voided, Contractor will be liable for all costs of repairs to the equipment, or the costs of replacing the equipment with new equipment that meets City's operational needs.

5.8 Industry Standards. Contractor shall provide goods and/or services acceptable to City in strict conformance with the Contract. Contractor shall also provide goods and/or services in accordance with the standards customarily adhered to by an experienced and competent provider of the goods and/or services called for under this Contract using the degree of care and skill ordinarily exercised by reputable providers of such goods and/or services. Where approval by City, the Mayor, or other representative of City is required, it is understood to be general approval only and does not relieve Contractor of responsibility for complying with all applicable laws, codes, policies, regulations, and good business practices.

5.9 Records Retention and Examination. Contractor shall retain, protect, and maintain in an accessible location all records and documents, including paper, electronic, and computer records, relating to this Contract for five (5) years after receipt of final payment by City under this Contract. Contractor shall make all such records and documents available for inspection, copying, or other reproduction, and auditing by authorized representatives of City, including the Purchasing Agent or designee. Contractor shall make available all requested data and records at reasonable locations within City or County of San Diego at any time during normal business hours, and as often as City deems necessary. If records are not made available within the City or County of San Diego, Contractor shall pay City's travel costs to the location where the records are maintained and shall pay for all related travel expenses. Failure to make requested records available for inspection, copying, or other reproduction, or auditing by the date requested may result in termination of the Contract. Contractor must include this provision in all subcontracts made in connection with this Contract.

5.9.1 Contractor shall maintain records of all subcontracts entered into with all firms, all project invoices received from Subcontractors and Suppliers, all purchases of materials and services from Suppliers, and all joint venture participation. Records shall show name, telephone number including area code, and business address of each Subcontractor and Supplier, and joint venture partner, and the total amount actually paid to each firm. Project relevant records, regardless of tier, may be periodically reviewed by the City.

5.10 Quality Assurance Meetings. Upon City's request, Contractor shall schedule one or more quality assurance meetings with City's Contract Administrator to discuss Contractor's performance. If requested, Contractor shall schedule the first quality assurance meeting no later than eight (8) weeks from the date of commencement of work under the Contract. At the quality assurance meeting(s), City's Contract Administrator will provide Contractor with feedback, will note any deficiencies in Contract performance, and provide Contractor with an opportunity to address and correct such deficiencies. The total number of quality assurance meetings that may be required by City will depend upon Contractor's performance.

5.11 Duty to Cooperate with Auditor. The City Auditor may, in his sole discretion, at no cost to the City, and for purposes of performing his responsibilities under Charter section 39.2, review Contractor's records to confirm contract compliance. Contractor shall make reasonable efforts to cooperate with Auditor's requests.

5.12 Safety Data Sheets. If specified by City in the solicitation or otherwise required by this Contract, Contractor must send with each shipment one (1) copy of the Safety Data Sheet (SDS) for each item shipped. Failure to comply with this procedure will be cause for immediate termination of the Contract for violation of safety procedures.

5.13 Project Personnel. Except as formally approved by the City, the key personnel identified in Contractor's bid or proposal shall be the individuals who will actually complete the work. Changes in staffing must be reported in writing and approved by the City.

5.13.1 Criminal Background Certification. Contractor certifies that all employees working on this Contract have had a criminal background check and that said employees are clear of any sexual and drug related convictions. Contractor further certifies that all employees hired by Contractor or a subcontractor shall be free from any felony convictions.

5.13.2 Photo Identification Badge. Contractor shall provide a company photo identification badge to any individual assigned by Contractor or subcontractor to perform services or deliver goods on City premises. Such badge must be worn at all times while on City premises. City reserves the right to require Contractor to pay fingerprinting fees for personnel assigned to work in sensitive areas. All employees shall turn in their photo identification badges to Contractor upon completion of services and prior to final payment of invoice.

5.14 Standards of Conduct. Contractor is responsible for maintaining standards of employee competence, conduct, courtesy, appearance, honesty, and integrity satisfactory to the City.

5.14.1 Supervision. Contractor shall provide adequate and competent supervision at all times during the Contract term. Contractor shall be readily available to meet with the City. Contractor shall provide the telephone numbers where its representative(s) can be reached.

5.14.2 City Premises. Contractor's employees and agents shall comply with all City rules and regulations while on City premises.

5.14.3 Removal of Employees. City may request Contractor immediately remove from assignment to the City any employee found unfit to perform duties at the City. Contractor shall comply with all such requests.

5.15 Licenses and Permits. Contractor shall, without additional expense to the City, be responsible for obtaining any necessary licenses, permits, certifications, accreditations, fees and approvals for complying with any federal, state, county, municipal, and other laws, codes, and regulations applicable to Contract performance. This includes, but is not limited to, any laws or regulations requiring the use of licensed contractors to perform parts of the work.

5.16 Contractor and Subcontractor Registration Requirements. Prior to the award of the Contract or Task Order, Contractor and Contractor's subcontractors and suppliers must register with the City's web-based vendor registration and bid management system. The City may not award the Contract until registration of all subcontractors and suppliers is complete. In the event this requirement is not met within the time frame specified by the City, the City reserves the right to rescind the Contract award and to make the award to the next responsive and responsible proposer of bidder.

ARTICLE VI INTELLECTUAL PROPERTY RIGHTS

6.1 Rights in Data. If, in connection with the services performed under this Contract, Contractor or its employees, agents, or subcontractors, create artwork, audio recordings, blueprints, designs, diagrams, documentation, photographs, plans, reports, software, source code, specifications, surveys, system designs, video recordings, or any other original works of authorship, whether written or readable by machine (Deliverable Materials), all rights of Contractor or its subcontractors in the Deliverable Materials, including, but not limited to publication, and registration of copyrights, and trademarks in the Deliverable Materials, are the sole property of City. Contractor, including its employees, agents, and subcontractors, may not use any Deliverable Material for purposes unrelated to Contractor's work on behalf of the City without prior written consent of City. Contractor may not publish or reproduce any Deliverable Materials, for purposes unrelated to Contractor's work on behalf of the City, without the prior written consent of the City.

6.2 Intellectual Property Rights Assignment. For no additional compensation, Contractor hereby assigns to City all of Contractor's rights, title, and interest in and to the content of the Deliverable Materials created by Contractor or its employees, agents, or subcontractors, including copyrights, in connection with the services performed under this Contract. Contractor

shall promptly execute and deliver, and shall cause its employees, agents, and subcontractors to promptly execute and deliver, upon request by the City or any of its successors or assigns at any time and without further compensation of any kind, any power of attorney, assignment, application for copyright, patent, trademark or other intellectual property right protection, or other papers or instruments which may be necessary or desirable to fully secure, perfect or otherwise protect to or for the City, its successors and assigns, all right, title and interest in and to the content of the Deliverable Materials. Contractor also shall cooperate and assist in the prosecution of any action or opposition proceeding involving such intellectual property rights and any adjudication of those rights.

6.3 Contractor Works. Contractor Works means tangible and intangible information and material that: (a) had already been conceived, invented, created, developed or acquired by Contractor prior to the effective date of this Contract; or (b) were conceived, invented, created, or developed by Contractor after the effective date of this Contract, but only to the extent such information and material do not constitute part or all of the Deliverable Materials called for in this Contract. All Contractor Works, and all modifications or derivatives of such Contractor Works, including all intellectual property rights in or pertaining to the same, shall be owned solely and exclusively by Contractor.

6.4 Subcontracting. In the event that Contractor utilizes a subcontractor(s) for any portion of the work that comprises the whole or part of the specified Deliverable Materials to the City, the agreement between Contractor and the subcontractor shall include a statement that identifies the Deliverable Materials as a “works for hire” as described in the United States Copyright Act of 1976, as amended, and that all intellectual property rights in the Deliverable Materials, whether arising in copyright, trademark, service mark or other forms of intellectual property rights, belong to and shall vest solely with the City. Further, the agreement between Contractor and its subcontractor shall require that the subcontractor, if necessary, shall grant, transfer, sell and assign, free of charge, exclusively to City, all titles, rights and interests in and to the Deliverable Materials, including all copyrights, trademarks and other intellectual property rights. City shall have the right to review any such agreement for compliance with this provision.

6.5 Intellectual Property Warranty and Indemnification. Contractor represents and warrants that any materials or deliverables, including all Deliverable Materials, provided under this Contract are either original, or not encumbered, and do not infringe upon the copyright, trademark, patent or other intellectual property rights of any third party, or are in the public domain. If Deliverable Materials provided hereunder become the subject of a claim, suit or allegation of copyright, trademark or patent infringement, City shall have the right, in its sole discretion, to require Contractor to produce, at Contractor’s own expense, new non-infringing materials, deliverables or works as a means of remedying any claim of infringement in addition to any other remedy available to the City under law or equity. Contractor further agrees to indemnify, defend, and hold harmless the City, its officers, employees and agents from and against any and all claims, actions, costs, judgments or damages, of any type, alleging or threatening that any Deliverable Materials, supplies, equipment, services or works provided under this contract infringe the copyright, trademark, patent or other intellectual property or proprietary rights of any third party (Third Party Claim of Infringement). If a Third Party Claim

of Infringement is threatened or made before Contractor receives payment under this Contract, City shall be entitled, upon written notice to Contractor, to withhold some or all of such payment.

6.6 Software Licensing. Contractor represents and warrants that the software, if any, as delivered to City, does not contain any program code, virus, worm, trap door, back door, time or clock that would erase data or programming or otherwise cause the software to become inoperable, inaccessible, or incapable of being used in accordance with its user manuals, either automatically, upon the occurrence of licensor-selected conditions or manually on command. Contractor further represents and warrants that all third party software, delivered to City or used by Contractor in the performance of the Contract, is fully licensed by the appropriate licensor.

6.7 Publication. Contractor may not publish or reproduce any Deliverable Materials, for purposes unrelated to Contractor's work on behalf of the City without prior written consent from the City.

6.8 Royalties, Licenses, and Patents. Unless otherwise specified, Contractor shall pay all royalties, license, and patent fees associated with the goods that are the subject of this solicitation. Contractor warrants that the goods, materials, supplies, and equipment to be supplied do not infringe upon any patent, trademark, or copyright, and further agrees to defend any and all suits, actions and claims for infringement that are brought against the City, and to defend, indemnify and hold harmless the City, its elected officials, officers, and employees from all liability, loss and damages, whether general, exemplary or punitive, suffered as a result of any actual or claimed infringement asserted against the City, Contractor, or those furnishing goods, materials, supplies, or equipment to Contractor under the Contract.

ARTICLE VII INDEMNIFICATION AND INSURANCE

7.1 Indemnification. To the fullest extent permitted by law, Contractor shall defend (with legal counsel reasonably acceptable to City), indemnify, protect, and hold harmless City and its elected officials, officers, employees, agents, and representatives (Indemnified Parties) from and against any and all claims, losses, costs, damages, injuries (including, without limitation, injury to or death of an employee of Contractor or its subcontractors), expense, and liability of every kind, nature and description (including, without limitation, incidental and consequential damages, court costs, and litigation expenses and fees of expert consultants or expert witnesses incurred in connection therewith and costs of investigation) that arise out of, pertain to, or relate to, directly or indirectly, in whole or in part, any goods provided or performance of services under this Contract by Contractor, any subcontractor, anyone directly or indirectly employed by either of them, or anyone that either of them control. Contractor's duty to defend, indemnify, protect and hold harmless shall not include any claims or liabilities arising from the sole negligence or willful misconduct of the Indemnified Parties.

7.2 Insurance. Contractor shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or

in connection with the performance of the work hereunder and the results of that work by Contractor, his agents, representatives, employees or subcontractors.

Contractor shall provide, at a minimum, the following:

7.2.1 Commercial General Liability. Insurance Services Office Form CG 00 01 covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury, and personal and advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.

7.2.2 Commercial Automobile Liability. Insurance Services Office Form Number CA 0001 covering Code 1 (any auto) or, if Contractor has no owned autos, Code 8 (hired) and 9 (non-owned), with limit no less than \$1,000,000 per accident for bodily injury and property damage.

7.2.3 Workers' Compensation. Insurance as required by the State of California, with Statutory Limits, and Employer’s Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease.

7.2.4 Professional Liability (Errors and Omissions). For consultant contracts, insurance appropriate to Consultant’s profession, with limit no less than \$1,000,000 per occurrence or claim, \$2,000,000 aggregate.

If Contractor maintains broader coverage and/or higher limits than the minimums shown above, City requires and shall be entitled to the broader coverage and/or the higher limits maintained by Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to City.

7.2.5 Other Insurance Provisions. The insurance policies are to contain, or be endorsed to contain, the following provisions:

7.2.5.1 Additional Insured Status. The City, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to Contractor’s insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 if a later edition is used).

7.2.5.2 Primary Coverage. For any claims related to this contract, Contractor's insurance coverage shall be primary coverage at least as broad as ISO CG 20 01 04 13 as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by City, its officers, officials, employees, or volunteers shall be excess of Contractor's insurance and shall not contribute with it.

7.2.5.3 Notice of Cancellation. Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to City.

7.2.5.4 Waiver of Subrogation. Contractor hereby grants to City a waiver of any right to subrogation which the Workers' Compensation insurer of said Contractor may acquire against City by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

7.2.5.5 Claims Made Policies (applicable only to professional liability). The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of work.

7.3 Self Insured Retentions. Self-insured retentions must be declared to and approved by City. City may require Contractor to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or City.

7.4 Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-VI, unless otherwise acceptable to City.

City will accept insurance provided by non-admitted, "surplus lines" carriers only if the carrier is authorized to do business in the State of California and is included on the List of Approved Surplus Lines Insurers (LASLI list). All policies of insurance carried by non-admitted carriers are subject to all of the requirements for policies of insurance provided by admitted carriers described herein.

7.5 Verification of Coverage. Contractor shall furnish City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive Contractor's obligation to provide them. City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

7.6 Special Risks or Circumstances. City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

7.7 Additional Insurance. Contractor may obtain additional insurance not required by this Contract.

7.8 Excess Insurance. All policies providing excess coverage to City shall follow the form of the primary policy or policies including but not limited to all endorsements.

7.9 Subcontractors. Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that City is an additional insured on insurance required from subcontractors. For CGL coverage, subcontractors shall provide coverage with a format at least as broad as the CG 20 38 04 13 endorsement.

ARTICLE VIII BONDS

8.1 Payment and Performance Bond. Prior to the execution of this Contract, City may require Contractor to post a payment and performance bond (Bond). The Bond shall guarantee Contractor's faithful performance of this Contract and assure payment to contractors, subcontractors, and to persons furnishing goods and/or services under this Contract.

8.1.1 Bond Amount. The Bond shall be in a sum equal to twenty-five percent (25%) of the Contract amount, unless otherwise stated in the Specifications. City may file a claim against the Bond if Contractor fails or refuses to fulfill the terms and provisions of the Contract.

8.1.2 Bond Term. The Bond shall remain in full force and effect at least until complete performance of this Contract and payment of all claims for materials and labor, at which time it will convert to a ten percent (10%) warranty bond, which shall remain in place until the end of the warranty periods set forth in this Contract. The Bond shall be renewed annually, at least sixty (60) days in advance of its expiration, and Contractor shall provide timely proof of annual renewal to City.

8.1.3 Bond Surety. The Bond must be furnished by a company authorized by the State of California Department of Insurance to transact surety business in the State of California and which has a current A.M. Best rating of at least "A-, VIII."

8.1.4 Non-Renewal or Cancellation. The Bond must provide that City and Contractor shall be provided with sixty (60) days' advance written notice in the event of non-renewal, cancellation, or material change to its terms. In the event of non-renewal, cancellation, or material change to the Bond terms, Contractor shall provide City with evidence of the new source of surety within twenty-one (21) calendar days after the date of the notice of non-renewal, cancellation, or material change. Failure to maintain the Bond, as required herein, in full force

and effect as required under this Contract, will be a material breach of the Contract subject to termination of the Contract.

8.2 Alternate Security. City may, at its sole discretion, accept alternate security in the form of an endorsed certificate of deposit, a money order, a certified check drawn on a solvent bank, or other security acceptable to the Purchasing Agent in an amount equal to the required Bond.

ARTICLE IX CITY-MANDATED CLAUSES AND REQUIREMENTS

9.1 Contractor Certification of Compliance. By signing this Contract, Contractor certifies that Contractor is aware of, and will comply with, these City-mandated clauses throughout the duration of the Contract.

9.1.1 Drug-Free Workplace Certification. Contractor shall comply with City's Drug-Free Workplace requirements set forth in Council Policy 100-17, which is incorporated into the Contract by this reference.

9.1.2 Contractor Certification for Americans with Disabilities Act (ADA) and State Access Laws and Regulations: Contractor shall comply with all accessibility requirements under the ADA and under Title 24 of the California Code of Regulations (Title 24). When a conflict exists between the ADA and Title 24, Contractor shall comply with the most restrictive requirement (i.e., that which provides the most access). Contractor also shall comply with the City's ADA Compliance/City Contractors requirements as set forth in Council Policy 100-04, which is incorporated into this Contract by reference. Contractor warrants and certifies compliance with all federal and state access laws and regulations and further certifies that any subcontract agreement for this contract contains language which indicates the subcontractor's agreement to abide by the provisions of the City's Council Policy and any applicable access laws and regulations.

9.1.3 Non-Discrimination Requirements.

9.1.3.1 Compliance with City's Equal Opportunity Contracting Program (EOCP). Contractor shall comply with City's EOCP Requirements. Contractor shall not discriminate against any employee or applicant for employment on any basis prohibited by law. Contractor shall provide equal opportunity in all employment practices. Prime Contractors shall ensure that their subcontractors comply with this program. Nothing in this Section shall be interpreted to hold a Prime Contractor liable for any discriminatory practice of its subcontractors.

9.1.3.2 Non-Discrimination Ordinance. Contractor shall not discriminate on the basis of race, gender, gender expression, gender identity, religion, national origin, ethnicity, sexual orientation, age, or disability in the solicitation, selection, hiring or treatment of subcontractors, vendors or suppliers. Contractor shall provide equal opportunity for subcontractors to participate in subcontracting opportunities. Contractor understands and agrees that violation of this clause shall be considered a material breach of the Contract and may result

in Contract termination, debarment, or other sanctions. Contractor shall ensure that this language is included in contracts between Contractor and any subcontractors, vendors and suppliers.

9.1.3.3 Compliance Investigations. Upon City's request, Contractor agrees to provide to City, within sixty calendar days, a truthful and complete list of the names of all subcontractors, vendors, and suppliers that Contractor has used in the past five years on any of its contracts that were undertaken within San Diego County, including the total dollar amount paid by Contractor for each subcontract or supply contract. Contractor further agrees to fully cooperate in any investigation conducted by City pursuant to City's Nondiscrimination in Contracting Ordinance. Contractor understands and agrees that violation of this clause shall be considered a material breach of the Contract and may result in Contract termination, debarment, and other sanctions.

9.1.4 Equal Benefits Ordinance Certification. Unless an exception applies, Contractor shall comply with the Equal Benefits Ordinance (EBO) codified in the San Diego Municipal Code (SDMC). Failure to maintain equal benefits is a material breach of the Contract.

9.1.5 Contractor Standards. Contractor shall comply with Contractor Standards provisions codified in the SDMC. Contractor understands and agrees that violation of Contractor Standards may be considered a material breach of the Contract and may result in Contract termination, debarment, and other sanctions.

9.1.6 Noise Abatement. Contractor shall operate, conduct, or construct without violating the City's Noise Abatement Ordinance codified in the SDMC.

9.1.7 Storm Water Pollution Prevention Program. Contractor shall comply with the City's Storm Water Management and Discharge Control provisions codified in Division 3 of Chapter 4 of the SDMC, as may be amended, and any and all applicable Best Management Practice guidelines and pollution elimination requirements in performing or delivering services at City owned, leased, or managed property, or in performance of services and activities on behalf of City regardless of location.

Contractor shall comply with the City's Jurisdictional Urban Runoff Management Plan encompassing Citywide programs and activities designed to prevent and reduce storm water pollution within City boundaries as adopted by the City Council on January 22, 2008, via Resolution No. 303351, as may be amended.

Contractor shall comply with each City facility or work site's Storm Water Pollution Prevention Plan, as applicable, and institute all controls needed while completing the services to minimize any negative impact to the storm water collection system and environment.

9.1.8 Service Worker Retention Ordinance. If applicable, Contractor shall comply with the Service Worker Retention Ordinance (SWRO) codified in the SDMC.

9.1.9 Product Endorsement. Contractor shall comply with Council Policy 000-41 which requires that other than listing the City as a client and other limited endorsements, any advertisements, social media, promotions or other marketing referring to the City as a user of a product or service will require prior written approval of the Mayor or designee. Use of the City Seal or City logos is prohibited.

9.1.10 Business Tax Certificate. Unless the City Treasurer determines in writing that a contractor is exempt from the payment of business tax, any contractor doing business with the City of San Diego is required to obtain a Business Tax Certificate (BTC) and to provide a copy of its BTC to the City before a Contract is executed.

9.1.11 Equal Pay Ordinance. Unless an exception applies, Contractor shall comply with the Equal Pay Ordinance codified in San Diego Municipal Code sections 22.4801 through 22.4809. Contractor shall certify in writing that it will comply with the requirements of the EPO.

9.1.11.1 Contractor and Subcontract Requirement. The Equal Pay Ordinance applies to any subcontractor who performs work on behalf of a Contractor to the same extent as it would apply to that Contractor. Any Contractor subject to the Equal Pay Ordinance shall require all of its subcontractors to certify compliance with the Equal Pay Ordinance in its written subcontracts.

ARTICLE X CONFLICT OF INTEREST AND VIOLATIONS OF LAW

10.1 Conflict of Interest Laws. Contractor is subject to all federal, state and local conflict of interest laws, regulations, and policies applicable to public contracts and procurement practices including, but not limited to, California Government Code sections 1090, *et. seq.* and 81000, *et. seq.*, and the Ethics Ordinance, codified in the SDMC. City may determine that Contractor must complete one or more statements of economic interest disclosing relevant financial interests. Upon City's request, Contractor shall submit the necessary documents to City.

10.2 Contractor's Responsibility for Employees and Agents. Contractor is required to establish and make known to its employees and agents appropriate safeguards to prohibit employees from using their positions for a purpose that is, or that gives the appearance of being, motivated by the desire for private gain for themselves or others, particularly those with whom they have family, business or other relationships.

10.3 Contractor's Financial or Organizational Interests. In connection with any task, Contractor shall not recommend or specify any product, supplier, or contractor with whom Contractor has a direct or indirect financial or organizational interest or relationship that would violate conflict of interest laws, regulations, or policies.

10.4 Certification of Non-Collusion. Contractor certifies that: (1) Contractor's bid or proposal was not made in the interest of or on behalf of any person, firm, or corporation not identified; (2) Contractor did not directly or indirectly induce or solicit any other bidder or proposer to put in a sham bid or proposal; (3) Contractor did not directly or indirectly induce or

solicit any other person, firm or corporation to refrain from bidding; and (4) Contractor did not seek by collusion to secure any advantage over the other bidders or proposers.

10.5 Hiring City Employees. This Contract shall be unilaterally and immediately terminated by City if Contractor employs an individual who within the twelve (12) months immediately preceding such employment did in his/her capacity as a City officer or employee participate in negotiations with or otherwise have an influence on the selection of Contractor.

ARTICLE XI DISPUTE RESOLUTION

11.1 Mediation. If a dispute arises out of or relates to this Contract and cannot be settled through normal contract negotiations, Contractor and City shall use mandatory non-binding mediation before having recourse in a court of law.

11.2 Selection of Mediator. A single mediator that is acceptable to both parties shall be used to mediate the dispute. The mediator will be knowledgeable in the subject matter of this Contract, if possible.

11.3 Expenses. The expenses of witnesses for either side shall be paid by the party producing such witnesses. All other expenses of the mediation, including required traveling and other expenses of the mediator, and the cost of any proofs or expert advice produced at the direct request of the mediator, shall be borne equally by the parties, unless they agree otherwise.

11.4 Conduct of Mediation Sessions. Mediation hearings will be conducted in an informal manner and discovery will not be allowed. The discussions, statements, writings and admissions will be confidential to the proceedings (pursuant to California Evidence Code sections 1115 through 1128) and will not be used for any other purpose unless otherwise agreed by the parties in writing. The parties may agree to exchange any information they deem necessary. Both parties shall have a representative attend the mediation who is authorized to settle the dispute, though City's recommendation of settlement may be subject to the approval of the Mayor and City Council. Either party may have attorneys, witnesses or experts present.

11.5 Mediation Results. Any agreements resulting from mediation shall be memorialized in writing. The results of the mediation shall not be final or binding unless otherwise agreed to in writing by the parties. Mediators shall not be subject to any subpoena or liability, and their actions shall not be subject to discovery.

ARTICLE XII MANDATORY ASSISTANCE

12.1 Mandatory Assistance. If a third party dispute or litigation, or both, arises out of, or relates in any way to the services provided to the City under a Contract, Contractor, its agents, officers, and employees agree to assist in resolving the dispute or litigation upon City's request. Contractor's assistance includes, but is not limited to, providing professional consultations,

attending mediations, arbitrations, depositions, trials or any event related to the dispute resolution and/or litigation.

12.2 Compensation for Mandatory Assistance. City will compensate Contractor for fees incurred for providing Mandatory Assistance. If, however, the fees incurred for the Mandatory Assistance are determined, through resolution of the third party dispute or litigation, or both, to be attributable in whole, or in part, to the acts or omissions of Contractor, its agents, officers, and employees, Contractor shall reimburse City for all fees paid to Contractor, its agents, officers, and employees for Mandatory Assistance.

12.3 Attorneys' Fees Related to Mandatory Assistance. In providing City with dispute or litigation assistance, Contractor or its agents, officers, and employees may incur expenses and/or costs. Contractor agrees that any attorney fees it may incur as a result of assistance provided under Section 12.2 are not reimbursable.

ARTICLE XIII MISCELLANEOUS

13.1 Headings. All headings are for convenience only and shall not affect the interpretation of this Contract.

13.2 Non-Assignment. Contractor may not assign the obligations under this Contract, whether by express assignment or by sale of the company, nor any monies due or to become due under this Contract, without City's prior written approval. Any assignment in violation of this paragraph shall constitute a default and is grounds for termination of this Contract at the City's sole discretion. In no event shall any putative assignment create a contractual relationship between City and any putative assignee.

13.3 Independent Contractors. Contractor and any subcontractors employed by Contractor are independent contractors and not agents of City. Any provisions of this Contract that may appear to give City any right to direct Contractor concerning the details of performing or providing the goods and/or services, or to exercise any control over performance of the Contract, shall mean only that Contractor shall follow the direction of City concerning the end results of the performance.

13.4 Subcontractors. All persons assigned to perform any work related to this Contract, including any subcontractors, are deemed to be employees of Contractor, and Contractor shall be directly responsible for their work.

13.5 Covenants and Conditions. All provisions of this Contract expressed as either covenants or conditions on the part of City or Contractor shall be deemed to be both covenants and conditions.

13.6 Compliance with Controlling Law. Contractor shall comply with all applicable local, state, and federal laws, regulations, and policies. Contractor's act or omission in violation of applicable local, state, and federal laws, regulations, and policies is grounds for contract

termination. In addition to all other remedies or damages allowed by law, Contractor is liable to City for all damages, including costs for substitute performance, sustained as a result of the violation. In addition, Contractor may be subject to suspension, debarment, or both.

13.7 Governing Law. The Contract shall be deemed to be made under, construed in accordance with, and governed by the laws of the State of California without regard to the conflicts or choice of law provisions thereof.

13.8 Venue. The venue for any suit concerning solicitations or the Contract, the interpretation of application of any of its terms and conditions, or any related disputes shall be in the County of San Diego, State of California.

13.9 Successors in Interest. This Contract and all rights and obligations created by this Contract shall be in force and effect whether or not any parties to the Contract have been succeeded by another entity, and all rights and obligations created by this Contract shall be vested and binding on any party's successor in interest.

13.10 No Waiver. No failure of either City or Contractor to insist upon the strict performance by the other of any covenant, term or condition of this Contract, nor any failure to exercise any right or remedy consequent upon a breach of any covenant, term, or condition of this Contract, shall constitute a waiver of any such breach of such covenant, term or condition. No waiver of any breach shall affect or alter this Contract, and each and every covenant, condition, and term hereof shall continue in full force and effect without respect to any existing or subsequent breach.

13.11 Severability. The unenforceability, invalidity, or illegality of any provision of this Contract shall not render any other provision of this Contract unenforceable, invalid, or illegal.

13.12 Drafting Ambiguities. The parties acknowledge that they have the right to be advised by legal counsel with respect to the negotiations, terms and conditions of this Contract, and the decision of whether to seek advice of legal counsel with respect to this Contract is the sole responsibility of each party. This Contract shall not be construed in favor of or against either party by reason of the extent to which each party participated in the drafting of the Contract.

13.13 Amendments. Neither this Contract nor any provision hereof may be changed, modified, amended or waived except by a written agreement executed by duly authorized representatives of City and Contractor. Any alleged oral amendments have no force or effect. The Purchasing Agent must sign all Contract amendments.

13.14 Conflicts Between Terms. If this Contract conflicts with an applicable local, state, or federal law, regulation, or court order, applicable local, state, or federal law, regulation, or court order shall control. Varying degrees of stringency among the main body of this Contract, the exhibits or attachments, and laws, regulations, or orders are not deemed conflicts, and the most stringent requirement shall control. Each party shall notify the other immediately upon the identification of any apparent conflict or inconsistency concerning this Contract.

13.15 Survival of Obligations. All representations, indemnifications, warranties, and guarantees made in, required by, or given in accordance with this Contract, as well as all continuing obligations indicated in this Contract, shall survive, completion and acceptance of performance and termination, expiration or completion of the Contract.

13.16 Confidentiality of Services. All services performed by Contractor, and any sub-contractor(s) if applicable, including but not limited to all drafts, data, information, correspondence, proposals, reports of any nature, estimates compiled or composed by Contractor, are for the sole use of City, its agents, and employees. Neither the documents nor their contents shall be released by Contractor or any subcontractor to any third party without the prior written consent of City. This provision does not apply to information that: (1) was publicly known, or otherwise known to Contractor, at the time it was disclosed to Contractor by City; (2) subsequently becomes publicly known through no act or omission of Contractor; or (3) otherwise becomes known to Contractor other than through disclosure by City.

13.17 Insolvency. If Contractor enters into proceedings relating to bankruptcy, whether voluntary or involuntary, Contractor agrees to furnish, by certified mail or electronic commerce method authorized by the Contract, written notification of the bankruptcy to the Purchasing Agent and the Contract Administrator responsible for administering the Contract. This notification shall be furnished within five (5) days of the initiation of the proceedings relating to bankruptcy filing. This notification shall include the date on which the bankruptcy petition was filed, the identity of the court in which the bankruptcy petition was filed, and a listing of City contract numbers and contracting offices for all City contracts against which final payment has not been made. This obligation remains in effect until final payment is made under this Contract.

13.18 No Third Party Beneficiaries. Except as may be specifically set forth in this Contract, none of the provisions of this Contract are intended to benefit any third party not specifically referenced herein. No party other than City and Contractor shall have the right to enforce any of the provisions of this Contract.

13.19 Actions of City in its Governmental Capacity. Nothing in this Contract shall be interpreted as limiting the rights and obligations of City in its governmental or regulatory capacity.

EXHIBIT D

WAGE REQUIREMENTS: SERVICE AND MAINTENANCE CONTRACTS EXECUTED ON OR AFTER JANUARY 1, 2015

By signing this Contract, Bidder certifies that he or she is aware of the wage provisions described herein and shall comply with such provisions before commencing services.

A. PREVAILING WAGES. Pursuant to San Diego Municipal Code section 22.3019, construction, alteration, demolition, repair and maintenance work performed under this Contract is subject to State prevailing wage laws. For construction work performed under this Contract cumulatively exceeding \$25,000 and for alteration, demolition, repair and maintenance work performed under this Contract cumulatively exceeding \$15,000, Bidder and its subcontractors shall comply with State prevailing wage laws including, but not limited to, the requirements listed below. This requirement is in addition to the requirement to pay Living Wage pursuant to San Diego Municipal Code Chapter 2, Article 2, Division 42. Bidder must determine which per diem rate is highest for each classification of work (i.e. Prevailing Wage Rate or Living Wage Rate), and pay the highest of the two rates to their employees. Living Wage applies to workers who are not subject to Prevailing Wage Rates.

1. Compliance with Prevailing Wage Requirements. Pursuant to sections 1720 through 1861 of the California Labor Code, Bidder and its subcontractors shall ensure that all workers who perform work under this Contract are paid not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations (DIR). This includes work performed during the design and preconstruction phases of construction including, but not limited to, inspection and land surveying work.

1.1. Copies of such prevailing rate of per diem wages are on file at the City of San Diego's Equal Opportunity Contracting Department and are available for inspection to any interested party on request. Copies of the prevailing rate of per diem wages also may be found at <http://www.dir.ca.gov/OPRL/DPreWageDetermination.htm>. Bidder and its subcontractors shall post a copy of the prevailing rate of per diem wages determination at each job site and shall make them available to any interested party upon request.

1.2. The wage rates determined by the DIR refer to expiration dates. If the published wage rate does not refer to a predetermined wage rate to be paid after the expiration date, then the published rate of wage shall be in effect for the life of this Contract. If the published wage rate refers to a predetermined wage rate to become effective upon expiration of the published wage rate and the predetermined wage rate is on file with the DIR, such predetermined wage rate shall become effective on the date following the expiration date and shall apply to this Contract in the same manner as if it had been published in said publication. If the predetermined wage rate refers to one or more additional expiration dates with additional predetermined wage rates, which expiration dates occur during the life of this Contract, each successive predetermined wage rate shall apply to this Contract on the date following the expiration date

of the previous wage rate. If the last of such predetermined wage rates expires during the life of this Contract, such wage rate shall apply to the balance of the Contract.

2. Penalties for Violations. Bidder and its subcontractors shall comply with California Labor Code section 1775 in the event a worker is paid less than the prevailing wage rate for the work or craft in which the worker is employed. This shall be in addition to any other applicable penalties allowed under Labor Code sections 1720 – 1861.

3. Payroll Records. Bidder and its subcontractors shall comply with California Labor Code section 1776, which generally requires keeping accurate payroll records, verifying and certifying payroll records, and making them available for inspection. Bidder shall require its subcontractors to also comply with section 1776. Bidder and its subcontractors shall submit weekly certified payroll records online via the City's web-based Labor Compliance Program. Bidder is responsible for ensuring its subcontractors submit certified payroll records to the City. Bidder and its subcontractors shall also furnish the records specified in Labor Code section 1776 directly to the Labor Commissioner in the manner required in Labor Code section 1771.4.

4. Apprentices. Bidder and its subcontractors shall comply with California Labor Code sections 1777.5, 1777.6 and 1777.7 concerning the employment and wages of apprentices. Bidder shall be held responsible for their compliance as well as the compliance of their subcontractors with sections 1777.5, 1777.6 and 1777.7.

5. Working Hours. Bidder and its subcontractors shall comply with California Labor Code sections 1810 through 1815, including but not limited to: (i) restrict working hours on public works contracts to eight hours a day and forty hours a week, unless all hours worked in excess of 8 hours per day are compensated at not less than 1½ times the basic rate of pay; and (ii) specify penalties to be imposed on design professionals and subcontractors of \$25 per worker per day for each day the worker works more than 8 hours per day and 40 hours per week in violation of California Labor Code sections 1810 through 1815.

6. Required Provisions for Subcontracts. Bidder shall include at a minimum a copy of the following provisions in any contract they enter into with a subcontractor: California Labor Code sections 1771, 1771.1, 1775, 1776, 1777.5, 1810, 1813, 1815, 1860 and 1861.

7. Labor Code Section 1861 Certification. Bidder in accordance with California Labor Code section 3700 is required to secure the payment of compensation of its employees and by signing this Contract, Bidder certifies that "I am aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this Contract."

8. Labor Compliance Program. The City has its own Labor Compliance Program authorized in August 2011 by the DIR. The City will withhold contract payments when

payroll records are delinquent or deemed inadequate by the City or other governmental entity, or it has been established after an investigation by the City or other governmental entity that underpayment(s) have occurred. For questions or assistance, please contact the City of San Diego's Equal Opportunity Contracting Department at 619-236-6000.

9. Contractor and Subcontractor Registration Requirements. This project is subject to compliance monitoring and enforcement by the DIR. A Bidder or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or enter into any contract for public work, as defined in this chapter of the Labor Code unless currently registered and qualified to perform the work pursuant to Section 1725.5. In accordance with Labor Code section 1771.1(a), "[i]t is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded."

9.1. A Bidder's inadvertent error in listing a subcontractor who is not registered pursuant to Labor Code section 1725.5 in a response to a solicitation shall not be grounds for filing a bid protest or grounds for considering the bid non-responsive provided that any of the following apply: (1) the subcontractor is registered prior to bid opening; (2) within twenty-four hours after the bid opening, the subcontractor is registered and has paid the penalty registration fee specified in Labor Code section 1725.5; or (3) the subcontractor is replaced by another registered contractor pursuant to Public Contract Code section 4107.

9.2. A Contract entered into with any Bidder or subcontractor in violation of Labor Code section 1771.1(a) shall be subject to cancellation, provided that a Contract for public work shall not be unlawful, void, or voidable solely due to the failure of the awarding body, Bidder, or any subcontractor to comply with the requirements of section 1725.5 of this section.

9.3. By submitting a bid or proposal to the City, Bidder is certifying that he or she has verified that all subcontractors used on this public works project are registered with the DIR in compliance with Labor Code sections 1771.1 and 1725.5, and Bidder shall provide proof of registration for themselves and all listed subcontractors to the City at the time of bid or proposal due date or upon request.

10. Stop Order. For Bidder or its subcontractor(s) engaging in the performance of any public work contract without having been registered in violation of Labor Code sections 1725.5 or 1771.1, the Labor Commissioner shall issue and serve a stop order prohibiting the use of the unregistered Bidder or unregistered subcontractor(s) on ALL public works until the unregistered Bidder or unregistered subcontractor(s) is registered. Failure to observe a stop order is a misdemeanor.

11. List of all Subcontractors. The City may ask Bidder for the most current list of subcontractors (regardless of tier), along with their DIR registration numbers,

utilized on this contract at any time during performance of this contract, and Bidder shall provide the list within ten (10) working days of the City's request. Additionally, Bidder shall provide the City with a complete list of all subcontractors utilized on this contract (regardless of tier), within ten working days of the completion of the contract, along with their DIR registration numbers. The City shall withhold final payment to Bidder until at least 30 days after this information is provided to the City.

12. Exemptions for Small Projects. There are limited exemptions for installation, alteration, demolition, or repair work done on projects of \$25,000 or less. The Bidder shall still comply with Labor Code sections 1720 et. seq. The only recognized exemptions are listed below:

12.1. Registration. The Bidder will not be required to register with the DIR for small projects. (Labor Code section 1771.1).

12.2. Certified Payroll Records. The records required in Labor Code section 1776 shall be required to be kept and submitted to the City of San Diego, but will not be required to be submitted online with the DIR directly. The Bidder will need to keep those records for at least three years following the completion of the contract. (Labor Code section 1771.4).

12.3. List of all Subcontractors. The Bidder shall not be required to hire only registered subcontractors and is exempt from submitting the list of all subcontractors that is required in section 11 above. (Labor Code section 1773.3).

B. Living Wages. This Contract is subject to the City's Living Wage Ordinance (LWO), codified in San Diego Municipal Code Chapter 2, Article 2, Division 42. Bidder agrees to require all of its subcontractors, sublessees, and concessionaires subject to the LWO to comply with the LWO and all applicable regulations and rules.

1. Payment of Living Wages. Pursuant to San Diego Municipal Code section 22.4220(a), Bidder and its subcontractors shall ensure that all workers who perform work under this Contract are paid not less than the required minimum hourly wage rates and health benefits rate unless an exemption applies.

1.1 Copies of such living wage rates are available on the City website at <https://www.sandiego.gov/purchasing/programs/livingwage/>. Bidder and its subcontractors shall post a notice informing workers of their rights at each job site or a site frequently accessed by covered employees in a prominent and accessible place in accordance with San Diego Municipal Code section 22.4225(e).

1.2 LWO wage and health benefit rates are adjusted annually in accordance with San Diego Municipal Code section 22.4220(b) to reflect the Consumer Price Index. Service contracts, financial assistance agreements, and City facilities agreements must include this upward adjustment of wage rates to covered employees on July 1 of each year.

2. Compensated Leave. Pursuant to San Diego Municipal Code section 22.4220(c), Bidder and its subcontractors shall provide a minimum of eighty (80)

hours per year of compensated leave. Part-time employees must accrue compensated leave at a rate proportional to full-time employees.

3. Uncompensated Leave. Bidder and its subcontractors must also permit workers to take a minimum of eighty (80) hours of uncompensated leave per year to be used for the illness of the worker or a member of his or her immediate family when the worker has exhausted all accrued compensated leave.

4. Enforcement and Remedies. City will take any one or more of the actions listed in San Diego Municipal Code section 22.4230 should Bidder or its subcontractors are found to be in violation of any of the provisions of the LWO.

5. Payroll Records. Bidder and its subcontractors shall submit weekly certified payroll records online via the City's web-based Labor Compliance Program. Bidder is responsible for ensuring its subcontractors submit certified payroll records to the City.

5.1 For contracts subject to both living wage and prevailing wage requirements, only one submittal will be required. Submittals by a Bidder and all subcontractors must comply with both ordinance requirements.

6. Certification of Compliance. San Diego Municipal Code section 22.4225 requires each Bidder to fill out and file a living wage certification with the Living Wage Program Manager within thirty (30) days of Award of the Contract.

7. Annual Compliance Report. Bidder and its subcontractors must file an annual report documenting compliance with the LWO pursuant to San Diego Municipal Code section 22.4225(d). Records documenting compliance must be maintained for a minimum of three (3) years after the City's final payment on the service contract or agreement.

8. Exemption from Living Wage Ordinance. Pursuant to San Diego Municipal Code section 22.4215, this Contract may be exempt from the LWO. For a determination on this exemption, Bidder must complete the Living Wage Ordinance Application for Exemption.

C. Highest Wage Rate Applies. Bidder is required to pay the highest applicable wage rate where more than one wage rate applies.



**Proposal for City of San Diego
Landscape Maintenance Services
Calle Cristobal MAD**

City of San Diego

Jerry G. Gibbs, Associate Procurement Contracting Officer
Purchasing & Contracting
1200 Third Ave., Suite 200
San Diego, CA 92101-4195



June 2, 2025

Jerry G. Gibbs, Associate Procurement Contracting Officer
Purchasing & Contracting
1200 Third Ave., Suite 200
San Diego, CA 92101-4195

RE: Proposal for Landscape Maintenance Services - Calle Cristobal MAD

Dear Mr. Gibbs,

BrightView Landscape Services is pleased to submit this proposal for the Landscape Maintenance Services contract for the Calle Cristobal Maintenance Assessment District. BrightView brings deep experience maintaining public landscapes throughout the region and is fully prepared to deliver a seamless and dependable transition should the City select BrightView for award. BrightView values the opportunity to earn the trust of the City of San Diego and is committed to providing the high standard of care that residents, guests, and City staff expect within this district.

BrightView understands that the Calle Cristobal MAD is a well-established community with a diverse range of amenities. The contract areas include slopes, turf, ornamental plantings, trees, irrigation systems, decomposed granite pathways, and high visibility corridors that require consistent and attentive maintenance. BrightView has carefully reviewed Exhibit B and has developed a service plan designed to meet or exceed each requirement and service frequency. BrightView's landscape professionals are trained in horticultural best practices, water management, and safety protocols needed to support the complex mix of landscapes within the MAD.

BrightView's team includes Field Supervisors with extensive experience managing high profile municipal sites, Irrigation Specialists certified to work with recycled water systems, and trained maintenance crews who understand the expectations associated with public landscape contracts. The team is supported by BrightView's regional leadership structure, internal safety department, training programs, and a robust quality assurance process that includes routine inspections, documented site reviews, and real time communication with City staff.

BrightView also recognizes that reliability, responsiveness, and communication are essential to the success of any Maintenance Assessment District contract. The company is committed to keeping an open line of

communication with the Technical Representative and will provide timely updates, rapid responses to field inspection notices, accurate reporting, and complete transparency in all operational activities. In addition, BrightView is fully prepared to respond to emergency requests and after hours irrigation concerns, and will do so with trained staff familiar with the City's requirements.

The company's proven history of supporting other HOA's and large commercial properties in San Diego ensures that BrightView understands the importance of consistent visual presentation, proper water use, efficient scheduling, and careful protection of City assets. BrightView's approach emphasizes proactive identification of issues before they become problems, detailed attention to slopes and plant material health, responsible weed and pest control, and high quality irrigation management that aligns with water conservation regulations.

BrightView submits this proposal with a commitment to partnership, accountability, and high performance. The attached submission includes all required forms, technical responses, staffing information, resumes, licenses, safety data sheets, and pricing in the structure identified on pages 5 through 10 of the RFP. BrightView is prepared to mobilize immediately upon award and will work collaboratively with the City to ensure a smooth and organized start to service..

BrightView's proposal reflects a clear commitment to meeting and exceeding the expectations outlined in the RFP. The company's technical approach emphasizes experienced personnel, structured routing, thorough QA and QC practices, effective communication, and adherence to all service frequencies. BrightView's customer service and reporting practices are designed to provide the City with transparency, accountability, and confidence that every maintenance task will be completed properly.

Thank you for this opportunity to submit this proposal. BrightView appreciates the opportunity to do this important work and remains committed to delivering safe, consistent, and high quality landscape maintenance for the residents and visitors of San Diego. Feel free to contact me at (951) 406-5904 or by email at david.moo@brightview.com with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "David Moo".

David Moo

Business Development Executive

BrightView Landscape Services, Inc.

8500 Miramar Place, San Diego, CA 92121

Table of Contents

I. Tab B	
II. Cover Page	Page 1
III. Cover Letter	Page 2-3
IV. Table of Contents	Page 4
V. Executive Summary	Page 5-6
VI. Company Information	Page 7-9
VII. BrightView References	Page 10-11
VIII. Technical Approach and Methodology	Page 12-16
IX. BrightView Supervisory Resumes	Page 17-20
X. Customer Service & Quality Control	Page 21-26
XI. Tab A	
XII. Submission of Information	Page 27
XIII. Proposed Work Schedule	Page 28-29
XIV. Capacity and Capability Statement	Page 30-31
XV. Resumes of Landscape Maintenance Personnel	Page 32-33
XVI. Required Proposal Forms	Attached
XVII. Safety Data Sheet (SDS)	Attached
XVIII. Addenda	Acknowledged in PlanetBids
XIX. Fee Proposal	Attached in PlanetBids

Executive Summary

BrightView Landscape Services is pleased to submit this proposal to provide comprehensive landscape maintenance services for the Calle Cristobal Maintenance Assessment District (MAD). With decades of experience maintaining municipal landscapes throughout Southern California, including numerous maintenance assessment districts, roadway corridors, parks, medians, slopes, open space areas, and public facilities, BrightView possesses the personnel, equipment, technical expertise, and financial resources necessary to successfully perform the services outlined in this Request for Proposal.

BrightView understands that the Calle Cristobal MAD contains a diverse inventory of landscape assets that require consistent attention and proactive management to maintain a safe, attractive, and functional environment for residents and visitors. The District includes landscaped medians, hardscape areas, roadway frontage improvements, turf, trees, shrubs, groundcover, irrigation systems, and public-use areas that must be maintained to a high aesthetic standard while preserving public safety and maximizing water efficiency. We recognize that the City expects a contractor capable of providing reliable routine maintenance while also responding quickly to deficiencies, emergencies, irrigation failures, and special projects as they arise.

Our approach is founded on preventative maintenance, proactive communication, and accountability. BrightView utilizes a structured management system that combines experienced field personnel, dedicated supervision, irrigation specialists, quality inspections, and technology-based work tracking to ensure contract requirements are consistently achieved. Through regular inspections and ongoing communication with City staff, potential issues are identified and corrected before they become larger problems. This proactive approach reduces long-term maintenance costs while preserving the appearance and health of the landscape.

The proposed team for the Calle Cristobal MAD will be supported by BrightView's extensive Southern California operational resources. Local management personnel, certified irrigation specialists, licensed pest management professionals, and experienced landscape maintenance crews will work together to ensure all maintenance activities are performed in accordance with City specifications and horticultural best practices. Our organization maintains sufficient staffing depth to provide uninterrupted service throughout the year and to respond quickly to emergency situations, storm events, irrigation failures, vandalism, or other unexpected conditions.

Water management is a central component of our maintenance philosophy. BrightView's irrigation specialists routinely inspect, adjust, and maintain irrigation systems to maximize efficiency and minimize waste. Through continuous monitoring, controller programming adjustments, leak detection, and timely repairs, we help agencies achieve water conservation goals while maintaining healthy plant material. Our irrigation program aligns with current drought-response requirements, water conservation regulations, and best management practices.

Safety remains a core value throughout every aspect of our operations. All employees receive ongoing safety training covering equipment operation, traffic awareness, heat illness prevention, hazard communication, defensive driving, injury prevention, and safe work practices. Supervisors conduct regular safety meetings and field observations to reinforce compliance with company policies and Cal/OSHA requirements. This commitment helps protect City staff, residents, motorists, pedestrians, and BrightView employees alike.

BrightView currently maintains numerous municipal landscape maintenance contracts throughout Southern California that are similar in scope, complexity, and visibility to the Calle Cristobal MAD. Our long-term partnerships with cities, counties, educational institutions, special districts, and public agencies demonstrate our ability to consistently deliver high-quality landscape maintenance services while meeting performance expectations and budgetary requirements.

BrightView appreciates the opportunity to submit this proposal and looks forward to partnering with the City of San Diego to preserve and enhance the appearance, functionality, and value of the Calle Cristobal Maintenance Assessment District. We are committed to providing responsive service, exceptional quality, and a collaborative partnership that supports the City's goals throughout the term of the contract.

BrightView Profile

- BrightView Landscape Services has over 140 years of industry experience between both legacy organizations (Brickman Group & Valley Crest). Enhancing the American landscape since 1939, BrightView Landscape Services maintains long-term relationships with its clients by offering the highest quality landscape management services at competitive rates. This formula has enabled BrightView to grow from small family-owned businesses to a recognized national industry leader. Our services include landscape maintenance, landscape architecture and installation, irrigation and arborist services, forest management, sports turf care and snow management. BrightView's experienced, local teams ensure that your assets are more than simply maintained - they are enhanced to achieve maximum appeal and benefit. Whatever landscape challenges or opportunities you might have, BrightView's friendly staff will partner with you to accomplish your goals. With 270 branch offices in 43 states, and a Local Branch in San Diego, BrightView's structure ensures quality and service are delivered by a local, well-trained & professional staff.
- BrightView takes a unique approach to every project and our clients profit from a proven and systematic method that generates tangible results.
- BrightView serves many municipalities, Fortune 500 corporate headquarters, research & development centers, office parks, college campuses and other large prestigious properties. Chances are that when a problem arises, we have successfully solved it in the past. Through droughts and blizzards, prolonged rains, shrinking budgets, and emergencies of all descriptions, our tenured project management, supervisory staff and team have effectively and efficiently solved a similar problem.
- Local corporate office in Calabasas with a local branch office in San Diego which services all of the City of San Diego and surrounding areas.
- Employee pool of 22,000 employees company-wide and over 400 local team members within 20 miles of San Diego
- Largest landscape services company worldwide
- Financially stable
- Nationally acclaimed training organization
- Sister companies include BrightView Design Group, BrightView Landscape Development, BrightView Tree Care Services, and our BrightView Tree Company
- Tenured work force
- Outstanding Safety Record

BrightView Organization

BrightView Landscape Services is the largest commercial landscape provider in the United States, delivering comprehensive maintenance, arbor, irrigation, and enhancement services to municipalities, public agencies, and institutional clients throughout California. We combine national resources with local expertise to provide a seamless solution for the City of San Diego's long-term landscape maintenance needs.

Corporate Structure and Leadership

BrightView Holdings operates two primary business segments, Maintenance Services and Development Services, supported by a national network of regional and branch operations. Each branch functions as a self-contained service center responsible for its customers' quality and performance. Our San Diego Branch managing this contract reports to the Southern California Senior Vice President, with corporate oversight from BrightView's executive team in Calabasas.

Key Company Officers:

- Dale Asplund, President, Chief Executive Officer
- Robert Tyler – Treasurer
- Jonathan Gottsegen - Secretary
- Enrico Marogna – Senior Vice President
- David Moo – Business Development Executive

Company Overview

BrightView Landscape Services provides routine landscape maintenance, weed abatement, arbor care, irrigation management, enhancement projects, seasonal color rotations, and emergency response services. We maintain over 1,500 public agency sites in California alone, including parks, streetscapes, civic centers, trail systems, sports fields, slopes, and medians. BrightView operates 24 hours a day, seven days a week to support our municipal partners through weather events and urgent service needs.

Company History and Growth

BrightView was formed through the merger of two of the nation's leading landscape firms, ValleyCrest Landscape Companies and The Brickman Group. Both organizations shared over eight decades of service excellence prior to the merger and continue to build on that legacy today. Our longstanding presence in Riverside County includes projects dating back to the early 1980s. BrightView's growth has been driven by our ability to retain experienced professionals and apply innovative management practices that enhance efficiency without compromising quality.

Company Size and Capacity

BrightView employs more than 20,000 landscape professionals nationwide, including over 3,000 team members dedicated to Southern California operations. Our San Diego Branch alone manages over 200 municipal and commercial properties spanning parks, freeway landscapes, and lighting maintenance districts. The branch operates a full fleet of late-model vehicles, mowers, trailers, and specialized equipment ensuring rapid deployment and consistent service delivery.

Office Location and Staff Allocation

The contract will be administered from BrightView's San Diego Branch. This facility houses operations management, fleet maintenance, and a large inventory of spare parts and irrigation components. Field crews are dispatched daily from this location to San Diego and nearby cities including Poway, Scripps Ranch, Escondido, and Rancho Santa Fe, which positions us to respond to San Diego immediately. A dedicated Account Manager and Crew Supervisor will be assigned exclusively to the City of San Diego to ensure direct oversight and accountability.

BrightView Additional Information

- Name of Business: BrightView Landscape Services, Inc.
- Branch Address: 8500 Miramar Pl, San Diego, CA 92121
- Contact Person: David Moo, david.moo@brightview.com, (951) 406-5904
- Website: www.brightview.com
- Principal Type of Business: Corporation
- Number of Years in Experience: 86 years
- Federal Tax ID No: 95-2651541
- Contractors DIR Number: 1000005364
- BrightView Landscape Services Contractor's License Number – 266211 (C27, A, C49)

BRIGHTVIEW REFERENCES

BrightView Landscape Services has an extensive record of successful performance on contracts similar in scope, location, size, and complexity to City of San Diego's Calle Cristobal MAD landscape maintenance program. The following projects demonstrate BrightView's technical capability, staffing stability, and experience maintaining water infrastructure and municipal assets in compliance with state and local regulations.

County of San Diego – Regional Landscape Maintenance

Address: Multiple sites throughout San Diego County

Contact: Paul Akers, Administrative Analyst

Phone: (619) 539-5472

Email: paul.akers@sdcounty.ca.gov

Annual Contract Value: \$1,442,698

Term: 2022 – 2026

BrightView provides comprehensive landscape maintenance services for multiple County-owned facilities, including administrative complexes, maintenance yards, detention basins, and pump stations. Work includes irrigation management, turf and slope maintenance, weed abatement, and storm preparation. The contract requires adherence to DIR reporting and prevailing wage laws identical to San Diego's requirements. BrightView maintains more than 20 County sites per month with no recordable safety incidents.

City of Poway – Lake Poway and Citywide Parks

Address: 14467 Lake Poway Road, Poway, CA 92064

Contact: Jeff Zamora, Contract Specialist/Inspector

Phone: (858) 668-4708

Email: jzamora@poway.org

Annual Contract Value: \$591,192

Term: 2008 – Present

BrightView has provided ongoing landscape maintenance for the City of Poway for over 17 years. The scope includes maintenance of slopes, medians, sports fields, and high-visibility public park areas. Lake Poway features irrigation systems and reservoir-adjacent landscapes similar to Calle Cristobal MAD sites. BrightView manages all irrigation programming, weed control, and slope erosion repairs under this long-standing partnership.

Waterfront Park – County of San Diego Department of Parks and Recreation

Address: 1600 Pacific Highway, San Diego, CA 92010

Contact: Christine Lafontant, Region Manager

Phone: (619) 204-4827

Email: christine.lafontant@sdcounty.ca.gov

Annual Contract Value: \$286,392

Term: 2015 – Present

BrightView maintains all landscape areas surrounding the Waterfront Park, including turf, trees, and plantings in proximity to sensitive public areas. This location utilizes reclaimed water irrigation and requires daily interaction with County facility staff, as well as public safety coordination. The project mirrors San Diego's emphasis on maintaining high standards of safety and presentation within public and operational environments.

County of San Diego – Lot 3 Facility

Address: 5560 Overland Avenue, San Diego, CA 92123

Contact: Thania V. Mendoza, Administrative Analyst

Phone: (619) 577-0533

Email: thaniav.mendoza@sdcounty.ca.gov

Annual Contract Value: \$625,231

Term: July 2022 – 2026

This contract includes landscape care for County maintenance and administrative facilities. BrightView performs irrigation management, tree trimming, weed abatement, and landscape enhancements while coordinating work near public parking and County operations. The scope parallels San Diego's traffic control and landscape palate, which require discreet, efficient maintenance with consistent communication with facility managers.

Relevance to San Diego's Calle Cristobal MAD

Each of these projects demonstrates BrightView's ability to manage multi-site maintenance programs across geographically dispersed assets. The combination of treatment plants, reservoir environments, and administrative campuses provides a direct operational parallel to Calle Cristobal MAD. Our success on these projects reflects BrightView's reliability, regulatory compliance, and commitment to quality that will extend seamlessly to San Diego's landscape program.

Technical Approach and Methodology

STAFFING

BrightView's technical approach for the City of San Diego Calle Cristobal MAD contract is grounded in the practical experience with like-sized contracts with similar scope, combined with the company's standardized best practices for public sector landscape maintenance. The approach is designed to ensure that all landscaped areas remain safe, clean, healthy, and visually consistent at all times, and that services are delivered in strict accordance with the frequencies and performance expectations set forth in the RFP. ñ

To meet these needs, BrightView will allocate dedicated mowing crews, detail crews, spray crews, irrigation crews, porter crews, and Supervision that will rotate through City landscape sites on a scheduled basis. By deploying these specialized teams, we ensure that core personnel are not overextended and can focus on site-specific quality and oversight.

- **Landscape Crew**— The Landscape Crew will consist of on average 70-80 hours of labor per week in the form of 1 Crew Leaders and 1 Landscape Laborers to handle all of the different frequencies and occurrences required in the scope of work. These labor hours will be more than sufficient to handle all shrub care, hand-pruning, fertilization, ground cover control, hardscape maintenance, watering, weed abatement, and trash and debris pickup. Equipped with backpack sprayers, this crew will safely and effectively use herbicides, pesticides, and fertilizers to care for the landscape while supervised by a licensed QAL holder.
- **Irrigation Crew** – There will be **1 irrigation technician** to handle all the irrigation needs of the contract. Aligned with the goal of actively pursuing water conservation, these irrigation technicians will manage all irrigation system checks and repairs as outlined in the scope of the RFP.
- **Dedicated Account Manager/Supervisor** - BrightView will provide **one dedicated Account Manager** as the liaison between the City of San Diego and BrightView who is ultimately responsible for customer satisfaction. Your Account Manager will have the sole responsibility of caring for the landscape maintenance for the City of San Diego. Your Account Manager will be responsible for ensuring that every facet of the scope of work is adhered to safely and in excellence.

This enhanced staffing model provides several advantages to the City:

- **Consistency:** Assigning personnel ensures that service frequencies (weekly mowing, monthly pruning, seasonal color rotations, etc.) are completed without backlog or delay.
- **Responsiveness:** Crew depth allows BrightView to address emergencies, storm response, and resident concerns immediately without diverting core staff from routine maintenance.
- **Quality:** High staffing levels translate directly into better turf conditions, healthier plant material, cleaner hardscapes, and reduced liability from hazards such as fallen branches or irrigation overspray.
- **Flexibility:** Our scalable approach enables us to adjust staffing levels seasonally or for special events, ensuring landscapes always reflect the City's pride and standards.

Crew sizes and total headcount are set to ensure that all required tasks can be completed within the available work hours while allowing flexibility to respond to special requests and seasonal demands. By investing in our labor resources, BrightView provides the City of San Diego with a **level of service that exceeds baseline expectations and ensures true long-term value**. We view these staffing commitments as necessary to achieve the consistently high-quality results that residents, visitors, and City staff deserve.

EQUIPMENT

BrightView brings to the City of San Diego a fully equipped fleet and tool inventory that exceeds the requirements outlined in the RFP. Our scale, regional resources, and modernized equipment program ensure uninterrupted service delivery across all facilities, parks, medians, and civic spaces.

Comprehensive Equipment Inventory

BrightView maintains a full suite of equipment dedicated to municipal contracts, including:

- Rotary and reel mowers calibrated for both park turf and athletic fields
- Walk-behind and ride-on mowers sized for medians, parkettes, and larger open fields
- String trimmers, edgers, and blowers to achieve crisp finishing and debris removal.
- Dedicated irrigation vehicles with hand tools and irrigation parts to address irrigation needs
- Service trucks outfitted with tools, safety signage, and traffic-control gear
- Specialty equipment for aeration, overseeding, and turf renovation

This equipment is **assigned directly to the City of San Diego contract** to ensure availability and accountability, rather than being pulled from shared resources.

Clean and Modern Fleet

All BrightView vehicles and equipment are maintained to the highest industry standards. Preventive maintenance is scheduled routinely, and all units are inspected prior to deployment. Our fleet complies with California emissions standards and municipal noise restrictions (below 75 decibels at 25 feet). BrightView is also investing in battery-powered blowers, trimmers, and mowers, reducing both noise and emissions in sensitive areas.

Redundancy and Reliability

To eliminate downtime, BrightView maintains backup units for every major equipment type at our nearby regional branches. Should a mower, truck, or irrigation tool become unavailable, a replacement is delivered the same day. This redundancy ensures service continuity under all circumstances, including heavy seasonal workloads or emergency response events.

Traffic Safety and Public Visibility

BrightView service trucks and trailers are clearly marked with our company name, logo, and phone number, making our crews easily identifiable to the public. Each vehicle is equipped with reflective safety signage and traffic-control devices in accordance with all laws and ordinances.

Scalability of Resources

Beyond the equipment dedicated to San Diego, BrightView can draw upon its vast regional inventory to meet extraordinary needs. Whether preparing for a Citywide festival, responding to storm damage, or completing a large-scale turf renovation, we can mobilize additional specialty equipment within hours.

START UP

BrightView's transition process is a documented action plan that involves both senior and site management by the customer and BrightView. This process starts out with the overall vision and goals of the partnership. Implementation plans with specific details and schedules are developed. Timely meetings to review progress are scheduled for both individual sites and overall teams to ensure success.

Job start-Up Needs Evaluation:

- Initial job site walk-through is done prior to job start-up to determine specific site-related needs of the customer. Site-specific issues are discussed. A site walk-through is then performed asking more site-specific questions, which clarify the customer needs
- Specific goals set for the upcoming year
- Daily, weekly, monthly communication process finalized

Goals of Initial Site Meeting:

- Establish a weekly communication process (meetings, reports, etc.)
- Clearly establish expectations using contract specifications and current knowledge of site management
- Present schedule of operations in Gantt format
- Identify ALL special situations, issues, areas & processes
- Clearly establish a base safety process and site-specific processes
- Document processes for out-of-scope work (P.O., sign-off, billing)
- Share emergency call process
- Set short-term improvement goals
- Benchmark existing site status, conditions, and opportunities for improvements



To ensure a smooth transition and deliver immediate value, BrightView follows a proven milestone-based onboarding process designed to establish clear expectations, deliver early wins, and set the stage for long-term partnership success.

30 Days – Launch & Alignment

- **Kickoff Objectives:**

- Introduce dedicated BrightView team
- Review contract, scope of work, and timelines
- Confirm communication protocols & emergency thresholds
- Walk the site to align on service expectations
- Review BrightView Safety Program
- Initiate first Quality Site Assessment (QSA)
- Launch priority initiatives and tasks

- **Deliverables:**

- Confirm maintenance schedule
- Document site-specific needs
- Identify quick wins and first-month priorities

60 Days – Adjust & Optimize

- **Monthly Review with Client, Account Manager & Branch Manager:**

- Evaluate progress on key initiatives
- Review QSA results and resolve carryover issues
- Confirm alignment with scope and expectations

- **Focus Areas:**

- In-season adjustments
- Proactive issue resolution
- Continued visibility with client stakeholders

90 Days – Partnership Solidified

- **Quarterly Business Review:**
 - Review Partnership Transition Guide
 - Assess QSA trends and performance benchmarks
 - Confirm closure of any outstanding items
 - Address feedback from client satisfaction touchpoint
- **What You Will See:**
 - Established rhythm of communication
 - Measurable field improvements
 - Full alignment on expectations and outcomes

180 Days – Strategic Evaluation

- **Mid-Year Strategic Review:**
 - Evaluate long-term field performance and aesthetics
 - Plan for seasonal enhancements and service upgrades
 - Budget alignment and efficiency check
- **Looking Ahead:**
 - Dynamic service plans
 - Field-specific upgrades
 - Strong data-driven performance

BrightView is committed to transparent communication, consistent quality, and proactive landscape management right from day one. Let's grow something great together!

BRIGHTVIEW SUPERVISORY RESUMES

The crew hand selected to maintain the City of San Diego – Calle Cristobal MAD has the skills and experience necessary to meet your specific needs and expectations. Meet your team:

Job Title	Job Responsibility
 Martin Ordonez Account Manager, 5 years	• Accountable for customer satisfaction • Primary customer contact • Ensures compliance with job specifications and quality • Manages and schedules crews • Ensure readiness of workers, tools, and materials • Maintains safe working conditions • Trains field personnel • Ensures delivery of job specifications and quality
 James Carr Irrigation Supervisor, 24 years	• Oversees programming, operation, and adjustment of all irrigation controllers to ensure proper water distribution and compliance with water use regulations • Directs & trains crew members on irrigation troubleshooting, repairs, and best practices for recycled water systems. • Coordinates and documents all irrigation repairs, replacements, and system enhancements. • Maintains accurate records of system performance, water usage adjustments, and any corrective actions taken.
 Rosalia Tapia Branch Manager, 37 years	• Ensure quality and efficient landscape management for clients • Consistently improves best practices within the service branch • Lead and support all branch personnel • Lead a culture focused on safety, service, and quality • Provide vision and direction, ensuring all team members understand the branch's goals and objectives
 Rene Rivera Vice President, 26 years	• Responsible for training, counseling, & developing growth plans and drives customer satisfaction through proactive, consistent quality service. • Works directly with local teams to leverage national resources and implement industry leading operating principles. • Responsible for supporting the entire market's successful operation • Oversees all facets of business ensuring customer satisfaction

QUALIFICATIONS AND EXPERIENCE OF PERSONNEL



Martin Ordonez – Account Manager

Martin has been in the landscaping industry for over 5 years specializing in servicing commercial landscape and industrial landscape properties. He has grown to become one of our team's most trusted Account Managers and has been tasked to oversee multiple municipalities and high-level commercial business parks.

Martin will oversee all of the crew for the City of San Diego's Calle Cristobal MAD. He will be the primary customer contact accountable for customer satisfaction and will ensure compliance with job specifications and quality. He will manage crew schedules, ensure readiness of workers, tools, and materials, and ensure safe working conditions. Martin will use the QSA Reports to communicate in writing and through photographs to capture the condition of the sites and chart improvement opportunities. Martin will always be available for regular walks to review performance and go over any job details.



James Carr – Irrigation Supervisor

With more than two decades of progressive experience in landscape irrigation, water management, and horticultural field operations, James has built a career grounded in technical expertise and hands-on industry knowledge. Beginning in the field as a planting crew member and irrigation technician, they developed deep proficiency in system diagnostics, repairs, smart controller programming, recycled water management, and efficient irrigation practices. James' career advanced through roles as

an Account Manager, Irrigation Manager, Regional Irrigation Manager for the Southwest, and ultimately Regional Irrigation Manager. In each role, James demonstrated strong leadership, effective training capabilities, and the ability to manage large portfolios of commercial and municipal sites with a focus on performance tracking, water use efficiency, and operational consistency.

James' certifications include: California MWELO Ordinance Training, Certified Water Manager, and Water Efficient Landscaper certifications through both the Metropolitan Water District and QWEL. Additional credentials include multiple Watts Works certifications, Cla-Val certification, Goulds pump technology certifications, Recycled Water Site Supervisor certification through the City of San Diego, EPA WaterSense certification, ABPA Cross Connection Specialist, multiple Irrigation Association credentials (CIC, CIT, CLIA), Hunter University and HydroPoint system certifications, Weathermatic and Rain Bird system training, OSHA 10 Construction, University of Georgia Turfgrass Management, Rule 310 Dust Control certification, and numerous backflow testing and repair certifications. This broad credential portfolio demonstrates a deep technical foundation and an ongoing commitment to professional development, positioning them as a highly capable and well-rounded irrigation leader prepared to support complex landscape maintenance operations.

James combined background in irrigation management, workforce training, governance, non-profit leadership, and industry certification oversight positions them as a highly qualified and well rounded irrigation professional capable of leading teams, supporting complex projects, and advancing water efficiency standards at a regional scale.



Rosalio Tapia – Branch Manager

Rosalio has 37 years' experience in the green industry in Southern California. Rosalio has worked at the highest customer service level projects including the City of Del Mar and County of San Diego. He is in charge of the overall quality and performance of the Branch. Rosalio's skills include vast horticultural knowledge, leadership abilities, strong customer service, attention to detail, and the ability to mentor employees.

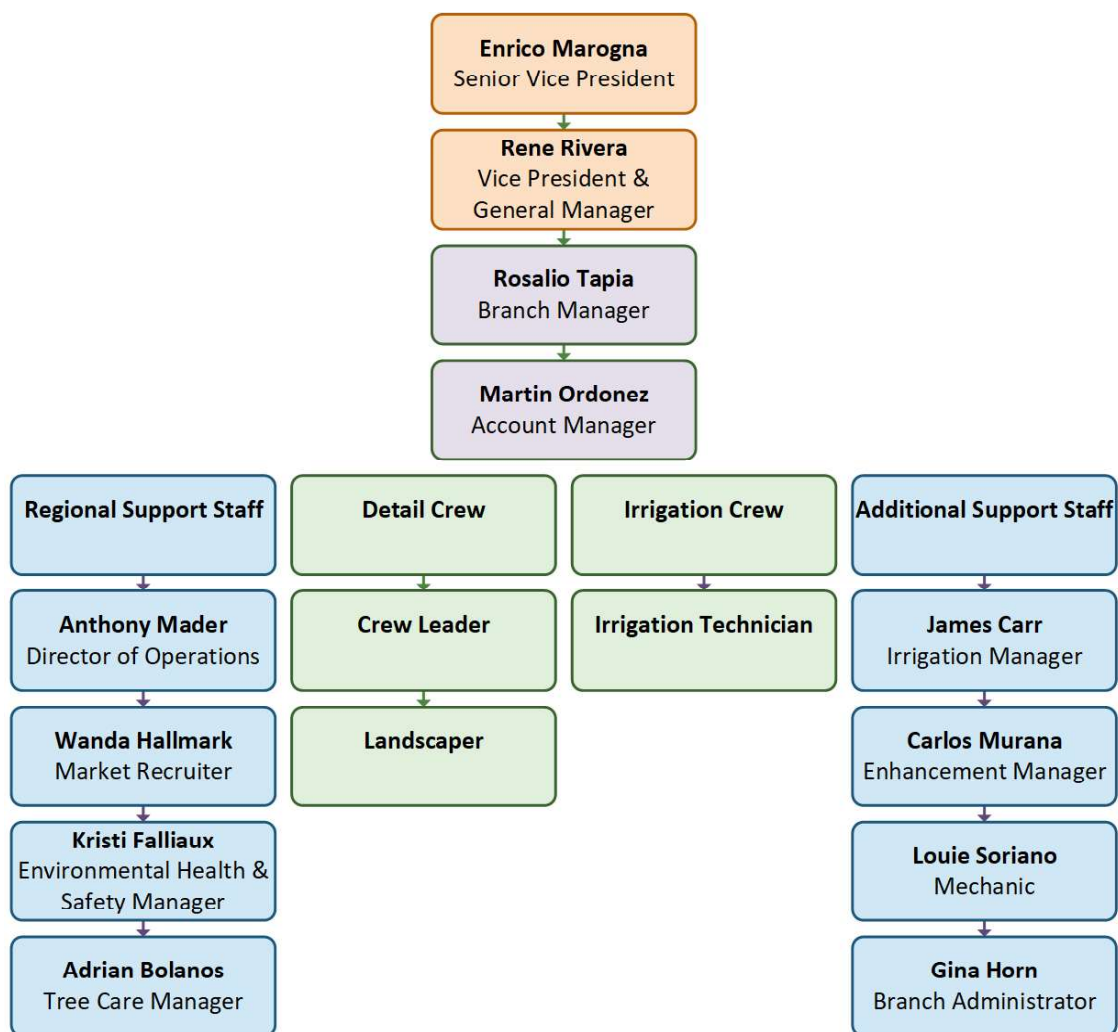
Rosalio will also be available for regular meetings and property walks with the City of San Diego staff. Rosalio will help ensure quality and efficient landscape management. He will consistently improve best practices for the Branch while leading and supporting all Branch personnel. Rosalio will lead a culture focused on safety, service, and quality and provide vision and direction, ensuring all team members understand the Branch's goals and objectives.



Rene Rivera – Vice President & General Manager

Rene has over 16 years of operational management experience in the landscape industry. Rene's oversight and management has led our teams to an exemplary OSHA safety record as well as hundreds of extremely satisfied customers including the City of San Diego, County of San Diego, City of Poway, City of Oceanside, and City of Vista. Rene is responsible for training, counseling, developing growth plans, and driving customer satisfaction through proactive, consistent quality service. Rene will work directly with the local crew to leverage national resources and implement industry leading operational principles.

STAFFING & ADDITIONAL SUPPORT



Customer Service & Quality Control

BrightView Landscape Services believes that the foundation of a successful municipal partnership lies in clear, consistent, and proactive communication. Our philosophy is simple: the City should never have to wonder what was done, where it was done, or when it was done. We achieve this through structured communication protocols, digital documentation systems, and accessible field leadership.

1. Single Point of Contact

The City of San Diego will have one dedicated Account Manager who serves as the single point of contact for all matters related to the contract. This ensures that all information flows through one channel thus reducing confusion and maintaining continuity. The Account Manager is responsible for scheduling, reporting, issue resolution, and coordination with City staff, vendors, and residents when applicable. The Account Manager's cell phone number and email address will be provided to City staff for direct communication at any time.

2. Regular Meetings and Site Walks

BrightView schedules structured, recurring meetings with the City's Maintenance and Operations team to review performance, upcoming work, and improvement opportunities which include: **Weekly Operations Calls, Monthly Walk-Throughs, and Quarterly Performance Reviews**. These scheduled interactions help maintain alignment between City expectations and field performance while allowing BrightView to anticipate needs rather than react to them.

3. Daily Crew Communication and Field Oversight

Every crew operating within San Diego receives daily directions through our branch dispatch system. BrightView holds a morning safety and scheduling meeting to review tasks, weather conditions, and priorities. Crews are equipped with tablets or mobile devices to receive digital work orders, maps, and route instructions. Supervisors perform random spot checks throughout the day to verify service quality, proper equipment use, and adherence to safety standards.

4. Digital Documentation and Reporting Tools

BrightView employs a cloud-based platform, **BrightView Connect**, to capture and share all relevant service data. This proprietary system allows for real-time communication between the City and our field teams, ensuring full transparency and accountability. Highlights include: **Work Order Tracking, Issue Reporting, Status Dashboards, and Historical Records**.

5. Emergency and After-Hours Communication

BrightView maintains 24/7 emergency response capability through an on-call rotation system. Calls for emergencies such as irrigation mainline breaks, storm damage, or fallen trees will receive an immediate response, with crew dispatch typically within 60 minutes or less.

6. Resident and Public Interaction

As the visible face of the City in parkways & medians and other City sites, BrightView's crews are trained in professional public interaction. Each employee understands that they represent both BrightView and the City of San Diego while in uniform. We maintain a courteous, safety-conscious, and approachable demeanor at all times. If residents or business owners have questions or concerns while crews are on site, employees are trained to direct them respectfully to the Account Manager or City contact.

7. Escalation and Problem Resolution

BrightView's communication plan includes a clear escalation structure to ensure that any issue whether operational, safety-related, or administrative is resolved quickly and effectively.

- **Level 1:** Crew Leader identifies and documents issue in the field.
- **Level 2:** Account Manager communicates with City staff and ensures closure.
- **Level 3:** Branch Manager reviews systemic issues and implements long-term corrective measures if necessary.

This escalation chain guarantees that problems never linger unresolved, and that the City receives timely updates.

9. Transparency and Accountability

BrightView's reporting and communication approach creates a transparent partnership with the City. Every completed service, inspection, and repair is verifiable through data, photographs, and consistent follow-up. The City can expect honest, prompt communication at all times whether the report is positive or highlights an area for improvement.

Summary

Through structured meetings, real-time digital reporting, and open access to field data, BrightView provides the City of San Diego with a maintenance partnership built on reliability, responsiveness, and full accountability. Our communication and coordination system ensures that every request is tracked, every site is documented, and every action is visible. The result is a relationship founded on transparency and trust that allows the City to focus on outcomes while we handle the details.

Emergency Information

Emergency contact procedures ensure immediate response to urgent issues such as irrigation breaks, fallen branches, or storm related debris. The San Diego Branch provides after hours contact information and assigns key personnel to respond quickly when needed. BrightView maintains well developed emergency contact procedures to ensure that any urgent issue within the City of San Diego's landscape areas is addressed quickly, safely, and effectively. As the incumbent contractor, the San Diego Branch has years of experience responding to emergency situations within the City. This long standing familiarity with the City's Calle Cristobal MAD portfolio allows BrightView to respond with precision and confidence, reducing risks to the public and ensuring that landscape infrastructure is protected.

BrightView's emergency response system is built around a simple objective: the City must be able to reach the correct BrightView personnel immediately, regardless of time or circumstances. The San Diego Branch assigns multiple layers of emergency contacts to make this possible. Primary response responsibilities rest with the Account Manager and the Branch Manager, both of whom are accessible to the City after regular business hours for urgent matters. In the event that one contact is unavailable, the other serves as an immediate backup. Additionally, BrightView's on call irrigation technician is available to respond to nighttime or weekend irrigation failures, leaks, or breaks that require technical expertise. This tiered contact structure ensures that the City always has direct access to personnel who have authority and capability to initiate action without delay.

When an emergency call is received, BrightView's internal communication protocol begins instantly. The contacted individual assesses the nature of the issue based on information provided by the City and dispatches the appropriate personnel. For irrigation emergencies, such as broken mains, stuck valves, or major leaks, BrightView dispatches trained irrigation technicians who carry the tools and parts necessary to stabilize most situations during the initial visit. For safety or access related issues, such as fallen branches, debris blocking pathways, or damage resulting from storms, BrightView sends crews equipped with chainsaws, blowers, and cleanup tools to quickly restore safe conditions. In all cases, the responding staff document the situation and notify the Account Manager once the immediate hazard has been addressed.

BrightView's emergency procedures prioritize the protection of public safety and the prevention of property damage. The company trains its crews to recognize conditions that could escalate if not addressed promptly, such as irrigation overspray that could run onto roadways, erosion during heavy rain events, or plant material blocking visibility lines for drivers or pedestrians. Crews are empowered to report these issues immediately and elevate concerns when necessary. BrightView's management team evaluates each reported condition to

determine the appropriate response. This proactive mindset helps reduce the frequency and severity of emergencies.

In cases involving large scale emergencies, such as windstorms, heavy rains, or citywide irrigation failures, BrightView has the ability to draw on additional personnel and equipment from neighboring branches. This resource sharing capacity ensures that large events can be addressed quickly even when workload surges beyond normal staffing levels. The company's statewide presence allows equipment such as chipper units, additional trucks, or specialized technical staff to be deployed when needed. Because BrightView is already familiar with the City's landscape zones, staging areas, and access points, these additional resources can be mobilized efficiently and begin work without delay.

Documentation also plays an important role in BrightView's emergency procedures. After responding to an emergency, the Account Manager provides the City with a summary of the event, including the time the call was received, the personnel dispatched, the corrective actions taken, and any additional recommendations for long term improvements. This record keeping ensures that both BrightView and the City maintain a clear understanding of recurring issues, seasonal vulnerabilities, and infrastructure needs. In many cases, BrightView's documentation allows the City to plan improvements, prioritize repairs, or adjust irrigation schedules to prevent similar emergencies in the future.

Through its structured emergency contact system, trained personnel, and rapid response capabilities, BrightView demonstrates a commitment to maintaining the safety, functionality, and appearance of San Diego's public landscapes at all times. BrightView's San Diego Branch understands the importance of quick and decisive action during emergencies and is fully prepared to continue supporting the City through a reliable and proven emergency response program.



QUALITY CONTROL: QSA

To ensure a successful partnership, effective communication is one of our top priorities. We believe strongly in being proactive in our communication and have designed several forms and checklists our customers find valuable for staying apprised of their landscape status and maintenance activity. Additionally, we are equipped to respond quickly to new and unexpected needs as they arise.

- Inspect sites weekly during all seasons
- Report our maintenance activities in compliance with RFP
- Provide digital photos to verify technical issues, damage, and plant and tree health
- You have 24/7 access to your Account Manager by telephone and email. All issues that arise will be treated with a sense of urgency and addressed with due diligence.
- Emergencies that occur outside of regular business hours will be dealt with depending on the severity of the situation. You can expect a response and proposed solutions to after-hours emergencies within two hours or less.
- We judge our success by the complete satisfaction of our customers. We continually collect feedback through a comprehensive customer satisfaction program. We use the valuable insight gained through our survey program to determine system improvements and guide the content of our employee training program.
- Every customer we partner with has the opportunity to formally evaluate our work product, service, and relationship at least once a year through our Client Satisfaction Survey via a third-party vendor. Your feedback is important to us. We pay attention to the survey results and follow up with a summary of each one to learn how we can improve.



QSA REPORTS

- To ensure a successful partnership, effective communication is one of our top priorities. We found the best way to keep our customers highly satisfied is to make sure we understand your current needs and priorities. We will provide proactive communication on a monthly basis that includes images, pricing and recommendations that will give you a full view of your landscape. We employ a range of tools and reports including the Quality Site Assessment (pictured), Activity Reports and many more.



TAB A – SUBMISSION OF INFORMATION AND FORMS

A.2.1 Exceptions Requested

BrightView Landscape Services does not request any exceptions to the Scope of Work, Contract Terms, or any Exhibits included in the RFP. BrightView understands that all exceptions must be explicitly accepted by the City in writing and acknowledges that unapproved exceptions are considered rejected. BrightView agrees to perform services in full accordance with Exhibit B and the Contract Documents.

A.2.2 Contractor Standards Pledge of Compliance

BrightView Landscape Services has completed and attached the Contractor Standards Pledge of Compliance. BrightView certifies that it continues to meet the City requirements contained in the Contractor Standards document and that no pending actions or conditions exist that would preclude BrightView from performing the work described in the RFP.

A.2.3 Equal Opportunity Contracting Forms

BrightView has completed and attached the required Equal Opportunity Contracting forms, including:

- Work Force Report
- Certification of Pending Actions

These forms reflect BrightView's long standing commitment to equal employment opportunity, workforce diversity, and nondiscrimination in all hiring and personnel practices.

A.2.4 Living Wage Ordinance Certification of Compliance

BrightView acknowledges and complies with the City of San Diego Living Wage Ordinance. BrightView certifies that all employees assigned to this contract will be compensated in accordance with the ordinance without exception.

A.2.5 Licenses Required in Exhibit B

BrightView possesses and maintains all licenses required to perform the work described in Exhibit B.

A.6 Additional Information Required in Exhibit B

BrightView has included all additional information required under Exhibit B Section 7.2.2, including:

- Evidence of past performance (included in forms)
- Three examples of comparable projects (included in forms)
- Proposed Work Schedule (below)
- Capacity and Capability Statement (below)
- Resumes of Proposed Landscape Maintenance Personnel (Supervision above and laborers below)

Proposed Work Schedule

BrightView Landscape Services, Inc. will implement a structured, year-round work schedule designed specifically to meet the service frequencies, irrigation requirements, and performance standards established for the Calle Cristobal Maintenance Assessment District (MAD). BrightView understands that all routine and periodic maintenance operations must be performed in a manner that maintains uninterrupted landscape services, consistent aesthetic quality, and compliance with all Exhibit B specifications.

BrightView proposes to assign two dedicated Crew Leaders and three Landscape Maintenance Laborers to support routine maintenance operations throughout the contract area. Work will generally be performed Monday through Friday during the City's established Normal Working Hours of 6:00 a.m. to 6:00 p.m., unless otherwise authorized by the Technical Representative.

The proposed work schedule will incorporate recurring weekly maintenance activities, periodic horticultural operations, irrigation inspections, and seasonal maintenance tasks necessary to maintain all landscaped areas in a healthy, safe, attractive, and fully functional condition.

Daily and Weekly Maintenance Operations

Routine maintenance operations will be performed continuously throughout the week and will include:

- Turf mowing and edging
- Litter and debris removal
- Weed abatement and weed control
- Irrigation inspections and adjustments
- Shrub and groundcover maintenance
- Tree inspections and minor pruning
- Hardscape and decomposed granite maintenance
- General landscape cleanup and detailing
- Hazard identification and reporting

Crew assignments and routing will be organized to ensure all contract areas receive continuous maintenance attention while maximizing operational efficiency and response capability.

Irrigation Management Schedule

BrightView understands that irrigation management and water conservation are critical components of this contract. Irrigation inspections will be conducted routinely throughout the week by qualified personnel to identify leaks, malfunctioning components, runoff conditions, overspray, controller issues, and other irrigation deficiencies.

Controller programming and irrigation runtimes will be adjusted regularly based on:

- Seasonal conditions
- Plant material requirements
- Weather conditions

- Water conservation regulations
- Site-specific irrigation needs

Emergency irrigation repairs and water-related issues will receive immediate response priority in accordance with contract requirements.

Periodic and Infrequent Operations

Periodic operations such as fertilization, aeration, renovation, mulch applications, and larger pruning operations will be scheduled throughout the year in accordance with the required service frequencies and seasonal horticultural best practices.

BrightView will provide advance notification and scheduling information to the Technical Representative prior to performing:

- Fertilization operations
- Aeration activities
- Renovation work
- Large-scale pruning activities
- Other infrequent maintenance operations

BrightView understands that periodic operations must not interrupt or delay routine maintenance services required under the contract. Additional staffing resources will be utilized as necessary to ensure all routine services continue uninterrupted during these activities.

Extraordinary Work and Emergency Response

BrightView maintains sufficient operational depth and regional support resources to perform Extraordinary Work assignments, emergency response services, storm cleanup, irrigation emergencies, and urgent repairs without negatively impacting scheduled routine maintenance services.

Additional personnel, equipment, and supervisory support can be deployed rapidly to address priority conditions identified by the City.

Work Schedule Coordination

Prior to commencement of services, BrightView will submit a detailed 12-month work schedule to the Technical Representative identifying routine maintenance operations, periodic services, seasonal activities, and infrequent operations. The work schedule will be updated as necessary throughout the contract term to address weather conditions, irrigation requirements, seasonal demands, City requests, and operational priorities.

BrightView's proposed work schedule is designed to provide the City of San Diego with proactive, reliable, and uninterrupted landscape maintenance services that consistently meet the operational and aesthetic expectations established for the Calle Cristobal MAD.

Capacity and Capability Statement

BrightView Landscape Services possesses the operational capacity, staffing resources, technical expertise, equipment inventory, and financial stability necessary to successfully perform all services required under the Calle Cristobal Maintenance Assessment District (MAD) contract. As one of the nation's largest landscape maintenance providers, BrightView maintains extensive municipal landscape maintenance operations throughout Southern California and currently services numerous public agency contracts comparable in size, complexity, and service expectations to this project.

BrightView's local operational structure provides immediate access to experienced management personnel, irrigation specialists, certified applicators, field supervisors, trained landscape maintenance crews, and supplemental regional support resources. This depth of staffing allows BrightView to consistently maintain required service levels, respond rapidly to emergencies, and perform Extraordinary Work assignments without interruption to routine maintenance operations.

Our organization has extensive experience maintaining highly visible public landscapes including medians, parkways, slopes, open space areas, irrigation systems, decomposed granite areas, shrub beds, turf, and streetscape improvements. BrightView understands the operational demands associated with Maintenance Assessment District landscape maintenance and has the capability to maintain these areas to the high aesthetic standards expected by the City of San Diego and the surrounding community.

BrightView maintains the personnel expertise necessary to perform all required aspects of the contract, including:

- Comprehensive irrigation management and repair
- Water conservation compliance
- Turf maintenance and renovation
- Shrub and groundcover maintenance
- Tree maintenance and pruning
- Weed abatement and weed control
- Fertilization programs
- Pest and disease management
- Emergency response services
- Extraordinary Work assignments
- Routine inspections and quality assurance oversight

Our irrigation specialists possess extensive experience with troubleshooting, controller programming, leak detection, recycled water systems, and irrigation optimization practices necessary to minimize water waste while maintaining healthy and visually attractive landscapes. BrightView also maintains relationships with local suppliers and equipment vendors that allow rapid procurement of materials, irrigation components, mulch, and other maintenance-related supplies necessary to support uninterrupted operations.

BrightView's operational infrastructure includes a large inventory of commercial landscape maintenance equipment, irrigation repair tools, specialty equipment, and fleet vehicles necessary to support the successful execution of this contract. In addition, our regional branch network allows BrightView to supplement manpower, equipment, and management resources whenever operational demands require additional support.

The company's financial stability and organizational scale further ensure our ability to successfully manage long-term municipal contracts. BrightView has the financial resources necessary to maintain staffing continuity, replace equipment when needed, respond to unforeseen conditions, and consistently perform at a high level throughout the full term of the contract.

BrightView's management approach emphasizes proactive communication, accountability, responsiveness, and continuous quality improvement. Through regular inspections, supervisory oversight, documented quality control procedures, and close coordination with the City's Technical Representative, BrightView ensures that all services are performed efficiently, professionally, and in full compliance with contract requirements.

Based on our extensive municipal experience, qualified personnel, operational depth, regional resources, and proven history of successfully maintaining comparable public landscapes throughout Southern California, BrightView is fully confident in our capacity and capability to successfully deliver the landscape maintenance services required for the Calle Cristobal MAD contract.

Resumes of Landscape Maintenance Personnel

BrightView Landscape Services understands the importance of assigning experienced and qualified field personnel to successfully perform the landscape maintenance services required under this contract. Due to the contract award timeline and current staffing allocation across existing municipal operations, BrightView has not finalized the specific individuals who will be assigned as Crew Leaders and Landscape Maintenance Laborers at the time of proposal submission. However, BrightView is fully committed to assigning qualified, experienced, and properly trained personnel who meet or exceed all requirements identified within the RFP specifications.

BrightView anticipates assigning two Crew Leaders and three Landscape Maintenance Laborers dedicated to this contract. All assigned personnel will be current BrightView employees and will possess relevant experience performing municipal landscape maintenance services comparable in scope, size, and complexity to the Calle Cristobal MAD.

Proposed Crew Leader Qualifications

The proposed Crew Leaders assigned to this contract will each possess:

- Multiple years of experience supervising municipal landscape maintenance crews
- Experience coordinating daily work activities, scheduling, and quality control inspections
- Strong working knowledge of irrigation systems, turf maintenance, shrub and groundcover care, tree maintenance, weed abatement, and horticultural best practices
- Experience working within public environments including streetscapes, medians, parks, slopes, and open space areas
- Ability to communicate effectively in English both verbally and in writing
- Experience interacting professionally with municipal representatives and members of the public
- Experience operating landscape maintenance equipment safely and efficiently
- Training in workplace safety procedures, hazard awareness, and proper traffic and pedestrian safety practices

The Crew Leaders will be responsible for directing daily field operations, ensuring work is completed in accordance with contract specifications, coordinating with management personnel, maintaining quality standards, documenting field conditions, and ensuring all assigned personnel perform work safely and professionally.

Proposed Landscape Maintenance Laborer Qualifications

The proposed Landscape Maintenance Laborers assigned to this contract will possess experience performing all routine aspects of municipal landscape maintenance, including:

- Turf mowing and edging
- Shrub and groundcover maintenance
- Irrigation inspections and minor irrigation repairs
- Weed abatement and weed control
- Tree and plant maintenance support
- Litter and debris removal
- Decomposed granite maintenance
- Fertilization support operations
- Safe operation of landscape maintenance equipment and tools

Assigned personnel will be experienced in maintaining high-profile public landscapes and will be trained to perform work in accordance with City standards, safety requirements, and horticultural best practices.

BrightView maintains a large operational workforce throughout Southern California and has the staffing depth necessary to assign qualified personnel who meet the requirements of this contract upon award. Final staffing assignments will be made prior to mobilization and will be coordinated with the City's Technical Representative to ensure continuity of service, operational readiness, and successful contract implementation.

A.2.9 SDS Sheets

BrightView has provided one SDS sheet for each chemical product intended for use under this contract. All labels reflect contents, hazard potential, and required protective measures in compliance with Exhibit B.

City of San Diego
CONTRACTOR STANDARDS
Pledge of Compliance

The City of San Diego has adopted a Contractor Standards Ordinance (CSO) codified in section 22.3004 of the San Diego Municipal Code (SDMC). The City of San Diego uses the criteria set forth in the CSO to determine whether a contractor (bidder or proposer) has the capacity to fully perform the contract requirements and the business integrity to justify the award of public funds. This completed Pledge of Compliance signed under penalty of perjury must be submitted with each bid and proposal. If an informal solicitation process is used, the bidder must submit this completed Pledge of Compliance to the City prior to execution of the contract. All responses must be typewritten or printed in ink. If an explanation is requested or additional space is required, Contractors must provide responses on Attachment A to the Pledge of Compliance and sign each page. Failure to submit a signed and completed Pledge of Compliance may render a bid or proposal non-responsive. In the case of an informal solicitation or cooperative procurement, the contract will not be awarded unless a signed and completed Pledge of Compliance is submitted. A submitted Pledge of Compliance is a public record and information contained within will be available for public review except to the extent that such information is exempt from disclosure pursuant to applicable law.

By signing and submitting this form, the contractor is certifying, to the best of their knowledge, that the contractor and any of its Principals have not within a five (5) year period – preceding this offer, been convicted of or had a civil judgement rendered against them for commission of a fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) contract or subcontract.

“Principal” means an officer, director, owner, partner or a person having primary management or supervisory responsibilities within the firm. The Contractor shall provide immediate written notice to the Procurement Contracting Officer handling the solicitation, at any time prior to award should they learn that this Representations and Certifications was inaccurate or incomplete.

This form contains 10 pages, additional information may be submitted as part of *Attachment A*.

A. BID/PROPOSAL/SOLICITATION TITLE:

Request for Proposal (RFP) for Landscape Maintenance within

Calle Cristobal Maintenance Assessment District (MAD)

Solicitation Number: 10090493-26-G

B. BIDDER/PROPOSER INFORMATION:

BrightView Landscape Services, Inc.

BrightView Landscape Services, Inc.

Legal Name

DBA

8500 Miramar Place

San Diego

CA

92121

Street Address

City

State

Zip

David Moo, Business Development Executive

(951) 406-5904

(858) 458-9904

Contact Person, Title

Phone

Fax

Provide the name, identity, and precise nature of the interest* of all persons who are directly or indirectly involved** in this proposed transaction (SDMC § 21.0103). Use additional pages if necessary.

* The precise nature of the interest includes:

- the percentage ownership interest in a party to the transaction,
- the percentage ownership interest in any firm, corporation, or partnership that will receive funds from the transaction,
- the value of any financial interest in the transaction,
- any contingent interest in the transaction and the value of such interest should the contingency be satisfied, and
- any philanthropic, scientific, artistic, or property interest in the transaction.

**** Directly or indirectly involved means pursuing the transaction by:**

- communicating or negotiating with City officers or employees,
- submitting or preparing applications, bids, proposals or other documents for purposes of contracting with the City, or
- directing or supervising the actions of persons engaged in the above activity.

N/A

Name	Title/Position
City and State of Residence	Employer (if different than Bidder/Proposer)
Interest in the transaction	

N/A

Name	Title/Position
City and State of Residence	Employer (if different than Bidder/Proposer)
Interest in the transaction	

N/A

Name	Title/Position
City and State of Residence	Employer (if different than Bidder/Proposer)
Interest in the transaction	

N/A

Name	Title/Position
City and State of Residence	Employer (if different than Bidder/Proposer)
Interest in the transaction	

N/A

Name	Title/Position
City and State of Residence	Employer (if different than Bidder/Proposer)
Interest in the transaction	

N/A

Name	Title/Position
City and State of Residence	Employer (if different than Bidder/Proposer)
Interest in the transaction	

N/A	
Name	Title/Position
City and State of Residence	Employer (if different than Bidder/Proposer)
Interest in the transaction	

N/A	
Name	Title/Position
City and State of Residence	Employer (if different than Bidder/Proposer)
Interest in the transaction	

N/A	
Name	Title/Position
City and State of Residence	Employer (if different than Bidder/Proposer)
Interest in the transaction	

C. OWNERSHIP AND NAME CHANGES:

1. In the past five ten (5) years, has your firm changed its name?

☐ Yes ☒ No

If **Yes**, use Attachment A to list all prior legal and DBA names, addresses, and dates each firm name was used. Explain the specific reasons for each name change.

2. Is your firm a non-profit?

☐ Yes ☒ No

If **Yes**, attach proof of status to this submission.

3. In the past five (5) years, has a firm owner, partner, or officer operated a similar business?

☐ Yes ☒ No

If **Yes**, use Attachment A to list names and addresses of all businesses and the person who operated the business. Include information about a similar business only if an owner, partner, or officer of your firm holds or has held a similar position in another firm.

D. BUSINESS ORGANIZATION/STRUCTURE:

Indicate the organizational structure of your firm. Fill in only one section on this page. Use Attachment A if more space is required.

☒ **Corporation** Date incorporated: 04/30/1970 State of incorporation: California

List corporation's current officers:

President:	<u>Dale Asplund</u>
Vice Pres:	<u>Enrico Marogna</u>
Secretary:	<u>Jonathan Gotseggen</u>
Treasurer:	<u>Brett Urban</u>

Type of corporation: C ☒ Subchapter S ☐

Is the corporation authorized to do business in California: ☒ Yes ☐ No

If **Yes**, after what date: 04/30/1970

Is your firm a publicly traded corporation?

☒ Yes

☐ No

If **Yes**, how and where is the stock traded? NYSE stock ticker "BV"

If **Yes**, list the name, title and address of those who own ten percent (10 %) or more of the corporation's stocks:

N/A

Do the President, Vice President, Secretary and/or Treasurer of your corporation have a third party interest or other financial interests in a business/enterprise that performs similar work, services or provides similar goods? ☐ Yes ☒ No

If **Yes**, please use Attachment A to disclose.

Please list the following:

Authorized

Issued

Outstanding

a. Number of voting shares:

b. Number of nonvoting shares:

c. Number of shareholders:

d. Value per share of common stock:

Par

\$

Book

\$

Market

\$

Limited Liability Company Date formed: State of formation:

List the name, title and address of members who own ten percent (10%) or more of the company:

☐ **Partnership** Date formed: State of formation:

List names of all firm partners:

☐ **Sole Proprietorship** Date started:

List all firms you have been an owner, partner or officer with during the past five (5) years. Do not include ownership of stock in a publicly traded company:

☐ **Joint Venture** Date formed:

List each firm in the joint venture and its percentage of ownership:

Note: To be responsive, each member of a Joint Venture or Partnership must complete a separate *Contractor Standards form*.

E. FINANCIAL RESOURCES AND RESPONSIBILITY:

1. Is your firm preparing to be sold, in the process of being sold, or in negotiations to be sold?

☐ Yes ☒ No

If **Yes**, use Attachment A to explain the circumstances, including the buyer's name and principal contact information.

2. In the past five (5) years, has your firm been denied bonding?

☐ Yes ☒ No

If **Yes**, use Attachment A to explain specific circumstances; include bonding company name.

3. In the past five (5) years, has a bonding company made any payments to satisfy claims made against a bond issued on your firm's behalf or a firm where you were the principal?

☐ Yes ☒ No

If **Yes**, use Attachment A to explain specific circumstances.

4. In the past five (5) years, has any insurance carrier, for any form of insurance, refused to renew the insurance policy for your firm?

☐ Yes ☒ No

If **Yes**, use Attachment A to explain specific circumstances.

5. Within the last five years, has your firm filed a voluntary petition in bankruptcy, been adjudicated bankrupt, or made a general assignment for the benefit of creditors?

☐ Yes ☒ No

If **Yes**, use Attachment A to explain specific circumstances.

6. Are there any claims, liens or judgements that are outstanding against your firm?

☐ Yes ☒ No

If **Yes**, please use Attachment A to provide detailed information on the action.

7. Please provide the name of your principal financial institution for financial reference. By submitting a response to this Solicitation Contractor authorizes a release of credit information for verification of financial responsibility.

Name of Bank: PNC Bank, N.A.

Point of Contact: Credit Information Dept. 888-762-2265

Address: 800 17th NW Washington, D.C. 20006

Phone Number: (888) 762-2265

8. By submitting a response to a City solicitation, Contractor certifies that he or she has sufficient operating capital and/or financial reserves to properly fund the requirements identified in the solicitation. At City's request, Contractor will promptly provide to City

a copy of Contractor's most recent balance sheet and/or other necessary financial statements to substantiate financial ability to perform.

9. In order to do business in the City of San Diego, a current Business Tax Certificate is required. Business Tax Certificates are issued by the City Treasurer's Office. If you do not have one at the time of submission, one must be obtained prior to award.

Business Tax Certificate No.: B2024009085 Year Issued: 2024 (expires 7/31/2026)

F. PERFORMANCE HISTORY:

1. In the past five (5) years, has your firm been found civilly liable, either in a court of law or pursuant to the terms of a settlement agreement, for defaulting or breaching a contract with a government agency?

☐ Yes ☒ No

If **Yes**, use Attachment A to explain specific circumstances.

2. In the past five (5) years, has a public entity terminated your firm's contract for cause prior to contract completion?

☐ Yes ☒ No

If **Yes**, use Attachment A to explain specific circumstances and provide principal contact information.

3. In the past five (5) years, has your firm entered into any settlement agreement for any lawsuit that alleged contract default, breach of contract, or fraud with or against a public entity?

☐ Yes ☒ No

If **Yes**, use Attachment A to explain specific circumstances.

4. Is your firm currently involved in any lawsuit with a government agency in which it is alleged that your firm has defaulted on a contract, breached a contract, or committed fraud?

☐ Yes ☒ No

If **Yes**, use Attachment A to explain specific circumstances.

5. In the past five (5) years, has your firm, or any firm with which any of your firm's owners, partners, or officers is or was associated, been debarred, disqualified, removed, or otherwise prevented from bidding on or completing any government or public agency contract for any reason?

☐ Yes ☒ No

If **Yes**, use *Attachment A* to explain specific circumstances.

6. In the past five (5) years, has your firm received a notice to cure or a notice of default on a contract with any public agency?

☐ Yes ☒ No

If **Yes**, use Attachment A to explain specific circumstances and how the matter resolved.

7. Performance References:

Please provide a minimum of three (3) references familiar with work performed by your firm which was of a similar size and nature to the subject solicitation within the last five (5) years.

Please note that any references required as part of your bid/proposal submittal are in addition to those references required as part of this form.

Company Name: County of San Diego

Contact Name and Phone Number: Contact: Paul Akers, Phone: (619) 539-5472
Contact Email: Email: paul.akers@sdcounty.ca.gov
Address: 1600 Pacific Highway, San Diego, CA 92101
Contract Date: July 1, 2022
Contract Amount: \$ 1,442,698.00
Requirements of Contract: Landscape Maintenance for multiple sites throughout San Diego County

Company Name: City of Poway
Contact Name and Phone Number: Jeff Zamora, Contract Specialist/Inspector Phone: (858) 668-4708
Contact Email: Email: jzamora@poway.org
Address: 14467 Lake Poway Road, Poway, CA 92064
Contract Date: July 1, 2008
Contract Amount: \$ 591,192.00
Requirements of Contract: Landscape Maintenance for Lake Poway and Citywide Parks
Company Name: County of San Diego Department of Parks and Recreation
Contact Name and Phone Number: : Christine Lafontant, Region Manager Phone: (619) 204-4827
Contact Email: Email: christine.lafontant@sdcounty.ca.gov
Address: 1600 Pacific Highway, San Diego, CA 92010
Contract Date: February 1, 2015
Contract Amount: \$ 286,392.00
Requirements of Contract: Landscape Maintenance for Waterfront Park

G. COMPLIANCE:

1. In the past five (5) years, has your firm or any firm owner, partner, officer, executive, or manager been criminally penalized or found civilly liable, either in a court of law or pursuant to the terms of a settlement agreement, for violating any federal, state, or local law in performance of a contract, including but not limited to, laws regarding health and safety, labor and employment, permitting, and licensing laws?

☐ Yes ☒ No

If **Yes**, use Attachment A to explain specific circumstances surrounding each instance. Include the name of the entity involved, the specific infraction(s) or violation(s), dates of instances, and outcome with current status.

2. In the past five (5) years, has your firm been determined to be non-responsible by a public entity?

☐ Yes ☒ No

If **Yes**, use Attachment A to explain specific circumstances of each instance. Include the name of the entity involved, the specific infraction, dates, and outcome.

H. BUSINESS INTEGRITY:

1. In the past five (5) years, has your firm been convicted of or found liable in a civil suit for making a false claim or material misrepresentation to a private or public entity?

☐Yes ☒No

If **Yes**, use Attachment A to explain specific circumstances of each instance. Include the entity involved, specific violation(s), dates, outcome and current status.

2. In the past five (5) years, has your firm or any of its executives, management personnel, or owners been convicted of a crime, including misdemeanors, or been found liable in a civil suit involving the bidding, awarding, or performance of a government contract?

☐Yes ☒No

If **Yes**, use Attachment A to explain specific circumstances of each instance; include the entity involved, specific infraction(s), dates, outcome and current status.

3. In the past five (5) years, has your firm or any of its executives, management personnel, or owners been convicted of a federal, state, or local crime of fraud, theft, or any other act of dishonesty?

☐Yes ☒No

If **Yes**, use Attachment A to explain specific circumstances of each instance; include the entity involved, specific infraction(s), dates, outcome and current status.

4. Do any of the Principals of your firm have relatives that are either currently employed by the City or were employed by the City in the past five (5) years?

☐Yes ☒No

If **Yes**, please disclose the names of those relatives in Attachment A.

I. BUSINESS REPRESENTATION:

1. Are you a local business with a physical address within the County of San Diego?

☒Yes ☐No

2. Are you a certified Small and Local Business Enterprise certified by the City of San Diego?

☐Yes ☒No

Certification # _____

3. Are you certified as any of the following:

- a. Disabled Veteran Business Enterprise Certification # N/A
- b. Woman or Minority Owned Business Enterprise Certification # N/A
- c. Disadvantaged Business Enterprise Certification # N/A

J. WAGE COMPLIANCE:

In the past five (5) years, has your firm been required to pay back wages or penalties for failure to comply with the federal, state or local **prevailing, minimum, or living wage laws**? ☐Yes ☒No If **Yes**, use Attachment A to explain the specific circumstances of each instance. Include the entity involved, the specific infraction(s), dates, outcome, and current status.

By signing this Pledge of Compliance, your firm is certifying to the City that you will comply with the requirements of the Equal Pay Ordinance set forth in SDMC sections 22.4801 through 22.4809.

K. STATEMENT OF SUBCONTRACTORS & SUPPLIERS:

Please provide the names and information for all subcontractors and suppliers used in the performance of the proposed contract, and what portion of work will be assigned to each subcontractor. Subcontractors may not be substituted without the written consent of the City. Use Attachment A if additional pages are necessary. If no subcontractors or suppliers will be used, please write "Not Applicable."

Company Name: N/A - BrightView to perform all work

Address: _____

Contact Name: _____ Phone: _____ Email: _____

Contractor License No.: _____ DIR Registration No.: _____

Sub-Contract Dollar Amount: \$_____ (per year) \$_____ (total contract term)

Scope of work subcontractor will perform: _____

Identify whether company is a subcontractor or supplier: _____

Certification type (check all that apply): ☐DBE ☐DVBE ☐ELBE ☐MBE ☐SLBE ☐WBE ☐Not Certified

Contractor must provide valid proof of certification with the response to the bid or proposal to receive participation credit.

Company Name: N/A - BrightView to perform all work

Address: _____

Contact Name: _____ Phone: _____ Email: _____

Contractor License No.: _____ DIR Registration No.: _____

Sub-Contract Dollar Amount: \$_____ (per year) \$_____ (total contract term)

Scope of work subcontractor will perform: _____

Identify whether company is a subcontractor or supplier: _____

Certification type (check all that apply): ☐DBE ☐DVBE ☐ELBE ☐MBE ☐SLBE ☐WBE ☐Not Certified

Contractor must provide valid proof of certification with the response to the bid or proposal to receive participation credit.

L. STATEMENT OF AVAILABLE EQUIPMENT:

A full inventoried list of all necessary equipment to complete the work specified may be a requirement of the bid/proposal submission.

By signing and submitting this form, the Contractor certifies that all required equipment included in this bid or proposal will be made available one week (7 days) before work shall commence. In instances where the required equipment is not owned by the Contractor, Contractor shall explain how the equipment will be made available before the commencement of work. The City of San

Diego reserves the right to reject any response, in its opinion, if the Contractor has not demonstrated he or she will be properly equipped to perform the work in an efficient, effective matter for the duration of the contract period.

M. TYPE OF SUBMISSION: This document is submitted as:

- ☒ Initial submission of *Contractor Standards Pledge of Compliance*
- ☐ Initial submission of *Contractor Standards Pledge of Compliance* as part of a Cooperative agreement
- ☐ Initial submission of *Contractor Standards Pledge of Compliance* as part of a Sole Source agreement
- ☐ Update of prior *Contractor Standards Pledge of Compliance* dated _____.

Complete all questions and sign below.

Under penalty of perjury under the laws of the State of California, I certify that I have read and understand the questions contained in this Pledge of Compliance, that I am responsible for completeness and accuracy of the responses contained herein, and that all information provided is true, full and complete to the best of my knowledge and belief. I agree to provide written notice to the Purchasing Agent within five (5) business days if, at any time, I learn that any portion of this Pledge of Compliance is inaccurate. Failure to timely provide the Purchasing Agent with written notice is grounds for Contract termination.

I, on behalf of the firm, further certify that I and my firm will comply with the following provisions of SDMC section 22.3004:

(a) I and my firm will comply with all applicable local, State and Federal laws, including health and safety, labor and employment, and licensing laws that affect the employees, worksite or performance of the contract.

(b) I and my firm will notify the Purchasing Agent in writing within fifteen (15) calendar days of receiving notice that a government agency has begun an investigation of me or my firm that may result in a finding that I or my firm is or was not in compliance with laws stated in paragraph (a).

(c) I and my firm will notify the Purchasing Agent in writing within fifteen (15) calendar days of a finding by a government agency or court of competent jurisdiction of a violation by the Contractor of laws stated in paragraph (a).

(d) I and my firm will notify the Purchasing Agent in writing within fifteen (15) calendar days of becoming aware of an investigation or finding by a government agency or court of competent jurisdiction of a violation by a subcontractor of laws stated in paragraph (a).

(e) I and my firm will cooperate fully with the City during any investigation and to respond to a request for information within ten (10) working days.

Failure to sign and submit this form with the bid/proposal shall make the bid/proposal non-responsive. In the case of an informal solicitation, the contract will not be awarded unless a signed and completed *Pledge of Compliance* is submitted.

David Moo - Business Development Executive

Name and Title



Signature

5/28/26

Date

City of San Diego
CONTRACTOR STANDARDS
Attachment "A"

Provide additional information in space below. Use additional Attachment "A" pages as needed. Each page must be signed.
Print in ink or type responses and indicate question being answered.

N/A

I have read the matters and statements made in this Contractor Standards Pledge of Compliance and attachments thereto and I know the same to be true of my own knowledge, except as to those matters stated upon information or belief and as to such matters, I believe the same to be true. I certify under penalty of perjury that the foregoing is true and correct.

David Moo - Business Development Executive

Print Name, Title



Signature

5/28/26

Date

EQUAL OPPORTUNITY CONTRACTING PROGRAM (EOCP)

GOODS AND SERVICES CONTRACTOR REQUIREMENTS

I. City's Equal Opportunity Contracting Commitment.

The City of San Diego (City) promotes equal employment and subcontracting opportunities. The City is committed to ensuring that taxpayer dollars spent on public contracts are not paid to businesses that practice discrimination in employment or subcontracting. The City encourages all companies seeking to do business with the City to share this commitment. Contractors are encouraged to take positive steps to diversify and expand their subcontractor and supplier solicitation base and to offer opportunities to all eligible business firms.

Contractors must submit the required EOCP documentation indicated below with their proposals. Contractors who fail to provide the required EOCP documentation are considered non-responsive.

II. Definitions.

Commercially Useful Function: a Small Local Business Enterprise or Emerging Local Business Enterprise (SLBE/ELBE) performs a commercially useful function when it is responsible for execution of the work and is carrying out its responsibilities by actually performing, managing, and supervising the work involved. To perform a commercially useful function, the SLBE/ELBE shall also be responsible, with respect to materials and supplies used on the contract, for negotiating price, determining quantity and quality, ordering the material, and installing (where applicable) and paying for the material itself.

To determine whether an SLBE/ELBE is performing a commercially useful function, an evaluation will be performed of the amount of work subcontracted, normal industry practices, whether the amount the SLBE/ELBE firm is to be paid under the contract is commensurate with the work it is actually performing and the SLBE/ELBE credit claimed for its performance of the work, and other relevant factors. Specifically, an SLBE/ELBE does not perform a commercially useful function if its role is limited to that of an extra participant in a transaction, contract, or project through which funds are passed in order to obtain the appearance of meaningful and useful SLBE/ELBE participation, when in similar transactions in which SLBE/ELBE firms do not participate, there is no such role performed.

Disadvantaged Business Enterprise (DBE): a certified business that is (1) at least fifty-one (51%) owned by socially and economically Disadvantaged Individuals, or, in the case of a publicly owned business at least fifty-one percent (51%) of the stock is owned by one or more socially and economically Disadvantaged Individuals; and (2) whose daily business operations are managed and directed by one or more socially and economically disadvantaged owners. Disadvantaged Individuals include Black Americans, Hispanic Americans, Asian Americans, and other minorities, or individual found to be disadvantaged by the Small Business Administration pursuant to Section 8 of the Small Business Reauthorization Act.

Disabled Veteran Business Enterprise (DVBE): a certified business that is (1) at least fifty-one percent (51%) owned by one or more Disabled Veterans; and (2) business operations must be managed and controlled by one or more Disabled Veterans. A Disabled Veteran is a veteran of the U.S. military, naval, or air service who resides in California and has a service-connected disability of at least 10% or more. The firm shall be certified by the State of California's Department of General Services, Office of Small and Minority Business.

Emerging Business Enterprise (EBE): a business whose gross annual receipts do not exceed the amount set by the City Manager, and which meets all other criteria set forth in the regulations implementing the City's Small and Local Business Preference Program. The City Manager shall review the threshold amount for EBEs on an annual basis, and adjust as necessary to reflect changes in the marketplace.

Emerging Local Business Enterprise (ELBE): a Local Business Enterprise that is also an Emerging Business Enterprise.

Local Business Enterprise (LBE): a business that has both a principal place of business and a significant employment presence in the County of San Diego, and that has been in operation for twelve (12) consecutive months.

Minority Business Enterprise (MBE): a certified business that is (1) at least fifty-one percent (51%) owned by one or more minority individuals, or, in the case of a publicly owned business at least fifty-one percent (51%) of the stock is owned by one or more minority individuals; and (2) whose daily business operations are managed and directed by one or more minorities owners. Minorities include the groups with the following ethnic origins: African, Asian Pacific, Asian Subcontinent, Hispanic, Native Alaskan, Native American, and Native Hawaiian.

Other Business Enterprise (OBE): any business which does not otherwise qualify as Minority, Woman, Disadvantaged, or Disabled Veteran Business Enterprise.

Principal Place of Business: a location wherein a business maintains a physical office and through which it obtains no less than fifty percent (50%) of gross annual receipts.

Significant Employee Presence: no less than twenty-five percent (25%) of a business's total number of employees.

Small Business Enterprise (SBE): a business whose gross annual receipts do not exceed the amount set by the City Manager, and that meets all other criteria set forth in regulations implementing the City's Small and Local Business Preference Program. The City Manager shall review the threshold amount for SBEs on an annual basis, and adjust as necessary to reflect changes in the marketplace. A business certified as a DVBE by the State of California, and that has provided proof of such certification to the City manager, shall be deemed to be an SBE.

Small Local Business Enterprise (SLBE): a Local Business Enterprise that is also a Small Business Enterprise.

Women Business Enterprise (WBE): a certified business that is (1) at least fifty-one percent (51 %) owned by a woman or women, or, in the case of a publicly owned business at least fifty-one percent (51%) of the stock is owned by one or more women; and (2) whose daily business operations are managed and directed by one or more women owners.

III. Disclosure of Discrimination Complaints.

As part of its proposal, Contractor shall provide to the City a list of all instances within the past ten (10) years where a complaint was filed or pending against Contractor in a legal or administrative proceeding alleging that Contractor discriminated against its employees, subcontractors, vendors, or suppliers, and a description of the status or resolution of that complaint, including any remedial action taken. (Attachment AA).

IV. Work Force Report and Equal Opportunity Outreach Plan.

- A. Work Force Report. Contractors shall submit with their proposal a Work Force Report (WFR) for approval by the City. (Attachment BB). If the City determines that there are under representations when compared to County Labor Force Availability data, then the Contractor will also be required to submit an Equal Employment Opportunity Plan (EEOP) to the City for approval. Questions regarding the WFR should be directed to the Equal Opportunity Contracting Department.
- B. Duty to Comply with Equal Opportunity Outreach Plan. A Contractor for whom an EEOP has been approved by the City shall use best efforts to comply with that EEOP.

V. Small and Local Business Program Requirements.

The City has adopted a Small and Local Business Enterprise program for goods, services, and consultant contracts. The SLBE requirements are set forth in San Diego Municipal Code Division 36. For contracts in which the Purchasing Agent is required to advertise for sealed proposals in the City's official newspaper or consultant contracts valued over \$50,000, the City shall:

- A. Apply a maximum of an additional 12% of the total possible evaluation points to the Contractor's final score for SLBE or ELBE participation. Additional points will be awarded as follows:
 - a. If the Contractor achieves 20% participation, apply 5% of the total possible evaluation points to the Contractor's score; or
 - b. If the Contractor achieves 25% participation, apply 10% of the total possible evaluation points to the Contractor's score; or
 - c. If the prime contractor is a SLBE or an ELBE, apply 12% of the total possible evaluation points to the Contractor's score.

VI. Maintaining Participation Levels.

- A. Additional points are based on the Contractor's level of participation proposed prior to the award of the goods, services, or consultant contract. Contractors are required to achieve and maintain the SLBE or ELBE participation levels throughout the duration of the goods, services, or consultant contract.
- B. If the City modifies the original specifications, the Contractor shall make reasonable efforts to maintain the SLBE or ELBE participation for which the additional points were awarded. The City must approve in writing a reduction in SLBE or ELBE participation levels.
- C. Contractor shall notify and obtain written approval from the City in advance of any reduction in subcontract scope, termination, or substitution for a designated SLBE or ELBE subcontractor.
- D. Contractor's failure to maintain SLBE or ELBE participation levels as specified in the goods, services, or consultant contract shall constitute a default and grounds for debarment under Chapter 2, Article 2, Division 8, of the San Diego Municipal Code.
- E. The remedies available to the City under San Diego Municipal Code Division 36 are cumulative to all other rights and remedies available to the City.

VII. Certifications.

The City accepts certifications of MBE, WBE, DBE, or DVBE from the following certifying agencies:

- A. Current certification by the State of California Department of Transportation (CALTRANS) as DBE.
- B. Current MBE or WBE certification from the California Public Utilities Commission.
- C. DVBE certification is received from the State of California's Department of General Services, Office of Small and Minority Business.
- D. Current certification by the City of Los Angeles as DBE, WBE, or MBE.

Subcontractors' valid proof of certification status e.g., copy of MBE, WBE, DBE, or DVBE certification must be submitted with the proposal or contract documents. MBE, WBE, DBE, or DVBE certifications are listed for informational purposes only.

VIII. List of Attachments.

- AA. Contractors Certification of Pending Actions
- BB. Work Force Report

AA. CONTRACTORS CERTIFICATION OF PENDING ACTIONS

As part of this Contract, the Contractor must provide to the City a list of all instances within the past 10 years where a complaint was filed or pending against the Contractor in a legal or administrative proceeding alleging that Contractor discriminated against its employees, subcontractors, vendors or suppliers, and a description of the status or resolution of that complaint, including any remedial action taken.

CHECK ONE BOX ONLY.

- ☐ The undersigned certifies that within the past 10 years the Contractor has NOT been the subject of a complaint or pending action in a legal administrative proceeding alleging that Contractor discriminated against its employees, subcontractors, vendors or suppliers.
- ☒ The undersigned certifies that within the past 10 years the Contractor has been the subject of a complaint or pending action in a legal administrative proceeding alleging that Contractor discriminated against its employees, subcontractors, vendors or suppliers. A description of the status or resolution of that complaint, including any remedial action taken and the applicable dates is as follows:

DATE OF CLAIM	LOCATION	DESCRIPTION OF CLAIM	LITIGATION (Y/N)	STATUS	RESOLUTION/ REMEDIAL ACTION TAKEN
6/14/2019	San Diego County	Case No. Case No.: 3jr-2019400030696-CU-Wr-CTL, against the Company alleging Age Discrimination and Harassment	Y	Dismissed	On 1/13/21 the parties settled this matter
9/14/2023	San Diego County	Case No. 37-2023-00039938-CU-OE-CTL, against the Company, alleging various workplace torts including wrongful termination, (1) interference with the right to take medical leave, (2) retaliation for requesting and taking medical leave (3) failure to provide reasonable accommodation for physical disability (4) failure to engage in the interactive process for physical disability (5) retaliation for requesting reasonable accommodations for physical disability (6) disability discrimination (7) failure to prevent discrimination and retaliation (8) failure to timely pay wages due at termination or resignation (9) failure to timely pay all wages due and owing	Y	Dismissed	On 11/27/24, the parties settled this matter
11/19/2025	Merced County	Case No. 25-CV-86511, against the Company, alleging disability discrimination, failure to engage in the interactive process, failure to provide reasonable accommodation, retaliation, failure to prevent discrimination and retaliation, and violation of California Family Rights Act	Y	BrightView was just recently served with this Complaint. We have assigned outside counsel to investigate the allegations and handle the litigation. Upon initial review, all allegations are baseless and unsupported by any record evidence and BrightView intends to mount a vigorous defense.	

Contractor Name: BrightView Landscape Services, Inc.

Certified By David Moo Title Business Development Executive

Name



Signature

Date 6/1/26

EQUAL OPPORTUNITY CONTRACTING (EOC)

1200 Third Avenue, Suite 200 • San Diego, CA 92101

Phone: (619) 236-6000 • Fax: (619) 236-5904

BB. WORK FORCE REPORT

The objective of the *Equal Employment Opportunity Outreach Program*, San Diego Municipal Code Sections 22.3501 through 22.3517, is to ensure that contractors doing business with the City, or receiving funds from the City, do not engage in unlawful discriminatory employment practices prohibited by State and Federal law. Such employment practices include, but are not limited to unlawful discrimination in the following: employment, promotion or upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rate of pay or other forms of compensation, and selection for training, including apprenticeship. Contractors are required to provide a completed *Work Force Report (WFR)*.

NO OTHER FORMS WILL BE ACCEPTED

CONTRACTOR IDENTIFICATION

Type of Contractor: ☐ Construction ☒ Vendor/Supplier ☐ Financial Institution ☐ Lessee/Lessor
☐ Consultant ☐ Grant Recipient ☐ Insurance Company ☐ Other

Name of Company: Brightview Landscape Services Inc.

ADA/DBA: _____

Address (Corporate Headquarters, where applicable): 27001 Agoura Rd #350

City: Calabasa County: Los Angeles County State: CA Zip: 91301

Telephone Number: 619-474-4478 Fax Number: (619) 474-4598

Name of Company CEO: Dale Asplund

Address(es), phone and fax number(s) of company facilities located in San Diego County (if different from above):

Address: 8500 Miramar Place

City: San Diego County: San Diego State: CA Zip: 92121

Telephone Number: (858) 458-1900 Fax Number: (858) 458-9904 Email: david.moo@brightview.com

Type of Business: Landscape Maintenance Type of License: 266211 (C27)

The Company has appointed: Enrico Marogna

As its Equal Employment Opportunity Officer (EEOO). The EEOO has been given authority to establish, disseminate and enforce equal employment and affirmative action policies of this company. The EEOO may be contacted at:

Address: 8500 Miramar Place, San Diego, CA 92121

Telephone Number: 951-406-5904 Fax Number: (858) 458-9904 Email: enrico.marogna@brightview.com

- ☐ One San Diego County (or Most Local County) Work Force - Mandatory
☒ Branch Work Force *
☐ Managing Office Work Force

Check the box above that applies to this WFR.

*Submit a separate Work Force Report for all participating branches. Combine WFRs if more than one branch per county.

I, the undersigned representative of Brightview Landscape Services, Inc.

San Diego, California (Firm Name)
(County) (State) hereby certify that information provided

herein is true and correct. This document was executed on this 02 day of June, 2026


(Authorized Signature)

Enrico Marogna - Senior Vice President
(Print Authorized Signature Name)

WORK FORCE REPORT – Page 2NAME OF FIRM: Brightview Landscape Services, Inc.DATE: 6/2/2026OFFICE(S) or BRANCH(ES): 8500 Miramar Pl, San Diego, CA 92121COUNTY: San Diego

INSTRUCTIONS: For each occupational category, indicate number of males and females in every ethnic group. Total columns in row provided. Sum of all totals should be equal to your total work force. Include all those employed by your company on either a full or part-time basis. The following groups are to be included in ethnic categories listed in columns below:

- | | |
|--------------------------------------|---|
| (1) Black or African-American | (5) Native Hawaiian or Pacific Islander |
| (2) Hispanic or Latino | (6) White |
| (3) Asian | (7) Other race/ethnicity; not falling into other groups |
| (4) American Indian or Alaska Native | |

Definitions of the race and ethnicity categories can be found on Page 4

ADMINISTRATION OCCUPATIONAL CATEGORY	(1) Black or African American		(2) Hispanic or Latino		(3) Asian		(4) American Indian/ Nat. Alaskan		(5) Pacific Islander		(6) White		(7) Other Race/ Ethnicity	
	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)
Management & Financial			19	1							1	1		
Professional														
A&E, Science, Computer														
Technical														
Sales											1	1		
Administrative Support			1	1		1								
Services														
Crafts														
Operative Workers														
Transportation														
Laborers*			79								4			

*Construction laborers and other field employees are not to be included on this page

Totals Each Column			89	2		1					6	2		
--------------------	--	--	----	---	--	---	--	--	--	--	---	---	--	--

Grand Total All Employees

100

Indicate by Gender and Ethnicity the Number of Above Employees Who Are Disabled:

Disabled														
----------	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Non-Profit Organizations Only:

Board of Directors														
Volunteers														
Artists														

WORK FORCE REPORT – Page 3NAME OF FIRM: Brightview Landscape Services, Inc.DATE: 6/2/2026OFFICE(S) or BRANCH(ES): 8500 Miramar Pl, San Diego, CA 92121COUNTY: San Diego

INSTRUCTIONS: For each occupational category, indicate number of males and females in every ethnic group. Total columns in row provided. Sum of all totals should be equal to your total work force. Include all those employed by your company on either a full or part-time basis. The following groups are to be included in ethnic categories listed in columns below:

- | | |
|--------------------------------------|---|
| (1) Black or African-American | (5) Native Hawaiian or Pacific Islander |
| (2) Hispanic or Latino | (6) White |
| (3) Asian | (7) Other race/ethnicity; not falling into other groups |
| (4) American Indian or Alaska Native | |

Definitions of the race and ethnicity categories can be found on Page 4

TRADE OCCUPATIONAL CATEGORY	(1) Black or African American		(2) Hispanic or Latino		(3) Asian		(4) American Indian/ Nat. Alaskan		(5) Pacific Islander		(6) White		(7) Other Race/ Ethnicity	
	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)	(M)	(F)
Brick, Block or Stone Masons														
Carpenters														
Carpet, Floor & Tile Installers Finishers														
Cement Masons, Concrete Finishers														
Construction Laborers														
Drywall Installers, Ceiling Tile Inst														
Electricians														
Elevator Installers														
First-Line Supervisors/Managers														
Glaziers														
Helpers; Construction Trade														
Millwrights														
Misc. Const. Equipment Operators														
Painters, Const. & Maintenance														
Pipelayers, Plumbers, Pipe & Steam Fitters														
Plasterers & Stucco Masons														
Roofers														
Security Guards & Surveillance Officers														
Sheet Metal Workers														
Structural Metal Fabricators & Fitters														
Welding, Soldering & Brazing Workers														
Workers, Extractive Crafts, Miners														

Totals Each Column														
--------------------	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Grand Total All Employees	0
----------------------------------	---

Indicate By Gender and Ethnicity the Number of Above Employees Who Are Disabled:

Disabled														
----------	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Work Force Report

HISTORY

The Work Force Report (WFR) is the document that allows the City of San Diego to analyze the work forces of all firms wishing to do business with the City. We are able to compare the firm's work force data to County Labor Force Availability (CLFA) data derived from the United States Census. CLFA data is a compilation of lists of occupations and includes the percentage of each ethnicity we track (American Indian or Alaska Native, Asian, Black or African-American, Native Hawaiian or Pacific Islander, White, and Other) for each occupation. Currently, our CLFA data is taken from the 2010 Census. In order to compare one firm to another, it is important that the data we receive from the consultant firm is accurate and organized in the manner that allows for this fair comparison.

WORK FORCE & BRANCH WORK FORCE REPORTS

When submitting a WFR, especially if the WFR is for a specific project or activity, we would like to have information about the firm's work force that is actually participating in the project or activity. That is, if the project is in San Diego and the work force is from San Diego, we want a San Diego County Work Force Report¹. By the same token, if the project is in San Diego, but the work force is from another county, such as Orange or Riverside County, we want a Work Force Report from that county². If participation in a San Diego project is by work forces from San Diego County and, for example, from Los Angeles County and from Sacramento County, we ask for separate Work Force Reports representing your firm from each of the three counties.

MANAGING OFFICE WORK FORCE

Equal Opportunity Contracting may occasionally ask for a Managing Office Work Force (MOWF) Report. This may occur in an instance where the firm involved is a large national or international firm but the San Diego or other local work force is very small. In this case, we may ask for both a local and a MOWF Report^{1, 3}. In another case, when work is done only by the Managing Office, only the MOWF Report may be necessary.³

TYPES OF WORK FORCE REPORTS:

Please note, throughout the preceding text of this page, the superscript numbers one ¹, two ² & three ³. These numbers coincide with the types of work force report required in the example. See below:

- ¹ One San Diego County (or Most Local County) Work Force – Mandatory in most cases
- ² Branch Work Force *
- ³ Managing Office Work Force

**Submit a separate Work Force Report for all participating branches. Combine WFRs if more than one branch per county.*

RACE/ETHNICITY CATEGORIES

American Indian or Alaska Native – A person having origins in any of the peoples of North and South America (including Central America) and who maintains tribal affiliation or community attachment.

Asian – A person having origins in any of the peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

Black or African American – A person having origins in any of the Black racial groups of Africa.

Native Hawaiian or Pacific Islander – A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

White – A person having origins in any of the peoples of Europe, the Middle East, or North Africa.

Hispanic or Latino – A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin.

**EXHIBIT B
SPECIFICATIONS**

1. OVERVIEW OF SERVICES AND REQUIRED LICENSES

Landscape Maintenance Specifications. Contractor shall perform complete landscape maintenance and improvements of all contract areas identified in Section 13 of these Specifications (Contract Sites) within the Calle Cristobal Maintenance Assessment District (MAD), including, but not limited to, the following: irrigation, pruning, shaping and training of trees, shrubs, turf, and groundcover plants; fertilization; litter control; weed control; control of all plant diseases and pests; mowing; edging; renovation and aeration; sweeping; and all other maintenance required to maintain the Contract Sites included in this Exhibit B in a safe, attractive and useable condition and to maintain the plant material in good condition with horticulturally acceptable growth and color.

During and at the end of the maintenance period, all plant material shall be in a healthy, growing condition. Contractor shall provide all equipment, labor and materials necessary for performing landscape maintenance and irrigation services according to the specifications in Exhibit B.

1.1. Improvements and Activities.

Contractor shall install, routinely inspect, and maintain certain improvements including, but not limited to the following: irrigation; plant material; planting areas; and other City facilities, such as picnic and playground equipment, comfort stations, and community signs. Contractor services under these Exhibit B Specifications (Specifications) related to Improvements and Activities, including any extraordinary labor, shall be consistent with Improvements and Activities as authorized pursuant to the Assessment Engineer's Report for the MAD (AER).

1.2. Department of Industrial Relations (DIR) Registration

Contractor is required to hold and maintain DIR registration throughout the Term of the Contract. Please provide number and details in chart below.

	Registration No.	Expiration Date	Name
DIR Registration No.	1000005364	6/30/26	BrightView Landscape Services, Inc.
Subcontractor's DIR Registration No.	N/A - BrightView to perform all work		

1.3. Licenses

To perform the work described in these Specifications, Contractor must hold a C-27 State of California Contractors License. Any Contractor holding a different license who feels qualified to submit a proposal on this work must notify the City Contact in writing at least seven days prior to the proposal due date. After a thorough review of the proposed license substitution, the City will inform Contractor, in writing, of its decision prior to the proposal closing. The City's decision is final.

Any person supervising the use of pesticides, herbicides, or rodenticides must possess a valid Qualified Applicator's Certificate for Category B. Contractor must also hold a Pest Control Business License, must retain the services of a licensed Pest Control Advisor (PCA), and must be registered with the County Agriculture Commissioner. Contractor must possess the below licenses prior to submitting their proposal.

	License Number	Expiration Date	Name
State of California Contractors License	Class: C-27 No.:	3/31/28	BrightView Landscape Services, Inc.
Qualified Applicator Certificate	119672	12/31/27	Rosalio Tapia
Pest Control Business License	31364	12/31/26	BrightView Landscape Services, Inc.
Pest Control Advisor	142479	12/31/26	Oscar Del Real
Recycled Water Site Supervisor Certificate	6256	3/2/27	James Carr

2. DEFINITIONS

The following words, terms, and phrases are used in this Agreement with the following meanings:

- 2.1. Normal Working Hours.** The hours of 6:00 a.m. to 6:00 p.m., Monday through Friday, excluding City Holidays.

LIVING WAGE ORDINANCE
CERTIFICATION OF COMPLIANCE
REQUIRED BY SAN DIEGO MUNICIPAL CODE §22.4225(c)

COMPANY INFORMATION

Company Name: BrightView Landscape Services, Inc.

Company Address: 8500 Miramar Place, San Diego, CA 92121

Company Contact Name: Rosalio Tapia

Contact Phone: (858) 583-4046

CONTRACT INFORMATION

Contract Number (if no number, state location): 10090493-26-G

Start Date: 7/1/26

Contract Title (or description): Request for Proposal (RFP) for Landscape Maintenance within Calle
Cristobal Maintenance Assessment District (MAD)

End Date: 6/30/27

Purpose/Service Provided: Landscape Maintenance

TERMS OF COMPLIANCE

A contractor or subcontractor working on or under the authority of an agreement subject to the Living Wage Ordinance [LWO] must comply with all applicable provisions unless specifically approved for an exemption. Basic requirements of the LWO are:

- (a) Pay covered employees the current fiscal year hourly wage rate;
- (b) If any lesser amount is applied toward the health benefits rate, add this difference to the hourly wage rate as cash;
- (c) Provide minimum of 80 compensated leave hours per year for illness, vacation, or personal need at the employee's request and permit 80 additional unpaid leave hours for personal or family illness when accrued compensated leave hours have been used;
- (d) Annually distribute a notice with the first paycheck after July 1 to inform all covered employees of LWO requirements, their possible right to Federal Earned Income Tax Credit, and possible availability of health insurance coverage under the Affordable Care Act;
- (e) Prohibit retaliation against any covered employee who alleges noncompliance with the requirements of the LWO;
- (f) Permit access for authorized City representatives to work sites and records to review compliance with the LWO; and
- (g) Maintain wage and benefit records for covered employees for 3 years after final payment.

If a subcontractor fails to submit this completed form, the prime contractor may be found in violation of the LWO for failure to ensure its subcontractor's compliance. This may result in a withholding of payments or termination of the agreement.

CONTRACTOR CERTIFICATION

By signing, the contractor certifies under penalty of perjury under laws of the State of California to the following:

- (a) comply with the requirements of the Living Wage Ordinance; and
- (b) will perform at least fifty percent (50%) of the work with its own employees.

David Moo
Name of Signatory

Business Development Executive
Title of Signatory


Signature

6/1/26
Date

FOR OFFICIAL CITY USE ONLY

Date of Receipt:

LWO Analyst:

Contract Number: