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**Meeting Minutes
December 16, 2024**

I. PARLIAMENTARY ITEMS

- David Moty, KTPG chairman, called the meeting to order at 6:32 PM.
- Board members present: Dawn Anderson, Ken Baer, Cindy Collins, Marlyn Gonzalez, Cameron Lindsay-Hewett, David Moty, David Roth, Deborah Sharpe, Lisa Sinclair, Lisa Stone, Paul Tourkin and Roger Utt
- Board members not present: Brian Helmich and Stella Stehly
- Approval of Agenda: The Agenda was approved, without objection.
- Approval of Minutes: Approval of the November 18, 2024 minutes was deferred to the January 2025 KTPG meeting.
- Treasurer Lisa Sinclair reported a bank balance of \$1211.27, as of December 16, 2024. Donations of \$152 were recently received, earmarked for venue rental for the January 13, 2025 KMAD budget meeting with City staff.

II. COMMUNITY FORUM & NON-AGENDA PUBLIC COMMENT

- **Sara Al-Agha, representing San Diego City Council President Sean Elo-Rivera:**

- Ms. Al-Agha was not in attendance, but submitted information on the following items to David Moty via email:
 - Trash Service Workshop for District 9 was held on December 9th at the College-Rolando Library.
 - Streetlights – Requested reports be submitted to Get It Done, except for outages due to circuit failure.
 - City Council in recess from 12/23/24 to 1/13/2025
- Becky Rapp spoke about the need to limit access to vape products to minors. She stated existing laws surrounding these limitations are being violated, particularly through on-line retailers and delivered by USPS. Ms. Rapp requested that KTPG bring the matter to our Council representative.
- Judy Harrington spoke about the condition of the canyon site where the recent fire took place and about discussions under way to address concerns.

III. SUBCOMMITTEE ITEMS

- **Project Review**

ACTION ITEM – Approve the project, as proposed, for a pool and retaining wall located at 5004 Hastings Road - provided it conforms with City staff requests in engineering, planning, environmental and landscape review. However, if there are any new issues which derive from the design review process, the applicant is asked to bring their project back to the planning group for further review. Roger Utt moved that the subcommittee recommend approval of the project. Seconded by Ron Anderson. The subcommittee approved unanimously by a vote of 5-0.

The subcommittee's recommendation passed on a vote of 12 to 0. (Unanimous)

YES (12) - Dawn Anderson, Ken Baer, Cindy Collins, Marlyn Gonzalez, Cameron Lindsay-Hewett, David Moty, David Roth, Deborah Sharpe, Lisa Sinclair, Paul Tourkin and Roger Utt

IV. NON- SUBCOMMITTEE ITEMS

- Jose Reynoso, representing the Alvarado Estates HOA and neighborhood

Presentation and discussion regarding potential KTPG support for a pending request by Alvarado Estates for utility undergrounding for Block 70/Alvarado Estates, to be funded by the City's Franchise Agreement with SDG&E. The City Attorney has previously raised concerns that spending undergrounding money within a gated community would be a gift of public funds, even though residents pay the same franchise tax fees as those outside their community.

NON- SUBCOMMITTEE ITEMS (continued)

Mr. Reynoso pointed out that recent fires in the area caused by arcing SDG&E power lines increase the urgency of placing such lines underground to ensure the safety of not only Alvarado Estates, but also surrounding communities such as Kensington and Talmadge.

ACTION ITEM – Moved, by Ken Baer, that KTPG support the request from Alvarado Estates in favor of undergrounding of utilities for Block 70/Alvarado Estates, to be funded by the City’s Franchise Agreement with SDG&E. Seconded by Deborah Sharpe.

The motion passed on a vote of 11 to 1.

YES (11) - Dawn Anderson, Ken Baer, Marlyn Gonzalez, Cameron Lindsay-Hewett, David Moty, David Roth, Deborah Sharpe, Lisa Sinclair, Lisa Stone, Paul Tourkin and Roger Utt

NO (1) - Cindy Collins

- **ACTION ITEM** – Moved, by Ken Baer, that the Board approve reimbursement to Lisa Sinclair for \$288.00, for expenses related to website hosting. Seconded by Deborah Sharpe.

The motion passed on a vote of 12 to 0. (Unanimous)

YES (14) - Dawn Anderson, Ken Baer, Cindy Collins, Marlyn Gonzalez, Brian Helmich, Cameron Lindsay-Hewett, David Moty, David Roth, Deborah Sharpe, Lisa Sinclair, Lisa Stone, Paul Tourkin and Roger Utt

- **Formation of Elections Subcommittee**

Formation of an Elections subcommittee for the March 2025 KTPG elections. The committee requires a minimum of three (3) members, two of which must be Board members. No Board member or member of the public running for election/re-election in 2025 may serve on the subcommittee.

ACTION ITEM – Moved, by David Moty, that Cameron Lindsay-Hewett, Cindy Collins and Jeannie Camp be appointed to the 2025 Elections subcommittee, with Cameron Lindsay-Hewett to serve as chair. Seconded by Ken Baer.

The motion passed on a vote of 12 to 0. (Unanimous)

YES (14) - Dawn Anderson, Ken Baer, Cindy Collins, Marlyn Gonzalez, Brian Helmich, Cameron Lindsay-Hewett, David Moty, David Roth, Deborah Sharpe, Lisa Sinclair, Lisa Stone, Paul Tourkin and Roger Utt

NON- SUBCOMMITTEE ITEMS (continued)

○ Information Item

Discussion to determine the Board's preference regarding the timing of the regular KTPG meeting scheduled for January 20, 2025. The Kensington Talmadge Community Association has scheduled their annual "What's Up Kensington" community information event for the same date and time. After discussion, it was agreed the KTPG meeting would take place virtually on January 20th, beginning at 5:00 PM.

V. KTPG LIAISON REPORTS

○ Community Planners Committee (CPC) – David Moty

- CPC met in November and had presentations on the Coastal Resilience Action Plan and the timeline for the LDC update. A request has also been made to the City to increase the annual stipend for planning groups from \$500 to \$2000.

○ Historic Resources 45-year review – David Roth

- Information was relayed regarding recent construction permit applications. Details are included in Appendix A of this document.

○ TMAD – Brian Helmich (absent)

- No report

○ Other Informational Items – David Moty

- There was a December 11th meeting of Plan Update Working Group. The draft Existing Conditions Mobility Assessment and draft Historic Context Statement were presented. There will be a future Planning Commission workshop on the Existing Conditions report, in early January of early February. Responses to letters from KTPG detailing concerns with City data are expected by the end of December.

Meeting adjourned at 7:51 PM

APPENDIX A

ADDRESS	PERMIT NUMBER(S)	PROJECT DESCRIPTION
4615 Altadena	PMT-3311584	Combination Building permit for a proposed remodel/addition to an existing single-story SDU
4822 Monroe	PMT-3311629	Combination building permit to convert a partial of an existing SDU to a NEW attached ADU. work to include (N) kitchen on the 1st-floor & remodel on 2nd-floor. Historic District: Talmadge Gates.
4697 Winona	PRJ-1122994 PMT-3313416	PROPOSING TO CONVERT THE EXISTING DETACHED GARAGE INTO AN ACCESSORY DWELLING UNIT. SINGLE STORY ALL WITHIN THE EXISTING STRUCTURE. WE ARE NOT CHANGING THE EXISTING STRUCTURES FOOTPRINT. Combination building permit to convert an existing detached single-story garage to a (N) single-story ADU on an existing SDU property. (4699 Winona)
4618 Marlborough	PRJ-1124750	Construction of a new 525 SF ADU (Withdrawn) Permit PRJ-1099824 dated 6/30/24 also withdrawn.
4570 48th	PMT-3317888	Combination building permit to permit unpermitted work for the existing detached garage on an existing SDU property. work to include converting from original hit roof to gable end roof. the w CE: 0516363, Historic Districts: Existing Talmage Park Estates (National Register)
4644 Estrella	PRJ-1125570	ADD A 521 SF DETACHED ADU
4528 44th	PMT-3320241	Combination building permit to proposed addition/ remodel to (E) SDU. Work to include interior & exterior remodel on the 1st-floor & (2nd-floor addition) to an existing single-story SDU. Historic Districts: Existing
4750 Edgeware	PMT-3321501 PRJ-1125482	Combination building permit to convert an existing garage to 2-story ADU with storages at an existing SDU. Historic Districts: Existing, Historic Kensington (Alley garage, behind 4748 Edgeware?)
4448 Altadena	PMT-3322117 PRJ-1125677	Existing front unit 940sf single residence to be demolished and replace with new duplex ADU 1,190sf 3 beds & 2 baths, entry porch 40sf per each unit. Combination building permit for a proposed detached 2-story ADU duplex to an existing triplex 2-story building. Work to include entry porch per each unit. Front unit residential to be demolished (in a separate permit)

ADDRESS	PERMIT NUMBER(S)	PROJECT DESCRIPTION
4712 Lucille	PMT-3323334 PRJ-1125830	Combination building permit for addition/remodel to an existing SDU. work to include extension and interior remodel & proposed HIP roof. PROPOSED WORK IS KITCHEN AND BEDROOM EXTENSION WITH REMODEL. ENTRY, LIVING AND MEDIA ROOM EXTENSION - PART OF REMODEL. BATHROOM REMODEL. PROPOSED HIP ROOF WITH SOLAR PANELS
4197 Rochester	PRJ-1126959	PROPOSED GARAGE (562 SF) AND SECOND FLOOR ADU (800 SF)
4649 Biona Dr	PMT-3324091 PRJ-1126770	Combination Building Permit for a proposed re-roof repair/replacement in-kind (same size and specification) to an existing SDU. Historic Resources: Designated HRB #: 1192, District Contributor
4560 Winona	PMT-3324437 PMT-3324397 PRJ-1126986	Demolition/Removal permit to Demolition/Remove of (1) Single Family Dwelling (2) bedrooms 965 SF, (1) garage 684 SF in the existing SDU lot. Demolition of (1) Single Family Dwelling, (1) garage, and accessory structure. The existing SFD is a 2 bedroom/ 1 bath dwelling. Existing front duplex (4562 and 4564 Winona) to remain.
4646 Estrella	PMT-3324684	Combination building permit for a new detached ADU on a lot with existing SDU and detached garage.
4236 Adams	PMT-3326210 PRJ-1127250	Demolition permit for the proposed demolition on of a 1360sf commercial/non-residential. Historic was cleared under PRJ-1080644 on 03/23/2023. Demolish Type 'V' structure used as a business.
4643 Kensington	PMT-3327364 PRJ-1126574	Combination building permit for a proposed addition/remodel to an existing SDU. Work to include master bedroom expansion and new master bath, and garage conversion into guest bedroom and laundry/storage. RAPID REVIEW- MASTER BEDROOM EXPANSION AND NEW MASTER BATH 2. GARAGE CONVERSION INTO GUEST BEDROOM AND LAUNDRY/STORAGE.