



Economic Development Department
Community Development Division
**FY 2027 AGREEMENT/OPERATING MANUAL
EXEMPTION REQUEST**

This form is being submitted to request and provide justification for an exemption to the FY 2027 Operating Manual for the Project listed below.

ORGANIZATION/SUBRECIPIENT NAME: _____
PROJECT NAME/ID: _____

Executed Agreement and/or Operating Manual Reference:

Reason and Justification for Exemption Request:

Subrecipient Certification: *I hereby certify that the above request has been authorized to be submitted to the City.*

Prepared By (Signature/Name/Title) **Date**

Approved By (Signature/Name/Title of Primary Representative) **Date**

FOR CITY USE ONLY

Date Received: _____ **Determination:** **Approved** ☐ **Denied** ☐

City Project Manager Name/Signature **Date** **Date Subrecipient Notified of Determination:** _____

CDD Management Name/Signature **Date** **Date This Form Uploaded to ED Grants:** _____

General Comments/Reasons for Denying Request: