



Date of Notice: September 9, 2026

NOTICE OF RIGHT TO APPEAL

ENVIRONMENTAL DETERMINATION

CITY PLANNING DEPARTMENT

PROJECT NAME/NUMBER: ROE Permit between City of San Diego ("City") and Old Town Trolley Tours of San Diego LLC. ("Permittee") to operate a Hop On Hop Off location in Balboa Park

COMMUNITY PLAN AREA: Balboa Park

COUNCIL DISTRICT: 3

LOCATION: Balboa Park, 2215 Pan American Road, San Diego, CA 92101

PROJECT DESCRIPTION: Right of Entry Permit between the City and Old Town Trolley Tours of San Diego, LLC to operate a hop on/hop off tram stop in Balboa Park. The purpose of this Activity is for Old Town Trolley Tours to operate a Hop On Hop Off location in Balboa Park. The stop is at a dedicated cutout area located between the Visitor's Center and the Japanese Friendship Garden at 2215 Pan American Road. It is typically staffed from 9:00 AM to 5:00 PM. The hours may be extended based on business demands and seasonal adjustments. Daytime tours operate from 9:00 AM to 5:00 PM.

The route will start by entering Balboa Park from Park Blvd making a left onto Presidents Way. After leaving the stop on Presidents Way, the bus will make a right onto Pan American Road East. Then the bus will turn right at the stop sign in front of the Mingei International Museum and will continue through the El Prado, exiting the park via the Cabrillo Bridge.

This Permit authorizes the Permittee to have the following vehicles access the Permit Area: 1 Ford F5D 228 WB Trolley Bus. Permittee shall seek prior written approval from the City Contact for any change to vehicle use in the Permit Area.

ENTITY CONSIDERING PROJECT APPROVAL: City of San Diego

ENVIRONMENTAL DETERMINATION: Categorically exempt from CEQA pursuant to State CEQA Guidelines Section 15301 (Existing Facilities).

ENTITY MAKING ENVIRONMENTAL DETERMINATION: City of San Diego Mayor-Appointed Designee.

STATEMENT SUPPORTING REASON FOR ENVIRONMENTAL DETERMINATION:

The City of San Diego conducted an environmental review that determined the project would not have the potential for causing a significant effect on the environment pursuant to State CEQA Guidelines Section 15301 (Existing Facilities) which consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of existing or former use. The exceptions listed

in CEQA Guidelines Section 15300.2 would not apply in that no cumulative impacts were identified; no significant effects on the environment were identified; the project is not adjacent to a scenic highway; no historical resources would be affected by the action; and the project was not identified on a list of hazardous waste sites pursuant to Section 65962.5 of the Government Code.

CITY CONTACT: Tyler Canales

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On September 9, 2026, the City of San Diego made the above-referenced environmental determination pursuant to CEQA. This determination is appealable to the City Council. If you have any questions about this determination, contact the City Contact listed above.

Applications to appeal the CEQA determination to the City Council must be filed with the Office of the Clerk within five (5) business days from the date of the posting of this Notice (**September 16, 2026**). Appeals to the City Clerk must be filed via e-mail or in-person as follows:

1. Appeals filed via Email: The Environmental Determination Appeal Application Form [DS-3031](#) can be obtained at <https://www.sandiego.gov/sites/default/files/legacy/development-services/pdf/industry/forms/ds3031.pdf>. Send the completed appeal form (including grounds for appeal and supporting documentation in pdf format) by email to Hearings1@sandiego.gov by 5:00p.m. on the last day of the appeal period; your email appeal will be acknowledged within 24 business hours. You must separately mail the appeal fee by check payable to the City Treasurer to: City Clerk/Appeal, MS 2A, 202 C Street, San Diego, CA 92101. The appeal filing fee must be United States Postal Service (USPS) postmarked before or on the final date of the appeal.
2. Appeals filed In-Person: The Environmental Determination Appeal Application Form [DS-3031](#) can be obtained at: <https://www.sandiego.gov/sites/default/files/legacy/development-services/pdf/industry/forms/ds3031.pdf>. Bring the fully completed appeal application [DS-3031](#) (including grounds for appeal and supporting documentation) to the City Administration Building— Public Information Counter (Open 8:00am to 5:00pm Monday through Friday excluding City approved holidays), 1st Floor Lobby, located at 202 C Street, San Diego, CA 92101, by 5:00pm on the last day of the appeal period. The completed appeal form shall include the required appeal fee, with a check payable to: City Treasurer.

The appeal application can also be obtained from the City Clerk, 202 'C' Street, Second Floor, San Diego, CA 92101.

This information will be made available in alternative formats upon request.

POSTED ON THE CITY'S CEQA WEBSITE

POSTED: 9/9/2026

REMOVED: _____

POSTED: v. Sandoval