



Capital Improvements Program Review and Advisory Committee (CIPRAC)

Special Session (Mayoral Staff Only)

Paz Gomez - DCOO Infrastructure/Public Works, Chair

Minutes of Meeting

February 2, 2017

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|---|--|--|--|
| <input checked="" type="checkbox"/> ADA Comp. & Accessibility | <input type="checkbox"/> Economic Development | <input checked="" type="checkbox"/> Library | <input checked="" type="checkbox"/> Public Utilities |
| <input checked="" type="checkbox"/> Comptrollers | <input checked="" type="checkbox"/> Environmental Services | <input checked="" type="checkbox"/> DCOO Infrastructure/Public Works | <input checked="" type="checkbox"/> Transportation & Storm Water |
| <input type="checkbox"/> Debt Management | <input type="checkbox"/> EOCP (Purchasing & Contracting) | <input checked="" type="checkbox"/> Park and Recreation | <input checked="" type="checkbox"/> Mayor's Office |
| <input type="checkbox"/> Development Services | <input checked="" type="checkbox"/> Financial Management | <input checked="" type="checkbox"/> Planning Department | <input checked="" type="checkbox"/> Public Works |
| <input type="checkbox"/> IAM (non-voting) | <input checked="" type="checkbox"/> Fire-Rescue | <input checked="" type="checkbox"/> Police | <input checked="" type="checkbox"/> Real Estate Assets |
| <input checked="" type="checkbox"/> City Engineer | <input type="checkbox"/> Fleet Operations | <input type="checkbox"/> Sustainability Program (non-voting) | <input checked="" type="checkbox"/> Civic San Diego (non-voting) |

1. General Announcements/Discussion

Paz Gomez, Deputy Chief Operating Officer, Infrastructure/Public Works, called the meeting to order at 1:05 PM.

Michael Clark, Financial Management Department, clarified the General Fund CIP emergency reserves policy and encouraged attendees to contact Public Works and Financial Management Departments immediately if they have a health and safety emergency for a General Fund asset.

Alejandra Gavaldón, Mayor's Office, discussed the pending infrastructure program proposed by the Trump administration. Mayor's office is looking for departments' top 5 shovel-ready projects within the next week.

2. Approval of Minutes

Kris McFadden, Director of the Transportation & Storm Water Department, moved approval of the minutes for the CIPRAC 12-15-16 meeting, which was passed unanimously. James Nagelvoort, Director of Public Works Department, seconded.

3. CIP Project Funding Breakdown by Phase & Department

Caryn McGriff, Public Works Department, presented an overall summary of CIP projects.

4. FY18 CIP Budget Narratives

Michael Clark, Financial Management Department, referenced a memo that went out to directors on Monday regarding updating the CIP narratives and directed agencies to collaborate with Public Works Department on developing the narratives.

5. Budget Process Overview

Michael Clark, Financial Management Department, provided an overview of CIP budget timeline.

6. Discussion of funding sources in the order listed below

Funding Source

A. Library System Improvement Fund (Library)

Misty Jones, Director of the Library Department, proposed increasing budget by \$1.6 million for Mission Hills Library; Michael Clark 2nd and the motion passed unanimously.

B. Antenna Lease Fund (Park & Recreation)

No changes proposed

C. Environmental Growth Fund (Park & Recreation)

Andrew Field, Park and Recreation Department, proposed increasing budget by \$1.8 million as follows: \$1 million for Fairbrook Neighborhood Park Development, \$800,000 for Rancho Mission Park Play Area and a net \$38,211 for East Fortuna Staging Area Field Stn Bldg; Michael Clark 2nd and the motion passed unanimously.

D. Golf Course Enterprise Fund (Park & Recreation)

Andrew Field, Park and Recreation Department, proposed increasing budget by \$2 million for Torrey Pines Golf Course. James Nagelvoort, Director of the Public Works Department, 2nd and the motion passed unanimously.

E. Maintenance Assessment Districts (Park & Recreation)

No changes proposed

F. Mission Bay Improvements Fund (Park & Recreation)

No changes proposed.

G. Regional Park Improvements Fund (Park & Recreation)

No changes proposed

H. QUALCOMM Stadium Fund (QUALCOMM)

No changes proposed

I. Refuse Disposal Fund (Environmental Services)

No changes proposed

J. Sewer Funds (Public Utilities)

No changes proposed

K. Water Fund (Public Utilities)

No changes proposed

L. TransNet Funds (Transportation & Storm Water)

No changes proposed

M. Trench Cut/Excavation Fee Fund (Transportation & Storm Water)

No changes proposed

N. Development Impact Fees (Various Departments)

Andrew Field, Park and Recreation Department, proposed increasing budget by \$161,089 for North Park Recreation Center Expansion and \$146,464 for Rolling Hills Neighborhood Park ADA Upgrades; Michael Clark 2nd and the motion passed unanimously.

O. Lease Purchase Fund (Non-PUD Departments – IAM)

No changes proposed

P. Concourse & Parking Garages Operating Fund (Real Estate Assets)

No changes proposed

Q. General Fund (Various Departments)

Michael Clark, Financial Management Department, proposed increasing budget by \$5.2 million for sidewalk repair and replacement to align the Proposed CIP budget with operating budget transfer request, \$7.9 million for Facility Improvements that were included in the 5-Year CIP Outlook, and \$210,000 for Storm Water supplemental environmental projects; 2nd by Andrew Field and the motion passed unanimously.

Andrew Field, Park and Recreation Department, proposed a motion to approve the Proposed CIP Budget as amended for all funding sources; Kris McFadden, Director of the Transportation and Storm Water Department, 2nd and the motion passed unanimously.

Next meeting March 2, 2017, 1:00 pm

Meeting Adjourned at 3:08 PM