




**COUNCILMEMBER CHRIS CATE
CITY OF SAN DIEGO
SIXTH DISTRICT**

M E M O R A N D U M

DATE: March 2, 2016
TO: Tracy McCraner, Director, Financial Management
FROM: Councilmember Chris Cate 

SUBJECT: Allocation of Council District Six Community Projects, Programs and Services (CPPS) funding for needed furnishing items at the Mira Mesa Public Library

Pursuant to Council Policy 100-06: City Council Funding of Community Projects, Programs and Services, I respectfully request that a total of \$3,000 be transferred as follows:

These funds should be transferred from:

Fund: 100000
Cost center: 1106110006
G/L: 512059

And transferred to:

Fund: 100000
Cost Center: 1713121114
G/L: 512117

This fund will allow for three new book shelves to be purchased for the Mira Mesa Public Library.

Thank you for your prompt attention to this request. If you have any questions, please contact Jenna Harris of my staff at (619) 533-6463.

CC: Lori Witzel, Council Administration Director
Misty Jones, San Diego Libraries Director
Lisa Getz, Financial Management
Peggy Aldape, Office of the Comptroller
Jeffiner Berry, Office of the City Attorney