



**COUNCILMEMBER CHRIS CATE  
CITY OF SAN DIEGO  
SIXTH DISTRICT**

**M E M O R A N D U M**

**DATE:** March 2, 2016

**TO:** Tracy McCraner, Director, Financial Management

**FROM:** Councilmember Chris Cate

**SUBJECT: Allocation of Council District Six Community Projects, Programs and Services (CPPS) funding for needed furnishing items at the Rancho Penasquitos Public Library**

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Pursuant to Council Policy 100-06: City Council Funding of Community Projects, Programs and Services, I respectfully request that a total of \$5,000 be transferred as follows:

These funds should be transferred from:

Fund: 100000

Cost center: 1106110006

G/L: 512059

And transferred to:

Fund: 100000

Cost Center: 1713121118

G/L: 511137

This fund will allow for a total of 39 new chairs and 9 new tables to be purchased for the Rancho Penasquitos Public Library.

Thank you for your prompt attention to this request. If you have any questions, please contact Jenna Harris of my staff at (619) 533-6463.

CC: Lori Witzel, Council Administration Director

Misty Jones, San Diego Libraries Director

Lisa Getz, Financial Management

Peggy Aldape, Office of the Comptroller

Jeffiner Berry, Office of the City Attorney