

**Executive Committee Meeting**

**Wednesday, July 17, 2019**

**12pm – 1pm**

**American Red Cross**

**3950 Calle Fortunada**

**San Diego, CA 92123**

**AGENDA**

- I. CALL TO ORDER/WELCOME (Chair Joe Craver)
- II. PURPOSE OF THE COMMUNITY REVIEW BOARD ON POLICE PRACTICES
- III. PURPOSE OF THE EXECUTIVE COMMITTEE: The CRB's Executive Committee is a standing committee that is responsible for the jurisdiction over the health and welfare of the Board.
- IV. APPROVAL OF EXECUTIVE COMMITTEE MEETING MINUTES FROM JUNE 19, 2019
- V. SAN DIEGO POLICE DEPARTMENT REPORT
  - A. Case load for CRB (Category I, Discipline Reports, Officer-Involved Shooting Cases, In-Custody Death Cases)
  - B. Shared Database Update
  - C. IA Logistics
  - D. Joint Complaint Form Status
- VI. AGENDA PLAN FOR JULY 23, 2019 OPEN SESSION MEETING (Chair Joe Craver)
  - A. New/Unfinished Business
- VII. EXECUTIVE COMMITTEE UPDATE/DISCUSSION ITEMS
  - A. Special Meeting – Training of CRB on Case Review and Presentation Procedures & Policy Perjury Panel
  - B. NACOLE Conference in Detroit, MI- Attendee(s)
  - C. Team Leaders Meeting
  - D. IA Tablets

- E. Board Member Vacancies
- F. Update on Case Review (Number of Cases, Teams, Timeline)
- G. Planning for 30<sup>th</sup> Anniversary Reception (Date, Location)
- H. Next Executive Committee Meeting

## VIII. ADJOURNED

### Materials Provided:

- CRB July 23, 2019 Open Session Meeting Agenda DRAFT
- CRB Executive Committee June 19, 2019 Meeting Minutes DRAFT

Public Comment on an Action/Discussion Item: If you wish to address the Board on an item on today's agenda, please complete a speaker form (on the table near the door) and give it to the Board's Executive Director **before** the Board hears the agenda item. You will be called to express your comment at the time the item is heard. Please note, however, that you are not required to register your name or provide other information to the Board in order to attend our public session or to speak.

Public Comment on Committee/Staff Reports: Public comment on reports by Board Committees or staff may be heard on items which are specifically noticed on the agenda.

Public Comment on Matters Not on the Agenda: If you wish to address the Board on any matter within the jurisdiction of the Board that is not listed on today's agenda, you may do so during the PUBLIC COMMENT period during the meeting. Please complete a speaker form (on the table near the door) and give it to the Board's Executive Director. The Board will listen to your comments. However, California's open meeting laws do not permit the Board to take any action on the matter at today's meeting. At its discretion, the Board may refer the matter to staff, to a Board committee for discussion and/or resolution, or place the matter on a future Board agenda. The Board cannot hear specific complaints against named individual officers at open meetings.

Comments from individuals are limited to three (3) minutes per speaker, or less at the discretion of the Chair. At the discretion of the Chair, if a large number of people wish to speak on the same item, comment may be limited to a set period of time per item. If you would like to have an item considered for placement on a future Board agenda, please contact the Executive Director at (619) 236-6296. The Director will consult with the Board Chair who may place the item on a future Board agenda. If you or your organization would like to have the Board meet in your neighborhood or community, please call the Executive Director at (619) 236-6296.

**Executive Committee Meeting Minutes**

**Wednesday, June 19, 2019**

**12pm – 1pm**

**American Red Cross  
3950 Calle Fortunada  
San Diego, CA 92123**

**Members Present**

Chair Joe Craver

1<sup>st</sup> Vice Chair Brandon Hilpert (late arrival 12:09pm)

2<sup>nd</sup> Vice Chair Taura Gentry

Doug Case

Mary O'Tousa

Maria Nieto-Senour

**Members Absent**

None

**Staff Present**

Sharmaine Moseley, Executive Director, CRB

- I. CALL TO ORDER/WELCOME: 12:04 p.m.
- II. PURPOSE OF THE COMMUNITY REVIEW BOARD ON POLICE PRACTICES: Chair Joe Craver waived the reading of the purpose of the Community Review Board on Police Practices because no one from the public was present.
- III. PURPOSE OF THE EXECUTIVE COMMITTEE: Chair Joe Craver waived the reading of the purpose of the Executive Committee because no one from the public was present.
- IV. APPROVAL OF EXECUTIVE COMMITTEE MEETING MINUTES FROM MAY 22, 2019: Maria Nieto-Senour moved for the Committee to approve the meeting minutes of May 22, 2019. Doug Case seconded the motion. The motion passed with a vote of 5-0-0.

**Yays: Chair Joe Craver, 2<sup>nd</sup> Vice Chair Taura Gentry, Doug Case, Mary O'Tousa, Maria Nieto-Senour**

**Nays: None**

**Absent: 1<sup>st</sup> Vice Chair Brandon Hilpert (arrived after the vote)**

**V. SAN DIEGO POLICE DEPARTMENT REPORT -Internal Affairs staff were not present.**

In the absence of Internal Affairs staff, CRB Executive Director Sharmaine Moseley gave the report. The carotid restraint use of force revision and de-escalation policy should be on SDPD's website.

- A. Joint Complaint Form Status- The joint complaint form has been finalized and will be released after July 1.
- B. Share Database Update - SDPD's IT department is continuing working on getting the CRB Executive Director direct access to their database. Currently, on a weekly basis, IA gives Executive Director Moseley a disk with the information which is not convenient.
- C. IA Logistics - No update given for this item.
- D. Case load for CRB (Category I, Discipline Reports, Officer-Involved Shooting Cases, In-Custody Death Cases) - There are 2 in-custody death cases and 12 regular cases that will be assigned to the Teams within the next 2 weeks. As of today, there are 2 cases on the Closed Meeting agenda.

**VI. AGENDA PLAN FOR JUNE 25, 2019 OPEN SESSION MEETING (Chair Joe Craver)**

**A. New/Unfinished Business -None**

The Executive Committee agreed to keep the time of the presentation and questions to 20 minutes. Revisions included: adding 'Southeastern' after SDPD and adding 'Police' after San Diego in the title.

Continuing Education Committee - The following revisions are needed for the Continuing Education Committee report: Add Police Perjury Panel to the Upcoming Educational Topics item. Add item v. titled "Recent Training & Tour of the San Diego Family Justice Center."

Outreach Committee - Delete item B.i. under the Outreach Committee report and replace with "Update on May 24<sup>th</sup> Outreach Committee Meeting." Outreach Committee Chair O'Tousa stated that she will be

talking about the Diversion Program in Southeast Division which Sgt. Oliver is leading.

Rules Committee – Rules Committee Chair Doug Case asked what was the “guidance for disagreements” in item C.i. He will find out what the “guidance for disagreements” is referring to. Chair Case reported that the Committee came up with what they want to have for public summaries. The Committee is trying to schedule a meeting in July that would include the POA and SDPD’s attorney.

Policy Committee – Move item v. and add it to item I since they are companion issues.

30<sup>th</sup> Anniversary Celebration Date – 1<sup>st</sup> Vice Chair Hilpert reported that he has been working with the Central Library to narrow down a few dates. Potential dates fall on Saturdays in late July to September.

Recruitment and Training Committee – In item E.iv. delete June 18 at 10am and replace with TBD.

Change Red Binder Committee to CRB Handbook Committee. Doug Case will stop by CRB office to look at the sample revised copy.

Under Chair’s report item B, add a comma after “Review”, delete “and” before Presentation & add “CRB” before Procedures & Police Perjury Panel

Executive Director Moseley reported that the Teams have 19 active cases 4 of which are Category II. We have a tentative 4 cases on the agenda for next week. The Committee agreed to change the Closed Session meeting time back to 4pm.

Member Mrs. Clark scheduled her ride-along. CRB leadership will present its annual update to the Public Safety & Livable Neighborhoods Committee on June 26<sup>th</sup> at 9am. We only have 10 minutes to present so we will have to give a high-level overview. 1<sup>st</sup> Vice Chair and 2<sup>nd</sup> Vice Chair will take the lead on the presentation. Normally we give the annual report update in November/December but this year we will be giving it earlier. The hard copy annual report is being drafted now and will be released in August/September.

Executive Director Moseley further reported that the CRB is receiving \$25,000 per year for its Outside Counsel instead of the initially reported \$15,000. The Open Data Portal is being finalized.

The Committee suggested that re-appointments be added to the Executive Director’s report.

**VII. EXECUTIVE COMMITTEE UPDATE/DISCUSSION ITEMS**

- A. Special Meeting – Proposed Training of CRB on Case Review and Presentation Procedures & Policy Perjury Panel – This item was discussed earlier in the meeting.
- B. Board Member Vacancies – Item not discussed
- C. CRB Presentation to Public Safety & Livable Neighborhoods Committee – This item was discussed earlier in the meeting.
- D. Update on Case Review (Number of Cases, Teams, Timeline) – This item was discussed earlier in the meeting.
- E. Planning for 30<sup>th</sup> Anniversary Reception (Date, Location) – This item was discussed earlier in the meeting.
- F. Executive Committee Meeting Schedule – The next meeting date is July 17<sup>th</sup>.

**VIII. ADJOURNED: The meeting adjourned at 12:53 p.m.**

DRAFT

**COMMUNITY REVIEW BOARD ON POLICE PRACTICES**

**A G E N D A**

**Tuesday, July 23, 2019**

**Valencia Park/Malcolm X Branch Library  
5148 Market Street  
San Diego, CA 92114**

A quorum of twelve (12) board members is needed to conduct business. If you cannot attend, please call the CRB Complaint Coordinator at (619) 236-6296.

**CLOSED SESSION 4:00 p.m. – 5:30 p.m.**

**Board Members and Staff Only**

- I. Call to Order
- II. Legal Opinion(s) Request & Attorney/Client Privileged Response(s) (0)
- III. San Diego Police Department Feedback on Case Specific Matters Only
- IV. Shooting Review Board Reports (0)
- V. Category II Case Audit Reports (1)
- VI. Discipline Reports (0)
- VII. Case Review Team Reports (3)
- VIII. Case-Specific Recommendations to the Mayor (0)
- IX. Referrals to other governmental agencies authorized to investigate activities of a law enforcement agency (0)

Pursuant to California Government Code Section 54957 — To discuss community complaints brought against San Diego Police Department Officers under California Penal Code Section 832.7.

**OPEN/PUBLIC MEETING 6:00 p.m. – 7:45 p.m.**

**Open to the Public**

- I. CALL TO ORDER/WELCOME (Chair Joe Craver)
- II. PURPOSE OF THE COMMUNITY REVIEW BOARD ON POLICE PRACTICES (CRB)
- III. APPROVAL OF MINUTES: CRB Open Meeting Minutes of June 25, 2019
- IV. NON-AGENDA PUBLIC COMMENT: (Speaker Slip Required)
- V. EDUCATIONAL TOPIC: “The Community’s Need to Know Your Rights and Building Trust Within the Community” (20 mins)

Guest Speakers: Daniel Orth –Program Officer, Kroc Institute for Peace and Justice

Lieutenants Ben Kelso and Ernesto Servin, SDPD  
Southeastern Division

VI. EDUCATIONAL TOPIC: “Proposed Charter Amendment Re: Community Review Board on Police Practices” (15 mins)

Guest Speakers: Andrea St. Julian, Esq  
President, Earl B. Gilliam Bar Association

Kate Yavenditti, Esq  
Women Occupy San Diego

VII. UNFINISHED BUSINESS (DISCUSSION/ACTION): None

VIII. NEW BUSINESS (DISCUSSION/ACTION): None

IX. COMMITTEE REPORTS (DISCUSSION/ACTION)

A. Continuing Education Committee (Taura Gentry)

i. Upcoming Educational Topics

CRB Special Meeting on July 27 9-1pm at Logan Heights Library

- CRB Training on CRB Policies, Procedures, and Case Review

- Police Perjury Panel

ii. Ideas/Requests for Future Educational Topics, Field Trips, Trainings

B. Outreach Committee (Mary O'Tousa)

i. Summary of Past Events

ii. Feedback from Member Participation at Recent Events

iii. Upcoming Events/Outreach Opportunities

C. Rules Committee (Doug Case)

**Items being Considered by Rules Committee**

i. Proposed Revision to CRB Administrative Standing Rule on Case Format & Presentation: Titles for Non-SDPD Individuals

ii. Potential Elements for Public Case Summaries

iii. Schedule Next Rules Committee Meeting

D. Policy Committee (Brandon Hilpert)

**Items being Considered by Policy Committee**

i. Procedure & Guideline for SDPD Complaint Intake -Informal and Formal Complaints, Joint Complaint Form, Shared Database, Complaint Process Guide Card Issued to All Sworn Personnel



- ii. Modify SDPD Procedure 1.49: Axon Body Worn Cameras -Section Q 7(N) – Issue is some complainants are not allowed to bring person of choice for support when viewing his/her BWC video
  - iii. Development of Third-Party Mediation
  - iv. Best Practices Research for Law Enforcement Investigations Involving Discrimination Allegations
  - v. Require that SDPD officers provide and/or call for medical assistance in all situations where a person shows signs that they might be in medical distress
  - vi. Recommend that the SDPD Non-Emergency Line be made into a toll-free number to aid in the effort of providing community members the ability to access public safety resources
  - vii. Next Scheduled Meeting Date (August 13 at 4pm)
- E. Recruitment & Training Committee (Maria Nieto-Senour)  
**Update on 7/23 Recruitment & Training Committee Meeting**
- i. New CRB Training Academy -Implementation/Process, Marketing, Timeline
  - ii. Interview Panel Improvements
  - iii. Recruitment Script/Information Card
  - iv. Next Scheduled Meeting Date (TBD)
- F. CRB Handbook Committee (Doug Case)
- i. Status of Handbook
- G. Citizens Advisory Board on Police Community Relations (Taura Gentry)
- H. 30<sup>th</sup> Anniversary Celebration Date (August 2019) (Brandon Hilpert)
- Date and Location -Central Library
- X. CHAIR'S REPORT (Chair Joe Craver)
- A. Reminder-4<sup>th</sup> Quarter (April 1-June 30) Volunteer Hours Report (**Due July 1, 2019**)
  - B. NACOLE Annual Conference -September 22-26, Detroit Michigan
- XI. EXECUTIVE DIRECTOR'S REPORT (Sharmaine Moseley)
- A. Caseload Update & Status of Case Reports
  - B. Status of Ride-Alongs for New Members
  - C. Drafting Annual Report for FY 19
  - D. Status of Open Data Portal
  - E. Status on Board Member Re-appointments & Appointments
  - F. Other Items/Reminders

- XII. SAN DIEGO POLICE DEPARTMENT REPORT (Executive Assistant Chief Todd Jarvis)
  - Updates
- XIII. BOARD MEMBER RIDE-ALONG REPORTS (2 mins each)
- XIV. BOARD MEMBER ANNOUNCEMENTS/COMMENTS
- XV. ADJOURNMENT

**Materials Provided:**

- Minutes from CRB Open Session Meeting on June 25, 2019 DRAFT
- CRB Updated Calendar

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