



**COUNCILMEMBER CHRIS CATE
CITY OF SAN DIEGO
SIXTH DISTRICT**

M E M O R A N D U M

DATE: June 9, 2016

TO: Tracy McCraner, Director, Financial Management

FROM: Councilmember Chris Cate

SUBJECT: Allocation of Council District Six Community Projects, Programs and Services (CPPS) funding to Capital Improvement Projects

Pursuant to Council Policy 100-06: City Council Funding of Community Projects, Programs and Services, I respectfully request that a total of \$7,500 be transferred as follows:

These funds should be transferred from:

Fund: 100000

Cost center: 1106110006

G/L: 512059

And transferred to:

CIP: ABT00001/Canyonside HVAC and Building Improvements

Amount: \$7,500

This fund will allow the Canyonside Recreation Center to install a much needed HVAC system.

Thank you for your prompt attention to this request. If you have any questions, please contact Jenna Harris of my staff at (619) 533-6463.

CC: Lori Witzel, Council Administration Director
Andy Field, Assistant Director, Park and Recreation
Richard Leja, Deputy Director, Public Works
Lisa Getz, Financial Management
Luca Gonzales, Office of the Comptroller
Jennifer Berry, Office of the City Attorney