



**COUNCILMEMBER CHRIS CATE
CITY OF SAN DIEGO
SIXTH DISTRICT**

M E M O R A N D U M

DATE: February 9, 2015

TO: Tracy McCraner, Director, Financial Management

FROM: Councilmember Chris Cate

SUBJECT: Allocation of Council District Six Community Projects, Programs and Services (CPPS) funding for needed furnishing items at the Balboa Public Library

Pursuant to Council Policy 100-06: City Council Funding of Community Projects, Programs and Services, I respectfully request that a total of \$7,636.32 be transferred as follows:

These funds should be transferred from:

Fund: 100000
Cost center: 1106110006
G/L: 512059

And transferred to:

Fund: 100000,
Cost Center: 1713121111
GL: 511137

This fund will allow for such items to be purchased for Balboa Public Library:

1 Learn Activity Carpet for Children \$229.00 each
6 Study Table (G/M Business Interiors) \$331.32 each
26 Study Chairs (G/M Business Interiors) \$173.90 each
2 Children's Round Table \$200.00 each
14 Children's Reading Chairs \$32.00 each
6 Children's Reading Cushions \$50.00 each

Thank you for your prompt attention to this request. If you have any questions, please contact Julianna Chick of my staff at (619) 533-6463.

CC: Lori Witzel, Council Administration Director
Misty Jones, Interim Director San Diego Public Library
Bert Salamida, Senior Management Analyst