

Executive Committee Meeting

Wednesday, August 21, 2019

12pm – 1pm

American Red Cross

3950 Calle Fortunada

San Diego, CA 92123

AGENDA

- I. CALL TO ORDER/WELCOME (Chair Joe Craver)
- II. PURPOSE OF THE COMMUNITY REVIEW BOARD ON POLICE PRACTICES
- III. PURPOSE OF THE EXECUTIVE COMMITTEE: The CRB's Executive Committee is a standing committee that is responsible for the jurisdiction over the health and welfare of the Board.
- IV. APPROVAL OF EXECUTIVE COMMITTEE MEETING MINUTES FROM JULY 17, 2019
- V. SAN DIEGO POLICE DEPARTMENT REPORT
 - A. Case load for CRB (Category I, Discipline Reports, Officer-Involved Shooting Cases, In-Custody Death Cases)
 - B. Shared Database Update
 - C. IA Logistics
 - D. Joint Complaint Form Checkup
- VI. AGENDA PLAN FOR AUGUST 27, 2019 OPEN SESSION MEETING (Chair Joe Craver)
- VII. EXECUTIVE COMMITTEE UPDATE/DISCUSSION ITEMS
 - A. Feedback on 7/27 CRB Special Meeting – Training of CRB on Case Review and Presentation Procedures & Policy Perjury Panel
 - B. Feedback on 8/14 Recruitment Informational Session
 - C. NACOLE Conference in Detroit, MI- Attendee(s) 2nd Vice Chair Taura Gentry
 - D. Update on 8/13 Team Leaders Meeting

- E. IA Tablets
- F. Board Member Vacancies
- G. Update on Case Review (Number of Cases, Teams, Timeline)
- H. Planning for 30th Anniversary Reception (Date, Location)
- I. Next Executive Committee Meeting

VIII. ADJOURNED

Materials Provided:

- CRB August 27, 2019 Open Session Meeting Agenda DRAFT
- CRB Executive Committee July 17, 2019 Meeting Minutes DRAFT

Public Comment on an Action/Discussion Item: If you wish to address the Board on an item on today's agenda, please complete a speaker form (on the table near the door) and give it to the Board's Executive Director before the Board hears the agenda item. You will be called to express your comment at the time the item is heard. Please note, however, that you are not required to register your name or provide other information to the Board in order to attend our public session or to speak.

Public Comment on Committee/Staff Reports: Public comment on reports by Board Committees or staff may be heard on items which are specifically noticed on the agenda.

Public Comment on Matters Not on the Agenda: If you wish to address the Board on any matter within the jurisdiction of the Board that is not listed on today's agenda, you may do so during the PUBLIC COMMENT period during the meeting. Please complete a speaker form (on the table near the door) and give it to the Board's Executive Director. The Board will listen to your comments. However, California's open meeting laws do not permit the Board to take any action on the matter at today's meeting. At its discretion, the Board may refer the matter to staff, to a Board committee for discussion and/or resolution, or place the matter on a future Board agenda. The Board cannot hear specific complaints against named individual officers at open meetings.

Comments from individuals are limited to three (3) minutes per speaker, or less at the discretion of the Chair. At the discretion of the Chair, if a large number of people wish to speak on the same item, comment may be limited to a set period of time per item. If you would like to have an item considered for placement on a future Board agenda, please contact the Executive Director at (619) 236-6296. The Director will consult with the Board Chair who may place the item on a future Board agenda. If you or your organization would like to have the Board meet in your neighborhood or community, please call the Executive Director at (619) 236-6296.

Executive Committee Meeting Minutes

Wednesday, July 17, 2019

12pm – 1pm

**American Red Cross
3950 Calle Fortunada
San Diego, CA 92123**

Members Present

Chair Joe Craver

1st Vice Chair Brandon Hilpert

2nd Vice Chair Taura Gentry (late arrival 12:16pm)

Doug Case

Mary O'Tousa

Members Absent

Maria Nieto-Senour

Staff Present

Sharmaine Moseley, Executive Director, CRB

SDPD Staff Present

Lieutenant Mark Bennett

Lieutenant Charles Lara

- I. CALL TO ORDER/WELCOME: 12:07 p.m.
- II. PURPOSE OF THE COMMUNITY REVIEW BOARD ON POLICE PRACTICES: Chair Joe Craver waived the reading of the purpose of the Community Review Board on Police Practices because no one from the public was present.
- III. PURPOSE OF THE EXECUTIVE COMMITTEE: Chair Joe Craver waived the reading of the purpose of the Executive Committee because no one from the public was present.
- IV. APPROVAL OF EXECUTIVE COMMITTEE MEETING MINUTES FROM JUNE 19, 2019: 1st Vice Chair Brandon Hilpert moved for the Committee to

approve the meeting minutes of June 19, 2019. Mary O'Tousa seconded the motion. The motion passed with a vote of 4-0-0.

Yays: Chair Joe Craver, Doug Case, Mary O'Tousa, Maria Nieto-Senour

Nays: None

Absent: 2nd Vice Chair Taura Gentry (arrived after the vote)

V. SAN DIEGO POLICE DEPARTMENT REPORT

- A. Case load for CRB (Category I, Discipline Reports, Officer-Involved Shooting Cases, In-Custody Death Cases) – SDPD Lieutenant Mark Bennett reported that there has been an increase in the number of opioid related in-custody deaths over the last few months. He added that there were approximately six in-custody deaths in a six-month period.
- B. Share Database Update – The last two months Internal Affairs has been giving a DVD that contains updated case information to CRB Executive Director Sharmaine Moseley. SDPD's IT department is continuing working on getting the CRB Executive Director direct access to their database. The issue is trying to get a secured access for the remote application. The IA department is trying to get a link only for the database query. The City is now using software that we might be able to use.
- C. IA Logistics – Lieutenant Paul Phillips has been transferred to Narcotics. Lieutenant Charles Lara will be joining Internal Affairs.
- D. Joint Complaint Form Status – The joint complaint form was released and distributed to each division on July 1, 2019. Sergeant will have them. The form was designed to be filled out by the complainant. Front counter staff can assist a person with filling it out. Once filled out, a photocopy of the form will be uploaded into Blue Team and the complainant will get the original. A department order on how to use the form will be created so that the department staff will know how to use it. Copies will be passed out at the CRB's Open Meeting. All officers in the field will be encouraged to carry the forms with them. Lieutenant Bennett agreed to looking into getting a Spanish version.

VI. AGENDA PLAN FOR JULY 23, 2019 OPEN SESSION MEETING (Chair Joe Craver)

- A. Continuing Education Committee – Committee Chair Taura Gentry reported that the Anti-Defamation League is presenting instead of Daniel Orth. The topic of the presentation is "Law Enforcement Cultural Sensitivity & Bias Training." Women Occupy Presentation will be 15 minutes. The 15 minutes will include 5 minutes of

questions and answers. Daniel Orth's presentation on Building Trust is scheduled for August.

Executive Director Moseley will update the number of cases that are listed for the Closed Session Meeting.

The following revisions are needed for the Continuing Education Committee report. For item IX A(i) delete the "9-1pm" after July 27 and add 9-11am after the title of the first bullet. Add 11am-1pm after the title of the second bullet.

- B. Outreach Committee – Outreach Committee Chair Mary O'Tousa requested the removal of item IX B(ii) under the Outreach Committee report. Outreach Committee Chair O'Tousa stated that she will report out on upcoming events.
- C. Rules Committee – Rules Committee Chair Doug Case reported that the Committee is trying to schedule its next meeting on July 26 at 9:30am. The POA and SDPD's deputy city attorney were invited to attend.
- D. Policy Committee – Committee Chair Brandon Hilpert requested the removal of items ii, v, and vi from item IX D.
- E. Recruitment and Training Committee – Committee Chair Maria Nieto-Senour was not present to recommend any changes to this item.
- F. CRB Handbook Committee – Committee Chair Doug Case asked Executive Director Moseley if she received the items needed for the CRB Handbook. Executive Director Moseley responded that she added the most recent revised CRB Rules. She will follow-up with Administrative Aide Sonja Mack to check on the status of the other items. Committee Chair Doug Case will stop by CRB office to look at the sample revised copy. This item will be moved up on the agenda and added after the report from the Rules Committee.
- G. Citizens Advisory Board on Police Community Relations (Taura Gentry) – Committee Chair Gentry reported that the Board gave a presentation to the Public Safety and Livable Neighborhoods Committee. The Board cancelled its retreat. They are planning on hosting several Town Hall meetings.

H. 30th Anniversary Celebration Date – Committee Chair Brandon Hilpert reported that he has been working with the Central Library to narrow down a few dates during the week instead of the weekend due to CRB member feedback.

Chair Craver noted that he will remind the Board to submit their hours. He will not be attending this year's NACOLE Conference so either the 1st Vice Chair or 2nd Vice Chair will attend on behalf of the CRB.

Executive Director Moseley reported that she will give an update on the cases and the status of new Board member ride-alongs. She started the drafting of the Annual Report. Executive Director Moseley further reported that she is waiting on Office of Boards and Commissions Director Joel Day's approval of the Open Data Portal and the status of Board member re-appointments.

The Committee agreed to remind the Board on the proper etiquette of how to report their ride-along experiences during an Open Session Meeting.

VII. EXECUTIVE COMMITTEE UPDATE/DISCUSSION ITEMS

- A. Special Meeting – Training of CRB on Case Review and Presentation Procedures & Police Perjury Panel – This item was discussed earlier in the meeting.
- B. NACOLE Conference in Detroit, MI – This item was discussed earlier in the meeting.
- C. Team Leaders Meeting – This meeting is scheduled to take place after the Closed Session Meeting on August 13.
- D. IA Tablets – It was reported that SDPD Policies & Procedures are on the members tables as a resource. The CRB handbook will also be added to the tablets.

VIII. ADJOURNED: The meeting adjourned at 12:49 p.m.

COMMUNITY REVIEW BOARD ON POLICE PRACTICES

A G E N D A

Tuesday, August 27, 2019
Valencia Park/Malcolm X Branch Library
5148 Market Street
San Diego, CA 92114

A quorum of twelve (12) board members is needed to conduct business. If you cannot attend, please call the CRB Complaint Coordinator at (619) 236-6296.

CLOSED SESSION 4:00 p.m. – 5:30 p.m.

Board Members and Staff Only

- I. Call to Order
- II. Legal Opinion(s) Request & Attorney/Client Privileged Response(s) (0)
- III. San Diego Police Department Feedback on Case Specific Matters Only
- IV. Shooting Review Board Reports (0)
- V. Category II Case Audit Reports (0)
- VI. Discipline Reports (0)
- VII. Case Review Team Reports (2)
- VIII. Case-Specific Recommendations to the Mayor (0)
- IX. Referrals to other governmental agencies authorized to investigate activities of a law enforcement agency (0)

Pursuant to California Government Code Section 54957 — To discuss community complaints brought against San Diego Police Department Officers under California Penal Code Section 832.7.

OPEN/PUBLIC MEETING 6:00 p.m. – 7:45 p.m.
Open to the Public

- I. CALL TO ORDER/WELCOME (Chair Joe Craver)
- II. PURPOSE OF THE COMMUNITY REVIEW BOARD ON POLICE PRACTICES (CRB)
- III. APPROVAL OF MINUTES: CRB Open Meeting Minutes of July 23, 2019
- IV. NON-AGENDA PUBLIC COMMENT: (Speaker Slip Required)
- V. EDUCATIONAL TOPIC: “Implicit Bias Training for Law Enforcement”
Guest Speaker: Matthew Wagner (Associate Director for Law Enforcement Initiatives & Community Security, Anti-Defamation League) (20 mins)

- VI. UNFINISHED BUSINESS (DISCUSSION/ACTION)
 - A. Proposed revision to CRB Administrative Standing Rule on Case Format & Presentation: Titles for Non-SDPD Individuals (Section 1b, Face Sheet)

ACTION ITEM: Motion for the Board to discuss and approve the CRB Administrative Standing Rule on Case Format & Presentation: Titles for Non-SDPD Individuals

- VII. NEW BUSINESS (DISCUSSION/ACTION): None

VIII. COMMITTEE REPORTS (DISCUSSION/ACTION)

- A. Continuing Education Committee (Taura Gentry)
 - i. Upcoming Educational Topics
 - ii. Feedback on CRB Training & Police Perjury Panel (Discussion Item)
 - iii. Ideas/Requests for Future Educational Topics, Field Trips, Trainings
- B. Outreach Committee (Mary O'Tousa)
 - i. Summary of Past Events
 - ii. Feedback on Past Events (Discussion Item)
 - iii. Upcoming Events/Outreach Opportunities
- C. Rules Committee (Doug Case)
 - Items being Considered by Rules Committee**
 - i. Potential Elements for Public Case Summaries
 - ii. Schedule Next Rules Committee Meeting
- D. CRB Handbook Committee – Status Update (Doug Case)
- E. Policy Committee (Brandon Hilpert)
 - Items being Considered by Policy Committee**
 - i. Procedure & Guideline for SDPD Complaint Intake - Informal and Formal Complaints, Joint Complaint Form, Shared Database, Complaint Process Guide Card Issued to All Sworn Personnel
 - ii. Modify SDPD Procedure 1.49: Axon Body Worn Cameras – Section Q 7(N) – Issue is some complainants are not allowed to bring person of choice for support when viewing his/her BWC video.
 - iii. Development of Third-Party Mediation
 - iv. Best Practices Research for Law Enforcement Investigations Involving Discrimination Allegations
 - v. Complaint Process Guide Card Issued to All Sworn Personnel

vi. Require that SDPD officers provide and/or call for medical assistance in all situations where a person shows signs that they might be in medical distress

vii. Next Scheduled Meeting Date (September 10 at 4pm)

- F. Recruitment & Training Committee (Maria Nieto-Senour)
- i. Update on New CRB Training Academy -Implementation/Process, Marketing, Timeline
 - ii. 8/14 Informational Session Update
 - iii. Interview Panel Improvements
 - iv. Draft Process Flow Chart
 - v. Next Scheduled Meeting Date (TBD)

- G. Citizens Advisory Board on Police Community Relations (Taura Gentry)
- i. Next Meeting Scheduled for September 23rd

- H. 30th Anniversary Celebration Date (October 2019) (Brandon Hilpert)
- Date and Location -Central Library

- IX. CHAIR'S REPORT (Chair Joe Craver)
- A. Reminder -1st Quarter (July 1-September 30) Volunteer Hours Report (**Due October 1, 2019**)
 - B. NACOLE Annual Conference -September 22-26, Detroit Michigan (2nd Vice Chair and Executive Director)
 - C. Reschedule September 24th CRB Open Meeting
 - D. Work Plan

- X. EXECUTIVE DIRECTOR'S REPORT (Sharmaine Moseley)
- A. Caseload Update & Status of Case Reports
 - B. Status of Ride-Alongs for New Members
 - C. Drafting Annual Report for FY 19
 - D. Status of Open Data Portal
 - E. Status on Board Member Re-appointments & Appointments
 - F. Other Items/Reminders

- XI. SAN DIEGO POLICE DEPARTMENT REPORT (Executive Assistant Chief Todd Jarvis)
- Updates

XII. BOARD MEMBER RIDE-ALONG REPORTS (2 mins each)

XIII. BOARD MEMBER ANNOUNCEMENTS/COMMENTS

XIV. ADJOURNMENT

Materials Provided:

- Minutes from CRB Open Session Meeting on July 23, 2019 DRAFT

- Proposed Revision to CRB Administrative Standing Rule on Case Format & Presentation Section 1.b, Face Sheet DRAFT
- CRB Updated Calendar
- Updated Work Plan

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This agenda will be made available in alternate formats upon request, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Requests for disability related modifications or accommodations required to facilitate meeting participation, including requests for auxiliary aids, services or interpreters, should be forwarded to communityreviewboard@sandiego.gov, or call (619) 236-6296.