



AIRPORTS ADVISORY COMMISSION

AGENDA FOR THE REGULAR MEETING OF

Tuesday, November 8, 2022

At 3:00 p.m.

Montgomery – Gibbs Executive Airport
3750 John J. Montgomery Drive
San Diego, CA 92123

HYBRID MEETING

Please click the link below to join the webinar:

<https://sandiego.zoomgov.com/j/1604859941>

To call into the meeting dial 669-254-5]252, or 669-216-1590, or 833-568 8864 (Toll Free)

Webinar ID: 160 485 9941

AIRPORTS ADVISORY COMMITTEE MEETING ACCESS AND PUBLIC COMMENT DURING COVID-19

Until further notice, meetings of Airports Advisory Committee (Committee) will be conducted pursuant to the provisions of California Government Code section 54953(e), added by Assembly Bill 361, which allows the Committee to use teleconferencing and to provide the public an opportunity to address the Committee via a call-in option or an internet-based service option during a proclaimed state of emergency. On November 1, 2022 the San Diego City Council declared an existing proclaimed state of emergency and that their finding applies to all boards, commissions, and committees of the City of San Diego.

During the proclaimed state of emergency related to the COVID-19 pandemic and in the interest of public health and safety, some, if not all, Committee members may be participating in the Committee meeting via a virtual teleconference platform. Members of the public in attendance at the Committee meeting are encouraged to maintain social distancing. Additionally, alternatives to in-person attendance for participating in Committee meetings are provided.

In Person: Please fill out a speaker slip and indicate the item you wish to speak on as well as other requested information, then submit the speaker slip to Committee staff overseeing the meeting.

In lieu of in-person attendance, members of the public may participate and provide comment via call-in option, internet-service option, or written comment using the webform, as follows:

Via Virtual Teleconference Platform:

Members of the public wishing to address the Committee under public comment in writing may submit a [webform](#) prior to the meeting. Instructions for word limitation and deadline will be noted on the [webform](#). Pursuant to open meeting laws, no discussion or action, other than a referral, shall be taken by the Committee on any comment brought forth under non-agenda public comment.

To those members of the public in attendance via Zoom webinar, please click the button to raise your hand during the portion of the meeting you wish to comment on to indicate that you would like to speak, and staff will enable you to speak and send you a prompt to unmute yourself in order. When staff calls your name, please state name for the record, and you will have three minutes (or a time is allotted by the Chair) to provide comment. You will be placed on mute once your time to comment ends.

Via Call-In Option:

Members of the public in attendance via call-in option wishing to address the Committee press star 9 to raise your hand during the portion of the meeting you wish to comment on to indicate that you would like to speak. Staff will call on you by the last four digits of your phone number. When staff calls on you, press star 6 to unmute yourself and proceed with providing comment during your allotted time.

To call into the meeting dial 669-254-5252, or 669-216-1590, or 833-568 8864 (Toll Free)
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Assistance for the Disabled and Questions Regarding Agenda Items:

This information is available in alternative formats and can be requested by calling 858-573-1414 or emailing dreed@sandiego.gov at least three business days prior to the meeting to ensure availability.

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- 1. CALL TO ORDER and PLEDGE OF ALLEGIANCE**
 - 2. ROLL CALL**
 - 3. NON-AGENDA PUBLIC COMMENT – Instructions Provided above**
 - 4. APPROVAL OF MINUTES**
 - A. October 11, 2022
 - 5. UNFINISHED BUSINESS – None**

6. NEW BUSINESS

None.

7. INFORMATIONAL ITEMS

- A. Status of Aircraft Wash Rack at Montgomery – Gibbs Executive Airport
- B. Staff Reports
- C. Air Traffic Control Tower Report
- D. Other Reports
 - Monthly Airport Operations Reports – October 2022
 - Monthly Noise Management Report – October 2022
 - Airports Projects Status Report – October 2022

8. COMMITTEE COMMENTS

9. ADJOURNMENT

CITY OF SAN DIEGO
AIRPORTS ADVISORY COMMITTEE
DRAFT MINUTES
Meeting of October 11, 2022

Montgomery-Gibbs Executive Airport,
3750 John J. Montgomery Drive, San Diego, CA 92123
 Hybrid

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE

Chair Reid called the meeting to order at 3:00 p.m.

2. ROLL CALL

Chair Reid called for by requesting that a small instruction be provided by AAC members and staff. A quorum was present.

MEMBERS PRESENT:

MEMBERS ABSENT:

Ron Lee Brown Field Aviation User Group	Buzz Gibbs (Excused) Kearny Mesa Community
Gary List Brown Field Aviation User Group	Rich Martindell Special Expertise
Vice-Chair Chuck McGill Montgomery Gibbs Aviation User Group	Lisa Golden Otay Mesa Community Gary List Brown Field Aviation User Group
Mike Ogilvie Tierrasanta Community Council	
Chair Tom Reid Clairemont Community	
Tom Ricotta Brown Field Aviation Lessee	
J.H. Aldrich Montgomery Field Aviation Lessee Community	
David Gordon (Excused) Special Expertise	
Richard Ram Serra Mesa Community (Non-voting until Oath is completed)	
Joel Ryan* (Late due to work commitment) FAA Air Traffic Control Tower	

*Mr. Ryan is the non-voting member representing the FAA Control Tower at Montgomery - Gibbs Executive Airport.

STAFF PRESENT:

Jorge Rubio, David Reed, Charles Broadbent, Andy Schwartz, Enza Charles, Debbie Shauger, Frank Santana.

3. NON-AGENDA PUBLIC COMMENT

A member of the public congratulated Richard Ram on his new appointment to the Airports Advisory Committee member.

4. APPROVAL OF MINUTES

Vice-Chair McGill made a motion to approve the minutes as written. Mr. Gordon seconded the motion, which passed unanimously.

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

- A. Recommend that Council approves an ordinance authorizing the Mayor or designee to execute a Third Amendment to the Consultant Agreement with C&S Engineers, Inc. (H166649) for the purpose of extending the term of the contract to allow the proper amount of time to update the Program Environmental Impact Reports related to the Airport Master Plan studies for the Montgomery Gibbs Executive and Brown Field Municipal airports. This action extends the term of this contract from November 30, 2022 to December 31, 2023.

Mr. Reed provided a presentation regarding the proposed action and clarified that the proposed Third Amendment to the contract would only increase the length of the contract and not increase additional funds. The agreement is set to expire in November of 2022 and the action would extend it to December 2023. This action would allow enough time to properly update all the programs and technical reports associated with them to make sure that all steps are being complied with and have everything incorporated.

It took an additional five months after Council approved the second amendment in order to execute the contract due to some insurance certification issues along with some sub-consultants change and ownership which made it difficult to track down certain contracting and insurance information.

A discussion took place in which Vice-Chair McGill mentioned that him and others had been on the original committee for the master plan and did not agree with the extension as he thought the contractor had missed multiple deadlines and should be held to them.

A motion was put forward by Chair Reid and seconded by Mr. Aldrich. The motion carried with two (2) No votes by Vice Chair McGill and Mr. Gordon. Member Ram did not vote.

7. DISCUSSION ITEMS

- A. Potential Letter of Support from Airports Advisory Committee for Increased Air Traffic Control Tower Staffing at Montgomery - Gibbs Executive Airport

Mr. Rubio provided a presentation regarding the status of the staffing levels at the MYF Tower. He mentioned that him and members of his staff had recently visited with the tower to better understand their needs. During the report Mr. Rubio pointed out that the tower has been increased to a Level 9 Tower by the FAA. That a Level 9 tower is busier and complex than other larger commercial airports. Mr. Rubio mentioned that the new classification has allowed the FAA to approve increased staffing levels at MYF Tower from 13 to 19 controllers. He also

mentioned that this would be a gradual increase of approximately two (2) controllers every five months as the new employees would need to have experience already. It was the recommend by staff that a support letter not be prepared for staffing levels at this time.

Mr. Rubio clarified that MYF Tower staff had other needs including a new tower which would allow for better efficiency and line of sight, and that city staff would be working closely with elected officials and federal affairs staff from the City.

A discussion took place where Mr. Gordon mentioned that he had recently spoken with the tower and that there is also a training aspect by which a new controller would need approximately six months to get trained. Mr. Gordon also mentioned that he had spoken to leadership at the Aircraft Owners and Pilots Association to get that association's support.

A member of the public asked about the number of air traffic controllers at the SDM Tower. An estimate was provided by staff. Staff also clarified that the tower at SDM is a contract tower and that there are approximately five (5) controllers there.

B. Options for the Development of portions of Vacant Lot 14 Between Glenn H. Curtis Road and the Four Points by Sheraton Hotel.

Mr. Rubio provided a presentation regarding options for development. The report included information regarding opportunities and challenges including potential process, potential revenue, project costs, project delivery options, environmental concerns, and potential end user rental rates.

No discussion took place.

C. Receive and File a Presentation by Kent Casady regarding the Proposed Relocation of the United Airlines Terminal Hangar to the Executive Airpark Leasehold.

Mr. Casady mentioned that he did not wish to present at this time and that he is working with staff at San Diego International Airport on the item.

Public Comment was received from Ray Richmond from MYF Properties stating that they support the relocation of the United Airlines Terminal Hangar to MYF. Mr. Richmond thinks that the hangar would be underutilized for storage only at the proposed remote location at San Diego International Airport.

Chair Reed reiterated his support for the relocation of the hangars as he also believes it would be underutilized at the remote location at San Diego International Airport.

8. INFORMATIONAL ITEMS

A. Taxiway Echo ("E") off Runway 23 Status Update

Mr. Broadbent provided a presentation and background on the item. Including the replacement of an older taxiway E directional sign that was replaced for a newer one. The replacement was like-for-like with only newer markings.

The AAC requesting that staff look into additional signage. Staff agreed.

B. Wash Rack Installation at Montgomery Gibbs Executive Airport Update

Staff requested for this item to be heard at a later meeting.

C. Air Traffic Control Tower Report

MYF Air Traffic Manager Joel Ryan confirmed that MYF tower had obtained approval to get up to 19 controllers but no funding. Mr. Ryan confirmed that the tower had recently hired two controllers and they are currently going through a training process. The training process takes a year to a year-and-a-half and it would be a multi-year effort to get to 19 controllers in order to provide all the tower services. In the meantime, MYF tower will have reduced services, especially tough and go's, during the extreme busy hours.

Chair Reed asked about the best time to fly and Mr. Ryan stated that they are from 6:00 am to 10:00 am and from 6:00 pm to 9:00 pm.

Mr. Gordon mentioned that the tower staff numbers are low.

Mr. Ryan responded that they are approved for 19 and that it is good that the tower gets experienced personnel when getting new people, but that California's cost of living is expensive and it's hard to recruit from other areas.

Chair Reed asked regarding a letter of support for staffing.

Mr. Ryan mentioned that he would defer to others as he is an FAA employee.

Mr. Ryan mentioned that they are running out of space in the Tower and it is not appropriate for 19 controllers.

Mr. Ryan is in the process of requesting upgrades to the Tower or a new building. Mr. Ryan stated a letter of support supporting this request will be useful. Scott Peters representative for this area did a tour of this area not too long ago, the controllers union invited him.

Mr. Ryan also mentioned that pilot education would help with efficiency especially with transient aircraft using Taxiway E. He requested that information be pushed out.

Mr. Gordon suggested adding briefings on the website or adding instructions to the AFD.

Chair Reed showed his gratitude to Mr. Ryan and his team.

D. Other Reports

Deputy Director Jorge Rubio

- Executive Airpark is continuing to make pavement improvements between the hangars.
- Mr. Rubio was nominated by the FAA and invited by the National Academies of Science to participate on a panel of the Airport Cooperative Research Program that will be conducting research on how to phase-in lead-free AvGas at airports. He will be traveling to Washington D.C. for this.
- On October 7, 2022, the U.S. Environmental Protection Agency (EPA) announced a proposed determination that emissions of lead from aircraft that operate on leaded fuel cause or contribute to air pollution that may reasonably be anticipated to endanger public health and welfare. This proposed endangerment finding will undergo public notice and comment, and after evaluating comments on the proposal, EPA plans to issue any final endangerment finding in 2023. EPA is not proposing aircraft engine lead emission standards with this action. EPA's consideration of endangerment is a first step toward the application of EPA's authority to address lead pollution. If the proposed finding is finalized, EPA would subsequently propose regulatory standards for lead emissions from aircraft engines.
- Frank Santana, the new airport biologist is in the room. He started October 3, 2022.
- Andrea Berlanga is joining us as an Administrative Assistant 1 on October 31, 2022. This is a former payroll classification position that will be performing more duties in the office. She will also be assisting with many special projects.

Montgomery - Gibbs Executive Airport (MYF) –Mr. Charles Broadbent, MYF Airport Manager

- There were over 23, 000 operations in August.
- There were two separate vehicle accidents on Aero Drive that resulted in some of the perimeter fence being damaged. One of the spots has been repaired and the other one will be repaired very soon.
- A conditional job extended for the Utility Worker II position it is going through the process and we are looking forward to having that position filled.
- A fuel truck that was taken from the Executive Park. One of the suspects whom the police have not identified jumped the fence and took one of the fuel trucks and ended up down by Taylor Street off the 8 Freeway. The vehicle was recovered with no damages or fuel taken.

Brown Field Municipal Airport (SDM) – Mr. Andy Schwartz, SDM Airport Manager

- Staff is starting to see the trend where the operations start to go down, which is approximately about 11 percent percent from last September.
- An airport sweep was just completed.
- Some asphalt patching in the terminal parking lot and on Curran street was just completed.
- Gate 5 is now repaired and back in service.

Real Estate, Lease Administration –Ms. Enza Charles

- Staff approved the appraisal of the two warehouses at Brown Field. The Memorandum of Understanding with the San Diego Police Department to use for storage will be finalized soon.
- Staff ordered an appraisal for the vacancy of the former Customs and Border Patrol Hangar at Brown Field.
- Just completed the MOU for the Transportation Department taking some spaces at 8575 at \$9,900 a month.
- At 8525 the HVAC cooling tower will be delivered in approximately two weeks.
- The painting of the Retail Center is complete. The roofing project is expected to start on Monday, October 17, 2022.
- There are currently six tie-downs available.
- Staff will be holding interviews, hopefully in a couple of weeks for the Property Agent position.

9. COMMITTEE COMMENTS

No Comment

10. ADJOURNMENT

The meeting adjourned at 4:16 p.m.

Next meeting will be November 8, 2022

Respectfully,

David Reed

Monthly Airport Operations Report

October 2022

MONTGOMERY-GIBBS EXECUTIVE AIRPORT

Flight Operations (Month)	Oct-22	Oct-21	% Diff
	26,825	25,152	6.7%

Based A/C	435
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Flight Operations (CY)	2022 YTD	2021 YTD	% Diff
	260,912	245,966	6.1%

Flight Operations (FY)	FY23 YTD	FY22 YTD	% Diff
	102,287	95,235	7.4%

Total Operations 10-Year History	
2021	292,805
2020	276,208
2019	253,090
2018	226,588
2017	207,103
2016	200,676
2015	216,295
2014	215,114
2013	186,192
2012	182,455

Operations Office Revenue	FY23 YTD	FY22 YTD	% Diff
Landing Fees	\$5,973.95	\$6,973.00	-14.3%
Transient A/C Parking	\$6,797.00	\$10,443.00	-34.9%
Monthly A/C Parking	\$171,369.13	\$148,524.70	15.4%
Vehicle Parking	\$214.00	\$484.00	-55.8%
Conference Room*	\$580.00	\$0.00	580.0%
Other	\$2,610.00	\$2,840.00	-8.1%
Total	\$187,544.08	\$169,264.70	10.8%

*Conference room unavailable in FY 22 due to COVID-19

BROWN FIELD MUNICIPAL AIRPORT

Flight Operations (Month)	Oct-22	Oct-21	% Diff
	7,767	7,679	1.1%

Based A/C	157
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Flight Operations (CY)	2022 YTD	2021 YTD	% Diff
	80,310	89,144	-9.9%

Flight Operations (FY)	FY23 YTD	FY22 YTD	% Diff
	32,239	33,080	-2.5%

Total Operations 10-Year History	
2021	106,001
2020	100,462
2019	86,358
2018	78,916
2017	77,355
2016	86,027
2015	93,529
2014	90,266
2013	89,707
2012	92,043

Operations Office Revenue	FY23 YTD	FY22 YTD	% Diff
Landing Fees	\$23,129.00	\$21,235.00	8.9%
Transient A/C Parking	\$1,178.00	\$1,463.00	-19.5%
Vehicle Parking	\$7,600.00	\$4,342.00	75.0%
Other	\$1,407.00	\$94.00	1396.8%
Total	\$33,314.00	\$27,134.00	22.8%

Monthly Noise Management Report- October 2022

Montgomery Gibbs Executive Airport

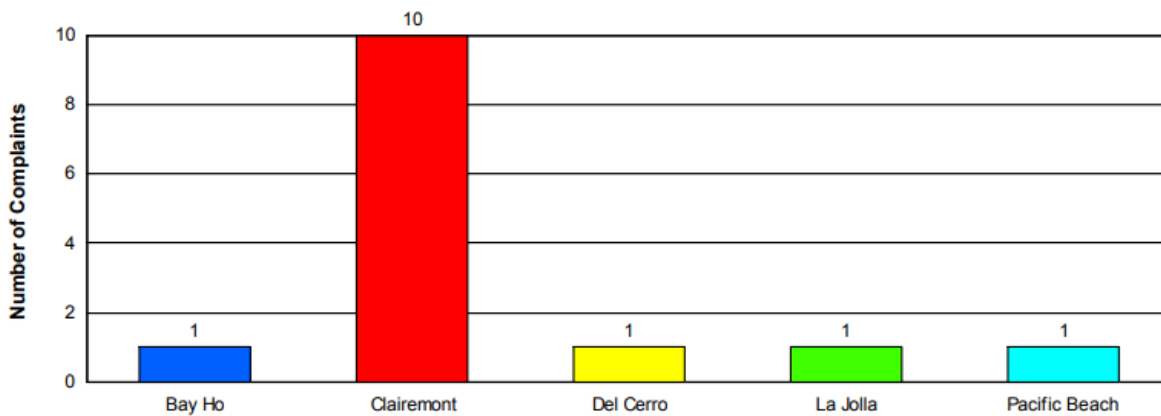
Noise Abatement Violations*

Day: 0

Night: 2

Total of Fine Amount for the Month: \$500

Community Complaint Totals



Total Number of Complaints: 14

Community Complaint Details

Community	Number of Complainants	Number of Complaints	YTD Total Complaints
Bay Ho	1	1	6
Clairemont	7	10	39
Del Cerro	1	1	2
La Jolla	1	1	14
Pacific Beach	1	1	1
Totals:	11	14	62

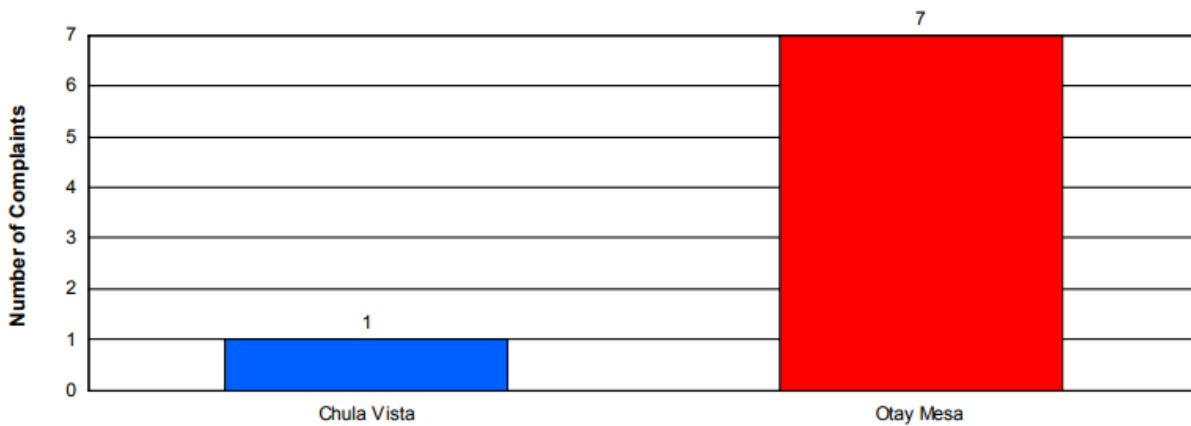
*Noise Abatement Violations only apply to Montgomery Gibbs Executive Airport as the City ordinance/policy was passed and put into place prior to the Airport Noise and Capacity Act of 1990



Monthly Noise Management Report- October 2022

Brown Field Municipal Airport

Community Complaint Totals



Total Number of Complaints: 8

Community Complaint Details

Community	Number of Complainants	Number of Complaints	YTD Total Complaints
Chula Vista	1	1	2
Otay Mesa	5	7	26
Totals:	6	8	28

*Noise Abatement Violations only apply to Montgomery Gibbs Executive Airport as the City ordinance/policy was passed and put into place prior to the Airport Noise and Capacity Act of 1990



Department of Real Estate and Airport Management

Projects Update

November 2022

Montgomery Gibbs Executive Airport

Projects in Process:

- Regenerative Airport Sweeper
 - Freightliner M2 Truck being built, will be with TYMCO for sweeper mounting by late November. Anticipating mounting to begin in mid-January
- Master Plan- Airport Layout Plan Update
 - Third Amendment to Agreement with Council
- MYF Unleaded Aviation Fuel Tank Installation
 - In Preliminary Design
- MYF Terminal Parking Lot East Rehabilitation
 - In Preliminary Design
- Spiders Lot Pavement Rehabilitation
 - In Preliminary Design

Brown Field Municipal Airport

Projects in Process:

- Runway 8R/26L, Taxiway Bravo Rehab, Taxiway Charlie (G1) Rehab Realign, Pavement Removal Project
 - Anticipated Contract Award March 2023
- San Diego Airpark
 - Finalizing Right of Entry Agreement for the Environmental Mitigation Land
- Customs and Border Patrol Temporary Facility
 - Discussing Terms of Memorandum of Agreement