

CITY OF SAN DIEGO
AIRPORTS ADVISORY COMMITTEE
DRAFT MINUTES
Meeting of June 14, 2022

Montgomery-Gibbs Executive Airport,
3750 John J. Montgomery Drive, San Diego, CA 92123
 Via teleconference

- 1. CALL TO ORDER and PLEDGE OF ALLEGIANCE**
 Chair Reid called the meeting to order at 3:00 p.m.

- 2. ROLL CALL**
 A quorum was present.

MEMBERS PRESENT:	MEMBERS ABSENT:
Buzz Gibbs Kearny Mesa Community	J.H. Aldrich Montgomery Field Aviation Lessee Community
David Gordon Special Expertise	Joel Ryan FAA Air Traffic Control Tower
Ron Lee Brown Field Aviation User Group	
Gary List Brown Field Aviation User Group	
Rich Martindell Special Expertise	
Vice-Chair Chuck McGill Montgomery Gibbs Aviation User Group	
Mike Ogilvie Tierrasanta Community Council	
Chair Tom Reid Clairemont Community	
Tom Ricotta Brown Field Aviation Lessee	
Lisa Golden Otay Mesa Community	

*Mr. Ryan is the non-voting member representing the FAA Control Tower at Montgomery - Gibbs Executive Airport.

STAFF PRESENT:
 Jorge Rubio, Andy Schwartz, Charlie Broadbent, David Reed, Enza Charles.

- 3. NON-AGENDA PUBLIC COMMENT**
 None

4. APPROVAL OF MINUTES

Mr. McGill made a motion to approve the minutes as written. Mr. Martindell seconded the motion, which passed unanimously.

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

A. Approval of the Airports Advisory Committee to Hold Future Meetings in-Person or Virtually.

Chair Reid made a motion to attend the AAC Meetings hybrid; in person and virtually going forward as technology allows. Mr. Gordon seconded the motion, which passed unanimously.

7. STAFF REPORTS

Deputy Director Report – Mr. Rubio

- The CBP Hangar Facility at Brown Field was vacated on May 31, 2022. Staff is currently trying to address some safety concerns regarding safety of airport in other areas of the airport that were brought to City's attention . This facility may allow staff to address these concerns; if not an RFP may be issued.
- The FY-2023 Airport Budget was adopted by City Council on June 13, 2022. There was a total of 40 public comments.
- The EAGLE Program (Eliminate Aviation Gasoline Lead Emissions) conducted its Pillar 1 meeting the previous week. Staff is working with Engineering and Capital Project to move forward with the installation of the Unleaded Fuel Tank at Montgomery-Gibbs Executive Airport (MYF).
- Staff will be presented in front of the Serra Mesa Community Council on May 25, 2022 to provide them with an update on developments at MYF. The meeting went well, and they were very appreciative we provided an update. The presentation is to be posted on the Kearny Mesa Planning Council website.
- Mr. Gibbs inquired if Mr. Rubio has received any information from AAAE on how other airports are doing with their aircraft operations.
- Mr. Rubio has not received information from the AAAE, but has spoken with various airports throughout California and operations have been strong throughout the state.
- Mr. Gordon commented that he believes the demand for airline pilots has kept flight training operations strong.

Brown Field Municipal Airport (SDM) – Mr. Andy Schwartz, SDM Airport Manager

- Operations are still down, over the year down about 14%, Staff anticipates finishing up the end of the year with about 100,000 operations which is about the same as the previous year.
- The Brown Field Local Runway Safety Action Team (LRSAT) meeting a is scheduled for June 30, 2022, from 1:00 pm – 2:00 pm, via Zoom Conference.
- Two conditional job offers were proposed for one Ground Maintenance Worker II position and one Operations Assistant position. They are currently pending a background check.

Montgomery - Gibbs Executive Airport (MYF) – Mr. Charles Broadbent, MYF Airport Manager

- There were over 26,000 flight operations in May.
- Staff is processing a request for a quote to replace gate 14.
- Staff is currently going through the recruitment process for the vacant Utility Worker II position.
- Currently reaching out to contractors for additional quotes to repair the distressed asphalt in the Marigold area.
- Working on adding some kiosks for vehicle parking and transient aircraft parking payments.
- Mr. Reid inquired if staff is accepting online applications now for gate card access. Mr. Broadbent confirmed that is correct, there is a link on the website under Montgomery - Gibbs Executive tab, you follow that link and there are three steps that you complete. It all goes through an automated process and staff will notify the applicant via email, once the card is ready for pick up.
- Mr. Reid asked for confirmation the old application process is no longer effective. Mr. Broadbent confirmed it is no longer effective. If there are any questions regarding the link feel free to contact him.
- Mr. Reid inquired if the gate numbers are posted anywhere on the gate. Mr. Broadbent responded all the gates have the number posted on the front. Mr. Gordon shared it is a little diamond shape yellow sign.
- Mr. Rubio thanked Mr. Broadbent for representing the airports as a member of the Association of California Airports. On the 21st of June Mr. Broadbent will be going to Sacramento to represent the City of San Diego at the California Airspace and Aviation Day. Mr. Gordon requested the Mr. Broadbent bring back some information regarding the State of California Aviation Budget. Mr. Broadbent responded that he believes the subject will be brought up and will inquire with other public officials.

Real Estate, Lease Administration – Ms. Enza Charles

- Staff is finalizing the Right of Entry Agreements on the mitigation parcels for the MAP project. Staff continues to work with the City Attorney's office to recapture possession of the leasehold from ABRE.
- Staff is preparing a draft lease agreement for the San Diego Community College. They have accepted the lease terms of three years with two three-year options with an annual three percent flat rate adjustment and at the end of year six, there will be an appraisal run adjustment prior to year seven.
- Staff is preparing an RFP for services for a property management company for the airport office buildings and retail complex.
- Gensler is space planning the second floor of the 8575 Gibbs building for other City departments to lease additional space.
- The new chiller for 8665 Gibbs Drive is expected to arrive in mid-June so hopefully next week we should hear something.
- Staff is working with the City Engineering Capital Project Team to manage the roof replacement projects for the Retail Center Refurbishment Project. The staff has requested quotes for the painting and signage of the exterior refurbishment.
- There are currently five tie-downs available at City Hangar West and at the Ramp Terminal Parking with the ramp terminal parking.
- Staff continue working with City Attorney's Office on the Sheraton Four Points Hotel for the settlement offer. Mr. Gordon inquired if there is an estimate of when the

Sheraton issue will be resolved. Ms. Charles responded not at this time.

- Mr. McGill inquired if the Community College would be required to repaint their hangar as a part of their new lease agreement. Mr. Rubio confirmed that as part of the Capital Improvements required under the lease that they would be required to do this and repave a portion of the their ramp.

OTHER REPORTS

- Public comment from Mr. Sheldon. Zemen with Council Member Chris Cate's Office. Mr. Zemen requested an update on the National Airport status for Montgomery Gibbs Executive Airport.
- Mr. Rubio responded there is no update as of today, we will update the AAC and the Council Member Office as soon as we hear something.
- Mr. Gordon inquired about the status of the Crown Air repaving he noticed nothing has happened yet. Mr. Rubio responded initially they will be addressing the worst parts and start the development on the anniversary when the lease began.

8. AIR TRAFFIC CONTROL TOWER REPORT

- There is going to be an LRSAT for the Montgomery - Gibbs Executive Airport which will be held on July 18, 2022, from 10:00 am to 1:00 pm.
- Chairman Reid ask how pilots can help the Tower during operations. Mr. Ryan responded that it would be helpful for pilots to mind their radio etiquette and wait for instructions from the Tower and do not try and broadcast over other pilots talking.

9. COMMITTEE COMMENTS

None

10. ADJOURNMENT

The meeting adjourned at 3:41 p.m.

Next meeting will be July 12, 2022.

Respectfully,
David Reed