

**CITY OF SAN DIEGO**  
**AIRPORTS ADVISORY COMMITTEE**  
**MINUTES**  
**Meeting of January 10, 2023**

**Montgomery-Gibbs Executive Airport,**  
**3750 John J. Montgomery Drive, San Diego, CA 92123**  
 Hybrid

**1. CALL TO ORDER and PLEDGE OF ALLEGIANCE**  
 Chair Reid called the meeting to order at 3:00 p.m.

**2. ROLL CALL**  
 A quorum was present.

| <b>MEMBERS PRESENT:</b>   | <b>MEMBERS ABSENT:</b>  |
|---|---|
| Chair Tom Reid<br>Clairemont Community  | Mike Ogilvie<br>Tierrasanta Community Council                 |
| Joel Ryan*<br>FAA Air Traffic Control Tower                                     | Buzz Gibbs<br>Kearny Mesa Community                           |
| Tom Ricotta<br>Brown Field Aviation Lessee                                      | J.H. Aldrich<br>Montgomery Field Aviation Lessee<br>Community |
| David Gordon (Virtual)<br>Special Expertise                                     |   |
| Ron Lee (Virtual)<br>Brown Field Aviation User Group                            |   |
| Gary List<br>Brown Field Aviation User Group                                    |   |
| Rich Martindell<br>Special Expertise  |   |
| Vice-Chair Chuck McGill<br>Montgomery Gibbs Aviation User Group                 |   |
| Richard Ram<br>Serra Mesa Community (Non-voting until Oath<br>is completed)     |   |
| Lisa Golden<br>Otay Mesa Community Gary List<br>Brown Field Aviation User Group |   |

\*Mr. Ryan is the non-voting member representing the FAA Control Tower at Montgomery - Gibbs Executive Airport.

**STAFF PRESENT:**  
 Jorge Rubio, David Reed, Charles Broadbent, Thurman Hodges, Frank Santana, Debbie Shauger, Enza Charles, Andrea Berlanga, Andy Schwartz (Virtual).

**3. NON-AGENDA PUBLIC COMMENT**

Bob Basso, aircraft owner, gave a brief tribute to Bill Shanko. Bill expressed how Mr. Shanko lived a long prosperous life. He graduated from Ohio State University and was a Veteran of the United States Airforce. Mr. Shanko had been a tenant at Montgomery-Gibbs Executive Airport (MYF) for 58 years. Mr. Shanko will truly be missed by many.

#### **4. APPROVAL OF MINUTES**

Vice-Chair McGill made a motion to approve the minutes as written. Mr. Martindell seconded the motion. David Gordon abstains, as he did not receive a copy of the minutes. Motion passed.

#### **5. UNFINISHED BUSINESS**

None

#### **6. NEW BUSINESS**

A. Approval of proposed Airport Advisory Committee (AAC) regular meeting calendar for 2023

Mr. Rubio explained that staff is requesting that the AAC schedule the monthly public meeting for the second Wednesday to avoid conflicts with the City Council Public meeting that takes place on Tuesdays. This will allow staff to attend City Council Meeting as needed.

Chair Reid made a motion to approve new AAC regular calendar meeting for 2023. Mr. Lee seconded the motion. Motion passed unanimously.

#### **7. INFORMATIONAL ITEMS**

A. Staff Reports

##### Deputy Director Jorge Rubio

- Staff virtually met with the Federal Aviation Association (FAA) regarding the ACIP for the next five years.
  - In FY 2023 staff will be upgrading the security access control system for all the gates at Brown Field Municipal Airport (SDM). The cost for this project is estimated at \$600K. Staff is currently in the application process with the FAA.
  - In FY 23 and FY 24 staff will be applying for grants to design and reconstruct the transient ramp at MYF. The cost for this project is estimated at \$3.1 million.
  - In FY 24 staff will be applying for grants to fix resurface RWY 8R-26L at SDM along with some other taxiway work.
- An update on the 10,000-gallon tank for unleaded aviation fuel:
  - The tank for the unleaded aviation fuel will now be moved closer to the MYF terminal. This will not affect aircraft operations.
  - The project has moved to the design phase. Engineering and Capital Projects (ECP) is managing the project. At least 20% of the design needs to be completed to start the National Environmental Policy Act review process. At the same time the Airport Layout Plan needs to be approved by the FAA reflecting the new proposed location of the fuel tank. The objective is to install the fuel tank as quickly and efficiently as possible.
- One of the federal goals is to reduce greenhouse emissions from jet fuel by transitioning into Sustainable Aviation Fuels "SAF". As such, the White House, released a document called: A GUIDEBOOK TO THE INFLATION REDUCTION ACT'S INVESTMENTS IN CLEAN ENERGY AND CLIMATE ACTION.
  - The guidebook provides, \$245 million of grant funding opportunities for eligible entities to carry out projects relating to the production, transportation, blending, or

storage of SAF, with the goal of accelerating the production and use of sustainable aviation fuel and reducing greenhouse gas emissions from the aviation sector.

- Airport Management is working with the City Treasurer's Department to develop an online payment method for airport fees. In the meantime, staff is in the process of trying to make MYF the principal place for fee collection, in hopes of improving the customer's experience. Staff will report back once completed.
- Airport Management has sold its partial property rights for the ARC of San Diego property for \$3.5 Million, these funds will be used for Capital improvement.
- The San Diego Airpark FBO portion of the project is scheduled to break ground late February early March.

Vice-Chair McGill asked how many parking spaces the airport will lose, to the new proposed location, of the unleaded aviation fuel tank.

Mr. Rubio responded with two more parking spaces than the original plan, however, staff is working on grant to resurface the ramp in which staff will propose to redesign the ramp allowing more space for aircrafts.

#### Montgomery - Gibbs Executive Airport (MYF) – Mr. Charles Broadbent, MYF Airport Manager

- There were over 22,000 Aircraft Operations in December. The total number of operations for Calendar year 2022 is 307,191, which excludes overflights.
- The Airfield lighting computer has crashed and is unserviceable, staff is procuring a replacement through Eaton Cooper Couse Hinds.
- Staff is gathering 5 quotes to repair the failed asphalt in the Marigold Hangar Area. Then will work with Purchasing and Contracting to open a purchase order.
- Gate #9 is currently non-operational; staff is ordering new drive wheels to get it back in order.
- Staff is working on scheduling some Airfield Striping for a Vehicle Service Rd. Position markers, and Movement area boundary markings late January.
- Sr. Airport Operations Assistant Joel Hughey accepted an Airport Operations Coordinator position with the County of San Diego at Gillespie Filed Airport.
- Staff is conducting interviews for the 2 vacant Airport Operations Assistant classifications on Wednesday, January 11, 2023.

Vice-Chair McGill inquired about monthly operations report from November and December. Vice-Chair pointed out that MYF has lost 17 aircrafts in the last two months of 2022.

Mr. Broadbent advised that it was discovered that those aircrafts are longer based out of MYF. Sometimes it takes time to verify that aircraft are based here so you can see a backlog all come of the list at once.

#### Brown Field Municipal Airport (SDM) – Mr. Andy Schwartz, SDM Airport Manager

- There were about 95,000 operations for 2022, down about 10% total count compared to 2021 (106,001).
- SDM south perimeter fence was breached by drunk driver over the holidays. Staff is working on getting damaged panels repaired.
- Gate # 5 has now been repaired.
- Gate # 4 operation is erratic due to wire damage caused by pest, the loop detector needs replacing.
- Gate #1 has a new phone that has now been installed.
- Tri-pads have been removed and are no longer in use. That area is off limits to all aircraft

activity.

- Potholes have been repaired on Curran Street.
- Powerland conducted a mow.

Mr. Rubio added that the FAA will be rehabilitating the parking lot at the SDM Air Traffic Control Tower. Work is scheduled to begin Monday, January 16, 2023.

#### Real Estate, Lease Administration – Ms. Enza Charles, Program Manager

- Staff is currently working with the City Attorney Office (COA) for the possession of the ABRE leasehold at SDM.
- Staff is drafting a new lease for San Diego Community College, waiting for appraisal to finalize the lease.
- Staff is reviewing the Customs Border and Protection (CBP) memorandum of agreement (MOA) between the City and CBP, to provide permanent Facilities for the continuing inspection operations at SDM.
- Staff continues to work with CAO regarding the Sheraton 4 Points settlement offer. The hotel has a potential buyer for the leasehold.
- Staff is preparing a Request for Proposal (RFP) for service of a property management company to manage the 3 office buildings and the retail center.
- Staff is working on a Memorandum of Understanding (MOU) for the Development Service Department (DSD) to take 2 suites at 8525 Gibbs with a total of 4,707sq. ft. for approximately \$7,670.00 per month.
- Staff is also working on an MOU for additional City Departments to take space at 8665 Gibbs building, approximately 30,218 square feet with a monthly rent of \$51,370.00. Staff is still determining what their needs and how to build out the spaces.
- At the 8525 building, the cooling tower replacement was completed the last week of December.
- All the tenants have approved their new signage design, the sign company will obtain permits, then fabricate and install signs.
- The partial roofing repair project is near completion.
- There are currently 3 tie-downs available at City Hanger West (Lot 8A)
- Staff is currently conducting interviews to fill vacancies in the department.

#### B. Air Traffic Control Tower Report

Mr. Ryan gave a brief update on the Air Traffic Control Tower. He advised that they are dealing with staffing issues but currently have new controllers in training. The total air traffic operations for 2022 is a little over 315,000.

Chair Reid stated his appreciation for all the hard work that the staff in the Air Traffic Control Tower do day to day to ensure smooth operations.

#### C. Other Reports

Mr. Rubio advise that he has included in the reports, the Master Plan update report for future reference.

### 8. COMMITTEE COMMENTS

Chair Reid advised that Bob Bassett inquired about being on the agenda for February. Mr. Rubio stated that staff will need to review and discuss further in detail regarding the

February agenda.

**9. ADJOURNMENT**

The meeting adjourned at 3:41pm

Next meeting will be February 8, 2023

Respectfully submitted,

Andrea Berlanga  
Administrative Aide 1