

CITY OF SAN DIEGO
AIRPORTS ADVISORY COMMITTEE
MINUTES
Meeting of November 8, 2016

Montgomery-Gibbs Terminal, 3750 John J. Montgomery Drive, San Diego, CA 92123

MEMBERS PRESENT: J. H. Aldrich (Montgomery Field Aviation Lessee), Jackie Ander (Serra Mesa Community), Tom Dray (MYF Tower), Chairman Buzz Fink (Special Expertise), Buzz Gibbs (Kearny Mesa Community), Lisa Golden (Otay Mesa Community) *arrived late*, Scott Hasson (Tierrasanta Community), Bob Hitchcock (Brown Field Aviation User Group), Rich Martindell (Special Expertise), Vice-Chair Chuck McGill (Montgomery Field Aviation User Group), Tom Ricotta (Brown Field Aviation Lessee), David Ryan (Special Expertise)

MEMBERS ABSENT: None

GUESTS PRESENT: Clark Andrews, John Barnes, David Billings, Gerald Blank, Kent Casady, Juan Pablo Castro, Cathy Colvin, Glenn Daly, Travis Daniels, Dave Eby, Dave Eddo, Cecilia Frank, David Friedmann, Craig Fuller, Victor Gillings, Michael Hotaling, Phil Kendro, Eddie Kisfaludy, Scott Kurowski, David Long, Greg Madriaga, Lawrence Massaro, Jack Nickolaisen, Frank Niska, Nicholas Reed, Ray Richmond, Jake Shurer, Christopher Sluka, Tiny Sluka, Fred Sorbi, Amanda Stonaker, Philip L. Thalheimer,

STAFF PRESENT: Albert Bejarano, Charlie Broadbent, Kathy Chavez, Millie Moore, Brandi Mulvey, Rod Propst, Wayne Reiter, Rodel Riego, Matthew Schmitzer, Andy Schwartz, Debbie Shauger, Cybele Thompson

1. CALL TO ORDER

Chairman Fink called the meeting to order at 3:04 P.M. A quorum was present.

2. APPROVAL OF MINUTES

Chairman Fink requested any comments, changes or deletions to the meeting notes from October 11, 2016. Mr. Hitchcock moved to approve as written, seconded by Mr. Martindell, all in favor, approved as written with Ms. Ander and Dr. Aldrich abstaining.

3. NON-AGENDA PUBLIC COMMENT

Mr. Tiny Sluka inquired about status of removing the displaced threshold. Chairman Fink responded status can be given during the MYF update.

4. NEW BUSINESS

None

5. OLD BUSINESS

Minimum Standards – Brandy Mulvey, Supervising Property Agent

Ms. Mulvey reported the Draft Minimum Standards have been sent out for review and all feedback will be taken into consideration. Due to large number of responses, the review time will be kept open and subcommittee may need to be set up.

Mr. Propst suggested putting the establishment of a subcommittee as an item on the January agenda and stated the goal is to be as transparent as possible and get as much input as possible.

Discussion took place regarding the content of the Minimum Standards and whether all standards apply.

Mr. Gibbs stated the creation of minimum standards was tried about 10 years ago, with no agreement achieved. He suggested breaking out business elements from design standards, and that compliance with previous building codes be grandfathered.

Mr. Martindell asked if there will be a revised draft to review.

Mr. Ricotta suggested if a business can operate with less than the minimum standards that they be allowed to do so.

Mr. Hitchcock asked about City discretion in FBO requirements.

Mr. Scott Kurowski asked about the venue for comments. Mr. Craig Fuller asked about the process going forward. Mr. Propst responded the goal was to take comments through the end of December and in January to bring back to AAC and move forward with a viable document. He commented that there is not much leeway with some codes set in place.

Mr. Dave Gordon had several negative comments about the document and requested to please work with the existing airport tenants. He pointed to the County as an example.

Mr. Phil Thalheimer asked about a timeline for implementation. Mr. Propst replied there is no timeline at this point.

Mr. Nicholas Reed asked if input from the non-airport community would have an opportunity for input. Chairman Fink replied they could be included on a subcommittee.

Mr. Ryan asked if the minimum standards will be required for request for proposals.

Mr. Dave Billings asked about regulating non-profits, flying clubs, flight training, and certified flight instructors, as well as adequate staffing to enforce the provisions.

Vice-Chair McGill suggested bringing a revised draft to the Committee in February and then forming a subcommittee. Chairman Fink suggested placing the subcommittee on the agenda in January.

Mr. Kent Cassidy asked about trying to fix something that's not broken. Mr. Propst replied it is partly the result of the 2015 performance audit. Ms. Mulvey added the minimum standards will provide a level playing field.

6. STAFF REPORT

MYF General Update – Matthew Schmitzer, Montgomery-Gibbs Airport Manager

- Mr. Schmitzer reported the displaced threshold has not moved but will be studied during the master plan process. In November going to Council to award the master plan contract and to accept the funding. Mr. Reiter stated that once approved by Council the study will start and that it will be a public document with opportunity for public input. Mr. Propst shared they can also participate in the Master Plan process as part of the Master Plan Advisory Committee.

- ADA restroom remodel project is complete, save for a lighting issue.
- Runway 5/23 and Taxiway Golf Project pretty much complete. All Taxiway Golf 1 signs are installed. Next will be Taxiway M transition.
- National Air College hangar re-inspections will be on 11/2/16.
- Sweepers were here on 10/31/16.
- Senior Airport Operations Assistant position posted on November 4th due to Mr. Dalby retiring. His last day with the City is on 12/23/16. An email will be sent out about his retirement party.
- Crownair Hangar inspections occurred on 11/7/16.
- Gate card access to be discussed in January. Siemens' estimate for 2000 new cards is \$11, 599.
- The monument sign backing is installed on the current sign. The vendor is going through the permit process to install adjacent sign.
- Intern Elias Treger started on the 25th and more current description will be given at later date.
- Tentative date for the pilot user meeting is on December 8th at 6:00 p.m.
- There was FOD picked up and Operations will continue to implement the FOD program.
- The pedestrian gate code change will occur on the 18th. An email will go out to the users prior to the change.

SDM General Update – Andy Schwartz, Brown Field Airport Manager

- Hangar inspections on October 22nd concluded and it was a success.
- Holding pilot meetings, the next one will be the 1st Wednesday in January at 4:00 p.m.
- Continual asphalt repairs on Taxiway Alpha.
- Airport Ops patrolled the airport and sent out a nice email for cleanup to be done and the email was so appreciated EAA had it put in the newsletter as recognition.
- Completed painting inside of terminal, still working on the exterior.

MYF Tower Update – Tom Dray, MYF Tower Manager

- Football game is on Sunday and KC-135 will fly by.
- The FAA top 5 hazard list has been released with emphasis on landing or taking off on wrong surfaces.

Real Estate Update – Brandi Mulvey, Supervising Property Agent

- Mr. Saladin has accepted a position at Real Estate Assets and is no longer with Airports.
- On November 18th the posting will go out for the new Property Agent position, will be short one Property Agent until January. Ms. Shauger will be the only Property Agent assisting Ms. Mulvey.
- Calle Fortunada lease passed Committee and is going to Council on December 6th.
- Agreements are back from attorneys for permits for the Coast leasehold. Those agreement with the City before RFP goes out by the end of this year.
- Received notice that getting back Flattop/Marigold agreements shortly. Mr. Propst stated the lease is with the lawyer and we will be glad to share.
- Conducting hangar inspections and will be receiving notice from Fire Department and will address any fire issues in a letter.
- A meeting will be held tomorrow with Ms. Boon of Metropolitan Airpark, still on track to breaking ground in December.

Noise and Special Projects – Wayne Reiter, Airports Program Manager

- Master Plan going to Council next Tuesday.
- There will be Biologist interviews on November 21st and 22nd.

- The AAC luncheon is December 20th from 11:30 a.m. – 1:00 p.m. at 94th Aero Squadron. If not attending or going by yourself please let Mr. Reiter know.

Deputy Director Remarks – Rod Propst, Airports Deputy Director

Mr. Propst expressed his appreciation to staff for jumping in while he was out for surgery.

7. ANNOUNCEMENTS

Mr. Gibbs announced that his father passed away on October 29th at 106 years old.

Chairman Fink announced there will not be a meeting in December and at the January meeting the committee will need to select a Chairman and Vice Chair.

8. ADJOURNMENT

The meeting was adjourned at 4:07 P.M.

Respectfully,
Millie Moore