

CITY OF SAN DIEGO
AIRPORTS ADVISORY COMMITTEE
MINUTES

Meeting of January 10, 2017

Montgomery-Gibbs Terminal, 3750 John J. Montgomery Drive, San Diego, CA 92123

MEMBERS PRESENT: Jackie Ander (Serra Mesa Community), Buzz Fink (Special Expertise), Lisa Golden (Otay Mesa Community) *arrived late*, Chairman Scott Hasson (Tierrasanta Community), Bob Hitchcock (Brown Field Aviation User Group), Rich Martindell (Special Expertise), Vice-Chair Chuck McGill (Montgomery Field Aviation User Group), Tom Ricotta (Brown Field Aviation Lessee), David Ryan (Special Expertise)

MEMBERS ABSENT: J. H. Aldrich (Montgomery Field Aviation Lessee) *excused*, Buzz Gibbs (Kearny Mesa Community) *excused*, Tom Dray (MYF Tower) *excused*, vacant (Clairemont Community)

GUESTS PRESENT: Bob Ambler, Clark Andrews, Bob Basso, David Billings, Gerald Blank, Al Boyce, R. J. Bryan, David Eddo, Lisa Eddo, Dave Eby, Bruce A. Ellis, Don Ferriolo, David Gordon, Jim Henry, Bill Ingram, Bernard Juleson, Harry Kelly, Gary Leaman, David Long, Greg Madriaga, Gary Mullen, Jerry Navarra, Frank Niska, Larry Pride, Tom Reid, Larry Rothrock, Ed Salkeld, Bill Schenkel, Chris, Sluka, Tiny Sluka, Robert Soriano, Philip L. Thalheimer, Bob Turner, Dann Whalen

STAFF PRESENT: Kathy Chavez, Millie Moore, Brandi Mulvey, Rod Propst, Wayne Reiter, Rodel Riego, Matthew Schmitzer, Andy Schwartz, Liz Saidkhanian, Debbie Shauger, Allen Young

1. CALL TO ORDER

Chairman Fink called the meeting to order at 3:00 P.M. A quorum was present.

2. APPROVAL OF MINUTES

Chairman Fink requested any comments, changes or deletions to the meeting notes from November 9, 2016. Mr. Hitchcock moved to approve as written, seconded by Mr. Martindell, all in favor, approved as written.

3. ELECTION OF CHAIR AND VICE-CHAIR

Chairman Fink stated Bylaw §203: At its first meeting each calendar year, the committee shall elect a Chairperson and Vice-Chairperson by majority Vote. Mr. McGill nominated Mr. Hasson as Chair, Ms. Ander seconded, all in favor, Mr. Hasson nominated as new Chair. Chairman Fink thanked everyone for all the support during his term as Chair of AAC.

Chairman Hasson asked for nominations for Vice Chairperson. Ms. Ander nominated Mr. McGill, moved to motion, all in favor, Mr. McGill nominated to continue as Vice-Chair.

4. NON-AGENDA PUBLIC COMMENT

None

5. NEW BUSINESS

Creation of Minimum Standards Sub-Committee

Chairman Hasson stated the minimum standards subcommittee will include members of the public one chairperson being a commercial lease holder.

Discussion took place of who wants to be a member of the committee and Chair.

Mr. Fink suggested creating a committee first and the committee can nominate their own Chair.

Volunteers include Mr. Tom Ricotta, Mr. Ray Richmond, Mr. Dave Gordon, Mr. Phil Thalheimer, Mr. Buzz Gibbs, Mr. Scott Kurowski and Mr. Harry Metz.

Chairman Hasson requested committee report back to AAC at next meeting and it will be put on the agenda as item.

Solicit Airport Master Plan Public Advisory Committee (PAC) Members

Mr. Propst stated can be anyone involved in process beyond the Advisory Committee or Public Advisory Committee and it's a good opportunity to address any concerns in Master Plan Process – lunch will be provided. Committee is held and ran by Master Plan Consultant.

Mr. Propst suggested have committee from each airport as issues differ from one to the other.

Mr. Tom Reid, Mr. Dave Ryan, Vice-Chair McGill, Mr. Dave Gordon, Mr. Chris Sluka and Mr. Bob Basso volunteered to be member of the Montgomery committee. Mr. Larry Rothrock, Ms. Lisa Golden and Mr. Tom Ricotta volunteered to be on Brown Field committee.

6. STAFF REPORT – *Taken ahead of the 15-year Lease Discussion*

SDM General Update – *Andy Schwartz, Brown Field Airport Manager*

- Currently in process of doing a mow at Brown Field, it was interrupted by rainy season and will be back to finish in 2 to 3 weeks.
- Contractor is working on fixing all the gates.
- Working on edge lights on 26R and some ramp lights have gone out. The City crew will repair within a week or two.
- Lobby work is completed.
- Cathe Johnson and Joel Hughey are completing training at Montgomery.
- Pilot meeting held last week and the next one is March 1st at 4:00 p.m. in the Brown Field Conference room. It is held the first Wednesday of every other month. Mr. Schwartz will send out an email.

MYF General Update – *Mathew Schmitzer, Montgomery-Gibbs Executive Airport Manager*

- Pedestrian gate codes were changed on November 1st.
- Gibbs hangar inspections completed in December.
- Pilot meeting occurred December 8th and 20 guests attended.
- Mr. Dalby's last day with City was Christmas Eve and interviews for his position of Senior Airport Operating Assistant to be conducted on January 11th and 12th. Currently two employees from Brown Field are filling in.
- Total operations for calendar year 2016 is 200,676.
- Second monument sign adjacent to current one on West side of street will be installed on January 19th and will take about 4 to 5 days.

MYF Tower Update – *Mr. Schmitzer reported for Tom Dray, MYF Tower Manager*

- Effective Jan 5st the Tower enroute tech routes have changed. There is no flag for changes in supplemental book. Anyone using the tech route ensure they have current route list.

Real Estate Update – Brandi Mulvey, Supervising Property Agent

- Received comments for Minimum Standards and will pass on to subcommittee after updating the document.
- Airports took back possession of Coast east leaseholder and RFP by end of month and National Air College lease is going out next.
- In the process of transferring Flattop/Marigold leases from Mr. Schmitzer section to Real Estate, but first need to hire one more person to replace Mr. Saladin and interviews will take place Feb 1st.

Mr. Basso inquired about the Coast RFP lease term. Ms. Mulvey responded 15 years.

Noise and Special Projects – Wayne Reiter, Airports Program Manager

- Master plan expected to occur in a month and after the process should move fast.
- Airports hired a Biologist III. Her name is Cindy Dunn and will start a week from today.
- A noise report is in the packet that was sent out, which accounts for all the noise of last year. Most complaints are from propeller planes and helicopters.
- From October thru December there were 16 violations notices sent out.

Vice-Chair McGill inquired about the process for processing noise violations. Mr. Reiter gave an overview of the process, sent out 16 notices and issued one fine to a Cessna 210. Mr. Reiter gave an explanation of the violations, limits and how to avoid fines.

Deputy Director Remarks – Rod Propst, Airports Deputy Director

- Currently in the process of preparing the budget for FY 18 and gave overview of the budget.
- Master Plan sets the stage for the next 20 years for both Airports. It's imperative that concerns be shared before it goes to Council for approval. Once Council approves, no changes can be made to the document. It's a \$1.7 million project of which FAA gave \$1,000,000 grant for both Airports.
- One CIP project is to repair and repave Brown Field's 26R.
- The 2016 Financial Report has been prepared and once presented to City Council, Mr. Propst will do analysis and presented to AAC.

Ms. Golden inquired about what stage the CIP project is in. Mr. Propst responded it is in the planning process with HNTB.

Mr. Gordon inquired about the 2015 Business Plan and if a new one is coming out.

Mr. Propst responded there is a 2017 Airport Business Plan that he started working on March 2016 and presented it to the Smart Growth Committee in November.

Mr. Fink suggested a place where you can put electronic iPad or kiosk at both lobbies to put your name on sign up list.

7. OLD BUSINESS

15-Year Flat Rate Ground Lease for Flattop and Marigold

Mr. Propst stated historically the leases for Flattop and Marigold were handled by Airport Operations, which will now be handled by Real Estate section.

The 15-Year lease idea came from one of the AAC members. Airports agreed and decided to move forward with it. Mr. Propst gave an overview of the 41 page lease. He introduced Ms. Shauger as the one who will give the presentation.

Ms. Shauger stated this lease is not mandatory and tenants have the option to continue on the month to month lease if they choose to do so. Ms. Shauger presented the slide show and opened for questions. Mr. Reid requested more time to review the document and get professional advice. Mr. Propst responded can wait to take to Council in March. Mr. McGill requested that a subcommittee be created from AAC members to help coordinate the communications to users. Ms. Shauger stated the lease language is similar to other leases within the City. Mr. Propst stated any property sold at Airports will give 2% to City but does not confirm that it's the same with all other City properties. Mr. Blank inquired about who the owner of lease would be and if there is option to renew. Ms. Mulvey responded it is for the individual owner and there is no option to renew lease. Mr. Propst stated that this lease gives you a security and protection for 15 years and there is no intention to move anyone from their location. Mr. Ryan inquired about how the minimum standards effects this lease. Discussion took place regarding the length and the wording of the lease. Mr. Martindell made a motion to create a subcommittee, seconded by Ms. Ander. The motion passed unanimously. Vice-Chair McGill is named the Chair with Mr. Tom Reid as a co-Chair. Ms. Shauger will provide the updated version of the lease. Mr. Basso asked about the hangar list. The list will remain for those who choose to remain month-month.

8. ANNOUNCEMENTS

Mr. Ryan announced there will be lunch provided by Crownair on January 27th, at 11:30 a.m. – 1:00 p.m.

9. ADJOURNMENT

The meeting adjourned at 4:35 p.m.

Respectfully,
Millie Moore