



Montgomery-Gibbs Executive Airport and Brown Field Municipal Airport

PUBLIC NOTICE

AGENDA

AIRPORTS ADVISORY COMMITTEE

Tuesday, June 8, 2021

3:00 p.m.

****ONLINE MEETING****

<https://sandiego.zoomgov.com/j/1604200412>

To call into the meeting dial 669-254-5252, or 669-216-1590, or 833-568 8864 (Toll Free)

Webinar ID: 160 420 0412

COMMITTEE MEETING ACCESS AND PUBLIC COMMENT DURING COVID-19

Until further notice, meetings of the Airports Advisory Committee will be conducted pursuant to the provisions of [California Executive Order 29-20](#), which suspends certain requirements of the Ralph M. Brown Act.

In the interest of public health and safety, Committee members will participate in meetings by teleconference. As such and in accordance with the Executive Order, no members of the public will attend the meetings, but instead view the meeting proceedings as a Webinar attendee via the Zoom Webinar at the link provided above.

In lieu of in-person attendance, members of the public may participate and provide comment via virtual attendance or using the webform, as follows:

Members of the public may submit their comments via a Public Comment [webform](#). Members of the public wishing to address the Committee under Public Comment must submit a [webform](#) prior to the meeting. Instructions for word limitations and deadlines will be noted on the [webform](#). Pursuant to open meeting laws, no discussion or action, other than a referral, shall be taken by the Committee on any brought forth under non-agenda public comment.

To those members of the public in attendance, please click the button to raise your hand during the portion of the meeting you wish to comment on to indicate that you would like to speak, and staff will enable you to speak and send you a prompt to unmute yourself in order. When staff calls your name,

please state name for the record, and you will have three minutes (or a time is allotted by the Chair) to provide comment. After which, you will be placed on mute again. If you are joining via phone, please press star 9 to raise your hand. Staff will call on you by the last 4 digits of your phone number. When staff calls on you, press star 6 to unmute yourself.

This information is available in alternative formats and can be requested by calling 858-573-1441 or e-mailing jerubio@sandiego.gov at least three (3) working days prior to the meeting to ensure availability.

1. CALL TO ORDER and PLEDGE TO ALLEGIANCE

2. ROLL CALL

3. NON-AGENDA PUBLIC COMMENT – Instructions Provided Below

4. APPROVAL OF MINUTES – May 11, 2021

5. UNFINISHED BUSINESS – None

6. NEW BUSINESS

- A. Recognition of Mr. Buzz Gibbs for his Many Years of Service to the Aviation Industry and the Citizens of San Diego.

7. STAFF REPORTS

8. AIR TRAFFIC CONTROL TOWER REPORT

9. OTHER REPORTS

- Monthly Airport Operations Reports – May 2021
- Monthly Noise Management Report – May 2021
- Airports Projects Status Report – May 2021

10. COMMITTEE COMMENTS

11. ADJOURNMENT

CITY OF SAN DIEGO
AIRPORTS ADVISORY COMMITTEE
DRAFT MINUTES
Meeting of May 11, 2021

Montgomery-Gibbs Executive Airport,
3750 John J. Montgomery Drive, San Diego, CA 92123
 Via teleconference

1. CALL TO ORDER and PLEDGE OF ALLEGIANCE
 Chairman Reid called the meeting to order at 3:01 PM.

2. ROLL CALL
 A quorum was present.

MEMBERS PRESENT:	MEMBERS ABSENT:
Buzz Gibbs Kearny Mesa Community	J.H. Aldrich Montgomery Field Aviation Lessee Community
Lisa Golden Otay Mesa Community	Vacant Serra Mesa Community
David Gordon Special Expertise	Gary List Brown Field Aviation User Group
Ron Lee Brown Field Aviation User Group	Rich Martindell <i>excused</i> Special Expertise
Vice-Chairman Chuck McGill Montgomery-Gibbs Aviation User Group	
Mike Ogilvie Tierrasanta Community Council	
Chairman Tom Reid Clairemont Community	
Tom Ricotta Brown Field Aviation Lessee	
Joel Ryan FAA Air Traffic Control Tower	

*Mr. Ryan is the non-voting member representing the FAA Control Tower at Montgomery - Gibbs Executive Airport.

Chairman Reid expressed his appreciation for Ms. Anders' service to the AAC and announced that she will no longer be serving the committee because she has retired. As a result, her position as a Serra Mesa Community representative is vacant.

STAFF PRESENT:
 Jorge Rubio, Charlie Broadbent, Enza Charles, Thurman Hodges, Teresa Morse, David Reed, Andy Schwartz, Debbie Shauger.

3. NON-AGENDA PUBLIC COMMENT
 None

4. APPROVAL OF MINUTES

Chairman Reid requested any comments, changes, or deletions to the meeting notes from the April 13, 2021. Mr. Lee made a motion to approve the minutes, Vice-Chairman McGill seconded the motion. The motion passed with one abstention from Ms. Golden.

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

A. Receive and File FY 2021-22 Airports Budget Presentation.

Mr. Rubio gave a presentation of the FY 2021-22 Airports Budget and expressed his appreciation to the airport staff for all the hard work that went into preparing the budget.

Chairman Reid asked for a motion to receive and file the FY21-22 budget presentation. Vice-Chairman McGill made a motion to approve and Mr. Lee seconded the motion passed with one abstention from Mr. Gordon.

7. STAFF REPORTS

Deputy Director Reports – Mr. Rubio

- The MYF Properties lease was approved by Council. Staff and the airport staff express their appreciation to Mr. Gibbs for the years as a tenant. Airports is looking forward to working with the new tenant.
- A conference call was held with FAA Special Focus Runway Safety Action Team. Mr. Rubio expressed his appreciation for the time the members and users put into the call.
- Currently there are openings on the AAC and will be working with the Office of Boards and Commissions to get the positions filled. There is another position that may become vacant and Airports will confirm when that takes place.
- Mr. Rubio expressed his appreciation to the airport staff who have been working hard to keep the airport running and stay in safe condition as operations continue to increase. The airport tower has been response during this busy season as well.

Montgomery Gibbs Executive Airport (MYE) – Mr. Broadbent, MYE Airport Manager

- There were over 27,000 aircraft operations reported for April 2021.
- The Special Focus Runway Safety Action Team (RSAT) meeting was held on May 11, 2021 Mitigation for the hot spot on Runway 05/23 and Runway Incursion Mitigation (RIM) locations were discussed.
- A draft Letter of Agreement (LOA) regarding adding hold position markings for RWY 05/23 to mitigate for potential runway incursions on 28L has been drafted. The Federal Aviation Administration Airports District Office (ADO) and runway safety team will not require a modification of standards (MOS) for new markings. A Notice of Construction or Alterations 7460-1 however, will be filed for the new markings.
- The Localizer Antenna re-construction is approximately 90% complete. Grounding plates will be installed on May 14, 2021. There will be a brief RWY closure from 6:00 a.m. – 9:00 a.m. to facilitate this safety. The navigational aid flight check is scheduled for May 18, 2021. Mr. Broadbent will send out emails to the local community and local pilots

Brown Field Municipal Airport (SDM)- Mr. Schwartz, SDM Airport Manager

- The aircraft operations count for April 2021 was 9,688. It was up by 119% from same month last year. The operations at SDM are up about 40% from last month.
- A vehicle ran into Gate #2 and caused severe damage to the gate. A work request has been issued to fix the gate.
- The Airport California Monitoring Group, (ACMG) is the Storm Water group that led the inspection in April. The certified storm water sample was submitted.
- A mow is currently taking place in the airfield and should be completed within a week.

Airports Real Estate - Ms. Charles, Airports Asset Manager

- The Gibbs leasehold project passed the Housing and Land Use Committee. Housing & Community Development (HCD) has determined that the Surplus Land Act does not apply to the Gibbs Leasehold property. The project was approved by the City Council on April 27, 2021. As part of the transaction, Executive Airpark was assigned the Gibbs leases and is now managing the leasehold. The new lease is being routed for final signatures with the City.
- Corporate Helicopters has completed its environmental study for Parcel 3 and will be resubmitting the project to the City's Development Services Department in a few weeks.
- The Montgomery Field Office/Retail Complex office space at 8525 Gibbs Phase I of the upgrades and repairs for Engineering & Capital Projects (E&CP) move in is almost completed with rent to commence on June 1st.
- Coast Flight Training has vacated Suite 105 (6,621 sq ft) to move over to their new space at the airport. Engineering & Capital Projects (E&CP) is considering leasing Suite 105.
- The FAA Lease is finalized and currently waiting on their response.
- Preparations are made for the bid on roof replacement and exterior refurbishment for the retail center this summer of 2021. Currently developing a policy for signs and Request For Proposal (RFP) for brokers to assist in leasing vacant spaces at the retail center.
- Finding of No Significant Impact (FONSI) is expected in May 2021 for the Metropolitan Airpark Development Project (MAP) and then the project can move forward.
- One hangar and one tie-down are available at Lot 8A and Ms. Shauger is working from a Lot 8A list to find the next person in line to lease them out.
- Closing out first phase of Lot 8A electrical project and will start on the second phase in FY 22.
- 8575 Aero Drive ARC of San Diego, a California Non-Profit Public Benefit Corporation, currently waiting for comments from Housing and Community Development (HCD) and release from FAA regarding the sale of this property.

Chairman Reid inquired about the location of Lot 8A. Ms. Charles stated currently working on a map to show the areas and what they were known as.

Chairman Reid inquired about the availability of any office spaces of the buildings along Aero Drive that are used by City departments. Mr. Rubio responded due to COVID the City is looking for a strategy on how City departments will be using City office space. EC&P was originally looking to occupy all the facilities, however the City is conducting a survey to find out who will be working from home. Currently the City is still interested in leasing the office space but not certain if they will be using all the office space.

Vice Chair McGill inquired about the Four Points Sheraton Property. Mr. Rubio responded the Four Points Sheraton is in ongoing litigation and was in bankruptcy court. The hotel did not pay the bankruptcy court fees and it is not in bankruptcy court at this time but is still in active litigation with the City.

Mr. Gordon inquired about the City being reimbursed for the clean up cost from jet accident that occurred in February. Mr. Rubio responded the City is looking into it. The City sees the owner of the aircraft as being responsible, but the owner has insurance and they are in the process of determining who is financially responsible for the incident. If the owner's insurance is not responsible to pay, the City insurance may cover the cost. An adjuster will be coming to look at the site. If the City pays for the damages, then there may be litigation with the operator of the aircraft.

Chairman Reid inquired about the bad condition of the asphalt between the hangars at Marigold. Mr. Broadbent responded they are in the process of refurbishing the asphalt in that area and will work with the airport team to resolve the problem.

8. AIR TRAFFIC CONTROL TOWER REPORT

- Mr. Ryan mentioned that the tower has been very busy and keeping up with all the daily traffic. Chairman Reid inquired about a way to improve communication between pilots and the tower. Mr. Ryan responded that pilots need to be mindful of the area that you are flying in and follow instructions. Mr. Ryan added that when pilots can expedite the checklists with their students, that would be helpful.

9. COMMITTEE COMMENTS

Ms. Golden inquired about Customs and Border Patrol at SDM regarding the payment of the facility. Mr. Rubio responded the City is still in communications with Customs and Border Patrol and will need to be approved by City Council before proceeding with the project. He will keep AAC informed.

Mr. Gordon inquired about a line item on the budget for about \$260,000 increase in salaries.

Mr. Rubio stated there are vacancies in Operations and those positions will need to be filled ..

Mr. Gordon inquired about the State being opened by June 15 if it will be possible to have non-Zoom AAC meeting. Mr. Rubio responded there have been no discussions on the topic at this time, but if allowed at that time in person AAC meetings may resume.

10. ADJOURNMENT

The meeting adjourned at 3:49

Next meeting will be held June 8, 2021

Respectfully,
Millie Moore

Monthly Airport Operations Report

May 2021



MONTGOMERY-GIBBS EXECUTIVE AIRPORT

Flight Operations (Month)	May-21	May-20	% Diff
	25,765	17,344	48.6%

Based A/C	461
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Flight Operations (CY)	2021 YTD	2020 YTD	% Diff
	127,050	93,641	35.7%

Flight Operations (FY)	FY21 YTD	FY20 YTD	% Diff
	285,471	227,032	25.7%

Total Operations 10-Year History	
2020	276,208
2019	253,090
2018	226,588
2017	207,103
2016	200,676
2015	216,295
2014	215,114
2013	186,192
2012	182,455
2011	193,341

Operations Office Revenue	FY21 YTD	FY20 YTD	% Diff
Landing Fees	\$11,033.00	\$10,618.00	3.9%
Transient A/C Parking	\$17,595.50	\$13,629.00	29.1%
Monthly A/C Parking*	\$359,473.59	\$551,456.07	-34.8%
Vehicle Parking	\$2,317.00	\$5,525.07	-58.1%
Conference Room*	\$0.00	\$1,359.00	-100.0%
Other	\$5,385.00	\$3,572.00	50.8%
Total	\$395,804.09	\$586,159.14	-32.5%

* FY 20 YTD increased revenue reflects revenue for acquisition of Lot A-8 Hangars later reconciled to another ledger. *Conference room unavailable due to COVID-19

BROWN FIELD MUNICIPAL AIRPORT

Flight Operations (Month)	May-21	May-20	% Diff
	9,608	8,043	19.5%

Based A/C	157
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Flight Operations (CY)	2021 YTD	2020 YTD	% Diff
	46,871	33,607	39.5%

Flight Operations (FY)	FY21 YTD	FY20 YTD	% Diff
	105,064	77,525	35.5%

Total Operations 10-Year History	
2020	100,462
2019	86,358
2018	78,916
2017	77,355
2016	86,027
2015	93,529
2014	90,266
2013	89,707
2012	92,043
2011	101,117

Operations Office Revenue	FY21 YTD	FY20 YTD	% Diff
Landing Fees	\$44,577.00	\$15,728.00	183.4%
Transient A/C Parking	\$3,076.00	\$3,370.00	-8.7%
Vehicle Parking	\$8,635.00	\$7,646.00	12.9%
Other	\$1,353.00	\$1,158.00	16.8%
Total	\$57,641.00	\$27,902.00	106.6%

Monthly Noise Management Report- May 2021

Montgomery Gibbs Executive Airport

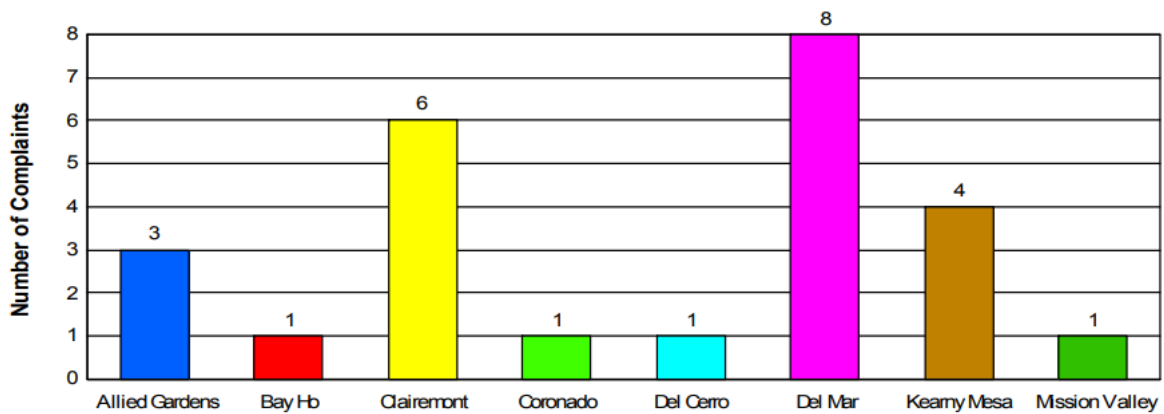
Noise Abatement Violations*

Day: 1

Night: 2

Total of Fine Amount for the Month: \$550

Community Complaint Totals



Total Number of Complaints: 25

Community Complaint Details

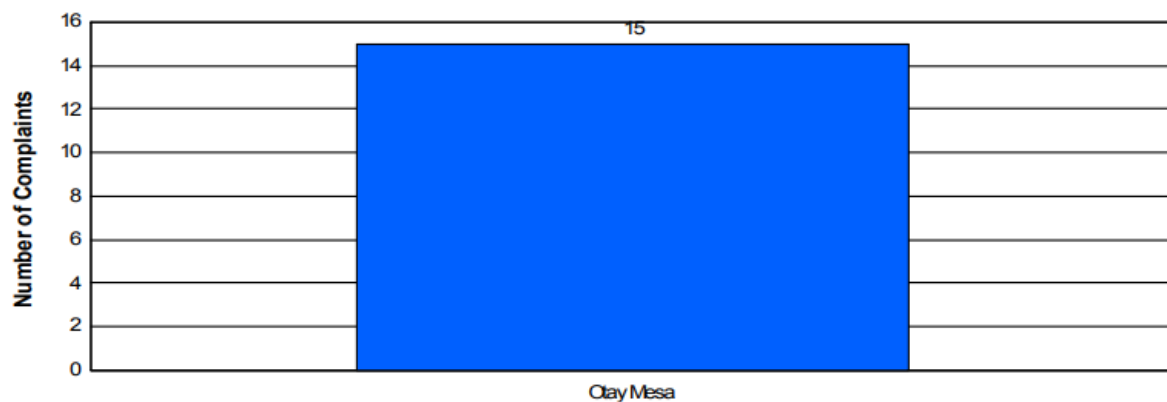
Community	Number of Complainants	Number of Complaints	YTD Total Complaints
Allied Gardens	2	3	16
Bay Ho	1	1	1
Clairemont	6	6	21
Coronado	1	1	1
Del Cerro	1	1	1
Del Mar	1	8	28
Kearny Mesa	1	4	10
Mission Valley	1	1	1
Totals:	14	25	79

*Noise Abatement Violations only apply to Montgomery Gibbs Executive Airport as the City ordinance/policy was passed and put into place prior to the Airport Noise and Capacity Act of 1990

Monthly Noise Management Report- May 2021

Brown Field Municipal Airport

Community Complaint Totals



Total Number of Complaints: 15

Community Complaint Details

Community	Number of Complainants	Number of Complaints	YTD Total Complaints
Otay Mesa	2	15	53
Totals:	2	15	53

*Noise Abatement Violations only apply to Montgomery Gibbs Executive Airport as the City ordinance/policy was passed and put into place prior to the Airport Noise and Capacity Act of 1990



Projects Update

May 2021

Montgomery Gibbs Executive Airport

Projects in Process:

- Runway 10L/28R Grooving and Markings Project
 - Interview Panel
- Regenerative Airport Sweeper
 - Bids received
- Master Plan- Airport Layout Plan Update
 - Informal Changes-Contract Amendment

Upcoming Projects:

- Re-Paint Lot 8A Hangars
- Spiders Lot Pavement Rehabilitation
- MYF Terminal Parking Lot East Rehabilitation

Brown Field Municipal Airport

Projects in Process:

- Runway 8R/26L, Taxiway Bravo Rehab, Taxiway Charlie (G1) Rehab Realign, Pavement Removal Project
 - Acquiring Independent Fee Estimate-Contracting process
- Metropolitan Airpark Environmental Assessment
 - Hope to Receive FONSI after FAA Legal review
- Customs and Border Patrol Temporary Facility
 - Working with CBP Design Team
- Regenerative Airport Sweeper
 - In route to SDM