

**CITY OF SAN DIEGO**  
**AIRPORTS ADVISORY COMMITTEE**  
**ADOPTED MINUTES**  
**Meeting of June 13, 2017**

**Montgomery-Gibbs Terminal, 3750 John J. Montgomery Drive, San Diego, CA 92123**

**MEMBERS PRESENT:** Jim Aldrich (Montgomery Field Aviation Lessee), Jackie Ander (Serra Mesa Community), Tom Dray (MYF Tower), Buzz Fink (Special Expertise), Buzz Gibbs (Kearny Mesa Community) *arrived late*, Lisa Golden (Otay Mesa Community), Chairman Scott Hasson (Tierrasanta Community), Rich Martindell (Special Expertise), Tom Ricotta (Brown Field Aviation Lessee)

**MEMBERS ABSENT:** Chuck McGill (Montgomery-Gibbs Aviation User Group) *excused*, David Ryan (Special Expertise) *excused*, Vacant (Clairemont Community), Vacant (Brown Field Community Aviation User)

**GUESTS PRESENT:** Bob Ambler, Clark Andrews, Robyn Badilla, Gerald Blank, Al Boyce, David Eddo, Lisa Eddo, David Friedman, Peter Giannola, Dave Gordon, Chuck Hoffman, Michael Hotaling, Gary List, Tom Reid, Ray Richmond, Tiny Sluka, Fred Sorbi

**STAFF PRESENT:** Kathy Chavez, Thurman Hodges, Rod Propst, Wayne Reiter, Rodel Riego, Matthew Schmitzer, Andy Schwartz, Debbie Shauger

**1. CALL TO ORDER**

Chairman Hasson called the meeting to order at 3:01 P.M. A quorum was present.

**2. APPROVAL OF MINUTES**

Chairman Hasson requested any comments, changes or deletions to the meeting notes from May 9, 2017. Mr. Martindell moved to approve as written, seconded by Ms. Ander, all in favor, approved as written with Dr. Aldrich abstaining.

**3. NON AGENDA PUBLIC COMMENT**

Mr. Reid stated that several of the current tenants at Flattop and Marigold have come to him and told him they understand the following statements were made and they respectfully request that those statements be repeated for the record, or, clarify the statements below:

Question: Is the City intending to kick off all the tenants and seize the hangars at the end of the lease?

Mr. Propst responded: It is not the City's intension to seize the hangars and kick off the tenants, but the Master Plan is not in place yet, so we cannot predict what will happen in that area 15 years from now. If the Master Plan allows for GA parking, then it is likely that the City will consider an option to extend the existing lease, or offer new leases of tie down spaces improved with structures owned by tenants. The current lease does not prevent the City from allowing the owners to keep the hangars as personal property beyond the 15 year point. Personal property that becomes the City's property after the lease, will become the City's responsibility for disposition or remediation and the tenant will not be responsible for bringing the tiedown to its original condition.

Mr. Gordon requested the latest on the MOS. Mr. Reiter replied the MOS is under City Attorney review until the end of June, at the earliest.

Mr. Gianolla inquired about the status of the Coast hangars. Mr. Propst responded the Coast site will be month-to-month use administered by the City and bring the electrical up to code. They will not be put out for lease.

#### **4. NEW BUSINESS**

##### City Auditor's report on advisory boards and compliance with the Brown Act

Mr. Reiter provided copies of a recent report from the City Auditor regarding the City's management of advisory boards. The audit resulted in three findings: The City should provide training and resources to help advisory boards comply with the Brown Act; and the City can take steps to mitigate unnecessary overlap and improve filling members' vacancies. Previous discussions showed the AAC did not necessarily need to comply with the Brown Act, but did so as a best practice. The audit report states all advisory boards are required to comply with the Brown Act, and that the City will develop and administer training for board members and staff liaisons. Discussion took place regarding the Brown Act.

#### **5. OLD BUSINESS**

None

#### **6. STAFF REPORT**

##### SDM General Update – *Andy Schwartz, Brown Field Airport Manager*

- Payco Striping came out and refreshed markings on runways and taxiways.
- Cannon Pacific did an airfield sweep in May.
- 1100 sq. feet of asphalt was patched on Continental St.
- The pilots meeting for July 5<sup>th</sup> has been canceled and in its place is the LRSAT meeting on Tuesday, June 27, 2017 at 9:00 a.m. -12:00 p.m. at 1424 Continental Street, San Diego, CA 92154 Brown Field's Operations Building conference room. Please RSVP SDM Ops 424-0455.
- On June 19<sup>th</sup> - 20<sup>th</sup> interviews will be conducted to fill the vacant Airport Ops Position at Brown Field.

##### MYF General Update – *Mathew Schmitzer, Montgomery-Gibbs Executive Airport Manager*

- On May 16<sup>th</sup> RSAT signs installed. Directional Sign – 28R Straight at Bravo/Hotel sign installed.
- On May 21<sup>st</sup> Runway 10L/28R markings refreshed.
- On May 31<sup>st</sup> there was power outage from 4:00 p.m. to 6:00 a.m. The emergency generator worked as advertised.
- May 23<sup>rd</sup> pilot meeting was held.
- On June 2<sup>nd</sup> 5<sup>th</sup> 6<sup>th</sup> and 9<sup>th</sup> hangar inspections of Flattop and Marigold took place. Out of 99 Hangars 78 were completed and 21 were not inspected.
- On June 9<sup>th</sup> there was site walk for Coast asphalt repairs and City crews estimated to repair by middle of July.
- On June 26<sup>th</sup> the annual Caltrans inspection will take place.

Request was made to do repairs on asphalt at Marigold. Mr. Schmitzer responded by stating he will look into it.

Mr. Gianolla asked about the maintenance of hangars at Coast. Mr. Schmitzer responded that is the City's responsibility and could possibly get airport contractor on board.

MYFTower Update – Tom Dray, MYFTower Manager

- RNAV tech routes activated and computer problem are resolved now using Romeo for turbo props and turbo jets. Departure is also active.
- New supervisor came over from Gillespie Field and is in training.

Real Estate Update – Thurman Hodges, Acting Supervising Property Agent

- The RFP for the National Air College site is still with the City Attorney office, but is expected back by the end of the month.
- June 14<sup>th</sup> Crownair will be conducting pre-construction meeting of the site regarding the construction work at MYF.
- FAA is moving out of building by the end of this month and Fire Rescue will be taking over and refurbishing the building.
- In July the Airports will be bringing a proposal for Corporate Helicopters and intend to take to City Council by the end of the year.
- On May 23<sup>rd</sup> City Council approved the Flattop and Marigold leases. Ms. Shauger is in the process of getting with each tenant and make sure insurance and leases are done correctly.
- Contractor has been hired for the former Coast to address electrical issues.
- A survey will be conducted at Brown Field to identify the lease hold using color coding and will coordinate with tenants.
- Road easements at Brown Field are being executed between City and Border Patrol.

Mr. Schwartz gave an overview of markings and the color coding at Brown Field Airport.

Noise and Special Projects – Wayne Reiter, Airports Program Manager

- The next phase of the Brown Field Runway 8L-26R construction project was advertised on June 8<sup>th</sup> with bid opening taking place on July 11<sup>th</sup>. This is in anticipation of receiving a FAA grant for the project in July or August. The project will mill and overlay the center section of 8L-26R.

Mr. Ricotta requested to participate in the project planning to minimize project impacts to his business.

- The next Master Plan Advisory Committee meetings are taking place this week. The main topic of discussion will be the aviation demand forecast:
  - Montgomery-Gibbs Executive Airport, June 14<sup>th</sup> from 3:00 p.m. – 5:00 p.m. at the Serra Mesa Recreation Center.
  - Brown Field Airport, June 15<sup>th</sup> 3:00 p.m. – 5:00 p.m. at the Otay-Nestor Library.

Deputy Director Remarks – Rod Propst, Airports Deputy Director

- Mr. Propst reiterated the importance of the aviation demand forecast and encouraged comments from the Master Plan Advisory Committee members.
- Today the list for Supervising Property Agent was received and plan to move forward with the interviews after July 4<sup>th</sup>. Ms. Shauger was the acting Supervising Property Agent for a month and a half and did a good job. Currently Thurman Hodges is the acting Supervising Property Agent.
- Tomorrow at 1:00 p.m. the Airport Business Plan will be presented downtown at the City Administration building on the 12<sup>th</sup> floor, no action will take place. An email will be sent out as well with all information.

## **7. ANNOUNCEMENTS**

Mr. Blank inquired about any concern there might be with the aviation demand forecast and future funding. Mr. Propst responded that there should be no issues.

A discussion took place regarding airport privatization, user fees, the NAC RFP, Coast and prevailing wages.

## **8. ADJOURNMENT**

The meeting adjourned at 4:05 p.m.

Respectfully,  
Millie Moore