

**CITY OF SAN DIEGO**  
**AIRPORTS ADVISORY COMMITTEE**  
**ADOPTED MINUTES**  
**Meeting of February 13, 2018**

**Montgomery-Gibbs Terminal, 3750 John J. Montgomery Drive, San Diego, CA 92123**

**MEMBERS PRESENT:** J. H. Aldrich (Montgomery Field Aviation Lessee), Jackie Ander (Serra Mesa Community), Tom Dray (MYF Tower), Buzz Fink (Special Expertise), Buzz Gibbs (Kearny Mesa Community), Lisa Golden (Otay Mesa Community), Chairman Scott Hasson (Tierrasanta Community), Rich Martindell (Special Expertise), Vice-Chair Chuck McGill (Montgomery Field Aviation User Group), Tom Reid (Clairemont Community), Tom Ricotta (Brown Field Aviation Lessee)

**MEMBERS ABSENT:** David Ryan (Special Expertise) *excused*, Vacant (Brown Field Aviation User Group)

**STAFF PRESENT:** Charles Broadbent, Thurman Hodges, Michele King, Millie Moore, Rod Propst, Wayne Reiter, Rodel Riego, Debbie Shauger, Andy Schwartz

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chairman Hasson called the meeting to order at 3:02 P.M. A quorum was present.

**2. APPROVAL OF MINUTES**

Chairman Hasson requested any comments, changes or deletions to the meeting notes from January 9, 2018. Mr. Reid made motion to approve, seconded by Vice-Chair McGill, abstention by Mr. Fink and Mr. Gibbs. Chairman Hasson moved to approve as written, all in favor, approved as written.

**3. NON-AGENDA PUBLIC COMMENT**

Ms. Golden requested a few of the AAC meetings be held at SDM in order to have better representation of both airports.

Chairman Hasson responded that it is up to the committee and requested Mr. Reiter ask the ACC committee of preference.

Mr. Reiter responded he will do that.

**4. OLD BUSINESS**

Chairman Hasson reported a letter was sent to Mayor's office regarding Brown Field vacancies and there has been no response. Ms. Thompson responded by stating she will follow up with Mayor's office.

Mr. Rothrock asked if he could send a letter to Mayor as a citizen and inquire about the SDM vacancies.

Mr. Propst responded any citizen has a right to send a letter to Mayor and a new Chief Operating Office has been assigned recently who runs the daily operations of the office and has taken a lot of Mayor's time.

Mr. Fink encouraged Mr. Rothrock to write a letter to the Mayor.

Chairman Hasson stated this topic will be on the next month's agenda.

## 5. NEW BUSINESS

### San Diego Fire-Rescue Air Operations Facility at MYF

Mr. Reiter gave a presentation on the proposed SDFR Air Operations Facility at MYF. Mr. Gibbs made a **motion** regarding Fire Department further analysis on turbulence, line of sight, and cost issues associated with the hangar facility. Vice-Chair McGill seconded, all in favor, motion passed unanimously.

### Airport Employee Compensation

Mr. Reiter gave a Power Point presentation on the Airport Employee Compensation. Discussion took place regarding City and County airport pay comparisons and the City's salary ordinance. Mr. Propst stated historically the County pays more than the City. Mr. Reid made a **motion** that Chairman send a letter to the Mayor's office requesting reconsideration salary increase for OPS employees as recommended by Civil Service Commission. Mr. Martindell seconded the motion, passed unanimously.

## 6. STAFF REPORT

### SDM General Update – Andy Schwartz, Brown Field Airport Manager

- There are 3 current SDM projects in the queue. The first is Runway Project estimated to start construction the 2<sup>nd</sup> week of March and 26R will be closed. The second is the Terminal Painting Project. The third is the Old Tower Roof Repair Project with projected dates of either in April or May.
- Tri-Pads are closed today and will be closed again on the 2/15 – 2/21 to facilitate current wildlife mitigation.
- The next Pilot meeting has been tentatively scheduled for March 7<sup>th</sup>, 2018 from 4:00 p.m. – 5:00 p.m. at SDM Conference Room. Please RSVP with Airport OPS at (619) 424-0455.
- The staff received training on wildlife harassment techniques and the use of wild life deterrent devices.
- The SDM staff performed landscape mitigation near the tower and cut down 2 overgrown Palms.
- Issues with the gate phones has been resolved.
- The Challenge Air Event is February 24<sup>th</sup> at SDM, Host SDJC from 9:00 a.m. – 4:00 p.m. It is free to all children and youth with special needs. Volunteer pilots are always needed. The 30 minute flights are free.

### MYF General Update – Charlie Broadbent, Montgomery-Gibbs Executive Airport Manager (Acting)

- Mr. Broadbent offered flyers available for the Challenge Air Event for those interested.
- Airports had Davey Tree remove the brush and vegetation south of the displaced threshold on Runway 28R. The brush and vegetation was penetrating the FAR part 77 primary surfaces and was completed at the request of Caltrans inspector Michael Smith.
- Cannon Pacific won the bid for the airport sweeping service in the movement areas of Montgomery-Gibbs and Brown Field Airports.
- There is a list of candidates for the Utility Worker II position and moving forward with the hiring process.
- Powerland sprayed the Runway and Taxiway safety areas with a pre-emergent to keep these areas clear of vegetation.
- A 172RG had a gear up landing on February 3, 2018 on Runway 28R. The pilot did not extend the landing gear. Emergency crews and Airport personnel responded. There were no injuries and the aircraft was safely removed from the runway.

Mr. Ricotta inquired about the Airport's policy on helping with incidents such as flat tire.

Mr. Broadbent responded his phone number is with the Tower. He receives the first emergency call and he will respond.

MYF Tower Update – Tom Dray, MYF Tower Manager

- None

Real Estate Update – Thurman Hodges, Supervising Property Agent

- Today City Council approved the lease for Corporate Helicopters.
- Metropolitan Airport submitted a draft WHA and a draft Offsite Mitigation Suitability Study for the Project for our review.
- On February 22, 2018 MAP and the City will be touring the Project site with Terry Larson who is the selected appraiser.
- MAP and City are meeting the FAA on March 1, 2018 to review the Project.
- Lease agreement for the development of 9.4 acres at Montgomery-Gibbs Executive Airport is expected to go the Smart Growth committee in the Spring; will be presented to the AAC first.
- There have not been satisfactory financial information received by the Four Points by Sheraton Hotel as of yet.
- Currently working with the San Diego Fire Department on the project to review plans to get an appraisal of their property.
- The draft lease was sent out to the San Diego Community College for their review and hope for approval in the next few days.
- Information questionnaires regarding rate and changes were developed for the Real Estate Audit and are to be sent out before the end of the month.

Vice-Chair McGill requested a brief overview of the final Corporate Helicopter lease hold and the time line of development.

Mr. Hodges responded he will provide that information at the next AAC meeting.

Vice-Chair McGill inquired regarding painting of the College hangar and if it is part of the lease renewal.

Mr. Hodges responded that has not been discussed.

Noise and Special Projects – Wayne Reiter, Airport Program Manager

- PAC meeting took place last month and next week will be the public meeting for the Master Plan. The one at MYF will be February 20<sup>th</sup> at 5:30 p.m. – 8:00 p.m. at the same location as last time and topic will be on input of the alternatives for airport development for the next 20 years. On February 21<sup>st</sup> at Montgomery-Waller Recreation Center at 5:30 p.m. – 8:00 p.m. and topic is alternatives for development. Mr. Reiter has flyers available.
- Noise complaint reports are sent out quarterly.

Deputy Director – Rod Propst, Deputy Director

- Currently MYF is in the process of evaluating 22 applicants for the MYF Airport Manager position. Mr. Reiter is the Chair.
- The list for the OPS Assistant position is over a year old and a new list has been requested from Personnel.
- Mr. Broadbent will be doing the interviews for the Utility Worker II position.
- A letter from the Director of Field Operation was received from Customs Border Protection stating as of December 31<sup>st</sup>, they are temporarily withdrawing landing rights for aircraft clearing customs at Brown Field effective May 1<sup>st</sup>. They stated that the City has failed to maintain proper inspection facilities equipment. The City has not agreed to that and there is no requirement to do that. They showed up a few years ago and stayed there. The City

believes it was a mutual agreement to have them operate out of Brown Field. They sent a site plan that would cost over \$1,000,000 and the City didn't agree to that. A draft letter has been written to send to the Director of Field Operations boss articulating why it is not a good idea. The letter is at the Mayor's office to be reviewed. City has reached out to Lindbergh Field that has no facilities for clearing customs for general aviation aircraft. Mr. Reiter spoke with Airport Manager in Calexico and their facility is about the same as Brown Field. The other alternative would be Palomar. Mr. Propst gave overview of the fees.

Discussion took place regarding Customs & Border Protection.

Ms. Anders inquired about the development at Brown Field.

Mr. Propst responded Mr. Hodges is working with Metro Airpark, met with the FAA last week and met with the developer this week. The Federal Environmental clearance must be done first, before proceeding with the development.

## **7. ANNOUNCEMENTS**

Next AAC meeting is on March 13<sup>th</sup> at 3:00 p.m.

## **8. ADJOURNMENT**

The meeting adjourned at 4:21 p.m.

Respectfully,  
Millie Moore