

**CITY OF SAN DIEGO**  
**AIRPORTS ADVISORY COMMITTEE**  
**ADOPTED MINUTES**  
**Meeting of September 11, 2018**

**Montgomery-Gibbs Terminal, 3750 John J. Montgomery Drive, San Diego, CA 92123**

**MEMBERS PRESENT:** Jim Aldrich (Montgomery Field Aviation Lessee), Tom Dray (MYF Tower), Buzz Fink (Special Expertise), Buzz Gibbs (Kearny Mesa Community), Lisa Golden (Otay Mesa Community) *arrived late*, Chair Scott Hasson (Tierrasanta Community), Ron Lee (Brown Field Aviation User Group), Vice-Chair Chuck McGill (Montgomery Field Aviation User Group), Tom Ricotta (Brown Field Aviation Lessee)

**MEMBERS ABSENT:** Jacki Ander (Serra Mesa Community) *excused*, Rich Martindell (Special Expertise) *excused*, Tom Reid (Clairemont Community) *excused*, David Ryan (Special Expertise) *excused*

**STAFF PRESENT:** Charlie Broadbent, Cindy Dunn, Cooper Lushbaugh, Millie Moore, Rod Propst, Mark Reiner, Wayne Reiter, Andy Schwartz, Debbie Shauger

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chairman Hasson called the meeting to order at 3:01 P.M. A quorum was present.

**2. APPROVAL OF MINUTES**

Chairman Hasson requested any comments, changes or deletions to the meeting notes from June 12, 2018. Mr. Fink made motion to approve as written, seconded by Dr. Aldrich, Chairman Hasson moved to approve, all in favor, approved as written.

**3. NON-AGENDA PUBLIC COMMENT**

Mr. Larry Rothrock announced that his brother Lieutenant General Roger Rothrock passed away at the age of 94.

**4. NEW BUSINESS**

Monthly Tiedown Fees

- Ms. Shauger gave a presentation on tiedown fees.
- Dr. Aldrich inquired if the fee increase was compliant with the Grant Assurances.
- Mr. Propst stated that this complies with the Grant Assurances.
- Mr. McGill inquired about the relation between the annual CPI and the Grant Assurances compliance.
- Mr. Propst responded the only connection is that the Grant Assurances is to say that the airport should be as self-sustaining as possible.
- Mr. Fink asked if Airports can do the CPI agreement and Cost of Living without going to City Council.
- Ms. Shauger responded Yes.

### Metropolitan Airpark Project (MAP)

- Mr. Hodges gave a presentation on the Metropolitan Airpark Project at Brown Field.
- Mr. Ray Richmond inquired about the \$250,000 and how much it would work out to regarding acres.
- Mr. Hodges responded Phase 1 is 35 acres and it is an advance payment of the rent without interest and without due date.
- Mr. McGill inquired regarding increase in fuel fees.
- Mr. Hodges responded the fuel flowage fee will not be increased because of the project.
- Mr. Ricotta inquired about several issues: project acreage, rent, solar, mitigation land and compensation for mitigation land.
- Ms. Golden inquired about the solar project.
- Mr. Propst responded the vendor didn't comply with the FAA on the solar parcel.
- Mr. Fink inquired about the financial payments.
- Mr. Hodges responded in lieu of paying rent they are getting credit.

A discussion took place regarding various elements of the project and what the Committee voted on 12 years ago.

Mr. Gibbs made a motion to recommend moving the project forward, but later withdrew the motion after discussion.

Mr. Hodges will provide a hard copy of the Leasehold Development Agreement and all documents that are public record.

The Committee contemplated a special meeting for further discussion, if necessary.

## **5. OLD BUSINESS**

None

## **6. STAFF REPORT**

### SDM General Update – Andy Schwartz, *Brown Field Airport Manager*

- August 15<sup>th</sup> the RSAT meeting was held and resulted in no action items.
- Mr. Hughey has been promoted to a Senior Airport Operations Assistant for MYF and as a result has created a vacancy at Brown Field.
- All the pedestrian gates were serviced.
- Cannon Pacific was out on August to do a sweep.
- Statewide Stripes was out to refresh all the markings.
- Some buildings were deteriorating and have been repaired.
- The annual 5010 inspection will take place in October.

Mr. Golo inquired regarding the Customs building.

Mr. Reiter responded we still planning to build a new facility for about \$2 million.

Mr. Rothrock inquired regarding a rabbit problem at EAA.

Mr. Schwartz responded it will be taken care of.

Ms. Dunn added it can be problematic and dangerous for the aircraft. Ms. Dunn will contact the USDA and planning on creating a trapping program. She stated she can only do what is allowed by the State.

Discussion took place regarding the rabbit issue and possible solutions.

MYF General update – Charles Broadbent, *Montgomery-Gibbs Executive Airport Manager*

- August 7<sup>th</sup> there was an RSAT Meeting. Discussion took place about adding markings and signage. The goal is to have zero pedestrian deviations and runway incursions.
- September 18<sup>th</sup> there will be an Airport Pilot User meeting at 6:30 p.m. at MYF Conference Room.
- The two vacant Airport Operations Assistant positions at MYF have been filled by Cooper Lushbaugh and Mark Reiner. Joel Hughey, previously an Airport Operations Assistant for Brown Field was promoted to the Senior Airport Operations Assistant at MYF.
- September 12<sup>th</sup> and 13<sup>th</sup> interviews will be conducted for the vacant Utility Worker II position.
- Taxiway K will be crack-sealed, slurry-sealed and re-marked pending a purchase order. During this project the parking lot east of the terminal will be slurry-sealed and the non-movement boundary line refreshed.

Mr. Gordon inquired about no traffic allowed by National Air dirty patch area.

Mr. Broadbent responded that fairy shrimp need to be preserved and protect the environmental resources. Possible road may be built for thru traffic.

Mr. Dray requested for anyone who needs to go on the taxiway to call Ground Control first.

MYF Tower Update – Tom Dray, *MYF Tower Manager*

- Airspace TEC Routes changed on Thursday (not for San Diego) and encouraged to check the route used most often.
- Early October will be modifying the clearance phraseology for VFR on-top.

Real Estate Update – Thurman Hodges, *Supervising Property Agent*

- Coast Air Center will be taking over the NAC area effective October 1.
- It is our desire to capture the golf course and western portion of the hotel parcel.
- Staff met with CBP to discuss an agreement for their facility at Brown Field.

Noise and Special Projects – Wayne Reiter, *Airports Program Manager*

- Mr. Reiter gave a presentation on preferred alternative regarding the Master Plan.

Discussion took place about the impact of the new Master Plan on safety issues. The Airport is on the mind of the community.

- The quarterly Noise Report is thru June and it has been an important topic in the community. Mr. Reiter will be changing the format of the report and welcomes any input.
- Mr. Reiter gave an overview of the complaint numbers on the Noise Report.
- Customer Satisfaction Survey will take place this year with the same questions and will compare the base line to last year to see if there is an improvement in customer service.
- A discussion took place regarding the location of the AAC committee's luncheon in December of 2018. Mr. Reiter will take all suggestions into consideration and send an email with final decision.

Mr. McGill inquired regarding the operations increase at MYF.

Mr. Broadbent responded the airport is fully operational right now, with no construction taking place.

Deputy Director Update – Rod Propst, *Deputy Director*

- There is one Airport Operations Assistant vacancy at Brown Field and will soon be filled by possibly a previous employee.
- Mr. Broadbent will be holding interviews for one Utility Worker II position.
- The MYF building is currently being painted within the next 10 days and move to paint the Brown Field building next.

- The Property Agents are working hard to make sure all property is managed appropriately.
- The Master Plan is half way through.

## **7. ANNOUNCEMENTS**

Mr. Reiter gave a reminder that next AAC meeting will be at Brown Field.

## **8. ADJOURNMENT**

The meeting adjourned at 4:50 p.m.

Respectfully,  
Millie Moore