

CITY OF SAN DIEGO
AIRPORTS ADVISORY COMMITTEE
DRAFT MINUTES
Meeting of June 8, 2021

Montgomery-Gibbs Executive Airport,
3750 John J. Montgomery Drive, San Diego, CA 92123
Via teleconference

- 1. CALL TO ORDER and PLEDGE OF ALLEGIANCE**
Chairman Reid called the meeting to order at 3:01 PM.

- 2. ROLL CALL**
A quorum was present.

MEMBERS PRESENT:	MEMBERS ABSENT:
Lisa Golden Otay Mesa Community	J.H. Aldrich Montgomery Field Aviation Lessee Community
David Gordon -late Special Expertise	Buzz Gibbs Kearny Mesa Community
Ron Lee Brown Field Aviation User Group	Mr. Ryan FAA Air Traffic Control Tower
Gary List Brown Field Aviation User Group	
Rich Martindell Special Expertise	
Vice-Chairman Chuck McGill Montgomery Gibbs Aviation User Group	
Mike Ogilvie Tierrasanta Community Council	
Chairman Tom Reid Clairemont Community	
Tom Ricotta Brown Field Aviation Lessee	

*Mr. Ryan is the non-voting member representing the FAA Control Tower at Montgomery - Gibbs Executive Airport
Mr. Rubio introduced Ms. Maus as the new Real Estate Assets Department Director. Ms. Maus is happy to work with the Airports Division

STAFF PRESENT:
Jorge Rubio, Charlie Broadbent, Enza Charles, Thurman Hodges, Michele King, Penny Maus, Millie Moore, David Reed, Andy Schwartz, Debbie Shauger and John Shiner
Andy Schwartz, Debbie Shauger.

- 3. NON-AGENDA PUBLIC COMMENT**
None

4. APPROVAL OF MINUTES

Chairman Reid requested any comments, changes, or deletions to the meeting notes from the May 11, 2021 Mr. Lee made a motion to approve minutes, Mr. Martindell seconded the motion, passed unanimously.

5. UNFINISHED BUSINESS

None

6. NEW BUSINESS

A. Recognition of Mr. Gibbs for his Many Years of Service to the Aviation Industry and the Citizens of San Diego.

Mr. Rubio stated Mr. Gibbs is not present and he will be recognized at the next AAC meeting.

7. STAFF REPORTS

Deputy Director Reports – Mr. Rubio

- The FAA announced that Shannetta Griffin will be the new Associated Administrator for Airports, with more than 30 years of experience in the Airport industry and has worked as a Chief Development Officer at the Columbus Region Airport Authority. Mr. Griffin has also held positions at the Indianapolis Airport Authority and Hartsfield-Jackson Atlanta International Airport, as well as working as a Consultant in the private sector.
- Mr. Rubio issued a reminder about Vehicle and Pedestrian Deviations on Airfields as safety is always a priority stating in order to drive on to or walk on to any active runways, or taxiways when the Tower is open there will be 2 requirements: First one is the City's airport administrator's approval and the second is establishing active communication with the air traffic control tower. Vehicle and Pedestrian Deviations trigger an investigation from the FAA, failure to comply with both requirements, could result in fines from the City. The rules and regulations are listed on the airport's website.
- The FAA released the Finding of No Significant Impact (FONSI) for the Metropolitan Airpark Project (MAP) and it will be published in the paper and the information will be out for 60 days. Please be sure to visit our website it will be available on the front page.
- The City is looking into bringing unleaded fuel to the City's airports. City staff has spoken with Swift Fuels about the UL94 fuel alternative. Mr. Rubio will be setting up meetings with FBOs and Swift Fuels to see if they can reach an agreement and start providing the fuel. The manufacturer stated that regular Avgas and UL94 fuel can be mixed. More information on this subject to follow.
- Brown Field Airport (SDM) is in continual discussion with CBP regarding the temporary facility at SDM. Staff from Engineering and Capital Project has met with them and there is nothing concrete at this time but if an agreement is reached this will still need to be reviewed and go through the proper channels such as Land Use and Housing and City Council for approval.
- The proposed Navy Drop Zone for parachute activity near SDM will be reviewed by an FAA Safety and Risk Management panel which is currently being put together with hopes the review is conducted near the end of July to determine if the proposed operation can be conducted safely.
- The Regenerative Airfield Sweeper for SDM is at the distribution and is to be delivered within the next 2 to 3 weeks. Training will be provided to staff who will be using it.

Mr. Ogilvie inquired about the second sweeper which is to be delivered to Montgomery Field Executive Airport (MYF).

Mr. Rubio responded the sweepers specifications are the same for both sweepers. The SDM sweeper was ordered first to use expiring grant funds for the purchase and those funds are FAA grants. The sweeper for MYF will most likely be different from the one at SDM.

Airports Real Estate – Ms. Charles, Airports Asset Manager

- Corporate Helicopters will be resubmitting the project to DSD in June 2021.
- Currently working with the City Attorney on legal issues related to the collection of monies Sheraton 4 Points Hotel owes too the City and the recapture of Parcel B.
- The MOU for phase 1 for E&CP has been signed and commenced on June 1, 2021 for the Office Space at 8525 Gibbs. ECP has started moving in.
- The building exterior refurbishment of the Retail Center is planned for the Summer of 2021. The roof replacement is planned for the fiscal year of 2022. In the process of developing a policy for signs on airport properties and finalizing an RFP for Brokers to assist in leasing the retail space.
- Currently there are no hangars or tie downs available.
- Lease amendment for Crownair Option area 1 is still being reviewed by City Attorney Office (CAO).
- Working on the sale of 9575 Aero Drive. This property is co-owned with ARC of San Diego and we have confirmed that the sales proceeds would go to the Airports Enterprise Fund.
- The Carlsbad Advanced Aircraft Service lease is being processed at this time.

Chairman Reid inquired about the Carlsbad Advanced Aircraft Service's lease and whether they were currently at MYF. Staff confirmed they are renewing their lease.

Mr. Rubio reported that because of ECP moving into the first building that had improvements done, the Airports will be receiving a rent for \$500,000 a year.

Montgomery Gibbs Executive Airport (MYF)– Mr. Broadbent, MYF Airport Manager

- The Localizer construction was completed May 15, 2021. The Flight check was conducted, and the Instrument Landing System (ILS) was put back into service May 25, 2021.
- There were over 25,000 operations conducted at MYF in May.
- The airport is receiving a mow that started June 7th, 2021.
- Currently working on filing the vacant Utility Worker II and Airport Operations Assistant positions.
- The draft LOA is being finalized to add hold position markings to Runway 5/23 south of Runway 28L to mitigate for this hot spot. Airports is working with Air Traffic Control Tower to expedite the process.
- Mr. Ryan let Mr. Broadbent know that due to a close call that happened last Friday involving a pilot that did not hold short of Runway 28L on Runway 23 when another pilot was "Cleared for the option" on Runway 28L, the tower will no longer give "Cleared for the option" clearance. Pilots must request full stop, touch, and go, or stop and go clearance from the Tower. The Automatic Terminal Information Service (ATIS) broadcast will include information for pilots that are exiting Runways 23, instructing them to hold short of Runway 28L adjacent to the hold position signage on Runway 23.

Chairman Reid requested clarification of the clearance coming from the Tower.

Mr. Broadbent responded that pilots could do touch and go and full stop on 28L, Tower will not give clearance stating cleared for the option.

Ms. Golden inquired about the way this will be communicate to all pilots.

Chairman Reid stated it will be issued in the tower's commands to the pilot.

Mr. Rubio asked if Runway 28R will still be available for the option.

Mr. Broadbent responded his understanding is that the option will not be given on either Runway. Mr. Ryan can clarify at the next AAC meeting.

Brown Field Municipal Airport (SDM)– Mr. Schwartz, SDM Airport Manager

- Gate 2 has been repaired.

- There was an incident where someone drove thru the southwest portion of the perimeter fence off Otay Mesa Road. On Monday June 14th Greenstone Fence is scheduled to come out and repair new damage to perimeter fence SW Otay Mesa Road.
- There were issues reported with the gate phone. The dials were lubricated to fix the problem.
- Powerland completed a mow at the airport.
- Weed abatement on and around taxiways and runways has been completed in addition to some Roklin repair patching of Taxiway Golf.
- Cintas is coming out to inspect the fire extinguishers Terminal/Crash Shelter/Vehicles.
- Tower gave a notification of anticipated RSAT meeting at the end of July. The date will be confirmed once available.

Mr. Rubio stated that RSAT stands for Runway Safety Action Team.

8. AIR TRAFFIC CONTROL TOWER REPORT

Chairman Reid reported that there were numerous call backs to aircraft that failed to read back their hold short runway assignments with their call sign. There was a massive publication to all Plus One Flying Club Members reminding them that it is a violation of FAA flight rules to not comply.

Chairman Reid congratulated the Tower being promoted to a level 8, which means they are handling over 1000 operations a day They will receive a pay raise and their responsibilities will increase.

Mr. Gordon suggested to send the notification to Learn to Fly San Diego flight school and Coast Flight Training

9. COMMITTEE COMMENTS

Chairman Reid expressed his appreciation to all the members for their continual cooperation in attending these meetings.

Ms. Golden inquired about the next Pilot Meeting.

Mr. Rubio responded it will be in July and will send out notification of the exact date.

Ms. Golden suggested the stop and go or touch and go be reconsider because it is a good training tool for student pilots.

10. ADJOURNMENT

The meeting adjourned at 3:37

Next meeting will be held July 13, 2021

Respectfully,
Millie Moore