

**CITY OF SAN DIEGO**  
**AIRPORTS ADVISORY COMMITTEE**  
**ADOPTED MINUTES**  
**Meeting of February 11, 2020**

**Montgomery-Gibbs Terminal, 3750 John J. Montgomery Drive, San Diego, CA 92123**

<b>MEMBERS PRESENT:</b>	<b>MEMBERS ABSENT</b>
Lisa Golden Otay Mesa Community	J.H. Aldrich <b>(E)</b> Montgomery Field Aviation Lessee Community
Rich Martindell Special Expertise	Jackie Ander Serra Mesa Community
Chuck McGill – Vice Chairman Montgomery-Gibbs Aviation User Group	Buzz Fink Special Expertise
Tom Reid – Chairman Clairemont Community	Buzz Gibbs <b>(E)</b> Kearny Mesa Community
Tom Ricotta Brown Field Aviation Lessee	Ron Lee <b>(E)</b> Brown Field Aviation User Group
David Ryan Special Expertise	Joel Ryan MYF Tower

Excused = **(E)**

**STAFF PRESENT:**

Jorge Rubio, Charlie Broadbent, Andy Schwartz, Thurman Hodges, Cindy Dunn, Millie Moore, Rodel Riego, Kathy Chavez, Michele King.

**1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chairman Reid called the meeting to order at 3:10 PM. A quorum was present.

**2. APPROVAL OF MINUTES**

Chairman Reid requested any comments, changes, or deletions to the meeting notes from January 14, 2020. Ms. Golden made a motion to approve as written, Vice Chairman seconded, all in favor, approved as written.

**3. NON-AGENDA PUBLIC COMMENT**

None

**4. NEW BUSINESS**

- Election of Officials per Section 203 of the Adopted AAC Bylaws (2019)  
Vice-Chairman McGill nominated Chairman Reid for next term as the Chairman of the AAC. Ms. Golden seconded this nomination. Chairman Reid nominated Vice-Chairman McGill as Vice-Chair for next term. Mr. Martindell seconded this nomination. All approved.
- Received and File – City Airports Environmental Overview Presentation  
The Airport Biologist provided a presentation to the ACC on the various environmental resources found at both City Airports.

## 5. OLD BUSINESS

None

## 6. STAFF REPORT

### SDM General Update – Mr. Schwartz, SDM Airport Manager

- Caltrans Aeronautics conducted the annual airfield 5010 inspection on January 22, 2020. The airport is in excellent condition.
- The next Pilots Meeting will be on April 8<sup>th</sup> at 4:00 p.m. at Brown Field conference room.
- Powerland is currently conducting spray work of all the safety areas and anticipate getting a mow done in February if weather permits.
- Currently the City crews are performing survey work of 8R/26L in preparation of future construction. Runway is closed Tuesday, Wednesday and Thursday from 7:00 a.m. – 1:00 p.m. until March 20<sup>th</sup>.

### MYF General Update – Mr. Broadbent, MYF Airport Manager

- The Caltrans 5010 inspection was conducted and Caltrans will be responsible for removing trees on the departure end at the west end of the airport.
- The Taxiway Hotel Sink Hole Repair project is scheduled for February 24-27, 2020. All work will be done at night (7:00 p.m. – 5:00 a.m.). There will be a temporary taxiway route around the construction area between Taxiway Golf 1 and Delta.
- Replacement signage of Taxiway Charlie exiting Runway 10R was installed. The previous signage was damaged by an aircraft that had a runway excursion off Runway 28L.
- The 2,000 feet remaining signage is scheduled to be replaced soon by Neal Electric.
- Several pot holes were temporarily repaired by Operations staff at Spiders, until the area is permanently repaired.
- Asphalt repairs were completed on Mid-Port and Taxilane Kilo by Angus Asphalt.
- Mr. Broadbent has accepted a seat on the Board of the Association of California Airports (ACA) and will be attending California Aerospace & Aviation Days at the Capitol in Sacramento CA on February 24<sup>th</sup> – 26<sup>th</sup> as he will be representing the General Aviation Airports in the San Diego area region for District #9.

### Tower Update – Mr. Osenkowski for Mr. Ryan MYF Tower

- There was an increase in aircraft traffic due to Miramar and Gillespie runway closures.
- Coast Flight has increase flights about 60% between 6:30 a.m. and 7:30 a.m.
- Montgomery-Gibbs Executive Airport is one of the first airports to get a safety video. It's a short video outlining the airport mapping and common mistakes that happen in the hot spots and will be completed by the middle of March. The FAA will possibly post it on their website. Chairman Reid expressed his appreciation for the professionalism at the Tower.

### Real Estate Update – Mr. Hodges, Supervising Property Agent

- Request for Proposals at the Gibbs leasehold are due in March.
- Currently finalizing the agreement of Montgomery Field Office and Retail complex with the FAA and expect to have it completed by the middle of March. One office tenant's signature is still to come.
- Airports is in the process of working with the Bankruptcy Trustee and Debtor's Attorney of Pampas Restaurant to deal with the personal property that was left behind hoping the personal property will be donated to the City to avoid further process of handling this issue.
- Public Works is to occupy vacant space in 8525 Gibbs by April. At the last AAC meeting it was mentioned that Public Works is requesting financial support from the Airports and will be looking at that potential as well.

- The 130-day consultation period was completed regarding Metropolitan Airpark Development Project (MAP) and developing the environmental reports. The environmental clearance is anticipated to be completed by late Spring of 2020.
- Discussion took place previously regarding taking 4 feet along northern border of the leasehold of Corporate Helicopters-Lease development of Parcel 3 to construct an access road to convey 86-foot wide access from the northwest corner of the leasehold to Taxiway Hotel. Airports is working on specifications for the new roadway, north of Parcel 3.
- Steel framing was installed for the Fixed-based Operator (FBO) building at Crownair.
- Airports made a proposal to recapture the 10 acres from the Four Points by Sheraton on December 5<sup>th</sup>, 2019. The proposal was not accepted and they gave a counter proposal and was found as unacceptable by the airport. There will be another meeting held later this month. Four Points by Sheraton owes \$284,000 for penalties, interest and collection fees to the City's Finance Department and three months of overdue rent to the Airport.
- Currently working on internet services for Brown Field Municipal Airport. AT&T is working through some challenges.

Discussion took place regarding taking the 4 feet along northern border of the Corporate Helicopters-Lease development of Parcel 3 and concern for shortage of open space and parking.

Discussion took place regarding Public Works utilizing the buildings along Aero Drive and building a parking lot.

Noise and Special Projects – Mr. Broadbent for Mr. Cooper, Airport Operations Assistant

No updates

Environmental Report – Ms. Dunn, Environmental Biologist III

- Metropolitan Air Park Project's Section 7 Consultation is complete and the Environmental Assessment is being prepared for FAA review. A public draft of the Environmental Assessment (EA) will be ready in a few weeks to a month. Once the public draft is completed that will begin the public comment period and will conclude with a public hearing.
- The City has several technical reports for the Airports Master Plans that we are currently reviewing along with the first screen check for the Brown Field Environmental Impact Report.
- San Diego Fire Rescue Parking Pad Section 7 Consultation is still pending. There is a complication with the Parking Pad overlapping impacts with the Phase II portion of the project. Regarding Phase II portion for the project the City has submitted comments to our consultant for the EA and once those comments are addressed the EA will be prepared for the first round of FAA review.
- The Montgomery Wildlife Hazard Assessment is complete and being reviewed internally with City staff before it will be sent to the FAA. The goal is to submit a final draft to the FAA by the end of the month.
- Vernal Pool Habitat Conservation Plan annual monitoring began last month with site visits at each airport. Additional monitoring will occur in March and June. Plant monitoring will occur in March or April, depending on rain. The Airport Operations Plan is still being finalized.
- The As-Needed Environmental contract has been signed by our consultant and is now being routed for City Council.

Deputy Director Remarks – Mr. Rubio, Airports Interim Deputy Director

- Mr. Rubio recognized the Airport staff for all the hard work.
- Mr. Rubio attended a conference that was being moderated by C&S Consulting and presented information regarding Airport Improvement Grants on a panel with the Airport

District Office Managers of Los Angeles and San Francisco.

- Mr. Rubio and Mr. Broadbent attended and presented at the 2020 Aviation Update Meeting at University City and reported projects currently at each airport.
- A radio interview was conducted on KOGO radio regarding the airports Request for Proposal (RFP) and if the committee would like more information on it, Mr. Rubio has it available.
- The airport received FAA's environmental clearance to purchase the sweeper for Brown Field with grant funds.
- Mr. Rubio attended the Regional Aviation and Strategic Plan regarding the high volume of traffic at San Diego International Airport and using other airports as reliever facilities.
- Last year the Navy requested to place a parachute drop zone next to Brown Field Municipal Airport. The FAA is looking to do parachute simulation on drop off zone. More information is to follow.
- The State collects fuel taxes from all the airports and is not using the money for aviation purposes. Currently working with the FAA to get that corrected. More information will be provided once it is available.
- There are two vacant positions at the airport, one is the Airport Operations Assistant at Brown Field and the other is for either a permanent Deputy Director or Program Manager.

## **7. ANNOUNCEMENTS**

Chairman Reid announced that a letter from the City was received stating the three nominations have passed and only need to be sworn in. Ms. Dunn added that three appointments and three re-appointment nominations have been accepted by the Mayor. Next step will be to be docketed for Council and should be docketed on top of the order.

Crownair announced their ground-breaking celebration will take place February 19, 2020, 10 a.m.

## **8. ADJOURNMENT**

The meeting adjourned at 4:25 PM.

The next meeting will be held on March 10<sup>th</sup>, 2020 at 3:00 p.m. at Montgomery-Gibbs Executive Airport.

Respectfully,  
Millie Moore