



City of San Diego  
Civil Service Commission

**AGENDA**

Mattheus E. Stephens, President  
Maricela Amezola, Vice-President  
Jacquelyn R. Atkinson, Commissioner  
Dr. Don E. Conley, Commissioner  
Lori Thacker, Commissioner

Wednesday, December 19, 2018, at 1:00 p.m.  
12th Floor Council Committee Room  
202 C Street  
San Diego, California 92101

This agenda and the supplemental information for each agenda item, if any, can be made available in alternative formats to assist persons with disabilities. Special assistance at the meeting is also available. To request such assistance, please call the Personnel Department Services Supervisor at 236-6402. Requests should be made as early as possible prior to the meeting. Every attempt will be made to accommodate all reasonable requests.

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**ITEMS FOR ACTION**

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*NOTE: The Commission will convene at 12:00 p.m. to hear public comment and discussion of the content of the Closed Session Agenda. At the close of public comment and discussion, the Commission will adjourn the public session and go into closed session. The regular business meeting will begin at 1:00 p.m.*

**INTRODUCTION**

1. Roll Call.
2. Election of Officers.

**ACTION TAKEN/PENDING**

**NON-AGENDA PUBLIC COMMENT**

This portion of the agenda provides an opportunity for members of the public to address the Commission on items of interest within the jurisdiction of the Commission. (Comments relating to items on today's docket are to be taken at the time the item is heard.)

Time allotted to each speaker is determined by the Chair. Comments are limited to no more than five (5) minutes **total per subject** regardless of the number of those wishing to speak. Pursuant to the Brown Act, no discussion or action, other than a referral, shall be taken by the Commission on any issue brought forth under "Non-Agenda Public Comment."

**CONSENT AGENDA (Items 3 and 4 can be approved with one motion.)**

3. Approval of the minutes for the regular business meeting of November 13, 2018.
4. Leaves of Absence Without Pay – In Order. Items 25 through 31.

**LEAVES OF ABSENCE WITHOUT PAY – DISCUSSION**

5. Erin J. Foxwell, Dispatcher II, Police Department, for a one-year (first extension) special leave without pay ending November 3, 2019, with her name to be placed on the eligible lists for Dispatcher II and Dispatcher I.  
Hire Date: June 6, 2012  
Reason: Medical.  
Department Recommendation: Approval.
6. Steve A. Fragoso, Associate Management Analyst, Public Utilities Department, for a one-year (first extension) special leave without pay ending November 25, 2019, with his name to be placed on the eligible lists for Associate Management Analyst and Management Trainee.  
Hire Date: October 15, 1990  
Reason: Maintain employment eligibility.  
Department Recommendation: Approval.
7. Ryan E. Lowe, Sanitation Driver II, Environmental Services Department, for a one-year (first extension) special leave without pay ending November 5, 2019, with his name to be placed on the eligible lists for Sanitation Driver II and Sanitation Driver I.  
Hire Date: January 7, 2012  
Reason: Outside employment.  
Department Recommendation: Approval.
8. Magan A. Martin, Police Officer II, Police Department, for a one-year (first extension) special leave without pay ending June 29, 2019, with her name to be placed on the eligible list for Police Officer II.  
Hire Date: October 25, 2013  
Reason: Relocation with spouse.  
Department Recommendation: Approval.

**POLICY ITEMS - DISCUSSION**

9. Approval of Exceptional Merit Increase for Fernando Cruz, Code Compliance Officer.
10. Approval of Exceptional Merit Increase for Alan P. Jones, Water Plant Operator.
11. Approval of Exceptional Merit Increase for Abraham K. Militante, Land Surveying Assistant.
12. Approval of Exceptional Merit Increase for Brandon C. Thornbrough, Equipment Operator II.
13. Approval of Exceptional Merit Increase for Jeffrey M. Vaca, Associate Engineer – Traffic.
14. Approval of Exceptional Merit Increase for Deanna Walker, Senior Planner (Option Class: Code Enforcement Coordinator).
15. Approval of Exceptional Merit Increase for Rodney L. Williams III, Claims Clerk.
16. Request from the San Diego Municipal Employees Association to Revise Personnel Manual Index Code H-6, Shift Differentials.
17. Request from the Purchasing and Contracting Department to exempt a Program Coordinator position from the Classified Service.
18. Revisions to Personnel Manual Index Code D-3, Career Advancement (Addendum).
19. Staff recommendations on special salary adjustments and new classes for Fiscal Year 2020 Salary Ordinance.
20. Charles G. Miller, appealing his medical disqualification for the position of Public Art Program Administrator.

21. Domingo Vallejo Jr., appealing his conviction record disqualification for the position of Combination Inspector I.
22. Darrin R. Wagner, appealing his conviction record disqualification for the position of Laborer.
23. Albert J. Williams Jr., appealing his conviction record disqualification for the position of Laborer.

**UNFINISHED BUSINESS**

24. Eric O. Meekins, Court Support Clerk II, Office of the City Attorney, for a four-month special leave without pay ending February 14, 2019, with his job to be saved.  
Hire Date: December 18, 2017  
Reason: Medical.  
Department Recommendation: Modification to name on eligible list.

**LEAVES OF ABSENCE WITHOUT PAY - IN ORDER**

25. Katia J. Garcia-Verboonen, Assistant Management Analyst, Public Utilities Department, for a six-month special leave without pay ending May 1, 2019, with her name to be placed on the eligible lists for Assistant Management Analyst, Administrative Aide II, and Management Trainee.  
Hire Date: December 7, 2015  
Reason: Family care.  
Department Recommendation: Approval.
26. Pamela Gaydos, Claims Clerk, Risk Management Department, for a one-year special leave without pay ending October 31, 2019, with her name to be placed on the eligible list for Claims Clerk.  
Hire Date: September 10, 2007  
Reason: Medical.  
Department Recommendation: Approval.

27. Cynthia E. Reinhardt, Library Assistant I, Library Department, for a six-month special leave without pay ending April 8, 2019, with her name to be placed on the eligible list for Library Assistant I.  
Hire Date: April 8, 2016  
Reason: Education.  
Department Recommendation: Approval.

**LEAVES OF ABSENCE WITHOUT PAY - UNCLASSIFIED**

28. David A. Dalager, Associate Personnel Analyst, Personnel Department, for a leave of absence from the Classified Service effective September 22, 2018, while filling an unclassified position with his name to be placed on the appropriate eligible list.
29. Eva N. Sanchez, Senior Personnel Analyst, Personnel Department, for a leave of absence from the Classified Service effective October 6, 2018, while filling an unclassified position with her name to be placed on the appropriate eligible list.
30. Joseph D. Sly, Supervising Management Analyst, Purchasing and Contracting Department, for a leave of absence from the Classified Service effective October 15, 2018, while temporarily filling an unclassified position with his job to be saved. If selected for permanent appointment, this leave will be modified from job saved to name on eligible list.
31. Kim E. Wallace-Ross, Senior Planner (Option Class: Code Enforcement Coordinator), Development Services Department, for a leave of absence from the Classified Service effective November 24, 2018, while temporarily filling an unclassified position with her job to be saved. If selected for permanent appointment, this leave will be modified from job saved to name on eligible list.

**LEAVES OF ABSENCE WITHOUT PAY - TOTAL**

Total Leave Requests	12	Family/Childcare/Maternity	01
Leave requests with job saved	01	Education/Training	01
Leave requests with name on list	07	Medical	03
Unclassified	04	Relocation	01
		Outside Employment	01
		Unclassified	04
		Other	01

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**ITEMS FOR INFORMATION**

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**NEW BUSINESS**

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**CLOSED SESSION**

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The Commission will meet in Closed Session with the following agenda:

- I. Pursuant to Government Code Section 54957, the Commission will deliberate on the following disciplinary appeal:
  - a. Victor Salazar
  
- II. Public Employee Performance Evaluation pursuant to Government Code Section 54957 – Personnel Director.

Mattheus E. Stephens, President