

**Capital Improvements Program Review and Advisory Committee
(CIPRAC)**

Johnnie L. Perkins – DCOO Infrastructure/Public Works, Chair
Minutes of Meeting
Thursday, October 24, 2019

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|---|---------------------------------|---|--------------------|---|------------------------------|
| ✓ | ADA Comp & Accessibility | ✓ | Finance | ✓ | Public Utilities |
| ✓ | City Engineer | ✓ | Fire-Rescue | ✓ | Public Works |
| ✓ | DCOO Infra/Public Works | | Fleet Operations | ✓ | Real Estate Assets |
| ✓ | Debt Management | | Library | ✓ | Transportation & Storm Water |
| ✓ | Development Services | | Mayor's Office | ✓ | Civic SD |
| | Economic Development | ✓ | Parks & Recreation | ✓ | IBA |
| ✓ | Environmental Services | ✓ | Planning | | Office of Sustainability |
| ✓ | EOCP (Purchasing & Contracting) | ✓ | Police | | |

1. General Announcements/Discussions:

Johnnie Perkins, Deputy Chief Operating Officer, Public Works & Utilities called the meeting to order at 1:05 p.m. and asked for general announcements/discussion items. Johnnie announced next CIPRAC meeting will be held on December 5th, 2019.

Caryn McGriff, Financial Operations Manager, Department of Finance, announced the FY21 Budget process has begun.

2. Approve Minutes of the Last Meeting:

James Nagelvoort, Director, Public Works Department motioned to approve minutes from the last meeting held on August 15, 2019 and James Gaboury, Deputy Fire Chief, San Diego Fire-Rescue Department seconded motioned.

Minutes were unanimously approved.

3. PCC New Project Approvals:

Mark Nassar, Deputy Director, Public Works Department and Nitsuh Aberra, Senior Civil Engineer, Public Works Department presented recommendations for proposed new FY20 CIP projects.

- Action #1 Approve the conversion of the listed two projects from planning to Standalone projects for the purpose of Design & Construction.
 - Parks & Recreation Asset.
- Action #2 Approve the creation of the planning project.
 - Transportation Asset.

Andrew Field, Interim Director, Parks & Recreation Department motioned to approve action #1. Thyme Curtis, Executive Director, ADA Compliance & Accessibility seconded the motion.

Tom Tomlinson, Assistant Director, Planning Department motioned to approve the creation of action #2. Andrew Field, Interim Director, Parks & Recreation Department, seconded the motion.

Items approved.

4. CIP Process/Council Policy Improvements:

Akram Bassyouni, Deputy Director, Public Works Department and Shawn Krause, Associate Engineer-Civil, Public Works Department, presented on CIP process improvements and proposed updates to municipal code as it relates to CIP.

Andrea Demich, Senior Civil Engineer, Public Works Department discussed changes to the Council Policy as it relates to prioritizing CIP Projects.

Mark Nassar, Deputy Director, Public Works, introduced Roberto Carlos Torres, Community Development Specialist IV, Sustainability Department, who spoke regarding recommendations to the new CIP Customer Service Policy.

Alfred Bajet, Program Manager, Public Works Department, discussed the Augmented Reality/GIS application. A demonstration will be shown at the next CIPRAC meeting.

Informational item only.

5. **5 Year CIP Update:**

Saeed Abdollahi, Project Officer II, Public Works Department provided an overview of the 5 Year CIP outlook.

Informational Item only

6. **State of the CIP-FY19 Year End Report Update:**

Mark Nassar, Deputy Director, Public Works Department presented the State of the CIP FY19 Year-End Report.

- CIP Project Highlights
- Major Projects and Citywide Initiatives
- CIP Funding and Expenditures
- Industry Outreach Activities
- Benchmarking Efforts
- CIP Streamlining Efforts
- CIP Program Performance
- Emergency CIP Projects Significant issues
- Look Ahead

Informational Item Only.

2:30 meeting adjourned